

TOWN COUNCIL

MEETING

PACKET

July 18, 2016



Town Council

Agenda
Monday, July 18, 2016
Town Hall, Council Chambers
450 So. Parish Avenue
7:00 PM



MISSION STATEMENT-*The mission of the government of the Town of Johnstown is to provide leadership based upon trust and integrity, commitment directed toward responsive service delivery, and vision for enhancing the quality of life in our community.*

*Members of the audience are invited to speak at the Council meeting. Public Comment (item No. 5) is reserved for citizen comments on items **not** contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position. If you wish to speak at the Town Council meeting, please fill out a sign-up sheet and present it to the Town Clerk.*

- 1) **CALL TO ORDER**
 - A) Pledge of Allegiance
- 2) **ROLL CALL**
- 3) **AGENDA APPROVAL**
- 4) **RECOGNITIONS AND PROCLAMATIONS**
- 5) **PUBLIC COMMENT (three-minute limit per speaker)**

*The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any Council member wishes to have an item discussed or if there is public comment on those ordinances marked with an *asterisk. The Council member may then move to have the subject item removed from the Consent Agenda for discussion separately.*

- 6) **CONSENT AGENDA**
 - A) Town Council Meeting –July 6, 2016
 - B) Payment of Bills
 - C) June Financial Statements
 - 7) **STAFF REPORTS**
 - 8) **OLD BUSINESS**
 - 9) **NEW BUSINESS**
 - A) Tavern Liquor License Renewal – Candlelight Dinner Playhouse
 - B) *Public Hearing-(First Reading) Ordinance No. 2016-142, An Ordinance Establishing a Street Maintenance Fee
 - 10) **COUNCIL REPORTS AND COMMENTS**
 - 11) **MAYOR'S COMMENTS**
 - 12) **ADJOURN**
-

WORK SESSION

- 1) Discussion of Alternative Designs for the North Second Street Improvements Project – Taylor Goertz, PE, Project Manager TTG

NOTICE OF ACCOMODATION

If you need special assistance to participate in the meeting, please contact the Town Clerk at (970) 587-4664. Notification at least 72 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting.

AGENDA ITEMS 6A-C

CONSENT

AGENDA

- **Council Meeting Minutes – July 6, 2016**
 - **Payment of Bills**
 - **June Financial Statements**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: July 18, 2016

ITEM NUMBER: 6A-C

SUBJECT: Consent Agenda

ACTION PROPOSED: Approve Consent Agenda

PRESENTED BY: Town Clerk

AGENDA ITEM DESCRIPTION: The following items are included on the Consent Agenda, which may be approved by a single motion approving the Consent Agenda:

- A) Town Council Minutes-July 6, 2016
- B) Payment of Bills
- C) June Financial Statements

LEGAL ADVICE: The entire Consent Agenda may be approved by a motion of the Town Council approving the Consent Agenda, which automatically approves each and every item listed on the Consent Agenda. If a Council member wishes to have a specific discussion on an individual item included with the Consent Agenda, they may move to remove the item from the Consent Agenda for discussion.

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: Approve Consent Agenda

SUGGESTED MOTION:

For Approval: I move to approve the Consent Agenda.

For Denial:

Reviewed:


Town Manager

**COUNCIL
MINUTES**

The Town Council of the Town of Johnstown met on Wednesday, July 6, 2016 at 7:00 p.m. in the Council Chambers at 450 S. Parish Avenue, Johnstown.

Mayor James led the Pledge of Allegiance.

Roll Call

Those present were: Councilmembers Davis, Lebsack, Mitchell, Mellon and Young

Those absent were: Councilmember Molinar Jr.

Also present: Avi Rocklin, Town Attorney, Roy Lauricello, Town Manager, John Franklin, Town Planner, Brian Phillips, Chief of Police and Diana Seele, Town Clerk/Treasurer

Agenda Approval

Councilmember Lebsack made a motion seconded by Councilmember Young to amend the Agenda to add Item 9.D. Executive Session. Motion carried with a unanimous vote.

Consent Agenda

Councilmember Mellon made a motion seconded by Councilmember Young to approve the Consent Agenda with the following items:

- June 13, 2016 Town Council Special Meeting Minutes
- June 20, 2016 Town Council Meeting Minutes

Motion carried with a unanimous vote.

New Business

A. Public Hearing – New Liquor (Beer and Wine) License for Zheng’s Inc. dba Little House – This item is a public hearing to receive comments regarding the proposed liquor (Beer and Wine) license for Little House located at 417 Charlotte Street #D, Johnstown.

Mayor James opened the public hearing at 7:18 p.m. There were 4 individuals who spoke in favor of the liquor license request. The public hearing was closed at 7:23 p.m.

Councilmember Mellon made a motion seconded by Councilmember Lebsack to approve the issuance of a new liquor (Beer and Wine) license for Little House. Motion carried with a unanimous vote.

B. Consider Oil and Gas Lease with Synergy Resources Corporation – The Town owns the mineral rights under the Johnstown Reservoir consisting of approximately 44,963 net mineral acres. Synergy Resources Corporation desires to enter an oil and gas lease for the drilling and production of those mineral rights. The lease is a non-surface lease and does not grant any rights to the use of the surface of the leased premises. The lease provides for a one-year term, extended by production for as long as oil and gas is produced in paying quantities. The lease further

provides for an annual rental payment of \$2.50 per mineral acre (\$113.00 per year), a bonus payment of \$1,000.00 per mineral acre (\$44,963.00) and a 20% royalty to be paid on oil and gas that is produced without a deduction for costs. Synergy agrees to indemnify the Town for any damage caused by its operations. Synergy agrees to conduct water sampling at the Johnstown Reservoir within a week of the commencement of the lease and then every six months thereafter, with a final test to be conducted six months after the termination of the lease, to monitor the water quality and ensure that there are no contaminants in the Reservoir resulting from Synergy's operations. Councilmember Lebsack made a motion seconded by Councilmember Mitchell to approve the Oil and Gas Lease with Synergy Resources Corporation and authorize the Mayor to sign it. Motion carried with a unanimous vote.

C. Consider Escrow Agreement – Town of Johnstown, Johnstown Plaza, LLC and Johnstown Metropolitan District – The Escrow Agreement is between the Town, Johnstown Plaza, LLC and the Johnstown Plaza Metropolitan District and it provides the Town with the opportunity to review and approve the disbursement of funds. The escrow agreement provides for the creation of different accounts for the public improvements and private improvements. Councilmember Mitchell made a motion seconded by Councilmember Young to approve the Escrow Agreement and authorize the Mayor to sign it. Motion carried with a unanimous vote.

D. Executive Session – Councilmember Lebsack made a motion seconded by Councilmember Mellon to recess into Executive Session for a conference with the Town Attorney for the purposes of receiving legal advice on specific legal questions under C.R.S. Section 24-6-401(4)(b). Motion carried with a unanimous vote. Mayor James closed the regular meeting at 7:36 p.m. Mayor James reopened the regular meeting at 8:45 p.m. Town Attorney, Avi Rocklin stated the only item discussed was to receive legal advice.

There being no further business to come before the Council the meeting adjourned at 8:55 p.m.

Mayor

Town Clerk/Treasurer

**PAYMENT
OF
BILLS**

BILLS SUBMITTED FOR PAYMENT- JULY 2016

ACE HARDWARE	\$	835.70
ALL COPY PRODUCTS	\$	80.94
APPLIED INDUSTRIAL TECHNOLOGIES	\$	334.88
ARAPAHOE RENTAL	\$	830.70
AVALIS WAY FINDING	\$	106.61
BRANDON COPELAND	\$	365.50
BUSINESS INK CO	\$	74.00
CALGON CARBON CORP	\$	5,400.00
CANYON SYSTEMS, INC	\$	942.75
CASELLE INC	\$	686.00
CENTURY LINK	\$	328.62
CINTAS	\$	389.80
CIRSA	\$	44,118.25
CITY OF BOULDER POLICE DEPARTMENT	\$	200.00
CIVIC PLUS	\$	3,443.98
COLORADO ANALYTICAL	\$	115.00
COLORADO ASSOCIATION OF CHIEFS OF POLICE	\$	240.00
COLORADO INSPECTION CONNECTION	\$	8,600.00
COLORADO MOSQUITO CONTROL	\$	2,890.00
COREN PRINTING INC.	\$	272.00
DANA KEPNER CO	\$	1,917.00
DBC IRRIGATION	\$	3,238.08
DPC INDUSTRIES (CHEMICALS)	\$	35,093.35
ELITE PRINTING GROUP LLC	\$	88.00
FINE LINES PAVEMENT MARKING, LLC	\$	650.00
FIRST CLASS SECURITY SYSTEMS	\$	78.90
FIRST NATIONAL BANK	\$	403.23
G&K SERVICES	\$	258.14
GRAFIX SHOPPE	\$	752.69
GRAINGER INC	\$	136.95
GREELEY ELECTRIC REPAIR SERVICE	\$	7,649.08
GREELEY TRIBUNE	\$	41.60
GREYSTONE TECHNOLOGY	\$	1,075.00
GROUNDS GUYS	\$	1,860.00
HAYS MARKET	\$	292.66
HELTON & WILLIAMSEN, P.C.	\$	2,158.50
HILL & ROBBINS PC	\$	437.00
HOME DEPOT	\$	695.94
INDIGO WATER GROUP	\$	288.00
INERTIA AUTOMATION INC.	\$	4,642.84
KELLY SUPPLY CO	\$	123.20
KINSCO	\$	24.95
LARIMER HUMANE SOCIETY	\$	1,155.00
LAW OFFICE OF AVI S. ROCKLIN, LLC	\$	4,038.00
LAZAR, MICHAEL A.	\$	1,068.75
LOWE'S	\$	260.80
MAC EQUIPMENT	\$	352.42
MARES AUTO	\$	85.00
MARIPOSA PLANTS	\$	85.00
MIDWEST RADAR & EQUIPMENT	\$	400.00
MILLIKEN JOHNSTOWN ELECTRIC	\$	3,392.37
MOTOROLA SOLUTIONS INC.	\$	7,841.64
MOUNTAIN STATES PIPE & SUPPLY CO.	\$	6,033.78

MUNICIPAL TREATMENT EQUIPMENT INC.	\$	266.00
NAPA AUTO PARTS	\$	971.75
NEVE'S UNIFORMS	\$	5,060.00
NEWCO INCORPORATED	\$	35.79
NORTH FRONT RANGE METROPOLITAN PLANNING ORGANIZATION	\$	1,639.00
NORTHERN COLORADO TRAFFIC CONTROL, INC.	\$	265.00
NORTHERN SAFETY & INDUSTRIAL	\$	221.52
PAETEC	\$	1,770.99
PIONEER	\$	446.12
POUDRE VALLEY REA	\$	12,666.72
PUBLIC AGENCY TRAINING COUNCIL	\$	295.00
PURCHASE POWER	\$	316.05
QUILL	\$	577.64
REVENUE RECOVERY GROUP, INC.	\$	7,085.00
RG AND ASSOCIATES LLC	\$	162.00
RENEWABLE FIBER	\$	3,474.00
REPORTER HERALD	\$	254.80
REX OIL	\$	5,596.87
ROCK SOFT CHENILLE	\$	60.00
ROWLEY'S AUTO	\$	228.18
SECURITY CENTRAL	\$	195.00
SIRCHIE	\$	346.90
SOUTHWEST DIRECT, INC.	\$	2,030.93
STATE OF COLORADO - DRIVER SERVICES & TRAFFIC RECORDS	\$	105.00
SUPPLYWORKS	\$	857.24
TERRY'S TRACTOR SERVICE	\$	495.00
TTG ENGINEERS, INC.	\$	135.00
TDS	\$	405.35
UTILITY NOTIFICATION CENTER	\$	639.21
UNITED POWER	\$	749.10
VELOCITY PLANT SERVICES	\$	5,142.21
VERIZON WIRELESS	\$	1,466.17
WASTE MANAGEMENT	\$	43,321.99
WELD COUNTY DEPARTMENT OF HEALTH & ENVIRONMENT	\$	1,019.00
WELD COUNTY DETENTION CENTER	\$	53.64
WELD COUNTY TASK FORCE	\$	2,000.00
WESTERN FIRE EXTINGUISHER	\$	106.41
WINTERS, HELLERICH & HUGHES	\$	2,220.00
WIRELESS ADVANCED	\$	105.00
XCEL ENERGY	\$	44,281.55
YOST CLEANING	\$	1,972.00
	\$	305,911.73

**JUNE
FINANCIAL
STATEMENTS**

EXECUTIVE SUMMARY JUNE 2016

50.00%

	Actual	Budget	Variance	%
GENERAL				
<u>Revenues</u>	6,451,706.00	7,417,300.00	965,594.00	87%
<u>Expenditures</u>				
Legislative	14,115.00	34,600.00	20,485.00	41%
Judicial	15,963.00	41,500.00	25,537.00	38%
Elections	14,887.00	22,500.00	7,613.00	66%
Administration	182,574.00	380,300.00	197,726.00	48%
Planning & Zoning	80,132.00	174,900.00	94,768.00	46%
Police	801,845.00	1,938,200.00	1,136,355.00	41%
Protective Inspections	66,403.00	183,700.00	117,297.00	36%
Streets	535,192.00	1,280,700.00	745,508.00	42%
Cemetery	9,495.00	38,100.00	28,605.00	25%
Animal Control	39,622.00	92,000.00	52,378.00	43%
Senior Coordinator	29,261.00	68,000.00	38,739.00	43%
Parks	18,941.00	62,200.00	43,259.00	30%
Community	66,911.00	379,900.00	312,989.00	18%
Transfers	238,889.00	1,963,900.00	1,725,011.00	12%
<u>Total Expenditures</u>	2,114,230.00	6,660,500.00	4,546,270.00	32%
 Excess Revenues over Expenditures	 4,337,476.00			

EXECUTIVE SUMMARY JUNE 2016

50%

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
WATER				
<u>Revenues</u>	2,024,987.00	2,237,200.00	212,213.00	91%
<u>Expenditures</u>				
Administration	67,682.00	225,400.00	157,718.00	30%
Operations	542,308.00	1,517,800.00	975,492.00	36%
Transfér	-	90,000.00	90,000.00	0%
	609,990.00	1,833,200.00	1,223,210.00	33%
Excess Revenues over Expenditures	1,414,997.00			

EXECUTIVE SUMMARY JUNE 2016

50.00%

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
WASTEWATER				
<u>Revenues</u>	1,123,352.00	1,655,000.00	531,648.00	68%
<u>Expenditures</u>				
Administration	79,387.00	270,100.00	190,713.00	29%
Operation	365,212.00	1,193,000.00	827,788.00	31%
	444,599.00	1,463,100.00	1,018,501.00	30%
Excess Revenues over Expenditures	678,753.00			

TOWN OF JOHNSTOWN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-01-4010-00 GEN. PROPERTY ACCOUNTS	475,303.57	3,366,404.78	3,367,000.00	595.22	100.0
01-01-4020-00 SPECIFIC OWNERSHIP TAXES	22,131.89	133,630.32	200,000.00	66,369.68	66.8
01-01-4030-00 FRANCHISE TAXES	24,969.37	207,282.57	350,000.00	142,717.43	59.2
01-01-4040-00 PENALTIES & INTEREST	404.10	(195.10)	4,000.00	4,195.10	(4.9)
01-01-4070-00 SALES TAX	392,689.35	1,487,539.99	1,950,000.00	462,460.01	76.3
01-01-4075-00 LODGING TAX	.00	.00	17,000.00	17,000.00	.0
01-01-4080-00 SEVERANCE TAX	.00	.00	60,000.00	60,000.00	.0
TOTAL TAXES	915,498.28	5,194,662.56	5,948,000.00	753,337.44	87.3
<u>LICENSES & PERMITS</u>					
01-02-4110-00 LIQUOR LICENSE	500.00	608.75	700.00	91.25	87.0
01-02-4120-00 BUS. LIC. & PERMITS - OTHE	254.00	13,434.00	11,000.00	(2,434.00)	122.1
01-02-4130-00 BUILDING PERMITS	221,219.28	549,542.46	280,000.00	(269,542.46)	196.3
01-02-4140-00 DOG LICENSE & PERMITS OTHE	254.00	2,053.00	2,300.00	247.00	89.3
01-02-4150-00 FINGERPRINTING	.00	79.00	200.00	121.00	39.5
TOTAL LICENSES & PERMITS	222,227.28	565,717.21	294,200.00	(271,517.21)	192.3
<u>INTERGOVERNMENTAL</u>					
01-03-4210-00 CIGARETTE TAXES	1,602.70	8,305.82	14,000.00	5,694.18	59.3
01-03-4220-00 HIGHWAY USERS TAX	34,194.86	198,700.54	340,000.00	141,299.46	58.4
01-03-4230-00 ADD. VEH. REG. FEE	4,893.50	22,617.50	42,000.00	19,382.50	53.9
01-03-4240-00 COUNTY ROAD & BRIDGE	.00	21,492.48	70,000.00	48,507.52	30.7
TOTAL INTERGOVERNMENTAL	40,691.06	251,116.34	466,000.00	214,883.66	53.9
<u>CHARGES FOR SERVICES</u>					
01-04-4310-00 CEMETERY LOTS AND CARE	3,759.00	17,748.40	22,000.00	4,251.60	80.7
01-04-4320-00 TRASH CHARGES	42,379.50	252,614.18	460,000.00	207,385.82	54.9
01-04-4330-00 OTHER SERVICES	484.25	1,143.40	1,500.00	356.60	76.2
01-04-4340-00 FISHING PERMITS	255.00	580.00	600.00	20.00	96.7
TOTAL CHARGES FOR SERVICES	46,877.75	272,085.98	484,100.00	212,014.02	56.2
<u>FINES</u>					
01-05-4410-00 MUNICIPAL COURT FINES & FE	11,490.36	68,783.19	75,000.00	6,216.81	91.7
01-05-4420-00 SURCHARGE	2,135.00	12,723.35	7,500.00	(5,223.35)	169.6
TOTAL FINES	13,625.36	81,506.54	82,500.00	993.46	98.8

TOWN OF JOHNSTOWN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>						
01-06-4510-00	COMM. CENTER RENTAL FEES	(1,030.00)	9,747.00	10,000.00	253.00	97.5
01-06-4530-00	REFUND OF EXPENDITURES	4,775.53	15,018.14	5,000.00	(10,018.14)	300.4
01-06-4670-00	SCHOOL DISTRICT	.00	.00	27,500.00	27,500.00	.0
TOTAL MISCELLANEOUS		3,745.53	24,765.14	42,500.00	17,734.86	58.3
<u>EARNINGS ON INVESTMENTS</u>						
01-07-4610-00	EARNINGS ON INVESTMENTS	17,914.15	61,310.18	50,000.00	(11,310.18)	122.6
TOTAL EARNINGS ON INVESTMENTS		17,914.15	61,310.18	50,000.00	(11,310.18)	122.6
<u>SOURCE 08</u>						
01-08-4520-00	TRANSFER FROM WATER FUND	.00	.00	45,000.00	45,000.00	.0
01-08-4530-00	DEVELOPERS COST PAYMENT	(13,237.26)	542.07	5,000.00	4,457.93	10.8
TOTAL SOURCE 08		(13,237.26)	542.07	50,000.00	49,457.93	1.1
TOTAL FUND REVENUE		1,247,342.15	6,451,706.02	7,417,300.00	965,593.98	87.0

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
01-10-5010-00 BOARD MEMBERS COMPENSATION	3,175.00	10,600.00	22,800.00	12,200.00	46.5
01-10-5050-00 PAYROLL TAXES	242.92	811.03	1,800.00	988.97	45.1
01-10-5070-00 WORKMEN'S COMPENSATION	64.82	448.19	1,100.00	651.81	40.7
01-10-6522-00 INSURANCE	.00	450.00	900.00	450.00	50.0
01-10-6544-03 EQUIPMENT/SOFTWARE - IPADS	96.73	211.88	3,000.00	2,788.12	7.1
01-10-8016-00 PROFESSIONAL SERVICES	46.50	1,594.18	5,000.00	3,405.82	31.9
TOTAL LEGISLATIVE	3,625.97	14,115.28	34,600.00	20,484.72	40.8
<u>JUDICIAL</u>					
01-15-5011-00 SAL-JUDGE	1,124.99	5,568.74	12,500.00	6,931.26	44.6
01-15-5012-00 SAL-PROS. ATT.	2,180.00	9,790.00	28,000.00	18,210.00	35.0
01-15-6505-00 OFFICE EXPENSES	.00	603.95	900.00	296.05	67.1
01-15-8016-00 PROFESSIONAL SERVICES	.00	.00	100.00	100.00	.0
TOTAL JUDICIAL	3,304.99	15,962.69	41,500.00	25,537.31	38.5
<u>ELECTIONS</u>					
01-20-8413-00 PUBLISHING	.00	56.70	700.00	643.30	8.1
01-20-8526-00 SUPPLIES	.00	14,158.52	15,000.00	841.48	94.4
01-20-8017-00 ELECTION JUDGES	.00	671.50	800.00	128.50	83.9
01-20-8018-00 COORDINATING W/WELD CTY	.00	.00	6,000.00	6,000.00	.0
TOTAL ELECTIONS	.00	14,886.72	22,500.00	7,613.28	66.2

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-25-5010-00 SALARIES	5,531.17	30,671.79	74,000.00	43,328.21	41.5
01-25-5010-03 OVERTIME	.00	167.34	600.00	432.66	27.9
01-25-5011-00 PART TIME OFFICE	419.10	2,840.10	7,200.00	4,359.90	39.5
01-25-5012-00 HOURLY COMMUNICATIONS STAFF	960.40	6,722.80	16,000.00	9,277.20	42.0
01-25-5015-00 CLEANING SALARIES	216.87	1,283.35	3,500.00	2,216.65	36.7
01-25-5025-00 MANAGER	4,012.78	25,988.46	52,300.00	26,311.54	49.7
01-25-5050-00 PAYROLL TAXES	823.10	5,360.04	11,500.00	6,139.96	46.6
01-25-5060-00 RETIREMENT FUND	726.32	4,568.27	9,600.00	5,031.73	47.6
01-25-5065-00 HEALTH INSURANCE	1,586.26	9,521.65	26,000.00	16,478.35	36.6
01-25-5070-00 WORKMAN'S COMPENSATION	64.82	448.19	800.00	351.81	56.0
01-25-6010-00 UTILITIES	245.03	1,735.72	6,000.00	4,264.28	28.9
01-25-6505-00 OFFICE EXPENSE	365.13	2,300.30	7,000.00	4,699.70	32.9
01-25-6506-00 UTILITY BILL MAILING	658.95	3,161.25	7,100.00	3,938.75	44.5
01-25-6510-00 TELEPHONE	130.73	661.86	2,200.00	1,538.14	30.1
01-25-6511-00 TRAINING	.00	246.48	1,100.00	853.52	22.4
01-25-6513-00 PUBLISHING	.00	697.72	6,500.00	5,802.28	10.7
01-25-6515-00 DUES AND SUBSCRIPTIONS	.00	2,323.56	2,900.00	576.44	80.1
01-25-6518-00 CLEANING SUPPLIES	102.53	480.75	1,600.00	1,119.25	30.1
01-25-6520-00 MILEAGE & EXPENSES	.00	380.44	2,500.00	2,119.56	15.2
01-25-6522-00 INSURANCE & BONDS	.00	7,500.00	15,000.00	7,500.00	50.0
01-25-6544-05 SOFTWARE	.00	.00	2,500.00	2,500.00	.0
01-25-6544-07 MISC. OFFICE EQPT.	.00	.00	1,100.00	1,100.00	.0
01-25-7020-00 MAINTENANCE & REPAIRS	.00	520.96	3,800.00	3,279.04	13.7
01-25-8010-00 AUDIT	1,500.00	1,500.00	9,200.00	7,700.00	16.3
01-25-8012-00 COMPUTER PROFESSIONAL SERV	311.75	3,784.57	10,000.00	6,215.43	37.9
01-25-8014-00 LEGAL	3,536.00	20,189.80	37,500.00	17,310.20	53.8
01-25-8015-00 TAPING MEETINGS	533.00	2,985.50	7,000.00	4,014.50	42.7
01-25-8016-00 SALARY STUDY FEES	.00	.00	800.00	800.00	.0
01-25-8017-00 PROFESSIONAL SERVICES	.00	.00	2,000.00	2,000.00	.0
01-25-8019-00 TREASURER'S FEES	5,280.40	46,533.22	52,000.00	5,466.78	89.5
01-25-9028-00 COMMUNICATIONS	.00	.00	1,000.00	1,000.00	.0
TOTAL ADMINISTRATION	27,004.14	182,574.12	380,300.00	197,726.68	48.0

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONING</u>					
01-30-5010-00 SALARIES	8,874.16	52,463.66	112,900.00	60,436.34	46.5
01-30-5050-00 PAYROLL TAXES	653.42	4,240.83	8,700.00	4,459.17	48.8
01-30-5060-00 RETIREMENT FUND	801.10	5,193.29	10,500.00	5,306.71	49.6
01-30-5065-00 HEALTH INSURANCE	1,302.18	7,811.74	16,800.00	8,988.26	46.5
01-30-5070-00 WORKMENS COMPENSATION	64.82	448.19	1,600.00	1,151.81	28.0
01-30-6010-00 UTILITIES	99.98	736.79	3,400.00	2,663.21	21.7
01-30-6505-00 OFFICE SUPPLIES	.00	245.33	2,500.00	2,254.67	9.8
01-30-6510-00 TELEPHONE	113.53	575.91	1,400.00	824.09	41.1
01-30-6511-00 TRAINING	.00	.00	500.00	500.00	.0
01-30-6513-00 PUBLISH/RECORD	.00	.00	200.00	200.00	.0
01-30-6515-00 DUES/SUBSCRIPTIONS	.00	400.00	800.00	400.00	50.0
01-30-6520-00 MILEAGE & EXPENSES	.00	.00	100.00	100.00	.0
01-30-6522-00 INSURANCE AND BONDS	.00	1,200.00	2,400.00	1,200.00	50.0
01-30-6544-04 MACHINERY AND EQPT.	.00	.00	500.00	500.00	.0
01-30-8012-00 COMPUTER PROFESSIONAL SERVICES	144.30	830.00	2,000.00	1,170.00	41.5
01-30-8014-00 LEGAL	.00	124.00	500.00	376.00	24.8
01-30-8016-00 PROFESSIONAL SERVICES	593.25	762.66	5,000.00	4,237.34	15.3
01-30-8017-00 NORTH FRONT RANGE MPO	.00	5,100.00	5,100.00	.00	100.0
TOTAL PLANNING & ZONING	12,446.74	80,132.40	174,900.00	94,767.60	45.8

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-35-5010-00 SALARIES	77,592.78	467,881.17	1,075,500.00	607,618.83	43.5
01-35-5010-03 OVERTIME PAY	438.46	2,982.91	15,000.00	12,017.09	19.9
01-35-5013-00 CLERICAL SALARIES	3,208.00	18,468.22	35,100.00	16,631.78	52.6
01-35-5015-00 PART-TIME SALARIES	1,921.85	10,252.29	35,200.00	24,947.71	29.1
01-35-5050-00 PAYROLL TAXES	6,199.51	39,997.84	89,000.00	49,002.16	44.9
01-35-5060-00 RETIREMENT	4,549.28	29,523.79	65,000.00	35,476.21	45.4
01-35-5065-00 HEALTH INSURANCE	19,693.74	117,390.33	311,000.00	193,609.67	37.8
01-35-5070-00 WORKMEN'S COMPENSATION	3,111.36	21,513.06	51,000.00	29,486.94	42.2
01-35-6010-00 UTILITIES	763.33	5,358.35	16,400.00	11,041.65	32.7
01-35-6505-00 OFFICE EXPENSE	432.68	2,069.30	8,000.00	5,930.70	25.9
01-35-6510-00 TELEPHONE	540.66	2,672.61	7,500.00	4,827.39	35.6
01-35-6511-00 TRAINING	783.03	3,321.84	10,000.00	6,678.16	33.2
01-35-6513-00 PUBLISHING	.00	503.38	1,000.00	496.62	50.3
01-35-6515-00 DUES AND SUBSCRIPTIONS	.00	.00	1,200.00	1,200.00	.0
01-35-6518-00 CLEANING SERVICES	645.46	3,957.07	8,100.00	4,142.93	48.9
01-35-6522-00 INSURANCE AND BONDS	.00	24,150.00	48,300.00	24,150.00	50.0
01-35-6524-00 GAS AND OIL	2,075.94	8,475.16	38,000.00	29,524.84	22.3
01-35-6526-00 OPERATING SUPPLIES	101.16	543.73	7,000.00	6,456.27	7.8
01-35-6527-00 UNIFORMS AND CLEANING	360.00	360.00	5,000.00	4,640.00	7.2
01-35-6528-00 WELD COUNTY MAINT. AGREEME	.00	15,613.28	16,000.00	386.72	97.6
01-35-6544-02 COMPUTER SYSTEMS	.00	18.17	2,500.00	2,481.83	.7
01-35-6544-04 RADAR GUNS	.00	.00	5,000.00	5,000.00	.0
01-35-6544-05 CELLULAR PHONES	.00	.00	100.00	100.00	.0
01-35-6544-06 VESTS	.00	.00	2,500.00	2,500.00	.0
01-35-6544-07 CAMERA & INVESTIGATION EQPT.	.00	360.00	2,000.00	1,640.00	18.0
01-35-6544-09 SHOOTING RANGE SUPPLIES	.00	858.50	3,600.00	2,741.50	23.9
01-35-6544-10 OFFICE IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
01-35-6544-11 POLICE EQUIPMENT	.00	2,016.21	12,500.00	10,483.79	16.1
01-35-7010-00 BLDG. REPAIR & MAINT.	.00	1,041.86	8,000.00	6,958.14	13.0
01-35-7020-00 REPAIRS AND MAINTENANCE	351.58	4,042.37	10,000.00	5,957.63	40.4
01-35-8012-00 COMP. PROFESSIONAL SERVICE	78.60	1,921.11	10,000.00	8,078.89	19.2
01-35-8014-00 LEGAL	310.00	888.00	3,000.00	2,132.00	28.9
01-35-8016-00 PROFESSIONAL SERVICES	312.00	1,037.00	5,000.00	3,963.00	20.7
01-35-8017-00 JUVENILE ASSESSMENT CENTER	.00	5,340.00	5,400.00	60.00	98.9
01-35-8021-00 COMP. LINK TO RECORDS	734.39	3,910.28	9,500.00	5,589.72	41.2
01-35-9022-00 JAIL FEES	80.45	80.45	1,500.00	1,419.55	5.4
01-35-9028-00 COMMUNITY SERVICES	840.00	840.00	4,300.00	3,460.00	19.5
01-35-9028-03 RECORDS CONTRACT	.00	4,476.88	5,000.00	523.12	89.5
TOTAL POLICE	125,122.26	801,845.16	1,938,200.00	1,136,354.84	41.4

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROTECTIVE INSPECTIONS</u>					
01-40-5010-00 SALARIES	1,784.92	10,796.00	31,200.00	20,404.00	34.6
01-40-5050-00 PAYROLL TAXES	133.94	876.25	2,500.00	1,623.75	35.1
01-40-5060-00 RETIREMENT	75.60	493.79	1,400.00	906.21	35.3
01-40-5065-00 HEALTH INSURANCE	346.67	2,080.97	4,800.00	2,719.03	43.4
01-40-5070-00 WORKMEN'S COMPENSATION	64.82	448.19	1,300.00	851.81	34.5
01-40-6010-00 UTILITIES	114.23	876.87	3,900.00	3,023.13	22.5
01-40-6505-00 OFFICE EXPENSE	107.42	690.54	3,800.00	3,109.46	18.2
01-40-6510-00 TELEPHONE	113.53	575.88	1,600.00	1,024.12	36.0
01-40-6511-00 TRAINING	.00	25.00	500.00	475.00	5.0
01-40-6513-00 PUBLISHING	.00	.00	500.00	500.00	.0
01-40-6515-00 DUES & SUBSCRIPTIONS	.00	.00	200.00	200.00	.0
01-40-6518-00 CLEANING & SUPPLIES	129.80	374.77	800.00	425.23	46.9
01-40-6522-00 INSURANCE AND BONDS	.00	4,100.00	8,200.00	4,100.00	50.0
01-40-6526-00 OPERATING SUPPLIES	330.00	330.00	2,000.00	1,670.00	16.5
01-40-7020-00 REPAIR & MAINTENANCE	.00	216.04	2,000.00	1,783.96	10.8
01-40-8012-00 COMP. PROF. SERVICES	251.80	1,519.16	3,500.00	1,980.84	43.4
01-40-8014-00 LEGAL	.00	.00	500.00	500.00	.0
01-40-8016-00 PROFESSIONAL SERVICES	8,600.00	43,000.00	115,000.00	72,000.00	37.4
TOTAL PROTECTIVE INSPECTIONS	12,052.73	66,403.46	183,700.00	117,296.54	36.2

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD-ACTUAL	BUDGET	UNEXPENDED	PGNT
<u>STREETS</u>					
01-45-5010-00 SALARIES	16,258.49	105,829.57	263,000.00	157,170.43	40.2
01-45-5010-03 OVERTIME	77.49	1,097.96	7,000.00	5,902.04	15.7
01-45-5015-00 PART-TIME SALARIES	1,796.44	3,178.17	15,000.00	11,821.83	21.2
01-45-5050-00 PAYROLL TAXES	1,350.07	8,833.60	22,000.00	13,166.40	40.2
01-45-5060-00 RETIREMENT FUND	1,011.45	7,154.80	16,500.00	9,345.20	43.4
01-45-5065-00 HEALTH INSURANCE	4,476.68	29,514.39	69,400.00	39,885.61	42.5
01-45-5070-00 WORKMEN'S COMPENSATION	1,296.40	8,963.83	18,200.00	9,236.17	49.3
01-45-6010-00 UTILITIES	295.04	2,868.70	15,000.00	12,131.30	19.1
01-45-6015-00 UTILITIES - STREET LIGHTIN	18,549.86	93,551.39	235,000.00	141,448.61	39.8
01-45-6505-00 OFFICE EXPENSE	.00	69.00	600.00	531.00	11.5
01-45-6510-00 TELEPHONE	251.40	1,278.23	3,300.00	2,021.77	38.7
01-45-6511-00 TRAINING	.00	450.00	1,500.00	1,050.00	30.0
01-45-6515-00 DUES & SUBSCRIPTIONS	.00	702.99	2,000.00	1,297.01	35.2
01-45-6518-00 CLEANING SUPPLIES	96.67	592.91	1,600.00	1,007.09	37.1
01-45-6522-00 INSURANCE AND BONDS	.00	13,200.00	26,400.00	13,200.00	50.0
01-45-6524-00 GAS & OIL	67.99	5,289.65	18,500.00	13,210.35	28.6
01-45-6526-00 OPERATING SUPPLIES	151.07	1,966.27	4,500.00	2,533.73	43.7
01-45-6530-00 SNOW AND ICE REMOVAL	.00	18,165.24	20,000.00	1,834.76	90.8
01-45-6532-00 TRASH SERVICE	45,034.27	211,837.35	485,000.00	273,162.65	43.7
01-45-6534-00 WEED CONTROL	121.93	187.53	5,000.00	4,812.47	3.8
01-45-6536-00 STREET SIGNS	561.36	1,116.34	4,000.00	2,883.66	27.9
01-45-6544-03 EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
01-45-6544-06 HOLIDAY DECORATIONS	.00	977.92	7,500.00	6,522.08	13.0
01-45-6544-07 TOOLS	.00	531.44	2,500.00	1,968.56	21.3
01-45-6544-09 SAFETY EQUIPMENT	402.21	1,735.48	4,000.00	2,264.52	43.4
01-45-7020-00 REP & MAINT - EQUIP & BLDG	3,261.81	12,560.45	20,000.00	7,439.55	62.8
01-45-7030-00 REPAIR & MAINT. BLDGS.	.00	219.82	5,000.00	4,780.18	4.4
01-45-8016-00 PROFESSIONAL SERVICES	130.90	3,318.66	4,200.00	881.34	79.0
TOTAL STREETS	95,191.53	535,191.69	1,280,700.00	745,508.31	41.8

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>					
01-50-5015-00 SALARIES	1,647.00	1,647.00	12,000.00	10,353.00	13.7
01-50-5050-00 PAYROLL TAXES	126.02	126.02	1,000.00	873.98	12.6
01-50-5070-00 WORKMEN'S COMPENSATION	129.64	896.38	1,400.00	503.62	64.0
01-50-6513-00 PUBLISHING	.00	.00	300.00	300.00	.0
01-50-6522-00 INSURANCE	.00	1,000.00	2,000.00	1,000.00	50.0
01-50-6524-00 GAS & OIL	630.11	630.11	1,800.00	1,169.89	35.0
01-50-6526-00 SUPPLIES	163.67	977.46	1,800.00	822.54	54.3
01-50-6533-00 TREE TRIMMING	.00	.00	3,500.00	3,500.00	.0
01-50-6534-00 FERTILIZER & WEED CONTROL	1,000.00	2,000.00	4,700.00	2,700.00	42.6
01-50-6544-03 SPINTRIMMER	698.25	698.25	800.00	101.75	87.3
01-50-6544-05 TOOLS	.00	.00	400.00	400.00	.0
01-50-6544-06 TREES	542.49	950.49	1,500.00	549.51	63.4
01-50-7020-00 REPAIRS AND MAINTENANCE	169.94	558.02	3,200.00	2,641.98	17.4
01-50-7025-00 SPRINKLER REPAIR	.00	.00	3,200.00	3,200.00	.0
01-50-8016-00 PROFESSIONAL SERVICES	.00	11.45	500.00	488.55	2.3
TOTAL CEMETERY	5,107.12	9,495.18	38,100.00	28,604.82	24.9
<u>ANIMAL CONTROL</u>					
01-55-5010-00 SALARIES	3,546.16	21,448.88	46,100.00	24,651.12	46.5
01-55-5010-03 OVERTIME	.00	.00	200.00	200.00	.0
01-55-5050-00 PAYROLL TAXES	257.92	1,679.03	3,600.00	1,920.97	46.6
01-55-5060-00 RET BEN	150.20	974.02	2,000.00	1,025.98	48.7
01-55-5065-00 HEALTH BEN	1,483.35	8,902.85	18,000.00	9,097.15	49.5
01-55-5070-00 WORKMENS COMPENSATION	129.64	896.38	1,700.00	803.62	52.7
01-55-6522-00 INSURANCE	.00	1,850.00	3,700.00	1,850.00	50.0
01-55-6524-00 GAS AND OIL	100.60	516.00	2,000.00	1,484.00	25.8
01-55-6526-00 SUPPLIES	84.00	363.59	1,200.00	838.41	30.3
01-55-7020-00 REPAIR & MAINTENANCE	.00	511.12	500.00	(11.12)	102.2
01-55-7030-00 WEED/NUISANCE CONTROL	2,366.32	2,480.56	8,000.00	5,519.44	31.0
01-55-8016-00 PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
TOTAL ANIMAL CONTROL	8,118.19	39,622.43	92,000.00	52,377.57	43.1
<u>SENIOR COORDINATOR PROGRAM</u>					
01-60-5015-00 PART-TIME SALARIES	2,947.54	17,827.63	38,500.00	20,672.37	46.3
01-60-5050-00 PAYROLL TAXES	220.30	1,430.73	2,900.00	1,469.27	49.3
01-60-5065-00 HEALTH INSURANCE	630.67	3,789.89	8,200.00	4,410.11	46.2
01-60-5070-00 WORKMEN'S COMPENSATION	64.82	448.19	2,600.00	2,151.81	17.2
01-60-6010-00 UTILITIES	225.77	1,553.97	4,200.00	2,646.03	37.0
01-60-6510-00 TELEPHONE	117.37	592.61	1,400.00	807.39	42.3
01-60-6520-00 MILEAGE	161.35	664.08	3,100.00	2,435.92	21.4
01-60-6522-00 INSURANCE	.00	800.00	1,600.00	800.00	50.0
01-60-7020-00 REPAIR & MAINTENANCE	361.20	2,153.92	5,500.00	3,346.08	39.2
TOTAL SENIOR COORDINATOR PROGRAM	4,729.02	29,261.02	68,000.00	38,738.98	43.0

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>PARKS</u>						
01-65-5015-00	PART-TIME SALARIES	4,285.44	5,667.15	21,700.00	16,032.85	26.1
01-65-5050-00	PAYROLL TAXES	327.81	433.50	1,700.00	1,266.50	25.5
01-65-5070-00	WORKMEN'S COMPENSATION	129.64	896.38	2,000.00	1,103.62	44.8
01-65-6010-00	UTILITIES	301.78	1,561.76	10,200.00	8,638.24	15.3
01-65-6511-00	TRAINING	.00	.00	300.00	300.00	.0
01-65-6522-00	INSURANCE AND BONDS	.00	1,050.00	2,100.00	1,050.00	50.0
01-65-6524-00	GAS AND OIL	227.90	291.57	1,800.00	1,508.43	16.2
01-65-6528-00	SUPPLIES	.00	509.64	2,000.00	1,490.36	25.5
01-65-6534-00	FERTILIZER AND WEED CONTROL	3,282.00	6,370.80	7,000.00	629.20	91.0
01-65-6542-00	PORTA-POTTIES	184.31	516.04	2,100.00	1,583.96	24.6
01-65-6544-01	MOWER	.00	.00	1,000.00	1,000.00	.0
01-65-6544-02	SPIN TRIMMER	.00	.00	800.00	800.00	.0
01-65-7020-00	REPAIRS AND MAINTENANCE	118.55	971.08	5,000.00	4,028.92	19.4
01-65-7025-00	SPRINKLER REPAIRS	672.94	672.94	4,500.00	3,827.06	15.0
	TOTAL PARKS	9,530.37	18,940.86	62,200.00	43,259.14	30.5
<u>LIBRARY</u>						
01-70-7000-00	TOWN SUPPORT-LIBRARY	32,641.65	195,849.90	391,700.00	195,850.10	50.0
	TOTAL LIBRARY	32,641.65	195,849.90	391,700.00	195,850.10	50.0
<u>DEPARTMENT 75</u>						
01-75-6526-00	COMMUNITY CENTER SUPPLIES	233.38	677.93	6,500.00	5,822.07	10.4
01-75-7020-00	COMMUNITY CENTER REPAIR	375.00	2,069.40	10,000.00	7,930.60	20.7
01-75-7025-00	COMMUNITY CENTER UTILITIES	225.77	1,553.96	7,500.00	5,946.04	20.7
01-75-7031-00	DOWNTOWN BEAUTIFICATION	.00	.00	27,000.00	27,000.00	.0
01-75-7033-00	PUBLIC ART	2,500.00	15,833.00	45,000.00	29,167.00	35.2
01-75-7034-00	STRATEGIC ECON. DEV. PLAN	.00	.00	50,000.00	50,000.00	.0
01-75-7054-00	TOWN HALL IMPROVEMENTS	359.28	359.28	10,000.00	9,640.72	3.6
01-75-7055-00	ECONOMIC DEVELOPMENT CONT.	6,000.00	6,000.00	6,000.00	.00	100.0
01-75-7060-00	CITIZEN COMMUNICATION PROGRAM	.00	450.00	15,000.00	14,550.00	3.0
01-75-7066-00	WEB SITE CONSULTANT	.00	.00	3,500.00	3,500.00	.0
01-75-7070-00	BARBEQUE DAYS CONTRIBUTION	.00	20,850.00	24,000.00	3,150.00	86.9
01-75-7080-00	MOSQUITO SPRAYING	2,890.00	5,780.00	18,000.00	12,220.00	32.1
01-75-7090-00	INSURANCE DEDUCTIBLES	.00	955.31	17,000.00	16,044.69	5.6
01-75-7100-00	SEPARATION BENEFITS	.00	.00	10,000.00	10,000.00	.0
01-75-7125-00	GROUNDS MAINTENANCE	940.00	3,580.00	15,000.00	11,420.00	23.9
01-75-7129-00	NEWSLETTER/COMMUNICATION	3,400.00	7,669.61	12,000.00	4,330.39	83.9
01-75-7130-00	TOWN HALL MAINT. AGREEMENT	160.63	1,132.86	5,000.00	3,867.14	22.7
01-75-7131-00	SAFETY AWARD PROGRAM	.00	.00	2,500.00	2,500.00	.0
01-75-7132-00	MUSEUM IMPROVEMENTS	.00	.00	88,900.00	88,900.00	.0
01-75-7133-00	DOWNTOWN FACADE GRANT PROGRAM	.00	.00	7,000.00	7,000.00	.0
	TOTAL DEPARTMENT 75	17,084.06	66,911.35	379,900.00	312,988.65	17.6

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS OUT</u>					
01-80-7040-00 TRANSFER WATER FUND	.00	.00	182,200.00	182,200.00	.0
01-80-7050-00 TRANSFER - CONTINGENT FUND	.00	.00	225,000.00	225,000.00	.0
01-80-7080-00 TRANSFER TO DEVELOPERS COST	.00	.00	25,000.00	25,000.00	.0
01-80-7110-00 SALES TAX REFUND	(24,752.96)	43,039.27	140,000.00	96,960.73	30.7
01-80-7115-00 TRANSFER TO EQPT. REPLACEMENT	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL TRANSFERS OUT	(24,752.96)	43,039.27	1,572,200.00	1,529,160.73	2.7
TOTAL FUND EXPENDITURES	331,205.81	2,114,231.53	6,660,500.00	4,546,268.47	31.7
NET REVENUE OVER EXPENDITURES	916,136.34	4,337,474.49	756,800.00	(3,580,874.49)	573.1

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
02-00-4310-00 WATER CHARGES	327,241.82	874,871.83	1,900,000.00	1,025,128.17	46.1
02-00-4320-00 WATER TAP FEES	229,798.40	411,798.40	.00	(411,798.40)	.0
02-00-4322-00 RAW WATER DEV. FEE	258,060.00	578,180.00	.00	(578,180.00)	.0
02-00-4325-00 WATER REFUNDS	(834.45)	(5,657.70)	.00	5,657.70	.0
02-00-4330-00 MISCELLANEOUS	26,441.73	129,113.27	110,000.00	(19,113.27)	117.4
02-00-4610-00 EARNINGS ON INVESTMENTS	17,134.16	36,680.80	45,000.00	8,319.20	81.5
02-00-4830-00 TRANSFER FROM GENERAL FUND	.00	.00	182,200.00	182,200.00	.0
TOTAL SOURCE 00	857,841.66	2,024,986.60	2,237,200.00	212,213.40	90.5
TOTAL FUND REVENUE	857,841.66	2,024,986.60	2,237,200.00	212,213.40	90.5

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
02-25-5010-00 SALARIES	2,734.08	14,689.86	36,000.00	21,310.14	40.8
02-25-5010-03 OVERTIME	.00	.00	300.00	300.00	.0
02-25-5015-00 PART-TIME SALARIES	419.10	2,840.10	7,200.00	4,359.90	39.5
02-25-5020-00 JANITORIAL SALARIES	216.67	1,283.34	2,700.00	1,416.66	47.5
02-25-5025-00 MANAGER	2,067.18	13,387.94	26,900.00	13,512.06	49.8
02-25-5050-00 PAYROLL TAXES	393.02	2,496.31	5,600.00	3,103.69	44.6
02-25-5060-00 RETIREMENT FUND	377.56	2,383.47	5,100.00	2,716.53	48.7
02-25-5065-00 HEALTH INSURANCE	791.43	4,749.02	12,500.00	7,750.98	38.0
02-25-5070-00 WORKMEN'S COMPENSATION	64.82	448.19	800.00	351.81	56.0
02-25-6010-00 UTILITIES	121.40	954.48	4,000.00	3,045.52	23.9
02-25-6505-00 OFFICE EXPENSE	14.84	1,312.61	5,000.00	3,687.39	26.3
02-25-6506-00 UTILITY BILL MAILING	658.95	3,161.24	7,100.00	3,938.76	44.5
02-25-6507-00 BILL PRESENTMENT	.00	.00	10,000.00	10,000.00	.0
02-25-6510-00 TELEPHONE	113.53	575.88	1,800.00	1,224.12	32.0
02-25-6511-00 TRAINING & MEETINGS	.00	710.00	1,200.00	490.00	59.2
02-25-6513-00 PUBLISHING	.00	.00	1,000.00	1,000.00	.0
02-25-6515-00 DUES AND SUBSCRIPTIONS	.00	2,229.00	2,200.00	(29.00)	101.3
02-25-6518-00 CLEANING SUPPLIES	102.53	413.25	1,000.00	586.75	41.3
02-25-6520-00 MILEAGE & EXPENSES	27.79	27.79	500.00	472.21	5.6
02-25-6522-00 INSURANCE & BONDS	.00	3,250.00	6,500.00	3,250.00	50.0
02-25-6544-02 CAPITAL OUTLAY - COMP. SOFT	.00	190.10	2,500.00	2,309.90	7.6
02-25-6544-07 MISCELLANEOUS OFFICE	.00	108.89	300.00	191.11	36.3
02-25-7020-00 REPAIR & MAINT.	.00	216.03	1,000.00	783.97	21.6
02-25-8010-00 AUDIT	1,500.00	1,500.00	6,000.00	4,500.00	25.0
02-25-8011-00 PROF. SERV.-WATER ADJUDICATION	.00	578.75	30,000.00	29,421.25	1.9
02-25-8012-00 COMP. PROFESSIONAL SERVICES	369.55	3,965.04	6,000.00	2,034.96	66.1
02-25-8014-00 LEGAL	15.50	930.00	8,000.00	7,070.00	11.6
02-25-8016-00 SALARY STUDY FEES	.00	.00	700.00	700.00	.0
02-25-8017-00 PROFESSIONAL SERVICES	3,180.50	5,280.88	30,000.00	24,719.12	17.6
02-25-9028-00 COMMUNICATIONS	.00	.00	3,500.00	3,500.00	.0
TOTAL ADMINISTRATION	13,168.25	67,682.17	225,400.00	157,717.83	30.0

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS - WATER FUND</u>					
02-70-5010-00 SALARIES	14,630.04	91,599.77	225,000.00	133,400.23	40.7
02-70-5010-03 OVERTIME	59.77	1,086.38	10,000.00	8,913.62	10.9
02-70-5015-00 PART TIME SALARIES	999.00	999.00	2,600.00	1,601.00	38.4
02-70-5050-00 PAYROLL TAXES	1,166.00	7,517.38	18,200.00	10,682.62	41.3
02-70-5060-00 RETIREMENT FUND	699.46	4,921.87	13,000.00	8,078.13	37.9
02-70-5065-00 HEALTH INSURANCE	4,232.12	26,251.68	59,000.00	32,748.32	44.5
02-70-5070-00 WORKMEN'S COMPENSATION	388.92	2,689.15	8,300.00	5,810.85	32.4
02-70-6010-00 UTILITIES	30,889.67	61,804.83	185,000.00	123,195.17	33.4
02-70-6510-00 TELEPHONE	528.42	2,835.82	7,500.00	4,664.18	37.8
02-70-6511-00 TRAINING	.00	1,155.00	3,000.00	1,845.00	38.5
02-70-6518-00 CLEANING SUPPLIES	96.67	592.91	1,600.00	1,007.09	37.1
02-70-6522-00 INSURANCE	.00	11,184.50	25,000.00	13,815.50	44.7
02-70-6524-00 GAS AND OIL	505.54	2,879.39	10,000.00	7,120.61	28.8
02-70-6525-00 GIS SYSTEM	.00	.00	25,000.00	25,000.00	.0
02-70-6526-00 CHEMICALS	9,949.20	28,378.97	145,000.00	118,621.03	19.6
02-70-6527-00 SUPPLIES-SAFETY EQPT.	.00	1,014.48	3,400.00	2,385.52	29.8
02-70-6528-00 OPERATING SUPPLIES	276.79	2,730.75	10,000.00	7,269.25	27.3
02-70-6544-01 METER UPGRADE	.00	12,521.11	95,000.00	82,478.89	13.2
02-70-6544-02 TOOLS	.00	5,850.18	10,000.00	4,149.82	58.5
02-70-6544-07 TESTING EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
02-70-6544-08 VEHICLE-PURCHASE	.00	.00	19,500.00	19,500.00	.0
02-70-6544-13 WATER PLANT IMPROVEMENTS	.00	.00	80,000.00	80,000.00	.0
02-70-6544-22 WATERLINE REPLACEMENT	.00	.00	30,000.00	30,000.00	.0
02-70-6544-29 INSTRUMENTATION UPGRADES	.00	.00	65,000.00	65,000.00	.0
02-70-6544-32 EMERGENCY WATER INTERCONNECT	164,543.00	164,543.00	150,000.00	(14,543.00)	109.7
02-70-6544-36 FIRE HYDRANT REPAIRS	.00	834.09	40,000.00	39,165.91	2.1
02-70-7015-00 R&M WATERLINES	4,511.20	6,593.20	25,000.00	18,406.80	26.4
02-70-7020-00 REPAIRS & MAINTENANCE	5,649.50	18,375.57	83,000.00	66,624.43	19.7
02-70-7022-00 VEHICLE REPAIRS	299.16	548.56	4,000.00	3,451.44	13.7
02-70-7030-00 PURCHASED WATER	.00	.00	12,700.00	12,700.00	.0
02-70-7035-00 WATER ASSESSMENT	.00	80,135.60	98,000.00	17,864.40	81.8
02-70-7090-00 INSURANCE DEDUCTIBLES	.00	244.90	10,000.00	9,755.10	2.5
02-70-8012-00 PROFESSIONAL SERVICES	847.06	7,020.05	40,000.00	32,979.95	17.6
TOTAL OPERATIONS - WATER FUND	240,271.52	542,308.14	1,517,800.00	975,491.86	35.7
<u>TRANSFERS OUT</u>					
02-80-7051-00 TRANSFER TO OTHER FUNDS	.00	.00	90,000.00	90,000.00	.0
TOTAL TRANSFERS OUT	.00	.00	90,000.00	90,000.00	.0
TOTAL FUND EXPENDITURES	253,439.77	609,990.31	1,833,200.00	1,223,209.69	33.3
NET REVENUE OVER EXPENDITURES	604,401.89	1,414,996.29	404,000.00	(1,010,996.29)	350.3

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
03-00-4310-00 SEWER CHARGES	146,050.51	861,736.53	1,610,000.00	748,283.47	53.5
03-00-4320-00 SEWER TAP FEES	120,540.00	181,040.00	.00	(181,040.00)	.0
03-00-4330-00 MISCELLANEOUS	6,379.84	47,743.59	10,000.00	(37,743.59)	477.4
03-00-4610-00 EARNINGS ON INVESTMENTS	16,246.97	32,831.91	35,000.00	2,168.09	93.8
TOTAL SOURCE 00	289,217.32	1,123,352.03	1,655,000.00	531,647.97	67.9
TOTAL FUND REVENUE	289,217.32	1,123,352.03	1,655,000.00	531,647.97	67.9

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL</u>					
03-25-5010-00 SALARIES	3,408.84	18,287.48	58,000.00	39,712.52	31.5
03-25-5010-03 OVERTIME	.00	.00	500.00	500.00	.0
03-25-5015-00 PART-TIME SALARIES	419.10	2,840.10	7,200.00	4,359.90	39.5
03-25-5020-00 JANITORIAL SALARIES	216.66	1,283.31	2,600.00	1,316.69	49.4
03-25-5025-00 MANAGER SALARIES	4,012.78	25,988.46	62,000.00	26,011.54	50.0
03-25-5050-00 PAYROLL TAXES	590.56	3,814.88	9,000.00	5,185.12	42.4
03-25-5060-00 RETIREMENT FUND	619.54	3,886.22	8,600.00	4,713.78	45.2
03-25-5065-00 HEALTH INSURANCE	1,160.41	6,971.26	28,100.00	21,128.74	24.8
03-25-5070-00 WORKMEN'S COMPENSATION	64.82	448.19	700.00	251.81	64.0
03-25-6010-00 UTILITIES - TOWN HALL	135.68	1,066.76	4,400.00	3,333.24	24.2
03-25-6505-00 OFFICE EXPENSES	50.50	392.76	4,400.00	4,007.24	8.9
03-25-6506-00 UTILITY BILL MAILING	658.94	3,161.23	7,100.00	3,938.77	44.5
03-25-6507-00 ON LINE BILL PRESENTMENT	.00	.00	8,000.00	8,000.00	.0
03-25-6510-00 TELEPHONE	113.53	575.88	1,800.00	1,224.12	32.0
03-25-6511-00 TRAINING & MEETINGS	.00	.00	700.00	700.00	.0
03-25-6515-00 DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
03-25-6518-00 CLEANING SUPPLIES	102.52	472.01	1,000.00	527.99	47.2
03-25-6520-00 MILEAGE & EXPENSES	.00	.00	800.00	800.00	.0
03-25-6522-00 INSURANCE & BONDS	.00	3,450.00	6,900.00	3,450.00	50.0
03-25-6544-02 COMPUTER SOFTWARE	.00	.00	2,500.00	2,500.00	.0
03-25-6544-07 MISCELLANEOUS OFFICE	.00	.00	400.00	400.00	.0
03-25-7020-00 REPAIR & MAINTENANCE	.00	216.03	1,100.00	883.97	19.6
03-25-8010-00 AUDIT	1,500.00	1,500.00	7,000.00	5,500.00	21.4
03-25-8012-00 PROFESSIONAL SERVICES	369.55	3,898.89	6,000.00	2,101.11	65.0
03-25-8014-00 LEGAL	806.00	1,133.50	30,000.00	28,866.50	3.8
03-25-8016-00 SALARY STUDY	.00	.00	800.00	800.00	.0
03-25-8017-00 PROFESSIONAL SERVICES - ENG.	.00	.00	20,000.00	20,000.00	.0
TOTAL PERSONNEL	14,229.43	79,386.96	270,100.00	190,713.04	29.4

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS - SEWER FUND</u>					
03-70-5010-00 SALARIES	17,881.16	111,230.62	265,000.00	153,769.38	42.0
03-70-5010-03 OVERTIME PAY	73.06	1,327.76	10,000.00	8,672.24	13.3
03-70-5050-00 PAYROLL TAXES	1,331.72	9,025.15	21,100.00	12,074.85	42.8
03-70-5060-00 RETIREMENT FUND	854.90	5,935.29	15,000.00	9,064.71	39.6
03-70-5065-00 HEALTH INSURANCE	5,172.60	32,003.21	70,000.00	37,996.79	45.7
03-70-5070-00 WORKMEN'S COMPENSATION	453.74	3,137.32	8,600.00	5,462.68	36.5
03-70-6010-00 UTILITIES	(3,959.03)	90,123.81	230,000.00	139,876.19	39.2
03-70-6510-00 TELEPHONE	557.66	2,643.38	5,500.00	2,856.62	48.1
03-70-6511-00 TRAINING	60.00	330.00	3,000.00	2,670.00	11.0
03-70-6518-00 CLEANING SUPPLIES	96.67	608.49	1,500.00	891.51	40.6
03-70-6522-00 INSURANCE	.00	13,871.00	27,800.00	13,929.00	49.9
03-70-6524-00 GAS AND OIL	505.55	2,879.41	12,500.00	9,620.59	23.0
03-70-6525-00 GIS MAPPING	.00	.00	25,000.00	25,000.00	.0
03-70-6526-00 CHEMICALS	11,229.28	40,038.51	108,000.00	67,961.49	37.1
03-70-6527-00 SUPPLIES-SAFETY EQPT.	.00	496.34	3,500.00	3,003.66	14.2
03-70-6528-00 OPERATING SUPPLIES	201.47	763.44	10,000.00	9,236.56	7.6
03-70-6544-02 TOOLS	.00	.00	3,500.00	3,500.00	.0
03-70-6544-03 VEHICLE	.00	.00	19,000.00	19,000.00	.0
03-70-6544-04 MANHOLE INSTALLATION	.00	.00	25,000.00	25,000.00	.0
03-70-6544-10 SEWERLINE REPLACEMENT	.00	.00	20,000.00	20,000.00	.0
03-70-6544-16 INSTRUMENTATION UPGRADES	.00	.00	115,000.00	115,000.00	.0
03-70-7015-00 REPAIRS & MAINT - MAINS	4,704.50	5,499.46	20,000.00	14,500.54	27.5
03-70-7020-00 REPAIRS & MAINTENANCE	9,127.36	34,303.65	65,000.00	30,696.35	52.8
03-70-7022-00 VEHICLE REPAIRS	299.16	826.62	3,500.00	2,673.38	23.6
03-70-7023-00 WEED CONTROL/GROUND MAINT.	.00	.00	3,000.00	3,000.00	.0
03-70-7025-00 SEWERLINE CLEANING	.00	.00	30,000.00	30,000.00	.0
03-70-7090-00 INSURANCE DEDUCTIBLES	.00	.00	7,500.00	7,500.00	.0
03-70-8012-00 PROFESSIONAL SERVICES	2,677.50	10,168.82	65,000.00	54,831.18	15.6
TOTAL OPERATIONS - SEWER FUND	51,287.30	365,212.28	1,193,000.00	827,787.72	30.6
TOTAL FUND EXPENDITURES	65,496.73	444,599.24	1,463,100.00	1,018,500.76	30.4
NET REVENUE OVER EXPENDITURES	223,720.59	678,752.79	191,900.00	(486,852.79)	353.7

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

CONSERVATION TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
05-00-4070-00 COLORADO LOTTERY	25,123.04	40,834.39	50,000.00	9,165.61	81.7
05-00-4110-00 PARK FEES	13,000.00	38,500.00	62,500.00	24,000.00	61.6
05-00-4130-00 LARIMER COUNTY USE TAX	7,991.70	47,936.78	40,000.00	(7,936.78)	119.8
05-00-4330-00 OTHER	666.81	3,365.22	1,200.00	(2,165.22)	280.4
05-00-4610-00 CT-EARNINGS ON INVEST.	1,910.21	3,741.26	3,500.00	(241.26)	106.9
TOTAL SOURCE 00	48,691.76	134,377.65	157,200.00	22,822.35	85.5
TOTAL FUND REVENUE	48,691.76	134,377.65	157,200.00	22,822.35	85.5

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

CONSERVATION TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
05-70-6533-00 TREE TRIMMING	2,880.00	2,880.00	6,000.00	3,120.00	48.0
05-70-6544-01 CAPITAL - TREES	.00	.00	7,000.00	7,000.00	.0
05-70-6544-04 LAWN MOWER	.00	33,654.34	46,000.00	12,345.66	73.2
05-70-6545-00 EDDIE ARAGON PARK	1,737.00	1,737.00	6,000.00	4,263.00	29.0
05-70-6546-00 SUNRISE PARK	.00	.00	3,500.00	3,500.00	.0
05-70-6547-00 PARISH PARK	238.55	476.15	3,500.00	3,023.85	13.6
05-70-6548-00 HAYS PARK	10,806.83	44,091.49	55,700.00	11,608.51	79.2
05-70-6549-00 PIONEER RIDGE PARK	.00	.00	3,500.00	3,500.00	.0
05-70-6550-00 ROLLING HILLS RANCH PARK	.00	.00	3,500.00	3,500.00	.0
05-70-6551-00 JOHNSTOWN LAKE PARK	1,737.00	2,059.50	5,000.00	2,940.50	41.2
05-70-6553-00 CLEARVIEW PARK	.00	.00	3,500.00	3,500.00	.0
05-70-7020-00 REPAIR & MAINT.	.00	.00	6,000.00	6,000.00	.0
TOTAL DEPARTMENT 70	17,399.38	84,898.48	149,200.00	64,301.52	56.9
TOTAL FUND EXPENDITURES	17,399.38	84,898.48	149,200.00	64,301.52	56.9
NET REVENUE OVER EXPENDITURES	31,292.38	49,479.17	8,000.00	(41,479.17)	618.5

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

CONTINGENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
06-00-4110-00 TRANSFER FROM GENERAL FUND	.00	.00	225,000.00	225,000.00	.0
06-00-4610-00 CF-EARNINGS ON INVESTMENTS	542.54	2,553.19	900.00	(1,653.19)	283.7
TOTAL SOURCE 00	542.54	2,553.19	225,900.00	223,346.81	1.1
TOTAL FUND REVENUE	542.54	2,553.19	225,900.00	223,346.81	1.1

TOWN OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

CONTINGENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
06-70-6544-00 TRANSFER TO BANK FUND	780.00	2,982.50	1,450,300.00	1,447,317.50	.2
TOTAL DEPARTMENT 70	780.00	2,982.50	1,450,300.00	1,447,317.50	.2
TOTAL FUND EXPENDITURES	780.00	2,982.50	1,450,300.00	1,447,317.50	.2
NET REVENUE OVER EXPENDITURES	(237.46)	(429.31)	(1,224,400.00)	(1,223,970.69)	.0

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

CEMETERY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
07-00-4310-00 CEMETERY LOTS AND CARE	396.00	1,606.80	2,800.00	1,193.40	57.4
07-00-4610-00 CP-EARNINGS ON INVESTMENTS	68.28	344.15	100.00	(244.15)	344.2
TOTAL SOURCE 00	464.28	1,950.75	2,900.00	949.25	67.3
TOTAL FUND REVENUE	464.28	1,950.75	2,900.00	949.25	67.3
NET REVENUE OVER EXPENDITURES	464.28	1,950.75	2,900.00	949.25	67.3

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

EQUIPMENT REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
09-00-4110-00 TRANSFER FROM GENERAL FUND	.00	.00	1,000,000.00	1,000,000.00	.0
09-00-4610-00 EARNINGS ON INVESTMENTS	121.71	268.38	5,000.00	4,731.62	5.4
TOTAL SOURCE 00	121.71	268.38	1,005,000.00	1,004,731.62	.0
TOTAL FUND REVENUE	121.71	268.38	1,005,000.00	1,004,731.62	.0

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

EQUIPMENT REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
09-70-6544-03 GRADER ROLL OVER	.00	18,900.00	19,000.00	100.00	99.5
09-70-6544-04 POLICE VEHICLE	.00	.00	117,000.00	117,000.00	.0
09-70-6544-05 SNOW PLOW FOR PICKUP	.00	.00	10,500.00	10,500.00	.0
09-70-6544-10 COMPUTERS	.00	799.98	28,000.00	27,200.02	2.9
09-70-6544-12 LOADER	.00	96,750.00	100,000.00	3,250.00	96.8
09-70-6544-20 COPIER	2,323.35	2,323.35	10,000.00	7,676.65	23.2
09-70-6544-21 SOFTWARE	.00	.00	14,000.00	14,000.00	.0
TOTAL DEPARTMENT 70	2,323.35	118,773.33	298,500.00	179,726.67	39.8
TOTAL FUND EXPENDITURES	2,323.35	118,773.33	298,500.00	179,726.67	39.8
NET REVENUE OVER EXPENDITURES	(2,201.64)	(118,504.95)	706,500.00	825,004.95	(16.8)

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

DRAINAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
11-00-4110-00 DRAINAGE FEES	32,628.00	193,334.28	375,000.00	181,665.72	51.6
11-00-4610-00 EARNINGS ON INVESTMENTS	2,715.62	7,329.23	6,200.00	(1,129.23)	118.2
TOTAL SOURCE 00	35,343.62	200,663.51	381,200.00	180,536.49	52.6
TOTAL FUND REVENUE	35,343.62	200,663.51	381,200.00	180,536.49	52.6

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

DRAINAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
11-25-5010-00 CLERICAL SALARIES	1,295.04	6,409.39	18,500.00	12,090.61	34.7
11-25-5010-03 OVERTIME	.00	.00	100.00	100.00	.0
11-25-5011-00 PART TIME OFFICE	171.23	917.70	7,200.00	6,282.30	12.8
11-25-5025-00 MANAGER	2,067.18	13,387.94	26,900.00	13,512.06	49.8
11-25-5050-00 PAYROLL TAXES	267.14	1,679.12	4,000.00	2,320.88	42.0
11-25-5060-00 RETIREMENT FUND	221.72	1,373.20	3,300.00	1,926.80	41.6
11-25-5065-00 HEALTH INSURANCE	395.79	2,375.20	9,200.00	6,824.80	25.8
11-25-5070-00 WORKMAN'S COMPENSATION	64.82	448.19	600.00	151.81	74.7
11-25-6010-00 UTILITIES	57.13	530.48	1,800.00	1,269.52	29.5
11-25-6505-00 OFFICE SUPPLIES	14.64	280.50	1,200.00	919.50	23.4
11-25-6506-00 UTILITY BILL MAILING	658.94	3,151.24	7,100.00	3,948.76	44.4
11-25-6507-00 ON LINE BILL PRESENTMENT	.00	.00	2,000.00	2,000.00	.0
11-25-6510-00 TELEPHONE	113.51	575.68	700.00	124.32	82.2
11-25-6522-00 INSURANCE AND BONDS	.00	1,250.00	2,500.00	1,250.00	50.0
11-25-6544-04 COMPUTER SOFTWARE	.00	.00	2,500.00	2,500.00	.0
11-25-7020-00 MAINTENANCE AND REPAIRS	.00	216.03	500.00	283.97	43.2
11-25-8010-00 AUDIT	1,500.00	1,500.00	2,500.00	1,000.00	60.0
11-25-8012-00 COMPUTER PROF. SERVICES	450.50	2,074.91	3,300.00	1,225.09	62.9
11-25-8014-00 LEGAL	.00	.00	2,000.00	2,000.00	.0
11-25-8017-00 PROFESSIONAL SERVICES	.00	.00	1,500.00	1,500.00	.0
TOTAL ADMINISTRATION	7,277.64	36,169.58	97,400.00	61,230.42	37.1
<u>OPERATIONS</u>					
11-70-5010-00 SALARIES	.00	6,587.79	21,000.00	14,412.21	31.4
11-70-5010-03 OVERTIME	.00	.00	600.00	600.00	.0
11-70-5050-00 PAYROLL TAXES	.00	590.46	2,000.00	1,409.54	29.5
11-70-5060-00 RETIREMENT FUND	.00	483.97	1,200.00	716.03	40.3
11-70-5065-00 HEALTH INSURANCE	.00	2,658.42	10,100.00	7,441.58	26.3
11-70-5070-00 WORKMEN'S COMPENSATION	194.46	1,344.57	1,700.00	355.43	79.1
11-70-6510-00 TELEPHONE	122.84	598.90	800.00	201.10	74.9
11-70-6511-00 TRAINING	.00	.00	600.00	600.00	.0
11-70-6522-00 INSURANCE	.00	2,300.00	4,600.00	2,300.00	50.0
11-70-6524-00 GAS & OIL	76.19	231.85	2,200.00	1,968.15	10.5
11-70-6526-00 OPERATING SUPPLIES	38.67	193.35	1,100.00	906.65	17.6
11-70-6544-06 INFRASTRUCTURE REPAIR	.00	.00	20,000.00	20,000.00	.0
11-70-7020-00 REPAIR & MAINTENANCE	.00	30.98	2,000.00	1,969.02	1.6
11-70-7022-00 VEHICLE REPAIRS	.00	.00	800.00	800.00	.0
11-70-7024-00 INLET REPLACEMENT	.00	.00	20,000.00	20,000.00	.0
11-70-7026-00 CURB/GUTTER REPLACEMENT	.00	.00	35,000.00	35,000.00	.0
TOTAL OPERATIONS	432.16	15,020.29	123,700.00	108,679.71	12.1
TOTAL FUND EXPENDITURES	7,709.80	51,189.87	221,100.00	169,910.13	23.2
NET REVENUE OVER EXPENDITURES	27,633.82	149,473.64	160,100.00	10,626.36	93.4

TOWN OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
14-00-5010-00 LIBRARY- SALARIES	18,946.85	114,417.70	.00	(114,417.70)	.0
14-00-5050-00 LIBRARY-PAYROLL TAXES	1,421.16	9,207.10	.00	(9,207.10)	.0
14-00-5065-00 HEALTH INS.	369.30	2,215.80	.00	(2,215.80)	.0
14-00-5070-00 WORKMENS COMPENSATION	129.64	896.38	.00	(896.38)	.0
TOTAL DEPARTMENT 00	20,866.95	126,736.98	.00	(126,736.98)	.0
TOTAL FUND EXPENDITURES	20,866.95	126,736.98	.00	(126,736.98)	.0
NET REVENUE OVER EXPENDITURES	(20,866.95)	(126,736.98)	.00	126,736.98	.0

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
15-00-4060-00 USE TAX	285,466.78	1,504,828.46	850,000.00	(654,828.46)	177.0
15-00-4610-00 EARNINGS ON INVESTMENTS	19,540.48	44,257.99	30,000.00	(14,257.99)	147.5
15-00-4720-00 FROM WATER FUND	.00	.00	45,000.00	45,000.00	.0
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TOTAL SOURCE 00	305,007.26	1,549,086.45	925,000.00	(624,086.45)	167.5
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TOTAL FUND REVENUE	305,007.26	1,549,086.45	925,000.00	(624,086.45)	167.5

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
15-70-6544-16 SOUTH PARISH RR CROSSING	.00	.00	65,000.00	65,000.00	.0
15-70-6544-17 YMCA FEASIBILITY STUDY	.00	4,497.00	12,000.00	7,503.00	37.5
15-70-7015-00 ANNUAL OVERLAY	.00	.00	250,000.00	250,000.00	.0
15-70-7020-00 STREET REPAIR & MAINT.	90,511.72	91,713.48	150,000.00	58,286.52	61.1
15-70-7022-00 ALLEY IMPROVEMENTS	.00	.00	2,000.00	2,000.00	.0
15-70-7035-00 COMMUNITY CENTER IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
15-70-7041-00 LIBRARY IMPROVEMENTS	10,151.03	10,151.03	12,500.00	2,348.97	81.2
15-70-7045-00 STREETLIGHTS	.00	.00	5,000.00	5,000.00	.0
15-70-7047-00 SIGNS	.00	290.80	30,000.00	29,709.20	1.0
15-70-7065-00 SIDEWALK/CURB REPL.	.00	.00	15,000.00	15,000.00	.0
15-70-7085-00 SHOP IMPROVEMENTS	.00	.00	5,500.00	5,500.00	.0
15-70-7090-00 COLUMBINE COMPLEX REPAIRS	.00	.00	5,000.00	5,000.00	.0
15-70-8017-00 PROFESSIONAL SERVICES	25.75	12,638.19	75,000.00	62,361.81	16.9
TOTAL DEPARTMENT 70	100,688.50	119,290.50	632,000.00	512,709.50	18.9
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16-80-7060-00 REBATE	24,752.96	24,752.96	150,000.00	125,247.04	16.5
TOTAL DEPARTMENT 80	24,752.96	24,752.96	150,000.00	125,247.04	16.5
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TOTAL FUND EXPENDITURES	125,441.46	144,043.46	782,000.00	637,956.54	18.4
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NET REVENUE OVER EXPENDITURES	179,565.80	1,405,042.99	143,000.00	(1,262,042.99)	982.6

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

JOHNSON'S CORNER IMP. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
16-00-4070-00 FROM SALES TAX	13,229.20	49,121.21	93,000.00	43,878.79	52.8
16-00-4610-00 EARNINGS ON INVESTMENTS	8.42	14.40	20.00	5.60	72.0
TOTAL SOURCE 00	13,237.62	49,135.61	93,020.00	43,884.39	52.8
TOTAL FUND REVENUE	13,237.62	49,135.61	93,020.00	43,884.39	52.8

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

JOHNSON'S CORNER IMP. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
16-70-7010-00 CONSTRUCTION	.00	30,000.00	107,020.00	77,020.00	28.0
TOTAL DEPARTMENT 70	.00	30,000.00	107,020.00	77,020.00	28.0
TOTAL FUND EXPENDITURES	.00	30,000.00	107,020.00	77,020.00	28.0
NET REVENUE OVER EXPENDITURES	13,237.62	19,135.61	(14,000.00)	(33,135.61)	136.7

TOWN OF JOHNSTOWN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2016

IMPACT FEES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
17-00-4610-00 EARNINGS ON INVESTMENTS	12,662.38	31,354.72	35,000.00	3,645.28	89.6
TOTAL SOURCE 00	12,662.38	31,354.72	35,000.00	3,645.28	89.6
 <u>SOURCE 01</u>					
17-01-4110-01 TRANSPORATION FAC. DEV. FEE	142,362.00	483,361.52	230,000.00	(253,361.52)	210.2
17-01-4110-02 POLICE FACILTIES DEV. FEE	38,180.00	93,682.58	53,000.00	(40,682.58)	176.8
17-01-4110-03 PUBLIC FACILITIES DEV. FEE	89,948.00	199,846.96	142,000.00	(57,846.96)	140.7
17-01-4110-04 PARKS & OPEN SPACE DEV. FEE	75,926.00	133,615.20	138,000.00	4,384.80	96.8
17-01-4110-05 LIBRARY FACILITIES FEE	44,932.00	70,328.40	27,000.00	(43,328.40)	260.6
17-01-4110-06 TRAFFIC SIGNAL	278.86	3,825.18	5,000.00	1,174.82	78.5
TOTAL SOURCE 01	391,628.86	984,659.84	595,000.00	(389,659.84)	165.5
TOTAL FUND REVENUE	404,289.24	1,016,014.56	630,000.00	(386,014.56)	161.3

TOWN OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2016

IMPACT FEES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
17-70-8017-00 PARKS & OPEN - PROFESSIONAL	.00	.00	20,000.00	20,000.00	.0
17-70-8018-00 TRANSPORTATION EXPENDITURES	15,144.09	20,653.42	700,000.00	679,346.58	3.0
TOTAL DEPARTMENT 70	15,144.09	20,653.42	720,000.00	699,346.58	2.9
TOTAL FUND EXPENDITURES	15,144.09	20,653.42	720,000.00	699,346.58	2.9
NET REVENUE OVER EXPENDITURES	389,145.15	995,361.14	(90,000.00)	(1,085,361.14)	1106.0

AGENDA ITEM 9A

**TAVERN
LIQUOR LICENSE
RENEWAL
(Candlelight Dinner Playhouse)**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: July 18, 2016

ITEM NUMBER: 9A

SUBJECT: Consider Tavern Liquor License Renewal – Candlelight Dinner Playhouse

ACTION PROPOSED: Approve Tavern Liquor License Renewal

PRESENTED BY: Town Clerk, Police Chief

AGENDA ITEM DESCRIPTION: Mr. David Clark, operating manager, has submitted a renewal application to the Town Clerk for a tavern liquor license (malt, vinous and spirituous) for the Candlelight Dinner Playhouse located at 4747 Marketplace Drive, Johnstown. The required fees have been submitted to the Town. According to the Johnstown Police Department, the establishment has cooperated with law enforcement officials and there have been no violations of the liquor code during the last licensing period.

The Town Council acts as the Local Licensing Authority and is responsible for reviewing and issuing liquor licenses.

LEGAL ADVICE: N/A

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: Approve the tavern liquor license renewal.

SUGGESTED MOTIONS:

For Approval: I move to approve the tavern liquor license renewal for the Candlelight Dinner Playhouse.

For Denial: I move to deny approval of the tavern liquor license renewal for the Candlelight Dinner Playhouse.

Reviewed:


Town Manager

**RENEWAL
APPLICATION**

Colorado Liquor Retail License Application

New License
 New-Concurrent
 Transfer of Ownership

Renewal

- All answers must be printed in black ink or typewritten
- Applicant must check the appropriate box(es)
- Applicant should obtain a copy of the Colorado Liquor and Beer Code: www.colorado.gov/enforcement/liquor
- Local License Fee \$ 48.75

1. Applicant is applying as a/an

<input type="checkbox"/> Corporation	<input type="checkbox"/> Individual
<input type="checkbox"/> Partnership (includes Limited Liability and Husband and Wife Partnerships)	<input checked="" type="checkbox"/> Limited Liability Company
	<input type="checkbox"/> Association or Other

2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation

Candlelight Dinner Playhouse	FEIN Number
	210-2423260

2a. Trade Name of Establishment (DBA) Candlelight Dinner Playhouse	State Sales Tax Number 15-66945	Business Telephone 970 744 3747
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3. Address of Premises (specify exact location of premises, include suite/unit numbers)
4747 Marketplace Dr

City Johnstown	County Larimer	State CO	ZIP Code 80534-4190
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4. Mailing Address (Number and Street)	City or Town	State	ZIP Code
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5. Email Address
 bobbi@coloradocandlelight.com dave@coloradocandlelight.com

6. If the premises currently has a liquor or beer license, you must answer the following questions

Present Trade Name of Establishment (DBA) Candlelight Dinner Playhouse	Present State License Number 15669450000	Present Class of License Tavern (City)	Present Expiration Date July 22, 2016
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Section A Nonrefundable Application Fees	Section B (Cont.) Liquor License Fees
<input type="checkbox"/> Application Fee for New License \$ 600.00 <input type="checkbox"/> Application Fee for New License w/Concurrent Review \$ 700.00 <input type="checkbox"/> Application Fee for Transfer \$ 600.00	<input type="checkbox"/> Liquor Licensed Drugstore (City)..... \$227.50 <input type="checkbox"/> Liquor Licensed Drugstore (County) \$312.50 <input type="checkbox"/> Manager Registration - H & R \$ 75.00 <input type="checkbox"/> Manager Registration - Tavern \$ 75.00 <input type="checkbox"/> Master File Location Fee \$ 25.00 X _____ Total _____ <input type="checkbox"/> Master File Background \$250.00 X _____ Total _____ <input type="checkbox"/> Optional Premises License (City)..... \$500.00 <input type="checkbox"/> Optional Premises License (County) \$500.00 <input type="checkbox"/> Racetrack License (City)..... \$500.00 <input type="checkbox"/> Racetrack License (County) \$500.00 <input type="checkbox"/> Resort Complex License (City)..... \$500.00 <input type="checkbox"/> Resort Complex License (County) \$500.00 <input type="checkbox"/> Retail Gaming Tavern License (City) \$500.00 <input type="checkbox"/> Retail Gaming Tavern License (County) \$500.00 <input type="checkbox"/> Retail Liquor Store License (City)..... \$227.50 <input type="checkbox"/> Retail Liquor Store License (County) \$312.50 <input checked="" type="checkbox"/> Tavern License (City) \$500.00 <input type="checkbox"/> Tavern License (County) \$500.00 <input type="checkbox"/> Vintners Restaurant License (City) \$750.00 <input type="checkbox"/> Vintners Restaurant License (County) \$750.00
Section B Liquor License Fees	
<input type="checkbox"/> Add Optional Premises to H & R \$100.00 X _____ Total _____ <input type="checkbox"/> Add Related Facility to Resort Complex \$ 75.00 X _____ Total _____ <input type="checkbox"/> Arts License (City) \$308.75 <input type="checkbox"/> Arts License (County) \$308.75 <input type="checkbox"/> Beer and Wine License (City) \$351.25 <input type="checkbox"/> Beer and Wine License (County) \$436.25 <input type="checkbox"/> Brew Pub License (City) \$750.00 <input type="checkbox"/> Brew Pub License (County) \$750.00 <input type="checkbox"/> Club License (City) \$308.75 <input type="checkbox"/> Club License (County) \$308.75 <input type="checkbox"/> Distillery Pub License (City) \$750.00 <input type="checkbox"/> Distillery Pub License (County) \$750.00 <input type="checkbox"/> Hotel and Restaurant License (City) \$500.00 <input type="checkbox"/> Hotel and Restaurant License (County) \$500.00 <input type="checkbox"/> Hotel and Restaurant License w/one opt premises (City) \$600.00 <input type="checkbox"/> Hotel and Restaurant License w/one opt premises (County) \$600.00	

Questions? Visit: www.colorado.gov/enforcement/liquor for more information

Do not write in this space - For Department of Revenue use only

Liability Information

License Account Number	Liability Date	License Issued Through (Expiration Date)	Total \$
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Application Documents Checklist and Worksheet

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. All documents must be properly signed and correspond with the name of the applicant exactly. All documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable.

Questions? Visit: www.colorado.gov/enforcement/liquor for more information

Items submitted, please check all appropriate boxes completed or documents submitted	
I.	Applicant information <input type="checkbox"/> A. Applicant/Licensee identified <input type="checkbox"/> B. State sales tax license number listed or applied for at time of application <input type="checkbox"/> C. License type or other transaction identified <input type="checkbox"/> D. Return originals to local authority <input type="checkbox"/> E. Additional information may be required by the local licensing authority
II.	Diagram of the premises <input type="checkbox"/> A. No larger than 8 1/2" X 11" <input type="checkbox"/> B. Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.) <input type="checkbox"/> C. Separate diagram for each floor (if multiple levels) <input type="checkbox"/> D. Kitchen - identified if Hotel and Restaurant <input type="checkbox"/> E. Bold/Outlined Licensed Premises
III.	Proof of property possession (One Year Needed) <input type="checkbox"/> A. Deed in name of the Applicant (or) (matching question #2) date stamped / filed with County Clerk <input type="checkbox"/> B. Lease in the name of the Applicant (or) (matching question #2) <input type="checkbox"/> C. Lease Assignment in the name of the Applicant with proper consent from the Landlord and acceptance by the Applicant <input type="checkbox"/> D. Other Agreement if not deed or lease. (matching question #2) (Attach prior lease to show right to assumption)
IV.	Background information and financial documents <input type="checkbox"/> A. Individual History Records(s) (Form DR 8404-I) <input type="checkbox"/> B. Fingerprints taken and submitted to local authority (State Authority for Master File applicants) <input type="checkbox"/> C. Purchase agreement, stock transfer agreement, and or authorization to transfer license <input type="checkbox"/> D. List of all notes and loans (Copies to also be attached)
V.	Sole proprietor / husband and wife partnership <input type="checkbox"/> A. Form DR4679 <input type="checkbox"/> B. Copy of State issued Driver's License or Colorado Identification Card for each applicant
VI.	Corporate applicant information (if applicable) <input type="checkbox"/> A. Certificate of Incorporation dated stamped by the Secretary of State <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Certificate of Authorization if foreign corporation <input type="checkbox"/> D. List of officers, directors and stockholders of Applying Corporation (If wholly owned, designate a minimum of one person as Principal Officer of Parent)
VII.	Partnership applicant information (if applicable) <input type="checkbox"/> A. Partnership Agreement (general or limited). Not needed if husband and wife <input type="checkbox"/> B. Certificate of Good Standing (If formed after 2009)
VIII.	Limited Liability Company applicant information (if applicable) <input type="checkbox"/> A. Copy of articles of organization (date stamped by Colorado Secretary of State's Office) <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Copy of operating agreement <input type="checkbox"/> D. Certificate of Authority if foreign company
IX.	Manager registration for hotel and restaurant, tavern licenses when included with this application <input type="checkbox"/> A. \$75.00 fee <input type="checkbox"/> B. Individual History Record (DR 8404-I) <input type="checkbox"/> C. If owner is managing, no fee required

7. Is the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager under the age of twenty-one years?	Yes	No		
	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8. Has the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager ever (In Colorado or any other state):				
(a) Been denied an alcohol beverage license?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
(b) Had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
(c) Had interest in another entity that had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
If you answered yes to 8a, b or c, explain in detail on a separate sheet.				
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
10. Are the premises to be licensed within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	Waiver by local ordinance?	or		
	Other: _____	<input type="checkbox"/>		
11. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any <u>current</u> financial interest in said business including any loans to or from a licensee.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
12. Does the Applicant, as listed on line 2 of this application, have legal possession of the premises by virtue of ownership, lease or other arrangement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
<input checked="" type="checkbox"/> Ownership <input type="checkbox"/> Lease <input type="checkbox"/> Other (Explain In Detail) _____				
a. If leased, list name of landlord and tenant, and date of expiration, exactly as they appear on the lease:				
Landlord	Tenant	Expires		
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes complete question 13.				
<input type="checkbox"/> <input type="checkbox"/>				
c. Attach a diagram and outline or designate the area to be licensed (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".				
13. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies), will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business. Attach a separate sheet if necessary.				
Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
Attach copies of all notes and security instruments, and any written agreement, or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.				
14. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:				
Has a local ordinance or resolution authorizing optional premises been adopted? <input type="checkbox"/> <input type="checkbox"/>				
Number of additional Optional Premise areas requested. (See license fee chart) <input style="width:50px;" type="text"/>				
15. Liquor Licensed Drug Store applicants, answer the following:				
(a) Does the applicant for a Liquor Licensed Drug Store have a license issued by the Colorado Board of Pharmacy? <input type="checkbox"/> <input type="checkbox"/>				
If "yes" a copy of license must be attached.				
16. Club Liquor License applicants answer the following: Attach a copy of applicable documentation				
(a) Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? <input type="checkbox"/> <input type="checkbox"/>				
(b) Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? <input type="checkbox"/> <input type="checkbox"/>				
(c) How long has the club been incorporated? <input style="width:50px;" type="text"/>				
(d) Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? <input type="checkbox"/> <input type="checkbox"/>				
17. Brew-Pub License or Vintner Restaurant Applicants answer the following:				
(a) Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) <input type="checkbox"/> <input type="checkbox"/>				
18a. For all on-premises applicants.				
(If this is an application for a Hotel, Restaurant or Tavern License, the manager must also submit an Individual History Record - DR 8404-I)				
Last Name of Manager	First Name of Manager	Date of Birth		
18b. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. <input type="checkbox"/> <input type="checkbox"/>				
Name	Type of License	Account Number		
19. Tax Distraint Information. Does the applicant or any other person listed on this application and including its partners, officers, directors, stockholders, members (LLC) or managing members (LLC) and any other persons with a 10% or greater financial interest in the applicant currently have an outstanding tax distraint issued to them by the Colorado Department of Revenue? <input type="checkbox"/> <input type="checkbox"/>				
If yes, provide an explanation and include copies of any payment agreements.				

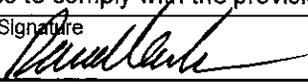
20. If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members**. In addition, applicant must list any stockholders, partners, or members with **ownership of 10% or more in the Applicant**. All persons listed below must also attach form DR 8404-I (Individual History Record), and submit fingerprint cards to the local licensing authority.

Name	Home Address, City & State	DOB	Position	% Owned
Charmey Taylor	2409 Lake Dr Loveland CO 80538	7/20/53	Silent Owner	50
Dave Clark	2526 Tipton Dr Loveland CO 80538	12/30/55	Owner	50

** If Applicant is owned 100% by a parent company, please list the designated principal officer on question #20
 ** Corporations - The President, Vice-President, Secretary and Treasurer must be accounted for on question #20 (Include ownership percentage if applicable)
 ** If total ownership percentage disclosed here does not total 100%, applicant must check this box:
 Applicant affirms that no individual other than these disclosed herein, owns 10% or more of the applicant, and does not have ownership in a prohibited liquor license pursuant to Title 47 or 48, C.R.S.

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature 	Printed Name and Title Dave Clark - owner	Date 6/28/16
---	--	-----------------

Report and Approval of Local Licensing Authority (City/County)

Date application filed with local authority	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application 12-47-311 (1) C.R.S.)
---	---

The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) has:

- Been fingerprinted
- Been subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with, and aware of, liquor code provisions affecting their class of license

(Check One)

- Date of inspection or anticipated date _____
- Will conduct inspection upon approval of state licensing authority

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 12, Article 46 or 47, C.R.S.

Therefore, this application is approved.

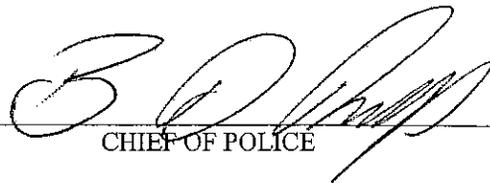
Local Licensing Authority for	Telephone Number	<input type="checkbox"/> Town, City <input type="checkbox"/> County
Signature	Print	Title
Signature (attest)	Print	Title
		Date

**POLICE
REPORTS**

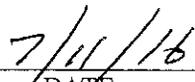
TOWN OF JOHNSTOWN POLICE DEPARTMENT

Information 3.2% Beer or Liquor Application

- Name and address of Applicant} David Clark
2526 Tupelo Drive
Loveland, CO 80538
1. Trade Name and Address} Candlelight Dinner Playhouse
4747 Marketplace Drive
Johnstown, CO 80534
2. Date of Application: 06/28/2016
3. Type of Application: Tavern License
4. Documents Accompanying Application
- A. Local and State License Fees} Submitted with application
 - B. Evidence of Correct Zoning} CBD
 - C. Building Plans and or Sketch of Interior} N/A
 - D. Distance from School as per State} N/A
 - E. Deed or Lease or Assignment of Lease or Ownership} Owned
5. Evidence of Public Notice
- A. Posting of Premises} N/A
 - B. Legal Publication } N/A
6. Investigation: Police Department Case#}
- A. Applicant has made application for renewal of their Tavern License
 - B. Candlelight Dinner Playhouse has operated legally during its last license period.
 - C. Cooperation with law enforcement has been good.
8. Findings of fact:
- A. Candlelight Dinner Playhouse presently holds license 15669450000 that expires July 22, 2016
 - B. The required fees were submitted.
 - C. It is my recommendation that the renewal be approved.



CHIEF OF POLICE



DATE

**JOHNSTOWN POLICE DEPT.
LIQUOR LICENSE RENEWAL INFORMATION SHEET**

APPLICANT: **Candlelight Dinner Playhouse**

ADDRESS: **4747 Marketplace Drive**

TYPE LICENSE: **Tavern**

POLICE CALLS FOR SERVICE AT THIS LOCATION:

LIQUOR VIOLATIONS AT THIS LOCATION:

ARRESTS DUE TO ALCOHOL AT THIS LOCATION:

JPD RECOMMENDATION FOR RENEWAL: YES XXX NO _____

REPORTING OFFICER:



DATE: *7/11/16*

ADDITIONAL INFORMATION: *2 EMPLOYEES IN ATTENDANCE FOR
10/14/15 CLASS.*

AGENDA ITEM 9B

**ESTABLISHING
STREET MAINTENANCE
FEE**

(Ordinance No. 2016-142)

(First Reading)

(*Public Hearing)

*** PUBLIC HEARING PROCEDURE-Ordinance No. 2016-142(First Reading), An Ordinance Establishing a Street Maintenance Fee**

1. Open public hearing.
2. Receive information from staff.
3. Ask to hear from anyone who supports Ordinance No. 2016-142.
4. Ask to hear from anyone who opposes Ordinance No. 2016-142.
5. Close the public hearing.
6. Ask for discussion.
7. Make decision and/or motion from Council.
 - a. Need motion to approve or deny Ordinance No. 2016-142 on first reading.

(SUGGESTED MOTIONS):

For Approval:

I move to approve Ordinance No. 2016-142 on first reading.

For Denial:

I move to deny approval of Ordinance No. 2016-142 on first reading.

TOWN BOARD AGENDA COMMUNICATION

AGENDA DATE: July 18, 2016

ITEM NUMBER: 9B

SUBJECT: *Public Hearing – (First Reading) Consider Ordinance No. 2016-142, An Ordinance Establishing a Street Maintenance Fee

ACTION PROPOSED: Approve Ordinance No. 2016-142 on first reading

PRESENTED BY: Town Attorney and Town Manager

AGENDA ITEM DESCRIPTION: An update of the Town's impact fees and design of potential street maintenance fees were two of Council's 2015 action items.

On April 20, 2015 the Town entered into a professional services agreement with BBC Research & Consulting (BBC) in the amount of \$49,500 to update the Town's impact fees and conduct a street maintenance fee study for the Town (refer to attached street maintenance fee study).

On November 16th, 2015 a Council work session was held with representatives from BBC to review and discuss the study. Following the meeting, the Town Attorney was directed by Council to draft the necessary ordinance for implementing the new street maintenance fees.

On December 7, 2015 Ordinance No. 2015-140 (Street Maintenance Fee Ordinance) was placed on the Council agenda for consideration. Council voted 3- 2 in favor of passage of the ordinance on first reading; however, the town charter requires ordinances to be adopted by an affirmative vote of a majority, which is four members of the Council. Thus, the ordinance failed on first reading.

At the July 6, 2016 Council meeting, it was the consensus of Council to have the street maintenance fee ordinance placed on the agenda for Council consideration.

A street maintenance fee (SMF) is a monthly fee collected from all residential, industrial and commercial properties based upon a property's traffic generation characteristics and implied use of the local street system. The SMF fee would be appended to the Town's monthly utility billing in the same manner as the current storm drainage fee. Revenues from the SMF would support ongoing maintenance of the Town's street system. Street maintenance fees would be used for resurfacing and pothole repairs, as well as seal coating, chip seal and asphalt overlay, etc.

Note: Mr. Ford Fick of BBC Research & Consulting will be in attendance to present the study and answer questions.

LEGAL ADVICE: The Town Attorney drafted the attached ordinance.

FINANCIAL ADVICE: Refer to attached street maintenance fee study.

RECOMMENDED ACTION: Approve Ordinance No. 2016-142 on first reading.

For Approval:

1) I move to approve Ordinance No. 2016-142 on first reading.

For Denial:

1) I move to deny approval of Ordinance No. 2016-142 on first reading.

Reviewed:


Town Manager

ORDINANCE

No. 2016-142

TOWN OF JOHNSTOWN, COLORADO

ORDINANCE NO. 2016-142

**AN ORDINANCE ESTABLISHING
A STREET MAINTENANCE FEE**

WHEREAS, the Town of Johnstown (“Town”) maintains a network of streets that are essential to the transportation needs of the Town; and

WHEREAS, the Town incurs costs in connection with the maintenance of the Town streets; and

WHEREAS, the Town recently completed a physical inspection and analysis of street conditions throughout the Town, the Johnstown Street Inventory 2015, and, based upon the analysis contained therein, the Town Council determined that there may be a need to create a street maintenance fee system to defray the costs of the maintenance of the Town streets; and

WHEREAS, a street maintenance fee is a monthly fee collected from all residential and nonresidential properties based on a property’s traffic generation characteristics and implied use of the streets; and

WHEREAS, the Town Council retained BBC Research and Consulting (“BBC”) to evaluate and study a street maintenance fee system for the Town, to assess the maintenance costs attributable to residential and nonresidential users and to recommend the appropriate street maintenance fees to defray the costs of the maintenance of the Town streets; and

WHEREAS, in conducting its research, BBC divided the Town streets into two categories, arterial and neighborhood/collector streets, afforded each residential and nonresidential property a value representing its traffic generation characteristics for each category of street and allocated maintenance costs between the categories based on existing lane miles; and

WHEREAS, BBC provided its final report to the Town, entitled *Town of Johnstown: Development Impact and Street Maintenance Fees: Fee Design and Calculations*, on November 5, 2015 (“Street Maintenance Fee Report”), and presented its findings and conclusions to the Town Council on November 16, 2015; and

WHEREAS, BBC recommended that the Town impose the following monthly street maintenance fees:

	<u>Monthly Fee</u>
Residential Development (per unit)	\$4.48
Nonresidential (per 1,000 square feet)	
Retail	\$3.05
Office	\$0.63
Industrial/Other	\$0.27

WHEREAS, based on the findings and conclusions contained in the Street Maintenance Fee Report, the Town Council seeks to adopt a street maintenance fee system for the Town and the street maintenance fees recommended by BBC; and

WHEREAS, revenues from the street maintenance fees shall be used to fund ongoing maintenance of the Town streets, including but not limited to, resurfacing, pothole repair, periodic seal coating, chip seal application and asphalt overlay, and shall not be used to expand the street system, replace or add traffic signals, maintain pedestrian trails, pay for street sweeping or snow removal or other such expenses unrelated to maintenance of the Town streets; and

WHEREAS, the street maintenance fees established herein are reasonably related to the costs incurred by the Town in carrying out its legitimate goal of maintaining an effective network of Town streets; and

WHEREAS, the street maintenance fees established herein are reasonably designed to defray the costs of the maintenance of the Town streets, and reasonably related to the needs created by those who are subject to the street maintenance fees; and

WHEREAS, the street maintenance fees established herein shall be dedicated to the purpose of defraying the costs of the maintenance of the Town streets and shall not be permitted to be used for any other purpose; and

WHEREAS, the Town Council deems it to be in the best interests of the citizens of the Town to adopt a street maintenance fee system for the Town and to enact Article XV of Chapter 17 of the Johnstown Municipal Code to establish and regulate street maintenance fees.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO:

Section 1. Chapter 17 of the Johnstown Municipal Code shall be amended by the addition of Article XV, which shall read as follows:

ARTICLE XV
Street Maintenance Fees

Sec. 17-281. Purpose and intent.

The purpose of this Article is to establish a street maintenance fee system designed to defray the costs of maintaining the Town streets. The amount of the street maintenance fees established herein are reasonably related to the costs incurred by the Town to maintain the streets, and the funds collected from residential and nonresidential properties in the Town shall be set aside and utilized for the sole purpose of defraying such costs.

Sec. 17-282. Definitions; administration.

(a) Definitions. For purposes of this Article:

- (1) "Maintenance" or "maintaining" means activities performed for ongoing maintenance of the Town streets, including but not limited to, resurfacing, patching, pothole repair, periodic seal coating, chip seal application, asphalt overlay and other similar expenses. "Maintenance" or "maintaining" shall not include expanding the street system, replacing or adding traffic signals, maintaining pedestrian trails, street sweeping or snow removal or other such activities unrelated to maintenance of the Town streets.
- (2) "Street" means all arterial and neighborhood/collector streets within the boundaries of the Town that are used, or intended for use, by vehicular traffic and are operated and maintained by the Town.

(b) Administration. The administration of this Article is hereby vested in and shall be exercised by the Town Manager, who may prescribe forms and rules and regulations for the proper administration and enforcement of the provisions hereof. The Town Manager may delegate the administration of this Article or any part of it, subject to the limitations of this Code, to duly qualified employees and agents of the Town.

Sec. 17-283. Street maintenance fee imposed.

(a) Street maintenance fee. The following street maintenance fees are imposed on residential and nonresidential properties in the Town:

	<u>Monthly Fee</u>
Residential Development (per unit)	\$4.48
Nonresidential (per 1,000 square feet)	

Retail	\$3.05
Office	\$0.63
Industrial/Other	\$0.27

(b) Adjustments to the street maintenance fee.

(1) Annual adjustment for inflation.

(A) On January 1, 2017, and on January 1st of each year thereafter in which street maintenance fees are in effect, the amount of the street maintenance fee shall be automatically adjusted to account for inflationary increases in the Town's cost of maintaining the streets, utilizing the most recent data from the Engineering News Record Construction Cost Index for the Denver metropolitan area.

(B) In lieu of the automatic annual adjustment, the Town Council may, at its option, adjust the street maintenance fee pursuant to the review process set forth in Subsection (b)(2).

(C) Nothing herein shall prevent the Town Council from electing to maintain an existing street maintenance fee or from electing to waive the inflationary adjustment for any given fiscal year.

(2) Adjustment based on changed circumstances. The street maintenance fees shall be reviewed periodically to ensure that the fees are reasonably related to the overall cost of maintaining the streets and reasonably designed to defray such maintenance costs. When appropriate, the street maintenance fees may be amended based upon revised estimates of the cost of maintaining the Town streets, revised categories of users, uses and traffic generation factors, the needs created or contributed to by those who are subject to the fee and any other factor reasonably related to the Town's legitimate goal of maintaining an effective network of Town streets.

(3) The street maintenance fees may be amended, as set forth above, by Town Council by resolution.

Sec. 17-284. Billing for street maintenance fee; exemptions.

(a) **Billing.** The street maintenance fee may be billed and collected with the Town's monthly water and sewer bill for residential and nonresidential properties utilizing the Town's water and sewer services and billed and collected separately for properties not utilizing such Town services. All such bills shall be paid to the Town Treasurer, and shall become due and payable in accordance with the rules and regulations of this Code pertaining to the collection of such charges.

(b) **Exemptions.** The following properties are exempt from payment of the street maintenance fees:

- (1) All public park land;
- (2) All public or private ponds, lakes, reservoirs, rivers, creeks, natural water courses, wetlands or irrigation ditch/canal rights-of-way;
- (3) All public streets, highways, rights-of-way and alleys;
- (4) All railroad rights-of-way except railroad property not utilized for railroad purposes;
- (5) All cemeteries; and
- (6) All lands actively used for agriculture and larger than two (2) acres in size.

Sec. 17-285. Use of street maintenance fee; establishment of fund.

(a) Use of funds. All funds received from the street maintenance fees shall be used for the sole purpose of maintaining the Town streets and not for any other purpose.

(b) Establishment of street maintenance fee fund. A street maintenance account shall be established by the Town and shall be called the "Street Maintenance Fee Fund." All street maintenance fees collected by the Town shall be deposited into the account, which shall be interest-bearing. All interest earned on monies deposited to such account shall be credited to and shall be considered funds of the account. The Town shall establish and implement necessary accounting controls to ensure that the street maintenance fees are properly deposited, accounted for and appropriated in accordance with this provision and any other applicable legal requirements.

Sec. 17-286. Enforcement.

The street maintenance fees due under this Article which are not paid when due may be recovered in an action at law by the Town. The Town Manager is hereby empowered and directed to enforce this provision as to any and all delinquent property owners.

Sec. 17-287. Unpaid fees to be a lien.

The street maintenance fee charged pursuant to this Article shall become a permanent lien upon the property to which such fee is associated from the date said fee becomes due until paid. The owner of the property shall be obligated to pay the fee, which obligation may be enforced by the Town Manager as set forth in Section 17-286 or by suit to enforce the lien. If a tenant in possession of property fails to pay the fee, such failure shall not relieve the owner from the obligation and lien, and the Town shall not be required to seek recovery from any person other than the owner of the property. No changes of ownership, occupation or use shall affect the application of this Section, and the failure of a new owner to discover that a lien exists shall not impact the new owner's responsibility for payment of the fee. Notwithstanding any

provision to the contrary, any delinquent amount may be enforced by assessment and lien upon the property so served and certification thereof to the County Treasurer for collection, with ten-percent administrative fee.

Sec. 17-288. Administrative review; appeals.

(a) **Petition.** An owner who disputes the amount of the street maintenance fee imposed against such owner's property or who disputes any determination made by or on behalf of the Town pursuant to and by the authority of this Article may petition for a hearing on a revision or modification of such fee or such determination. The petition shall be in writing, filed with the Town Clerk and contain facts and figures in support of the position alleged therein. The petition shall be submitted under oath in writing or orally at the duly scheduled hearing. A property owner may only file one petition in connection with a particular fee or determination, except upon a showing of changed circumstances sufficient to justify the filing of an additional petition.

(b) **Hearing.** The Town Manager may hold a hearing on the petition or may designate another person as a hearing officer with authority to hold such hearing. The hearing shall be held within a reasonable time after the filing of a petition at the Town Hall or other place as designated by the hearing officer, and notice thereof and the proceedings shall otherwise be in accordance with the rules and regulations issued by the Town. The petitioner shall have the burden of proof.

(c) **Final Order.** Within thirty (30) days of a hearing, the hearing officer shall make written findings of fact and conclusions based upon all relevant information contained in the petition and presented at the hearing. The hearing officer's determination shall be considered a final order, which may, within thirty (30) days of its issuance, be appealed to the Town Council.

(d) **Appeal to Town Council.** An appeal to the Town Council shall be in writing, filed with the Town Clerk and allege with particularity the errors and omissions contained in the final order. The appellant shall, at that time of making such appeal, pay to the Town Treasurer a docket fee in the amount of fifty dollars (\$50.00). Written notice of the hearing shall be given to all parties concerned at least seven (7) days prior to the hearing. The appellant shall have the burden of proof on appeal. Within thirty (30) days of the hearing, the Town Council shall make its final determination and affirm, modify or reverse the final order.

(e) **Service.** Service by certified mail, return receipt requested, shall be conclusive evidence of service for the purpose of this Article.

Secs. 17-289—17-300. Reserved.

Section 2. Publication and Effective Date. This Ordinance, after its passage on final reading, shall be numbered, recorded, published and posted as required by the Town Charter and the adoption, posting and publication shall be authenticated by the signature of the Mayor and the Town Clerk and by the Certificate of Publication. This Ordinance shall become effective

upon final passage as provided by the Home Rule Charter of the Town of Johnstown, Colorado. Copies of the entire Ordinance are available at the office of the Town Clerk.

INTRODUCED, AND APPROVED on first reading by the Town Council of the Town of Johnstown, Colorado, this ___ day of _____, 2016.

TOWN OF JOHNSTOWN, COLORADO

ATTEST:

By: _____
Diana Seele, Town Clerk

By: _____
Scott James, Mayor

PASSED UPON FINAL APPROVAL AND ADOPTED on second reading by the Town Council of the Town of Johnstown, Colorado, this _____ day of _____, 2016.

TOWN OF JOHNSTOWN, COLORADO

ATTEST:

By: _____
Diana Seele, Town Clerk

By: _____
Scott James, Mayor

**STREET
MAINTENANCE
FEE
STUDY**

SECTION III.

Street Maintenance Fees

This section describes a potential Johnstown street maintenance fee concept, identifies the fee's purpose and uses, and makes recommendation on fee structure and application.

Street Maintenance Fee Concept

A Street Maintenance Fee (SMF) is a monthly fee collected from all residential, industrial and commercial properties based on a property's traffic generation characteristics and implied use of the local street system. In concept and application the SMF charge is very similar to the Town's current storm drainage fees. The SMF fee would be appended to the Town's monthly utility billing in the same manner as the current storm drainage fee. Revenues from SMF charge will support ongoing maintenance of the Town's street system. Street maintenance includes resurfacing and pothole repair as well as periodic seal coating, chip seal application and asphalt overlay.

SMF receipts would not be used to expand the street system, replace or add traffic signals, fund unrelated department operations, maintain separate pedestrian trails, support bus operations, or pay for street sweeping or snow removal.

The objective of a municipal street maintenance program is to ensure that the Town's street system is efficiently maintained and that maintenance costs are recovered from those lands uses that benefit from a functional street system. A well-maintained street system supports the efficient movement of people, goods and services, enhances property values and significantly reduces long term street repair costs. The street maintenance fee ensures that programmed annual maintenance funds are available and that charges are roughly tied to system usage.

Approach

The following principles underlie Johnstown's proposed fee system

- The Town recently completed a physical inspection and an analysis of street conditions throughout the Town (Johnstown Street Inventory 2015). This analysis is the basis for a street maintenance program designed to maximize street longevity and reduce street replacement costs.
- A street maintenance fee is a user fee not a tax. In order to qualify as a user fee, a charge must be reasonably related to the individual or entity's use of public facilities or services.
- The recommended street maintenance fee seeks to recover the annual maintenance costs from all town property owners in rough proportion to each property's use of town roadways.

- Average annual costs are set at \$250,000 based on the average cost of maintenance over the past seven years and the anticipated costs suggested by the Town’s recent street conditions analysis. Each participant’s share of maintenance costs are calculated in the following steps:
 - County Assessors’ records (two counties) are used to identify the amount of existing development within the town, by property type.
 - Town roads are divided into two separate categories: arterial and neighborhood/collector streets.
 - Each property is afforded a value representing its traffic generation characteristics for both arterial and neighborhood/collector street.
 - Maintenance costs are allocated between arterial and neighborhood/collector roads based on existing lane miles within each category. Each property is then assigned an annual cost reflecting its proportional share of street system usage.

The monthly fee is set at a level sufficient to produce the annual revenues necessary to maintain Johnstown’s street system. Periodic adjustments will be made to reflect changes in system maintenance costs, Town growth and changes in street classifications. The SMF charge would appear on the Town’s monthly utility billing.

Figure III-1 through Figure III-6 below document the fee design process.

Fee Metrics

Figure III-1 shows historical street maintenance expenditures. The Town assumes annual costs will remain approximately the same in the future, indicating an average of \$251,410 needed annually for street maintenance. This number can be adjusted in the future depending on maintenance needs.

**Figure III-1.
Historical Street
Maintenance Costs**

Note:
2015 costs based on 2014 estimates and partial year data.

Source:
Town of Johnstown

Year	Street		Total Cost
	Chip Seal	Maintenance	
2008	\$170,376	\$56,681	\$227,057
2009	\$163,546	\$76,714	\$240,260
2010	\$148,376	\$28,952	\$177,328
2011	\$130,432	\$55,346	\$185,778
2012	\$146,542	\$44,256	\$190,798
2013	\$200,832	\$88,970	\$289,802
2014	\$227,044	\$129,212	\$356,256
2015	\$215,000	\$129,000	\$344,000
Average	\$175,269	\$76,141	\$251,410

The Town is responsible for maintaining two different classification of roads—arterial and neighborhood/collector streets. Arterial roads serve all development within the Town whereas neighborhood/collector streets are used almost exclusively for residential uses. The allocation of maintenance costs for arterial and neighborhood roads reflect these use patterns. The inventory of arterial and neighborhood streets is shown in Figure III-2 below.

**Figure III-2.
Types of Roads in
Johnstown**

Road Type	Lane Miles	Percent
Arterial Roads	24.9	17%
Neighborhood/ Collector Streets	119.0	83%

Source:
Street Inventory 2015, Town Staff, and
BBC Research & Consulting, 2015.

Approximately 17 percent of Town roads are arterial streets while 83 percent are neighborhood/collector streets. Cost allocation assumes that the amount spent on maintenance of each road type is proportional to the amount of existing lane miles.

The calculation of neighborhood/collector streets is shown in Figure III-3 below.

**Figure III-3.
Calculation of SMF for
Neighborhood/Collector
Streets**

Neighborhood SMF Calculation	
Neighborhood Lane Miles	83%
Proportional Maintenance Cost	\$207,917
Allocation by land use	
Residential	100%
Nonresidential	
Retail	0%
Office	0%
Industrial/Other	0%
Amount of Development	
Residential (units)	4,300
Nonresidential (sf)	
Retail	391,850
Office	231,239
Industrial/Other	1,222,163
Fee by land use	
Residential (per unit)	\$48.35
Nonresidential (per 1,000 sf)	
Retail	\$0.00
Office	\$0.00
Industrial/Other	\$0.00

Source:
BBC Research & Consulting, 2015.
Amount of development is from
Assessor's records

Since neighborhood streets are used primarily by residents, non-residential land uses are not assessed a maintenance fee. The annual fee per residential unit for maintenance of neighborhood roads is \$48.35.

Unlike neighborhood streets, arterial roads serve the entire community; therefore the fee amount is determined by the relative amount of traffic generated by each specific land use type. Figure III-4 below shows the traffic generation by existing development within the Town.

**Figure III-4.
Calculation of Trips by Land Use**

Land Use	Existing Development	Average Daily Trips	Total Daily Trips	Percent Distribution
Residential per unit	4,300	10.00	43,000	54%
Nonresidential				
1,000 General retail square feet	392	68.47	26,840	33%
1,000 Office square feet	231	13.34	3,082	4%
1,000 Industrial/Other square feet	1,222	5.72	6,990	9%
Total			79,912	100%

Source: Weld County & Larimer County Assessor's office, Town of Johnstown, DOLA, US Census Bureau, International Transportation Engineering Trip Generation Manual Ninth Edition, and BBC Research & Consulting, 2015.

The costs of maintaining arterial roads are distributed across existing development according to the amount of development and distribution of traffic calculated above. This fee calculation is shown in Figure III-5 on the following page.

**Figure III-5.
Calculation of Street
Maintenance Fee for Non-
Arterial Roads**

Source:
BBC Research & Consulting, 2015

Arterial SMF Calculation	
Arterial Lane Miles	17%
Proportional Maintenance Cost	\$43,493
Allocation by land use	
Residential	54%
Nonresidential	
Retail	33%
Office	4%
Industrial/Other	9%
Amount of Development	
Residential (units)	4,300
Nonresidential (sf)	
Retail	391,850
Office	231,239
Industrial/Other	1,222,163
Fee by land use	
Residential (per unit)	\$5.44
Nonresidential (per 1,000 sf)	
Retail	\$36.63
Office	\$7.52
Industrial/Other	\$3.20

The annual maintenance fee for arterial roads is \$5.44 per residential unit, \$36.63 per 1,000 square feet of retail development, \$7.52 per 1,000 square feet of office development, and \$3.20 per 1,000 square feet of office development.

Total street maintenance costs for neighborhood and arterial roads are shown in Figure III-6.

**Figure III-6.
Total Street Maintenance Fee**

Source:
BBC Research & Consulting, 2015

	Annual Fee	Monthly Fee
Residential (per unit)	\$53.80	\$4.48
Nonresidential (per 1,000 sf)		
Retail	\$36.63	\$3.05
Office	\$7.52	\$0.63
Industrial	\$3.20	\$0.27

Total monthly street maintenance charges are calculated to be \$4.48 per residential unit, \$3.05 per 1,000 square feet of retail development, \$0.63 per 1,000 square feet of office development and \$0.27 of industrial development.

