

WORK SESSION

MEMORANDUM

TO: Honorable Mayor and Town Council

FROM: Roy Lauricello, Town Manager *R.L.L.*

DATE: April 12, 2017

RE: Work Session – **Presentation of Johnstown Economic Development Strategic Plan**

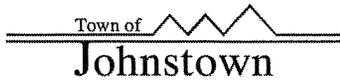
Please be informed that a work session has been scheduled for **Monday, April 24, 2017 beginning at 6:30 p.m.** in the Council Chambers. Representatives from Resource X Consulting will be in attendance to present the Johnstown Economic Development Strategic Plan. A copy of the Plan will be forwarded prior to the work session.

Should you have questions, please contact me.

Thank you

TOWN COUNCIL
MEETING
PACKET

April 17, 2017



Town Council

Agenda
Monday, April 17, 2017
Town Hall, Council Chambers
450 So. Parish Avenue
7:00 PM



MISSION STATEMENT-*"The mission of the government of the Town of Johnstown is to provide leadership based upon trust and integrity, commitment directed toward responsive service delivery, and vision for enhancing the quality of life in our community."*

Members of the audience are invited to speak at the Council meeting. Public Comment (item No. 5) is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position. If you wish to speak at the Town Council meeting, please fill out a sign-up sheet and present it to the Town Clerk.

- 1) **CALL TO ORDER**
 - A) Pledge of Allegiance
- 2) **ROLL CALL**
- 3) **AGENDA APPROVAL**
- 4) **RECOGNITIONS AND PROCLAMATIONS**
- 5) **PUBLIC COMMENT (three-minute limit per speaker)**

*The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any Council member wishes to have an item discussed or if there is public comment on those ordinances marked with an *asterisk. The Council member may then move to have the subject item removed from the Consent Agenda for discussion separately.*

- 6) **CONSENT AGENDA**
 - A) Town Council Meeting Minutes –April 3 2017
 - B) Payment of Bills
 - C) March Financial Statements
 - D) Resolution No. 2017-08, Approving a Use by Special Review for Drilling of Oil and Gas Wells and Construction of a Tank Battery/Production Facility on Property Known as Johnsons Corner 35F Pad for Extraction Oil and Gas, LLC on a Parcel of Land Located in the Southwest Quarter of the Northeast Quarter of Section 35, Township 5 North, Range 68 West of the 6th Principal Meridian, Weld County, State of Colorado
- 7) **STAFF REPORTS**
- 8) **OLD BUSINESS**
- 9) **NEW BUSINESS**
 - A) ***Public Hearing** – New Retail Liquor Store License for Coral Bay Wine & Spirits, Inc.
 - B) ***Public Hearing** –Thompson River Ranch PUD, Amendment to Design Guidelines and Preliminary Development Plan
 - C) ***Public Hearing (First Reading)** – Ordinance No. 2017-146, An Ordinance Amending Chapter 6 of the Johnstown Municipal Code to Include Article IX, Liquor Licensing, Establishing Liquor Licensing Regulations and Assigning Administrative Functions to the Town Clerk
 - D) Consider Appointment to Planning and Zoning Commission
- 10) **COUNCIL REPORTS AND COMMENTS**
- 11) **MAYOR'S COMMENTS**
- 12) **ADJOURN**

WORKSESSION

- 1) Discussion of Potential Community Recreation Center Sites – Sink Combs Dethlefs



NOTICE OF ACCOMODATION

If you need special assistance to participate in the meeting, please contact the Town Clerk at (970) 587-4664. Notification at least 72 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting.

AGENDA ITEMS 6A-D

CONSENT

AGENDA

- **Council Minutes**
- **Payment of Bills**
- **March Financial Statements**
 - **Resolution No. 2017-08**
(Use by Special Review)
(Oil/Gas Wells)
(Johnson's Corner 35F Pad)
(Extraction Oil and Gas, LLC)

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 17, 2017

ITEM NUMBER: 6A-D

SUBJECT: Consent Agenda

ACTION PROPOSED: Approve Consent Agenda

PRESENTED BY: Town Clerk

AGENDA ITEM DESCRIPTION: The following items are included on the Consent Agenda, which may be approved by a single motion approving the Consent Agenda:

- A) Council Meeting Minutes – April 3, 2017
- B) Payment of Bills
- C) March Financial Statements
- D) *Resolution No. 2017-08, Approving a Use by Special Review for Drilling of Oil and Gas Wells and Construction of a Tank Battery/Production Facility on Property Known as Johnson's Corner 35-F Pad for Extraction Oil and Gas, LLC on a Parcel of Land Located in the Southwest Quarter of the Northeast Quarter of Section 35, Township 5 North, Range 68 West of the 6th Principal Meridian, Weld County, State of Colorado

*The attached resolution merely memorializes the decision of the Town Council that was approved on February 6, 2017.

LEGAL ADVICE: The entire Consent Agenda may be approved by a motion of the Town Council approving the Consent Agenda, which automatically approves each and every item listed on the Consent Agenda. If a Council member wishes to have a specific discussion on an individual item included with the Consent Agenda, they may move to remove the item from the Consent Agenda for discussion.

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: Approve Consent Agenda

SUGGESTED MOTION:

For Approval: I move to approve the Consent Agenda.

For Denial:

Reviewed:


Town Manager

**COUNCIL
MINUTES**

The Town Council of the Town of Johnstown met on Monday, April 3, 2017 at 7:00 p.m. in the Council Chambers at 450 S. Parish Avenue, Johnstown.

Mayor James led the Pledge of Allegiance.

Roll Call:

Those present were: Councilmembers Davis, Mellon, Mitchell, Molinar Jr. and Young

Those absent were: Councilmember Lebsack

Also present: Avi Rocklin, Town Attorney, Roy Lauricello, Town Manager, John Franklin, Town Planner, Brian Phillips, Police Chief and Diana Seele, Town Clerk/Treasurer

Agenda Approval

Councilmember Mellon made a motion seconded by Councilmember Molinar Jr. to approve the Agenda as submitted. Motion carried with a unanimous vote.

Consent Agenda

Councilmember Mitchell made a motion seconded by Councilmember Young to approve the Consent Agenda with the following items included:

- March 20, 2017 Council Meeting Minutes
- March 27, 2017 Special Council Meeting Minutes (amended to reflect that both motions were carried with unanimous votes)
- Mosquito Control Services Agreement – Colorado Mosquito Control, LLC
- Resolution No. 2017-07, Affirming the Town's Financial Commitment Toward Improvements to the Interstate 25 and U.S. 34 and State Highway 402 Interchanges as part of the Colorado Department of Transportation's North I-25 Design-Build Project

Motion carried with a unanimous vote.

New Business

A. Public Hearing – Amendment to Johnstown Municipal Code Section 16-242, Central Business District Use Regulations to Include 'Child Care' as a Permitted Use – This is a request from a property owner in the CB District, to amend the text of Section 16-242 of the CB Central Business District regulations to include Child Care as a permitted use.

Mayor James opened the Public Hearing at 7:18 p.m. and heard from the applicant. Having no public comments the hearing closed at 7:23 p.m.

Councilmember Mitchell made a motion seconded by Councilmember Molinar Jr. to approve the Amendment to Johnstown Municipal Code Section 16-242 Central Business District Use Regulations to include 'Child Care' as a permitted use and direct the Town Attorney to prepare an ordinance for approval. Motion carried with a unanimous vote.

Consider Water and Sewer Service Agreement for Sampson Office at 2534 – Sampson Construction Co, Inc. submitted a Water and Sewer Demand Analysis. Based upon the analysis the total water requirement for the proposed construction of an office building and storage yard is 2.02 acre feet per year. Water credits will come from the 2534 “water bank”. Councilmember Mitchell made a motion seconded by Councilmember Davis to approve the Water and Sewer Service Agreement for Sampson Office at 2534 and authorize the Mayor to sign it. Motion carried with a unanimous vote.

There being no further business to come before Council the meeting adjourned at 7:30 p.m.

Mayor

Town Clerk/Treasurer

**PAYMENT
OF
BILLS**

BILLS SUBMITTED FOR PAYMENT- APRIL 2017	
ACE HARDWARE	\$ 914.99
ADVANCED MECHANICAL SERVICES	\$ 625.00
ALL COPY PRODUCTS	\$ 308.49
ANCHOR AUTO GLASS	\$ 338.62
B&G EQUIPMENT	\$ 124.46
BRANDON COPELAND	\$ 500.32
CASELLE	\$ 686.00
CDR PROPANE SERVICES, LLC	\$ 690.00
CENTURY LINK	\$ 508.55
CHEMATOX LABORATOY, INC.	\$ 27.40
CINTAS	\$ 438.84
COLORADO ANALYTICAL	\$ 115.00
COLORADO INSPECTION CONNECTION	\$ 9,400.00
CONTRACTORS EQUIPMENT CENTER	\$ 496.90
DENVER INDUSTRIAL SALES & SERVICE CO., INC.	\$ 1,170.52
DPC INDUSTRIES (CHEMICALS)	\$ 18,710.81
ELITE PRINTING GROUP	\$ 239.00
ERGOMED	\$ 200.00
FARIS MACHINERY	\$ 1,045.00
FERGUSON ENTERPRISES INC.	\$ 102.01
FIRST CLASS SECURITY SYSTEMS	\$ 78.90
FIRST NATIONAL BANK	\$ 2,041.79
G&K SERVICES	\$ 220.25
GALLS/QUARTERMASTER	\$ 93.50
GARD LATERAL DITCH COMPANY	\$ 525.00
GRAINGER	\$ 367.81
GREELEY LOCK & KEY	\$ 14.89
GREELEY TRIBUNE	\$ 46.80
GREYSTONE TECHNOLOGY	\$ 1,075.00
HACH COMPANY	\$ 210.89
HAYS MARKET	\$ 296.44
HELTON & WILLIAMSEN P.C.	\$ 2,304.77
HILL & ROBBINS P.C.	\$ 1,505.00
HIRE RIGHT	\$ 250.00
INTERSTATE BATTERY OF THE ROCKIES	\$ 113.83
J & S CONTRACTOR SUPPLY	\$ 1,737.54
JOHNSTOWN BREEZE	\$ 120.80
JONES EXCAVATING & PLUMBING	\$ 1,735.00
JTOWN GRAPHIX	\$ 80.94
KELLY SUPPLY COMPANY	\$ 25.50
KRAV MAGA WORLDWIDE, INC.	\$ 415.96
L G EVERIST INC.	\$ 10,510.31
LASER TECHNOLOGY	\$ 193.00
LAW OFFICE OF AVI S. ROCKLIN, LLC	\$ 7,031.50
LAZAR, MICHAEL A.	\$ 1,440.00
LOWE'S	\$ 330.41
MARES AUTO INC.	\$ 141.00
MARIPOSA PLANTS	\$ 85.00
MCDONALD FARMS ENTERPRISES INC.	\$ 3,060.00
MILLIKEN JOHNSTOWN ELECTRIC	\$ 603.00
MOUNTAIN STATES PIPE & SUPPLY	\$ 2,648.00
MOUNTAIN WEST LANDSCAPE & VEGETATION	\$ 2,035.00
NAPA AUTO PARTS	\$ 649.17

NEVE'S UNIFORMS INC.	\$	277.80
NOCO DRUG TESTING LLC	\$	190.00
OFFICE DEPOT	\$	231.65
OFFICE SCAPES	\$	12,097.73
PAETEC	\$	1,737.71
PIONEER	\$	108.54
PITNEY BOWES	\$	98.55
PURCHASE POWER	\$	150.00
POUDRE VALLEY REA	\$	11,039.87
QUILL	\$	78.99
RHINEHART OIL	\$	8,957.52
SAFETY & CONSTRUCTION SUPPLY, INC.	\$	92.92
SECURITY CENTRAL	\$	201.00
SIGNS FIRST	\$	46.20
SOUTHWEST DIRECT INC	\$	3,650.22
SUPPLY WORKS	\$	374.25
TDS	\$	424.20
THE TREE FARM	\$	602.82
TRUGREEN COMMERCIAL	\$	1,050.00
UNITED POWER	\$	488.99
UTILITY NOTIFICATION CENTER	\$	1,090.40
VERIZON WIRELESS	\$	1,497.95
WASTE MANAGEMENT	\$	50,500.67
WELD COUNTY DEPT OF PUBLIC HEALTH	\$	6,884.50
WINTERS, HELLERICH & HUGHES	\$	3,980.00
XCEL ENERGY	\$	38,520.55
YOST CLEANING	\$	1,972.00
	\$	224,973.94

**MARCH
FINANCIAL
STATEMENTS**

EXECUTIVE SUMMARY MARCH 2017

25.00%

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
GENERAL				
<u>Revenues</u>	2,995,904.00	8,115,200.00	5,119,296.00	37%
<u>Expenditures</u>				
Legislative	5,487.00	37,800.00	32,313.00	15%
Judicial	9,423.00	42,800.00	33,377.00	22%
Elections	-	10,700.00	10,700.00	0%
Administration	99,016.00	409,400.00	310,384.00	24%
Planning & Zoning	50,852.00	188,600.00	137,748.00	27%
Police	447,191.00	2,170,500.00	1,723,309.00	21%
Protective Inspections	31,073.00	197,800.00	166,727.00	16%
Streets	254,207.00	1,432,700.00	1,178,493.00	18%
Cemetery	773.00	44,500.00	43,727.00	2%
Animal Control	20,242.00	96,600.00	76,358.00	21%
Senior Coordinator	16,868.00	71,100.00	54,232.00	24%
Parks	1,818.00	66,900.00	65,082.00	3%
Community	22,255.00	780,400.00	758,145.00	3%
Transfers	189,030.00	2,057,700.00	1,868,670.00	9%
<u>Total Expenditures</u>	1,148,235.00	7,607,500.00	6,459,265.00	15%
 Excess Revenues over Expenditures	 1,847,669.00			

EXECUTIVE SUMMARY MARCH 2017

25%

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
WATER				
<u>Revenues</u>	737,222.00	2,442,700.00	1,705,478.00	30%
<u>Expenditures</u>				
Administration	36,826.00	260,100.00	223,274.00	14%
Operations	219,101.00	1,735,000.00	1,515,899.00	13%
	255,927.00	1,995,100.00	1,739,173.00	13%
Excess Revenues over Expenditures	481,295.00			

EXECUTIVE SUMMARY MARCH 2017

25.00%

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
WASTEWATER				
<u>Revenues</u>	537,420.00	1,775,000.00	1,237,580.00	30%
<u>Expenditures</u>				
Administration	43,695.00	284,100.00	240,405.00	15%
Operation	177,623.00	1,386,600.00	1,208,977.00	13%
	221,318.00	1,670,700.00	1,449,382.00	13%
Excess Revenues over Expenditures	316,102.00			

TOWN OF JOHNSTOWN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-01-4010-00 GEN. PROPERTY ACCOUNTS	1,398,159.65	1,495,646.35	3,508,400.00	2,012,753.65	42.6
01-01-4020-00 SPECIFIC OWNERSHIP TAXES	25,327.25	73,480.68	210,000.00	136,519.32	35.0
01-01-4030-00 FRANCHISE TAXES	51,276.07	123,896.73	390,000.00	266,103.27	31.8
01-01-4040-00 PENALTIES & INTEREST	.00	(6.47)	4,000.00	4,006.47	(.2)
01-01-4070-00 SALES TAX	224,604.44	734,450.75	2,350,000.00	1,615,549.25	31.3
01-01-4075-00 LODGING TAX	5,254.28	8,924.77	17,000.00	8,075.23	52.5
01-01-4080-00 SEVERANCE TAX	.00	.00	60,000.00	60,000.00	.0
TOTAL TAXES	1,704,621.69	2,436,392.81	6,539,400.00	4,103,007.19	37.3
<u>LICENSES & PERMITS</u>					
01-02-4110-00 LIQUOR LICENSE	515.80	1,098.30	700.00	(398.30)	156.9
01-02-4120-00 BUS. LIC. & PERMITS - OTHE	450.00	11,138.75	11,500.00	361.25	96.9
01-02-4130-00 BUILDING PERMITS	40,923.26	107,466.18	280,000.00	172,533.82	38.4
01-02-4140-00 DOG LICENSE & PERMITS OTHE	306.00	778.00	2,300.00	1,522.00	33.8
01-02-4150-00 FINGERPRINTING	55.00	137.34	200.00	62.66	68.7
TOTAL LICENSES & PERMITS	42,250.06	120,618.57	294,700.00	174,081.43	40.9
<u>INTERGOVERNMENTAL</u>					
01-03-4210-00 CIGARETTE TAXES	722.78	4,018.31	14,000.00	9,981.69	28.7
01-03-4220-00 HIGHWAY USERS TAX	31,504.57	99,289.31	350,000.00	250,710.69	28.4
01-03-4230-00 ADD. VEH. REG. FEE	4,263.50	12,149.00	42,000.00	29,851.00	28.9
01-03-4240-00 COUNTY ROAD & BRIDGE	25,165.68	25,165.68	75,000.00	49,834.32	33.6
TOTAL INTERGOVERNMENTAL	61,656.53	140,622.30	481,000.00	340,377.70	29.2
<u>CHARGES FOR SERVICES</u>					
01-04-4310-00 CEMETERY LOTS AND CARE	422.00	3,020.00	22,000.00	18,980.00	13.7
01-04-4320-00 TRASH CHARGES	50,253.90	150,344.49	585,000.00	434,655.51	25.7
01-04-4330-00 OTHER SERVICES	6,844.00	7,026.06	1,500.00	(5,526.06)	468.4
01-04-4340-00 FISHING PERMITS	40.00	55.00	600.00	545.00	9.2
TOTAL CHARGES FOR SERVICES	57,559.90	160,445.55	609,100.00	448,654.45	26.3
<u>FINES</u>					
01-05-4410-00 MUNICIPAL COURT FINES & FE	20,233.15	56,773.18	80,000.00	23,226.82	71.0
01-05-4420-00 SURCHARGE	3,795.00	10,264.13	12,000.00	1,735.87	85.5
TOTAL FINES	24,028.15	67,037.31	92,000.00	24,962.69	72.9

TOWN OF JOHNSTOWN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>						
01-06-4510-00	COMM. CENTER RENTAL FEES	(182.50)	7,022.50	10,000.00	2,977.50	70.2
01-06-4530-00	REFUND OF EXPENDITURES	1,165.80	1,322.97	5,000.00	3,677.03	26.5
01-06-4570-00	SCHOOL DISTRICT	.00	.00	29,000.00	29,000.00	.0
	TOTAL MISCELLANEOUS	983.30	8,345.47	44,000.00	35,654.53	19.0
<u>EARNINGS ON INVESTMENTS</u>						
01-07-4610-00	EARNINGS ON INVESTMENTS	15,342.65	46,894.59	50,000.00	3,105.41	93.8
	TOTAL EARNINGS ON INVESTMENTS	15,342.65	46,894.59	50,000.00	3,105.41	93.8
<u>SOURCE 08</u>						
01-08-4530-00	DEVELOPERS COST PAYMENT	9,138.74	15,547.89	5,000.00	(10,547.89)	311.0
	TOTAL SOURCE 08	9,138.74	15,547.89	5,000.00	(10,547.89)	311.0
	TOTAL FUND REVENUE	1,915,581.02	2,995,904.49	8,115,200.00	5,119,295.51	36.9

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
01-10-5010-00 BOARD MEMBERS COMPENSATION	2,600.00	4,375.00	22,800.00	18,425.00	19.2
01-10-5050-00 PAYROLL TAXES	198.91	334.67	1,800.00	1,465.33	18.6
01-10-5070-00 WORKMEN'S COMPENSATION	.00	156.69	1,200.00	1,043.31	13.1
01-10-6511-00 TRAINING	.00	.00	3,000.00	3,000.00	.0
01-10-6522-00 INSURANCE	.00	250.00	1,000.00	750.00	25.0
01-10-6544-03 EQUIPMENT/SOFTWARE - IPADS	81.46	171.17	2,500.00	2,328.83	6.9
01-10-8016-00 PROFESSIONAL SERVICES	200.00	200.00	4,000.00	3,800.00	5.0
01-10-9028-00 COUNCIL OUTREACH	.00	.00	1,500.00	1,500.00	.0
TOTAL LEGISLATIVE	3,080.37	5,487.53	37,800.00	32,312.47	14.5
<u>JUDICIAL</u>					
01-15-5011-00 SAL-JUDGE	1,980.00	4,200.00	13,000.00	8,800.00	32.3
01-15-5012-00 SAL-PROS. ATT.	3,420.00	5,140.00	28,700.00	23,560.00	17.9
01-15-6505-00 OFFICE EXPENSES	49.96	82.81	1,000.00	917.19	8.3
01-15-8016-00 PROFESSIONAL SERVICES	.00	.00	100.00	100.00	.0
TOTAL JUDICIAL	5,449.96	9,422.81	42,800.00	33,377.19	22.0
<u>ELECTIONS</u>					
01-20-6413-00 PUBLISHING	.00	.00	700.00	700.00	.0
01-20-8018-00 COORDINATED ELECTION/COUNTY	.00	.00	10,000.00	10,000.00	.0
TOTAL ELECTIONS	.00	.00	10,700.00	10,700.00	.0

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-25-5010-00 SALARIES	8,639.74	20,011.59	90,000.00	69,988.41	22.2
01-25-5010-03 OVERTIME	34.66	34.66	600.00	565.34	5.8
01-25-5011-00 PART TIME OFFICE	501.04	1,111.10	13,000.00	11,888.90	8.6
01-25-5012-00 HOURLY COMMUNICATIONS STAFF	1,440.60	3,315.79	17,200.00	13,884.21	19.3
01-25-5015-00 CLEANING SALARIES	216.67	650.00	3,500.00	2,850.00	18.6
01-25-5025-00 MANAGER	6,351.96	14,710.31	55,100.00	40,389.69	26.7
01-25-5050-00 PAYROLL TAXES	1,283.52	2,953.88	13,500.00	10,546.12	21.9
01-25-5060-00 RETIREMENT FUND	1,142.90	2,462.20	12,100.00	9,637.80	20.4
01-25-5065-00 HEALTH INSURANCE	1,514.43	4,524.65	26,500.00	21,975.35	17.1
01-25-5070-00 WORKMAN'S COMPENSATION	.00	156.69	1,000.00	843.31	15.7
01-25-8010-00 UTILITIES	392.70	842.40	6,000.00	5,157.60	14.0
01-25-6505-00 OFFICE EXPENSE	237.83	1,108.88	7,000.00	5,891.12	15.8
01-25-6506-00 UTILITY BILL MAILING	671.44	1,339.68	8,000.00	6,660.32	16.8
01-25-6510-00 TELEPHONE	150.03	299.67	2,300.00	2,000.33	13.0
01-25-6511-00 TRAINING	.00	.00	1,100.00	1,100.00	.0
01-25-6513-00 PUBLISHING	.00	897.50	5,500.00	4,602.50	16.3
01-25-6515-00 DUES AND SUBSCRIPTIONS	.00	2,213.00	2,900.00	687.00	76.3
01-25-6518-00 CLEANING SUPPLIES	58.86	178.05	1,700.00	1,521.95	10.5
01-25-6520-00 MILEAGE & EXPENSES	.00	.00	2,500.00	2,500.00	.0
01-25-6522-00 INSURANCE & BONDS	.00	2,325.00	15,700.00	13,375.00	14.8
01-25-6544-05 SOFTWARE	.00	.00	2,000.00	2,000.00	.0
01-25-6544-07 MISC. OFFICE EQPT.	.00	.00	1,100.00	1,100.00	.0
01-25-7020-00 MAINTENANCE & REPAIRS	.00	351.31	3,800.00	3,448.69	9.3
01-25-8010-00 AUDIT	.00	.00	3,000.00	3,000.00	.0
01-25-8012-00 COMPUTER PROFESSIONAL SERV	423.30	2,903.84	10,500.00	7,596.16	27.7
01-25-8014-00 LEGAL	8,053.00	15,363.00	38,000.00	22,637.00	40.4
01-25-8015-00 TAPING MEETINGS	768.48	1,486.96	7,000.00	5,513.04	21.2
01-25-8016-00 SALARY STUDY FEES	.00	.00	800.00	800.00	.0
01-25-8017-00 PROFESSIONAL SERVICES	.00	.00	2,000.00	2,000.00	.0
01-25-8019-00 TREASURER'S FEES	18,251.39	19,775.84	55,000.00	35,224.16	36.0
01-25-9028-00 COMMUNICATIONS	.00	.00	1,000.00	1,000.00	.0
TOTAL ADMINISTRATION	50,132.55	99,016.00	409,400.00	310,384.00	24.2

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONING</u>					
01-30-5010-00 SALARIES	13,531.74	31,400.56	117,400.00	85,999.44	26.8
01-30-5050-00 PAYROLL TAXES	1,022.36	2,363.68	9,000.00	6,636.32	26.3
01-30-5060-00 RETIREMENT FUND	1,249.71	2,899.97	10,900.00	8,000.03	26.6
01-30-5065-00 HEALTH INSURANCE	1,344.09	4,276.13	18,500.00	14,223.87	23.1
01-30-5070-00 WORKMENS COMPENSATION	.00	156.69	1,700.00	1,543.31	9.2
01-30-8010-00 UTILITIES	176.67	378.89	3,400.00	3,021.11	11.1
01-30-6505-00 OFFICE SUPPLIES	.00	32.85	2,500.00	2,467.15	1.3
01-30-6510-00 TELEPHONE	132.87	265.34	1,400.00	1,134.66	19.0
01-30-6511-00 TRAINING	.00	.00	500.00	500.00	.0
01-30-6513-00 PUBLISH/RECORD	46.44	46.44	200.00	153.56	23.2
01-30-6515-00 DUES/SUBSCRIPTIONS	461.00	461.00	800.00	339.00	57.6
01-30-6520-00 MILEAGE & EXPENSES	.00	.00	100.00	100.00	.0
01-30-6522-00 INSURANCE AND BONDS	.00	625.00	2,500.00	1,875.00	25.0
01-30-6544-04 MACHINERY AND EQPT.	.00	.00	500.00	500.00	.0
01-30-8012-00 COMPUTER PROFESSIONAL SERVICES	144.30	432.90	2,000.00	1,567.10	21.7
01-30-8014-00 LEGAL	.00	.00	500.00	500.00	.0
01-30-8016-00 PROFESSIONAL SERVICES	535.57	759.62	10,000.00	9,240.38	7.6
01-30-8017-00 NORTH FRONT RANGE MPO	.00	6,753.00	6,700.00	(53.00)	100.8
TOTAL PLANNING & ZONING	18,644.75	50,852.07	188,600.00	137,747.93	27.0

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-35-5010-00 SALARIES	122,474.66	283,368.47	1,234,400.00	951,031.53	23.0
01-35-5010-03 OVERTIME PAY	322.22	1,549.69	15,000.00	13,450.31	10.3
01-35-5013-00 CLERICAL SALARIES	4,128.00	8,256.00	35,300.00	27,044.00	23.4
01-35-5015-00 PART-TIME SALARIES	5,729.04	11,581.64	54,000.00	42,418.36	21.5
01-35-5050-00 PAYROLL TAXES	9,953.07	22,728.90	102,500.00	79,771.10	22.2
01-35-5060-00 RETIREMENT	7,224.19	16,670.14	72,000.00	55,329.86	23.2
01-35-5065-00 HEALTH INSURANCE	19,294.27	57,462.77	330,000.00	272,537.23	17.4
01-35-5070-00 WORKMEN'S COMPENSATION	.00	7,207.76	53,600.00	46,392.24	13.5
01-35-6010-00 UTILITIES	988.08	2,405.87	16,400.00	13,994.13	14.7
01-35-6505-00 OFFICE EXPENSE	657.99	1,274.40	8,000.00	6,725.60	15.9
01-35-6510-00 TELEPHONE	532.76	1,056.52	7,500.00	6,443.48	14.1
01-35-6511-00 TRAINING	375.00	375.00	11,000.00	10,625.00	3.4
01-35-6513-00 PUBLISHING	.00	.00	1,500.00	1,500.00	.0
01-35-6515-00 DUES AND SUBSCRIPTIONS	.00	35.00	1,200.00	1,165.00	2.9
01-35-6518-00 CLEANING SERVICES	643.16	2,030.91	8,100.00	6,069.09	25.1
01-35-6522-00 INSURANCE AND BONDS	.00	10,625.00	50,500.00	39,875.00	21.0
01-35-6524-00 GAS AND OIL	1,767.54	3,878.16	38,000.00	34,121.84	10.2
01-35-6526-00 OPERATING SUPPLIES	854.24	1,369.98	7,000.00	5,630.02	19.6
01-35-6527-00 UNIFORMS AND CLEANING	35.33	35.33	5,000.00	4,964.67	.7
01-35-6528-00 WELD COUNTY MAINT. AGREEME	.00	.00	20,000.00	20,000.00	.0
01-35-6544-02 COMPUTER SYSTEMS	.00	.00	2,500.00	2,500.00	.0
01-35-6544-04 RADAR GUNS	.00	.00	5,000.00	5,000.00	.0
01-35-6544-05 CELLULAR PHONES	.00	.00	100.00	100.00	.0
01-35-6544-06 VESTS	(2,530.00)	(2,530.00)	2,500.00	5,030.00	(101.2)
01-35-6544-07 CAMERA & INVESTIGATION EQPT.	.00	.00	2,600.00	2,600.00	.0
01-35-6544-09 SHOOTING RANGE SUPPLIES	159.76	159.76	3,600.00	3,440.24	4.4
01-35-6544-10 OFFICE IMPROVEMENTS	.00	.00	4,000.00	4,000.00	.0
01-35-6544-11 POLICE EQUIPMENT	76.00	169.68	12,500.00	12,330.32	1.4
01-35-7010-00 BLDG. REPAIR & MAINT.	.00	129.60	8,000.00	7,870.40	1.6
01-35-7020-00 REPAIRS AND MAINTENANCE	2,214.57	4,306.48	11,000.00	6,693.52	39.2
01-35-8012-00 COMP. PROFESSIONAL SERVICE	663.94	858.68	10,000.00	9,141.32	8.6
01-35-8014-00 LEGAL	155.00	155.00	3,000.00	2,845.00	5.2
01-35-8016-00 PROFESSIONAL SERVICES	535.00	535.00	5,000.00	4,465.00	10.7
01-35-8017-00 JUVENILE ASSESSMENT CENTER	5,340.00	5,340.00	5,400.00	60.00	98.9
01-35-8021-00 COMP. LINK TO RECORDS	734.35	1,468.74	10,500.00	9,031.26	14.0
01-35-9022-00 JAIL FEES	.00	.00	1,500.00	1,500.00	.0
01-35-9028-00 COMMUNITY SERVICES	.00	.00	2,000.00	2,000.00	.0
01-35-9028-01 TASK FORCE	.00	.00	2,000.00	2,000.00	.0
01-35-9028-02 SRO (SCHOOL RESOURCE OFFICER)	.00	.00	300.00	300.00	.0
01-35-9028-03 RECORDS CONTRACT	.00	4,686.18	8,000.00	3,313.82	58.6
TOTAL POLICE	182,328.17	447,190.66	2,170,500.00	1,723,309.34	20.6

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROTECTIVE INSPECTIONS</u>					
01-40-5010-00 SALARIES	2,772.00	6,436.45	32,300.00	25,863.55	19.9
01-40-5010-03 OVERTIME	34.64	34.64	.00	(34.64)	.0
01-40-5050-00 PAYROLL TAXES	211.23	484.58	2,500.00	2,015.42	19.4
01-40-5060-00 RETIREMENT	118.87	274.06	1,400.00	1,125.94	19.6
01-40-5065-00 HEALTH INSURANCE	356.20	1,063.74	5,200.00	4,136.26	20.5
01-40-5070-00 WORKMEN'S COMPENSATION	.00	156.69	1,400.00	1,243.31	11.2
01-40-6010-00 UTILITIES	201.89	432.96	3,900.00	3,467.04	11.1
01-40-6505-00 OFFICE EXPENSE	.00	244.50	3,800.00	3,555.50	6.4
01-40-6510-00 TELEPHONE	132.87	265.34	1,600.00	1,334.66	16.6
01-40-6511-00 TRAINING	.00	.00	500.00	500.00	.0
01-40-6513-00 PUBLISHING	.00	.00	500.00	500.00	.0
01-40-6515-00 DUES & SUBSCRIPTIONS	.00	25.00	200.00	175.00	12.5
01-40-6518-00 CLEANING & SUPPLIES	58.86	128.41	1,000.00	871.59	12.8
01-40-6522-00 INSURANCE AND BONDS	.00	1,724.75	8,500.00	6,775.25	20.3
01-40-6526-00 OPERATING SUPPLIES	.00	199.99	2,000.00	1,800.01	10.0
01-40-7020-00 REPAIR & MAINTENANCE	.00	100.00	2,000.00	1,900.00	5.0
01-40-8012-00 COMP. PROF. SERVICES	251.80	701.65	3,500.00	2,798.35	20.1
01-40-8014-00 LEGAL	.00	.00	500.00	500.00	.0
01-40-8016-00 PROFESSIONAL SERVICES	9,400.00	18,800.00	127,000.00	108,200.00	14.8
TOTAL PROTECTIVE INSPECTIONS	13,538.36	31,072.76	197,800.00	166,727.24	15.7

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
01-45-5010-00 SALARIES	27,222.14	62,968.69	280,000.00	217,031.31	22.5
01-45-5010-03 OVERTIME	55.55	250.07	7,000.00	6,749.93	3.6
01-45-5015-00 PART-TIME SALARIES	.00	.00	15,000.00	15,000.00	.0
01-45-5050-00 PAYROLL TAXES	2,032.62	4,669.81	23,200.00	18,530.19	20.1
01-45-5060-00 RETIREMENT FUND	1,651.42	3,829.58	17,400.00	13,570.42	22.0
01-45-5065-00 HEALTH INSURANCE	5,232.15	15,927.71	82,000.00	66,072.29	19.4
01-45-5070-00 WORKMEN'S COMPENSATION	.00	3,133.81	19,100.00	15,966.19	16.4
01-45-6010-00 UTILITIES	793.07	1,928.23	10,000.00	8,071.77	19.3
01-45-6015-00 UTILITIES - STREET LIGHTIN	18,400.47	37,062.05	243,000.00	205,937.95	15.3
01-45-6505-00 OFFICE EXPENSE	.00	.00	600.00	600.00	.0
01-45-6510-00 TELEPHONE	357.76	715.52	3,300.00	2,584.48	21.7
01-45-6511-00 TRAINING	200.00	200.00	1,500.00	1,300.00	13.3
01-45-6515-00 DUES & SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
01-45-6518-00 CLEANING SUPPLIES	253.62	431.26	1,600.00	1,168.74	27.0
01-45-6522-00 INSURANCE AND BONDS	.00	7,000.00	28,000.00	21,000.00	25.0
01-45-6524-00 GAS & OIL	1,082.06	1,413.94	15,500.00	14,086.06	9.1
01-45-6526-00 OPERATING SUPPLIES	367.61	754.59	4,500.00	3,745.41	16.8
01-45-6530-00 SNOW AND ICE REMOVAL	3,338.04	7,381.81	30,000.00	22,618.19	24.6
01-45-6532-00 TRASH SERVICE	50,096.40	100,090.59	592,000.00	491,909.41	16.9
01-45-6534-00 WEED CONTROL	.00	.00	2,500.00	2,500.00	.0
01-45-6536-00 STREET SIGNS	37.60	197.90	4,000.00	3,802.10	5.0
01-45-6544-03 EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
01-45-6544-06 HOLIDAY DECORATIONS	.00	492.20	7,500.00	7,007.80	6.6
01-45-6544-07 TOOLS	21.72	267.91	2,500.00	2,232.09	10.7
01-45-6544-09 SAFETY EQUIPMENT	31.80	31.80	4,200.00	4,168.20	.8
01-45-7020-00 REP & MAINT - EQUIP & BLDG	517.97	4,694.08	25,000.00	20,305.92	18.8
01-45-7030-00 REPAIR & MAINT. BLDGS.	337.85	337.85	3,000.00	2,662.15	11.3
01-45-8012-00 COMPUTER PROFESSIONAL SERVICES	.00	.00	1,200.00	1,200.00	.0
01-45-8016-00 PROFESSIONAL SERVICES	165.90	427.70	3,100.00	2,672.30	13.8
TOTAL STREETS	112,195.75	254,207.10	1,432,700.00	1,178,492.90	17.7

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>					
01-50-5015-00 SALARIES	.00	.00	12,000.00	12,000.00	.0
01-50-5050-00 PAYROLL TAXES	.00	.00	1,000.00	1,000.00	.0
01-50-5070-00 WORKMEN'S COMPENSATION	.00	156.69	1,500.00	1,343.31	10.5
01-50-6513-00 PUBLISHING	.00	.00	300.00	300.00	.0
01-50-6522-00 INSURANCE	.00	500.00	2,100.00	1,600.00	23.8
01-50-6524-00 GAS & OIL	.00	.00	1,800.00	1,800.00	.0
01-50-6526-00 SUPPLIES	28.39	116.56	2,200.00	2,083.44	5.3
01-50-6533-00 TREE TRIMMING	.00	.00	3,500.00	3,500.00	.0
01-50-6534-00 FERTILIZER & WEED CONTROL	.00	.00	4,700.00	4,700.00	.0
01-50-6544-03 SPINTRIMMER	.00	.00	800.00	800.00	.0
01-50-6544-05 TOOLS	.00	.00	400.00	400.00	.0
01-50-6544-06 TREES	.00	.00	2,000.00	2,000.00	.0
01-50-7020-00 REPAIRS AND MAINTENANCE	.00	.00	8,200.00	8,200.00	.0
01-50-7025-00 SPRINKLER REPAIR	.00	.00	3,500.00	3,500.00	.0
01-50-8016-00 PROFESSIONAL SERVICES	.00	.00	500.00	500.00	.0
TOTAL CEMETERY	28.39	773.25	44,500.00	43,726.75	1.7
<u>ANIMAL CONTROL</u>					
01-55-5010-00 SALARIES	5,152.00	12,445.08	47,900.00	35,454.92	26.0
01-55-5010-03 OVERTIME	.00	120.75	200.00	79.25	60.4
01-55-5050-00 PAYROLL TAXES	377.24	910.63	3,700.00	2,789.37	24.6
01-55-5060-00 RET BEN	218.21	527.10	2,100.00	1,572.90	25.1
01-55-5065-00 HEALTH BEN	1,533.98	4,593.50	19,800.00	15,206.50	23.2
01-55-5070-00 WORKMENS COMPENSATION	.00	92.57	1,800.00	1,707.43	5.1
01-55-6522-00 INSURANCE	.00	975.00	3,900.00	2,925.00	25.0
01-55-6524-00 GAS AND OIL	150.34	302.52	2,000.00	1,697.48	15.1
01-55-6526-00 SUPPLIES	.00	170.53	1,200.00	1,029.47	14.2
01-55-7020-00 REPAIR & MAINTENANCE	104.60	104.60	1,000.00	895.40	10.5
01-55-7030-00 WEED/NUISANCE CONTROL	.00	.00	8,000.00	8,000.00	.0
01-55-8016-00 PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
TOTAL ANIMAL CONTROL	7,536.37	20,242.28	96,600.00	76,357.72	21.0
<u>SENIOR COORDINATOR PROGRAM</u>					
01-60-5015-00 PART-TIME SALARIES	4,614.69	10,703.15	40,200.00	29,496.85	26.6
01-60-5050-00 PAYROLL TAXES	346.03	797.83	3,100.00	2,302.17	25.7
01-60-5065-00 HEALTH INSURANCE	649.33	1,947.99	8,400.00	6,452.01	23.2
01-60-5070-00 WORKMEN'S COMPENSATION	.00	156.69	1,700.00	1,543.31	9.2
01-60-6010-00 UTILITIES	349.13	822.31	4,400.00	3,577.69	18.7
01-60-6510-00 TELEPHONE	117.08	235.34	1,400.00	1,164.66	16.8
01-60-6520-00 MILEAGE	166.20	356.82	3,200.00	2,843.18	11.2
01-60-6522-00 INSURANCE	.00	750.00	3,000.00	2,250.00	25.0
01-60-7020-00 REPAIR & MAINTENANCE	375.49	1,097.89	5,700.00	4,602.11	19.3
TOTAL SENIOR COORDINATOR PROGRAM	6,617.95	16,868.02	71,100.00	54,231.98	23.7

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
01-65-5015-00	.00	.00	22,000.00	22,000.00	.0
01-65-5050-00	.00	.00	1,800.00	1,800.00	.0
01-65-5070-00	.00	156.69	2,000.00	1,843.31	7.8
01-65-6010-00	318.29	674.03	9,200.00	8,525.97	7.3
01-65-6511-00	.00	.00	400.00	400.00	.0
01-65-6522-00	.00	550.00	2,200.00	1,650.00	25.0
01-65-6524-00	.00	.00	1,800.00	1,800.00	.0
01-65-6526-00	316.79	316.79	2,000.00	1,683.21	15.8
01-65-6534-00	.00	.00	11,500.00	11,500.00	.0
01-65-6542-00	.00	.00	2,200.00	2,200.00	.0
01-65-6544-01	.00	.00	1,000.00	1,000.00	.0
01-65-6544-02	.00	.00	800.00	800.00	.0
01-65-7020-00	.00	.00	5,000.00	5,000.00	.0
01-65-7025-00	.00	121.37	5,000.00	4,878.63	2.4
TOTAL PARKS	635.08	1,818.88	66,900.00	65,081.12	2.7
<u>LIBRARY</u>					
01-70-7000-00	34,041.00	102,123.00	408,500.00	306,377.00	25.0
TOTAL LIBRARY	34,041.00	102,123.00	408,500.00	306,377.00	25.0
<u>DEPARTMENT 75</u>					
01-75-6526-00	199.26	516.57	6,500.00	5,983.43	8.0
01-75-7020-00	462.14	1,416.94	10,000.00	8,583.06	14.2
01-75-7025-00	349.14	822.32	7,500.00	6,677.68	11.0
01-75-7031-00	.00	179.40	27,000.00	26,820.60	.7
01-75-7040-00	1,274.00	1,274.00	250,000.00	248,726.00	.5
01-75-7041-00	.00	.00	5,000.00	5,000.00	.0
01-75-7054-00	142.84	541.80	10,000.00	9,458.20	5.4
01-75-7055-00	.00	1,000.00	7,000.00	6,000.00	14.3
01-75-7066-00	.00	.00	3,700.00	3,700.00	.0
01-75-7070-00	.00	15,000.00	30,000.00	15,000.00	50.0
01-75-7080-00	.00	.00	18,500.00	18,500.00	.0
01-75-7090-00	.00	900.00	17,000.00	16,100.00	5.3
01-75-7100-00	.00	.00	343,700.00	343,700.00	.0
01-75-7125-00	.00	.00	15,000.00	15,000.00	.0
01-75-7129-00	.00	.00	10,000.00	10,000.00	.0
01-75-7130-00	136.10	603.53	5,000.00	4,396.47	12.1
01-75-7131-00	.00	.00	2,500.00	2,500.00	.0
01-75-7132-00	.00	.00	5,000.00	5,000.00	.0
01-75-7133-00	.00	.00	7,000.00	7,000.00	.0
TOTAL DEPARTMENT 75	2,563.48	22,254.56	780,400.00	758,145.44	2.9

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS OUT</u>					
01-80-7040-00 TRANSFER WATER FUND	.00	.00	187,700.00	187,700.00	.0
01-80-7050-00 TRANSFER - CONTINGENT FUND	.00	.00	225,000.00	225,000.00	.0
01-80-7080-00 TRANSFER TO DEVELOPERS COST	.00	.00	25,000.00	25,000.00	.0
01-80-7081-00 FUNDING I-25 IMPROVEMENTS	15,307.68	15,307.68	11,500.00	(3,807.68)	133.1
01-80-7110-00 SALES TAX REFUND	3,793.54	71,600.23	200,000.00	128,399.77	35.8
01-80-7115-00 TRANSFER TO EQPT. REPLACEMENT	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL TRANSFERS OUT	19,101.22	86,907.91	1,649,200.00	1,562,292.09	5.3
TOTAL FUND EXPENDITURES	455,893.40	1,148,236.83	7,607,500.00	6,459,263.17	15.1
NET REVENUE OVER EXPENDITURES	1,459,687.62	1,847,667.66	507,700.00	(1,339,967.66)	363.9

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
02-00-4310-00 WATER CHARGES	113,704.91	356,614.77	2,100,000.00	1,743,385.23	17.0
02-00-4320-00 WATER TAP FEES	38,300.08	128,633.52	.00	(128,633.52)	.0
02-00-4322-00 RAW WATER DEV. FEE	63,853.12	133,377.92	.00	(133,377.92)	.0
02-00-4325-00 WATER REFUNDS	(903.75)	(3,484.12)	.00	3,484.12	.0
02-00-4330-00 MISCELLANEOUS	18,380.84	100,933.77	110,000.00	9,066.23	91.8
02-00-4610-00 EARNINGS ON INVESTMENTS	7,247.44	21,145.87	45,000.00	23,854.13	47.0
02-00-4830-00 TRANSFER FROM GENERAL FUND	.00	.00	187,700.00	187,700.00	.0
TOTAL SOURCE 00	240,582.64	737,221.73	2,442,700.00	1,705,478.27	30.2
TOTAL FUND REVENUE	240,582.64	737,221.73	2,442,700.00	1,705,478.27	30.2

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
02-25-5010-00 SALARIES	4,288.78	9,911.13	56,500.00	46,588.87	17.5
02-25-5010-03 OVERTIME	.00	.00	300.00	300.00	.0
02-25-5015-00 PART-TIME SALARIES	501.04	1,111.10	13,000.00	11,888.90	8.6
02-25-5020-00 JANITORIAL SALARIES	216.67	650.01	2,700.00	2,049.99	24.1
02-25-5025-00 MANAGER	3,272.22	7,578.03	28,500.00	20,921.97	26.6
02-25-5050-00 PAYROLL TAXES	609.70	1,401.70	7,600.00	6,198.30	18.4
02-25-5060-00 RETIREMENT FUND	593.79	1,280.90	7,600.00	6,319.10	16.9
02-25-5065-00 HEALTH INSURANCE	741.05	2,213.93	13,200.00	10,986.07	16.8
02-25-5070-00 WORKMEN'S COMPENSATION	.00	156.69	900.00	743.31	17.4
02-25-6010-00 UTILITIES	214.53	460.08	3,800.00	3,339.92	12.1
02-25-6505-00 OFFICE EXPENSE	.00	179.83	5,000.00	4,820.17	3.6
02-25-6506-00 UTILITY BILL MAILING	671.44	1,339.68	8,000.00	6,660.32	16.8
02-25-6507-00 BILL PRESENTMENT	.00	.00	10,000.00	10,000.00	.0
02-25-6510-00 TELEPHONE	132.88	265.35	1,800.00	1,534.65	14.7
02-25-6511-00 TRAINING & MEETINGS	.00	.00	1,500.00	1,500.00	.0
02-25-6513-00 PUBLISHING	.00	.00	1,000.00	1,000.00	.0
02-25-6515-00 DUES AND SUBSCRIPTIONS	.00	2,229.00	3,000.00	771.00	74.3
02-25-6518-00 CLEANING SUPPLIES	104.37	173.92	1,000.00	826.08	17.4
02-25-6520-00 MILEAGE & EXPENSES	.00	.00	500.00	500.00	.0
02-25-6522-00 INSURANCE & BONDS	.00	1,400.00	6,800.00	5,400.00	20.6
02-25-6544-02 CAPITAL OUTLAY - COMP. SOFT	.00	.00	2,500.00	2,500.00	.0
02-25-6544-07 MISCELLANEOUS OFFICE	.00	.00	300.00	300.00	.0
02-25-7020-00 REPAIR & MAINT.	.00	77.08	1,000.00	922.92	7.7
02-25-8010-00 AUDIT	.00	.00	4,000.00	4,000.00	.0
02-25-8011-00 PROF. SERV.-WATER ADJUDICATION	1,684.50	1,684.50	31,500.00	29,815.50	5.4
02-25-8012-00 COMP. PROFESSIONAL SERVICES	369.55	2,850.09	6,400.00	3,549.91	44.5
02-25-8014-00 LEGAL	201.50	201.50	6,000.00	5,798.50	3.4
02-25-8016-00 SALARY STUDY FEES	.00	.00	700.00	700.00	.0
02-25-8017-00 PROFESSIONAL SERVICES	1,661.00	1,661.00	31,500.00	29,839.00	5.3
02-25-9028-00 COMMUNICATIONS	.00	.00	3,500.00	3,500.00	.0
TOTAL ADMINISTRATION	15,263.02	36,825.52	260,100.00	223,274.48	14.2

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS - WATER FUND</u>					
02-70-5010-00 SALARIES	22,783.07	52,989.31	230,000.00	177,010.69	23.0
02-70-5010-03 OVERTIME	263.05	856.02	10,000.00	9,143.98	8.6
02-70-5015-00 PART TIME SALARIES	.00	.00	2,600.00	2,600.00	.0
02-70-5050-00 PAYROLL TAXES	1,719.28	3,987.96	18,600.00	14,612.04	21.4
02-70-5060-00 RETIREMENT FUND	1,093.69	2,549.83	13,500.00	10,950.17	18.9
02-70-5065-00 HEALTH INSURANCE	4,366.68	12,995.05	64,000.00	51,004.95	20.3
02-70-5070-00 WORKMEN'S COMPENSATION	.00	1,566.90	8,700.00	7,133.10	18.0
02-70-6010-00 UTILITIES	14,119.12	30,312.02	195,000.00	164,687.98	15.5
02-70-6510-00 TELEPHONE	560.46	1,137.59	8,000.00	6,862.41	14.2
02-70-6511-00 TRAINING	85.00	590.00	3,100.00	2,510.00	19.0
02-70-6518-00 CLEANING SUPPLIES	88.82	266.46	1,600.00	1,333.54	16.7
02-70-6522-00 INSURANCE	.00	7,184.50	28,000.00	18,815.50	27.6
02-70-6524-00 GAS AND OIL	638.85	998.70	8,500.00	7,501.30	11.8
02-70-6526-00 CHEMICALS	6,298.83	9,898.13	155,000.00	145,101.87	6.4
02-70-6527-00 SUPPLIES-SAFETY EQPT.	.00	.00	3,400.00	3,400.00	.0
02-70-6528-00 OPERATING SUPPLIES	984.93	2,833.46	10,000.00	7,166.54	28.3
02-70-6544-01 METER UPGRADE	5,021.92	6,029.92	95,000.00	88,970.08	6.4
02-70-6544-02 TOOLS	.00	.00	10,000.00	10,000.00	.0
02-70-6544-07 TESTING EQUIPMENT	.00	.00	4,200.00	4,200.00	.0
02-70-6544-08 VEHICLE-PURCHASE	.00	.00	33,000.00	33,000.00	.0
02-70-6544-13 WATER PLANT IMPROVEMENTS	.00	.00	85,000.00	85,000.00	.0
02-70-6544-19 DAF SATURATOR SYSTEM	.00	.00	65,000.00	65,000.00	.0
02-70-6544-22 WATERLINE REPLACEMENT	.00	.00	31,500.00	31,500.00	.0
02-70-6544-29 INSTRUMENTATION UPGRADES	.00	.00	65,000.00	65,000.00	.0
02-70-6544-35 N. 2ND STREET WATERLINE PROJEC	.00	.00	245,000.00	245,000.00	.0
02-70-6544-36 FIRE HYDRANT REPAIRS	.00	.00	42,000.00	42,000.00	.0
02-70-7015-00 R&M WATERLINES	.00	.00	25,000.00	25,000.00	.0
02-70-7020-00 REPAIRS & MAINTENANCE	103.00	441.33	83,000.00	82,558.67	.5
02-70-7022-00 VEHICLE REPAIRS	314.26	623.58	3,500.00	2,876.42	17.8
02-70-7030-00 PURCHASED WATER	.00	.00	12,700.00	12,700.00	.0
02-70-7031-00 CWCWD EMERGENCY CONNECTION	.00	.00	7,100.00	7,100.00	.0
02-70-7035-00 WATER ASSESMENT	3,823.75	82,217.60	115,000.00	32,782.40	71.5
02-70-7090-00 INSURANCE DEDUCTIBLES	.00	.00	10,000.00	10,000.00	.0
02-70-8012-00 PROFESSIONAL SERVICES	374.82	1,622.99	45,000.00	43,377.01	3.6
TOTAL OPERATIONS - WATER FUND	62,639.53	219,101.35	1,735,000.00	1,515,898.65	12.6
TOTAL FUND EXPENDITURES	77,902.55	255,926.87	1,995,100.00	1,739,173.13	12.8
NET REVENUE OVER EXPENDITURES	162,680.09	481,294.86	447,600.00	(33,694.86)	107.5

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
03-00-4310-00 SEWER CHARGES	152,435.70	456,414.48	1,730,000.00	1,273,585.52	26.4
03-00-4320-00 SEWER TAP FEES	16,700.00	45,500.00	.00	(45,500.00)	.0
03-00-4330-00 MISCELLANEOUS	10,750.00	21,215.00	10,000.00	(11,215.00)	212.2
03-00-4610-00 EARNINGS ON INVESTMENTS	3,865.46	14,290.70	35,000.00	20,709.30	40.8
TOTAL SOURCE 00	183,751.16	537,420.18	1,775,000.00	1,237,579.82	30.3
TOTAL FUND REVENUE	183,751.16	537,420.18	1,775,000.00	1,237,579.82	30.3

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL</u>					
03-25-5010-00 SALARIES	5,341.42	12,353.79	73,500.00	61,146.21	16.8
03-25-5010-03 OVERTIME	.00	.00	500.00	500.00	.0
03-25-5015-00 PART-TIME SALARIES	501.04	1,111.10	13,000.00	11,888.90	8.6
03-25-5020-00 JANITORIAL SALARIES	216.66	649.99	2,600.00	1,950.01	25.0
03-25-5025-00 MANAGER SALARIES	6,351.96	14,710.31	55,100.00	40,389.69	26.7
03-25-5050-00 PAYROLL TAXES	922.43	2,124.04	10,900.00	8,775.96	19.5
03-25-5060-00 RETIREMENT FUND	975.42	2,075.31	11,200.00	9,124.69	18.5
03-25-5065-00 HEALTH INSURANCE	1,091.45	3,261.39	28,100.00	24,838.61	11.6
03-25-5070-00 WORKMEN'S COMPENSATION	.00	156.69	800.00	643.31	19.6
03-25-6010-00 UTILITIES - TOWN HALL	239.77	514.21	4,400.00	3,885.79	11.7
03-25-6505-00 OFFICE EXPENSES	.00	.00	4,000.00	4,000.00	.0
03-25-6506-00 UTILITY BILL MAILING	671.44	1,339.68	7,400.00	6,060.32	18.1
03-25-6507-00 ON LINE BILL PRESENTMENT	.00	.00	8,000.00	8,000.00	.0
03-25-6510-00 TELEPHONE	132.88	265.35	1,800.00	1,534.65	14.7
03-25-6511-00 TRAINING & MEETINGS	.00	.00	700.00	700.00	.0
03-25-6515-00 DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
03-25-6518-00 CLEANING SUPPLIES	90.34	159.89	1,000.00	840.11	16.0
03-25-6520-00 MILEAGE & EXPENSES	.00	.00	800.00	800.00	.0
03-25-6522-00 INSURANCE & BONDS	.00	1,500.00	7,200.00	5,700.00	20.8
03-25-6544-02 COMPUTER SOFTWARE	.00	.00	2,500.00	2,500.00	.0
03-25-6544-04 CAPITAL OUTLAY - COMPUTER	.00	.00	1,500.00	1,500.00	.0
03-25-6544-07 MISCELLANEOUS OFFICE	.00	.00	400.00	400.00	.0
03-25-7020-00 REPAIR & MAINTENANCE	.00	.00	1,100.00	1,100.00	.0
03-25-8010-00 AUDIT	.00	.00	5,000.00	5,000.00	.0
03-25-8012-00 PROFESSIONAL SERVICES	369.55	2,850.09	6,300.00	3,449.91	45.2
03-25-8014-00 LEGAL	.00	.00	20,000.00	20,000.00	.0
03-25-8016-00 SALARY STUDY	.00	.00	800.00	800.00	.0
03-25-8017-00 PROFESSIONAL SERVICES - ENG.	623.44	623.44	15,000.00	14,376.56	4.2
TOTAL PERSONNEL	17,527.80	43,695.28	284,100.00	240,404.72	15.4

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS - SEWER FUND</u>					
03-70-5010-00 SALARIES	27,845.93	64,764.62	273,000.00	208,235.38	23.7
03-70-5010-03 OVERTIME PAY	321.49	1,046.21	10,000.00	8,953.79	10.5
03-70-5050-00 PAYROLL TAXES	2,101.32	4,874.04	21,700.00	16,825.96	22.5
03-70-5060-00 RETIREMENT FUND	1,336.73	3,116.38	16,000.00	12,883.62	19.5
03-70-5065-00 HEALTH INSURANCE	5,337.09	15,882.95	81,000.00	65,117.05	19.6
03-70-5070-00 WORKMEN'S COMPENSATION	.00	1,410.21	9,000.00	7,589.79	15.7
03-70-6010-00 UTILITIES	14,863.71	32,262.39	230,000.00	197,737.61	14.0
03-70-6510-00 TELEPHONE	562.95	1,127.17	6,000.00	4,872.83	18.8
03-70-6511-00 TRAINING	.00	.00	3,300.00	3,300.00	.0
03-70-6518-00 CLEANING SUPPLIES	88.82	266.46	1,500.00	1,233.54	17.8
03-70-6522-00 INSURANCE	.00	7,809.50	28,500.00	20,690.50	27.4
03-70-6524-00 GAS AND OIL	638.84	998.68	9,100.00	8,101.32	11.0
03-70-6525-00 GIS MAPPING	.00	.00	25,000.00	25,000.00	.0
03-70-6526-00 CHEMICALS	11,992.54	19,679.16	113,500.00	93,820.84	17.3
03-70-6527-00 SUPPLIES-SAFETY EQPT.	.00	.00	3,500.00	3,500.00	.0
03-70-6528-00 OPERATING SUPPLIES	1,823.97	1,954.91	10,000.00	8,045.09	19.6
03-70-6544-02 TOOLS	.00	.00	3,500.00	3,500.00	.0
03-70-6544-03 VEHICLE	.00	.00	33,000.00	33,000.00	.0
03-70-6544-04 MANHOLE INSTALLATION	.00	.00	20,000.00	20,000.00	.0
03-70-6544-10 SEWERLINE REPLACEMENT	.00	.00	20,000.00	20,000.00	.0
03-70-6544-16 INSTRUMENTATION UPGRADES	.00	.00	115,000.00	115,000.00	.0
03-70-6544-23 CENTRAL PLANT GENERATOR	.00	.00	145,000.00	145,000.00	.0
03-70-7015-00 REPAIRS & MAINT - MAINS	.00	1,875.00	20,000.00	18,125.00	9.4
03-70-7020-00 REPAIRS & MAINTENANCE	16,334.19	19,428.15	90,000.00	70,571.85	21.6
03-70-7022-00 VEHICLE REPAIRS	153.87	427.67	3,500.00	3,072.33	12.2
03-70-7023-00 WEED CONTROL/GROUND MAINT.	.00	.00	3,000.00	3,000.00	.0
03-70-7025-00 SEWERLINE CLEANING	.00	.00	35,000.00	35,000.00	.0
03-70-7090-00 INSURANCE DEDUCTIBLES	.00	.00	7,500.00	7,500.00	.0
03-70-8012-00 PROFESSIONAL SERVICES	420.53	699.66	50,000.00	49,300.34	1.4
TOTAL OPERATIONS - SEWER FUND	83,821.98	177,623.16	1,386,600.00	1,208,976.84	12.8
TOTAL FUND EXPENDITURES	101,349.78	221,318.44	1,670,700.00	1,449,381.56	13.3
NET REVENUE OVER EXPENDITURES	82,401.38	316,101.74	104,300.00	(211,801.74)	303.1

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

CONSERVATION TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
05-00-4070-00 COLORADO LOTTERY	17,156.92	17,156.92	55,000.00	37,843.08	31.2
05-00-4110-00 PARK FEES	6,000.00	14,005.00	62,500.00	48,495.00	22.4
05-00-4130-00 LARIMER COUNTY USE TAX	6,659.18	26,584.21	80,000.00	53,415.79	33.2
05-00-4330-00 OTHER	810.36	2,554.48	1,200.00	(1,354.48)	212.9
05-00-4610-00 CT-EARNINGS ON INVEST.	1,739.73	5,387.79	3,500.00	(1,887.79)	153.9
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TOTAL SOURCE 00	32,366.19	65,688.40	202,200.00	136,511.60	32.5
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TOTAL FUND REVENUE	32,366.19	65,688.40	202,200.00	136,511.60	32.5
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TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

CONSERVATION TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
05-70-6533-00 TREE TRIMMING	.00	.00	6,000.00	6,000.00	.0
05-70-6544-01 CAPITAL - TREES	.00	.00	7,000.00	7,000.00	.0
05-70-6544-04 LAWN MOWER	.00	.00	17,200.00	17,200.00	.0
05-70-6545-00 EDDIE ARAGON PARK	.00	.00	5,000.00	5,000.00	.0
05-70-6546-00 SUNRISE PARK	.00	.00	3,600.00	3,600.00	.0
05-70-6547-00 PARISH PARK	.00	.00	3,600.00	3,600.00	.0
05-70-6548-00 HAYS PARK	.00	.00	3,600.00	3,600.00	.0
05-70-6549-00 PIONEER RIDGE PARK	.00	.00	3,600.00	3,600.00	.0
05-70-6550-00 ROLLING HILLS RANCH PARK	.00	.00	3,600.00	3,600.00	.0
05-70-6551-00 JOHNSTOWN LAKE PARK	.00	.00	18,500.00	18,500.00	.0
05-70-6553-00 CLEARVIEW PARK	.00	1,774.00	3,600.00	1,826.00	49.3
05-70-7020-00 REPAIR & MAINT.	.00	681.50	6,000.00	5,318.50	11.4
TOTAL DEPARTMENT 70	.00	2,455.50	81,300.00	78,844.50	3.0
TOTAL FUND EXPENDITURES	.00	2,455.50	81,300.00	78,844.50	3.0
NET REVENUE OVER EXPENDITURES	32,366.19	63,232.90	120,900.00	57,667.10	52.3

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

CONTINGENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
06-00-4110-00 TRANSFER FROM GENERAL FUND	.00	.00	225,000.00	225,000.00	.0
06-00-4610-00 CF-EARNINGS ON INVESTMENTS	942.25	2,902.73	500.00	(2,402.73)	580.6
TOTAL SOURCE 00	942.25	2,902.73	225,500.00	222,597.27	1.3
TOTAL FUND REVENUE	942.25	2,902.73	225,500.00	222,597.27	1.3

TOWN OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

CONTINGENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
06-70-6544-00 TRANSFER TO BANK FUND	.00	.00	1,683,000.00	1,683,000.00	.0
TOTAL DEPARTMENT 70	.00	.00	1,683,000.00	1,683,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	1,683,000.00	1,683,000.00	.0
NET REVENUE OVER EXPENDITURES	942.25	2,902.73	(1,457,500.00)	(1,460,402.73)	.2

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

CEMETERY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
07-00-4310-00 CEMETERY LOTS AND CARE	8.00	267.00	2,800.00	2,533.00	9.5
07-00-4610-00 CP-EARNINGS ON INVESTMENTS	80.87	349.81	100.00	(249.81)	349.8
TOTAL SOURCE 00	88.87	616.81	2,900.00	2,283.19	21.3
TOTAL FUND REVENUE	88.87	616.81	2,900.00	2,283.19	21.3
NET REVENUE OVER EXPENDITURES	88.87	616.81	2,900.00	2,283.19	21.3

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

EQUIPMENT REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
09-00-4110-00 TRANSFER FROM GENERAL FUND	.00	.00	1,000,000.00	1,000,000.00	.0
09-00-4610-00 EARNINGS ON INVESTMENTS	1,071.15	1,071.15	5,000.00	3,928.85	21.4
TOTAL SOURCE 00	1,071.15	1,071.15	1,005,000.00	1,003,928.85	.1
TOTAL FUND REVENUE	1,071.15	1,071.15	1,005,000.00	1,003,928.85	.1

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

EQUIPMENT REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
09-70-6544-02 EQUIPMENT PURCHASE	.00	.00	223,700.00	223,700.00	.0
09-70-6544-04 POLICE VEHICLE	.00	.00	154,200.00	154,200.00	.0
09-70-6544-06 MOWER FOR CEMETERY	.00	.00	17,400.00	17,400.00	.0
09-70-6544-07 PUBLIC WORKS EQUIPMENT	.00	.00	39,000.00	39,000.00	.0
09-70-6544-10 COMPUTERS	.00	.00	4,200.00	4,200.00	.0
TOTAL DEPARTMENT 70	.00	.00	438,500.00	438,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	438,500.00	438,500.00	.0
NET REVENUE OVER EXPENDITURES	1,071.15	1,071.15	566,500.00	565,428.85	.2

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

DRAINAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
11-00-4110-00 DRAINAGE FEES	34,011.00	101,188.00	390,000.00	288,812.00	26.0
11-00-4610-00 EARNINGS ON INVESTMENTS	2,176.78	5,774.91	6,200.00	425.09	93.1
TOTAL SOURCE 00	36,187.78	106,962.91	396,200.00	289,237.09	27.0
TOTAL FUND REVENUE	36,187.78	106,962.91	396,200.00	289,237.09	27.0

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

DRAINAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
11-25-5010-00 CLERICAL SALARIES	1,657.22	3,804.50	37,500.00	33,695.50	10.2
11-25-5010-03 OVERTIME	.00	.00	100.00	100.00	.0
11-25-5011-00 PART TIME OFFICE	501.02	1,111.08	12,600.00	11,488.92	8.8
11-25-5025-00 MANAGER	3,272.22	7,578.03	27,900.00	20,321.97	27.2
11-25-5050-00 PAYROLL TAXES	411.33	943.63	6,000.00	5,056.37	15.7
11-25-5060-00 RETIREMENT FUND	350.76	716.93	5,700.00	4,983.07	12.6
11-25-5065-00 HEALTH INSURANCE	407.01	1,216.45	10,200.00	8,983.55	11.9
11-25-5070-00 WORKMAN'S COMPENSATION	.00	156.69	700.00	543.31	22.4
11-25-6010-00 UTILITIES	100.96	216.52	1,700.00	1,483.48	12.7
11-25-6505-00 OFFICE SUPPLIES	50.38	50.38	1,200.00	1,149.62	4.2
11-25-6506-00 UTILITY BILL MAILING	671.44	1,339.68	7,600.00	6,260.32	17.6
11-25-6507-00 ON LINE BILL PRESENTMENT	.00	.00	2,000.00	2,000.00	.0
11-25-6510-00 TELEPHONE	.00	.00	800.00	800.00	.0
11-25-6522-00 INSURANCE AND BONDS	.00	675.00	2,700.00	2,025.00	25.0
11-25-6544-04 COMPUTER SOFTWARE	.00	.00	2,500.00	2,500.00	.0
11-25-7020-00 MAINTENANCE AND REPAIRS	.00	58.62	500.00	441.38	11.7
11-25-8010-00 AUDIT	.00	.00	2,500.00	2,500.00	.0
11-25-8012-00 COMPUTER PROF. SERVICES	279.00	957.93	3,500.00	2,542.07	27.4
11-25-8014-00 LEGAL	.00	.00	2,000.00	2,000.00	.0
11-25-8017-00 PROFESSIONAL SERVICES	.00	.00	1,500.00	1,500.00	.0
TOTAL ADMINISTRATION	7,701.34	18,825.44	129,200.00	110,374.56	14.6
<u>OPERATIONS</u>					
11-70-5010-00 SALARIES	2,064.00	4,636.80	61,000.00	56,363.20	7.6
11-70-5010-03 OVERTIME	.00	.00	600.00	600.00	.0
11-70-5050-00 PAYROLL TAXES	151.47	331.35	4,800.00	4,468.65	6.9
11-70-5060-00 RETIREMENT FUND	87.42	196.38	4,200.00	4,003.62	4.7
11-70-5065-00 HEALTH INSURANCE	639.06	2,187.86	23,000.00	20,812.14	9.5
11-70-5070-00 WORKMEN'S COMPENSATION	.00	470.10	1,800.00	1,329.90	26.1
11-70-6510-00 TELEPHONE	17.16	34.32	900.00	865.68	3.8
11-70-6511-00 TRAINING	.00	.00	600.00	600.00	.0
11-70-6522-00 INSURANCE	.00	1,200.00	4,800.00	3,600.00	25.0
11-70-6524-00 GAS & OIL	.00	87.46	2,200.00	2,112.54	4.0
11-70-6526-00 OPERATING SUPPLIES	30.82	92.46	1,100.00	1,007.54	8.4
11-70-6544-06 INFRASTRUCTURE REPAIR	.00	.00	20,000.00	20,000.00	.0
11-70-6544-12 NORTH 2ND STREET PROJECT	.00	.00	364,000.00	364,000.00	.0
11-70-7020-00 REPAIR & MAINTENANCE	.00	33.95	2,000.00	1,966.05	1.7
11-70-7022-00 VEHICLE REPAIRS	.00	.00	800.00	800.00	.0
11-70-7024-00 INLET REPLACEMENT	.00	.00	20,000.00	20,000.00	.0
11-70-7026-00 CURB/GUTTER REPLACEMENT	.00	.00	35,000.00	35,000.00	.0
TOTAL OPERATIONS	2,989.93	9,270.68	546,800.00	537,529.32	1.7
TOTAL FUND EXPENDITURES	10,691.27	28,096.12	676,000.00	647,903.88	4.2

TOWN OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

DRAINAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	25,496.51	78,866.79	(279,800.00)	(358,666.79)	28.2

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
14-00-5010-00 LIBRARY- SALARIES	28,826.83	66,901.00	.00	(66,901.00)	.0
14-00-5050-00 LIBRARY-PAYROLL TAXES	2,177.21	5,033.40	.00	(5,033.40)	.0
14-00-5065-00 HEALTH INS.	367.30	1,105.90	.00	(1,105.90)	.0
14-00-5070-00 WORKMENS COMPENSATION	.00	220.80	.00	(220.80)	.0
14-00-6522-00 INSURANCE AND BONDS	.00	925.00	.00	(925.00)	.0
TOTAL DEPARTMENT 00	31,371.34	74,186.10	.00	(74,186.10)	.0
TOTAL FUND EXPENDITURES	31,371.34	74,186.10	.00	(74,186.10)	.0
NET REVENUE OVER EXPENDITURES	(31,371.34)	(74,186.10)	.00	74,186.10	.0

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
15-00-4060-00 USE TAX	135,364.48	512,471.86	850,000.00	337,528.14	60.3
15-00-4610-00 EARNINGS ON INVESTMENTS	10,659.05	26,634.89	40,000.00	13,365.11	66.6
TOTAL SOURCE 00	146,023.53	539,106.75	890,000.00	350,893.25	60.6
TOTAL FUND REVENUE	146,023.53	539,106.75	890,000.00	350,893.25	60.6

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
15-70-7015-00 ANNUAL OVERLAY	.00	.00	250,000.00	250,000.00	.0
15-70-7020-00 STREET REPAIR & MAINT.	15,263.73	15,864.61	150,000.00	134,135.39	10.6
15-70-7022-00 ALLEY IMPROVEMENTS	.00	.00	2,000.00	2,000.00	.0
15-70-7030-00 CEMETERY IMPROVEMENTS	.00	.00	18,000.00	18,000.00	.0
15-70-7035-00 COMMUNITY CENTER IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
15-70-7045-00 STREETLIGHTS	.00	.00	5,000.00	5,000.00	.0
15-70-7047-00 SIGNS	.00	.00	5,000.00	5,000.00	.0
15-70-7061-00 NORTH 2ND STREET IMPROVEMENTS	.00	481.50	1,328,000.00	1,327,518.50	.0
15-70-7065-00 SIDEWALK/CURB REPL.	.00	.00	15,000.00	15,000.00	.0
15-70-7085-00 SHOP IMPROVEMENTS	309.26	309.26	5,500.00	5,190.74	5.6
TOTAL DEPARTMENT 70	15,572.99	16,655.37	1,783,500.00	1,766,844.63	.9
<hr/>					
15-80-7060-00 REBATE	.00	.00	170,000.00	170,000.00	.0
15-80-7090-00 I-25 GRANT CONTRIBUTION	.00	.00	250,000.00	250,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	420,000.00	420,000.00	.0
<hr/>					
TOTAL FUND EXPENDITURES	15,572.99	16,655.37	2,203,500.00	2,186,844.63	.8
<hr/>					
NET REVENUE OVER EXPENDITURES	130,450.54	522,451.38	(1,313,500.00)	(1,835,951.38)	39.8

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

JOHNSON'S CORNER IMP. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
16-00-4070-00 FROM SALES TAX	7,330.34	26,046.35	98,000.00	71,953.65	26.6
16-00-4610-00 EARNINGS ON INVESTMENTS	6.04	6.04	40.00	33.96	15.1
TOTAL SOURCE 00	7,336.38	26,052.39	98,040.00	71,987.61	26.6
TOTAL FUND REVENUE	7,336.38	26,052.39	98,040.00	71,987.61	26.6

TOWN OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

JOHNSON'S CORNER IMP. FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
16-70-7010-00 CONSTRUCTION	.00	36,000.00	111,640.00	75,640.00	32.3
TOTAL DEPARTMENT 70	.00	36,000.00	111,640.00	75,640.00	32.3
TOTAL FUND EXPENDITURES	.00	36,000.00	111,640.00	75,640.00	32.3
NET REVENUE OVER EXPENDITURES	<u>7,336.38</u>	<u>(9,947.61)</u>	<u>(13,600.00)</u>	<u>(3,652.39)</u>	<u>(73.1)</u>

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

IMPACT FEES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
17-00-4610-00 EARNINGS ON INVESTMENTS	6,200.89	19,645.48	35,000.00	15,354.52	56.1
TOTAL SOURCE 00	6,200.89	19,645.48	35,000.00	15,354.52	56.1
<u>SOURCE 01</u>					
17-01-4110-01 TRANSPORATION FAC. DEV. FEE	56,677.81	92,605.81	250,000.00	157,394.19	37.0
17-01-4110-02 POLICE FACILTIES DEV. FEE	11,128.90	20,396.90	72,000.00	51,603.10	28.3
17-01-4110-03 PUBLIC FACILITIES DEV. FEE	28,042.17	49,570.17	170,000.00	120,429.83	29.2
17-01-4110-04 PARKS & OPEN SPACE DEV. FEE	13,946.00	31,826.00	144,000.00	112,174.00	22.1
17-01-4110-05 LIBRARY FACILITIES FEE	9,484.00	20,964.00	85,000.00	64,036.00	24.7
17-01-4110-06 TRAFFIC SIGNAL	836.58	1,394.30	5,000.00	3,605.70	27.9
TOTAL SOURCE 01	120,115.46	216,757.18	726,000.00	509,242.82	29.9
TOTAL FUND REVENUE	126,316.35	236,402.66	761,000.00	524,597.34	31.1

TOWN OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

IMPACT FEES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
17-70-6544-01 POLICE VEHICLE	.00	.00	105,000.00	105,000.00	.0
17-70-6544-15 POLICE EQUIPMENT	.00	.00	38,000.00	38,000.00	.0
17-70-6544-17 POLICE SUBSTATION OFFICE EQUIP	.00	4,110.00	22,000.00	17,890.00	18.7
17-70-6544-18 POLICE SUBSTATION CONST. COSTS	.00	153,846.59	154,000.00	153.41	99.9
17-70-6544-19 ANNUAL LEASE/UTILITIES	1,519.75	4,559.25	26,500.00	21,940.75	17.2
17-70-8017-00 PARKS & OPEN - PROFESSIONAL	.00	.00	15,000.00	15,000.00	.0
17-70-8018-00 TRANSPORTATION EXPENDITURES	2,845.00	2,845.00	1,965,000.00	1,962,155.00	.1
17-70-8018-02 HWY 34/LARIMER PKWY SIGNAL	18,471.80	34,204.68	500,000.00	465,795.32	6.8
TOTAL DEPARTMENT 70	22,836.55	199,565.52	2,825,500.00	2,625,934.48	7.1
TOTAL FUND EXPENDITURES	22,836.55	199,565.52	2,825,500.00	2,625,934.48	7.1
NET REVENUE OVER EXPENDITURES	103,479.80	36,837.14	(2,064,500.00)	(2,101,337.14)	1.8

TOWN OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 20

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-00-4110-00 STREET MAINTENANCE FEES	25,787.83	77,082.47	250,000.00	172,917.53	30.8
20-00-4610-00 EARNINGS ON INVESTMENTS	5.66	5.66	200.00	194.34	2.8
TOTAL SOURCE 00	25,793.49	77,088.13	250,200.00	173,111.87	30.8
TOTAL FUND REVENUE	25,793.49	77,088.13	250,200.00	173,111.87	30.8

TOWN OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 20

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-70-7020-00 STREET MAINTENANCE	.00	.00	150,000.00	150,000.00	.0
TOTAL DEPARTMENT 70	.00	.00	150,000.00	150,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	150,000.00	150,000.00	.0
NET REVENUE OVER EXPENDITURES	25,793.49	77,088.13	100,200.00	23,111.87	76.9

RESOLUTION

No. 2017-08

TOWN OF JOHNSTOWN, COLORADO

RESOLUTION NO. 2017-08

APPROVING A USE BY SPECIAL REVIEW FOR DRILLING OF OIL AND GAS WELLS AND CONSTRUCTION OF A TANK BATTERY/ PRODUCTION FACILITY ON PROPERTY KNOWN AS JOHNSONS CORNER 35-F PAD FOR EXTRACTION OIL AND GAS, LLC ON A PARCEL OF LAND LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 35, TOWNSHIP 5 NORTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, WELD COUNTY, STATE OF COLORADO

WHEREAS, Extraction Oil and Gas, LLC submitted an application for a Use by Special Review to drill and operate thirteen (13) oil and gas wells and construct a new tank battery/production facility on property known as Johnsons Corner 35-F PAD, which is zoned Planned Unit Development – Mixed Use and more particularly described as the Southwest Quarter of the Northeast Quarter of Section 35, Township 5 North, Range 68 West of the 6th Principal Meridian, Weld County, State of Colorado; and

WHEREAS, on February 10, 2016, the Planning and Zoning Commission held a public hearing and voted unanimously to recommend approval of the Use by Special Review subject to certain conditions; and

WHEREAS, on February 6, 2017, the Town Council held a public hearing concerning Extraction Oil and Gas, LLC's application for a Use by Special Review; and

WHEREAS, after considering the Planning and Zoning Commission's recommendations, reviewing the file, and conducting such public hearing, the Town Council finds as follows with respect to the said application:

1. The special use will be consistent with the Town of Johnstown's current Comprehensive Plan.
2. The special use, with the conditions set forth below, will be compatible with existing conforming, surrounding and probable future land uses.
3. The special use will not cause an unreasonable demand on the Town of Johnstown's services.
4. The special use, with the conditions set forth below, will not unreasonably or adversely affect traffic flow and parking in the surrounding area.
5. Approval of the special use based upon compliance with the conditions will not adversely affect the general public welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO, that Extraction Oil and Gas, LLC's ("Operator") application for a Use by Special Review to drill and operate thirteen (13) oil and gas wells and construct a tank battery/production facility on property known as Johnsons Corner 35-F PAD, which is zoned Planned Unit Development – Mixed Use and more particularly described as the Southwest Quarter of the Northeast Quarter of Section 35, Township 5 North, Range 68 West of the 6th Principal Meridian, Weld County, State of Colorado (the "Site"), is hereby approved subject to the following conditions:

1. When the wells and the production facility are constructed, the Town, after conferring with the Operator's consultant, shall determine whether the operations have had an adverse effect on Marketplace Drive. If the Town determines that there has been an adverse effect, the Operator shall promptly repair and restore Marketplace Drive to a good condition. To provide security to pay for potential damage to Marketplace Drive, the Operator shall provide a damage deposit, in an amount determined by the Town, prior to the commencement of any operations.
2. The Site shall be screened and impacts mitigated, including but not limited to visual impacts and dust impacts, in compliance with the Town of Johnstown Municipal Code and to the satisfaction of the Town.
3. The Operator shall provide a sound study to the Town prior to the commencement of operations. If warranted as determined by the Town, due to the proximity of the Site to commercial uses, the Operator shall provide noise mitigation, as approved by, and to the satisfaction of, the Town.
4. The Operator shall construct the access road in compliance with Section 17-188 of the Town of Johnstown Municipal Code. In addition, pursuant to Section 17-188, the Operator shall prevent mud and gravel from being tracked onto Town streets and shall install a vehicle tracking pad at the end of the access road prior to the connection with Marketplace Drive. When warranted and whenever requested by the Town, the Operator shall engage a street sweeping company to clean the roads.
5. The Operator shall obtain a Town Right of Way Work Permit prior to accessing and improving the access road within the Town's right of way.
6. The Operator shall work with the business owners, including but not necessarily limited to the owner of the Candlelight Dinner Playhouse, to prevent traffic impacts to the businesses due to the oil and gas operations. At a minimum, the Operator shall route and schedule large equipment moves, such as rig mobilization and pad construction, on Mondays through Wednesdays.

7. The Operator shall call for utility locates prior to subgrade work.

PASSED, SIGNED, APPROVED, AND ADOPTED this ___ day of _____, 2017.

ATTEST:

TOWN OF JOHNSTOWN, COLORADO

By: _____
Diana Seele, Town Clerk

By: _____
Scott James, Mayor

AGENDA ITEMS 9A

**NEW
RETAIL LIQUOR STORE
LICENSE
(Coral Bay Wine & Spirits, Inc.)
(*Public Hearing)**

*NEW LIQUOR LICENSE PUBLIC HEARING PROCEDURE –

1. Open public hearing.
2. Receive information from staff.
3. Receive information from applicant.
4. Receive information from “parties in interest.” Parties in interest may also cross-examine the applicant.

(Parties in interest include adult residents of the designated neighborhood, the owner or manager of any business located within the designated neighborhood and the representative of any school within 500 feet of the proposed license. The representative of any organized neighborhood group within the designated neighborhood may present evidence, but may not cross-examine witnesses.)

5. Discretionary: Receive information from “others.” *(Only if the testimony would aid Council in considering the application.)*
6. Additional questions from Council, if any.
6. Close the public hearing. *(No more questions from Council.)*
7. Discussion and deliberation among Council.
8. Make a decision and/or motion from Council.

SUGGESTED MOTIONS

For Approval: I move to approve the Application for a Retail Liquor Store License for Coral Bay Wine & Spirits.

For Denial: I move to deny approval of the Application for a Retail Liquor Store License for Coral Bay Wine & Spirits.

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 17, 2017

ITEM NUMBER: 9A

SUBJECT: *Public Hearing – Coral Bay Wine & Spirits, Inc. – New Retail Liquor Store License

ACTION PROPOSED: Consider Issuance of a New Retail Liquor Store License

PRESENTED BY: Town Attorney, Town Clerk

AGENDA ITEM DESCRIPTION: This item is a public hearing to receive comments regarding the proposed new Retail Liquor Store License for Coral Bay Wine & Spirits, Inc. located at 4896 Larimer Parkway, Johnstown, CO. When approving or denying an application, the Council acts as the local licensing authority and must consider if the reasonable requirements of the defined neighborhood are not presently being met by existing establishments, the desires of the adult inhabitants, and the number, type and availability of other similar liquor establishments located in or near the petitioned neighborhood as well as the moral character of the applicants.

LEGAL ADVICE: The Town Attorney has reviewed the documents submitted and will be available at the meeting to answer questions.

FINANCIAL ADVICE: The applicant has paid all applicable fees for both the State and the Town.

RECOMMENDED ACTION: Consider issuance of a new Retail Liquor Store License for Coral Bay Wine & Spirits, Inc.

SUGGESTED MOTION:

For Approval: I move to approve the issuance of a Retail Liquor Store License for Coral Bay Wine & Spirits.

For Denial: I move to deny the issuance of a new Retail Liquor Store License for Coral Bay Wine & Spirits.

Reviewed:


Town Manager

APPLICATION

Colorado Liquor Retail License Application

New License
 New-Concurrent
 Transfer of Ownership
 State Property Only

- All answers must be printed in black ink or typewritten
- Applicant must check the appropriate box(es)
- Applicant should obtain a copy of the Colorado Liquor and Beer Code: www.colorado.gov/enforcement/liquor

1. Applicant is applying as a/an

<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Individual
<input type="checkbox"/> Partnership (includes Limited Liability and Husband and Wife Partnerships)	<input type="checkbox"/> Limited Liability Company
	<input type="checkbox"/> Association or Other

2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation

Coral Bay Wine & Spirits, Inc.	FEIN Number
	27-2571605

2a. Trade Name of Establishment (DBA)	State Sales Tax Number	Business Telephone
Coral Bay Wine & Spirits	01577081-0000	(970) 356-5418

3. Address of Premises (specify exact location of premises, include suite/unit numbers)

4896 Larimer Parkway

City	County	State	ZIP Code
Johnstown	Weld	CO	80534

4. Mailing Address (Number and Street)	City or Town	State	ZIP Code
6624 W 10th Street, STE 100	Greeley	CO	80634

5. Email Address

Brandon@coralbayspirits.com

6. If the premises currently has a liquor or beer license, you **must** answer the following questions

Present Trade Name of Establishment (DBA)	Present State License Number	Present Class of License	Present Expiration Date

Section A	Section B (Cont.)
------------------	--------------------------

Nonrefundable Application Fees	Liquor License Fees
<input checked="" type="checkbox"/> Application Fee for New License.....\$1950.00 <input type="checkbox"/> Application Fee for New License w/Concurrent Review\$2050.00 <input type="checkbox"/> Application Fee for Transfer.....\$1950.00	<input type="checkbox"/> Lodging & Entertainment - L&E (County)\$500.00 <input type="checkbox"/> Manager Registration - H & R\$75.00 <input type="checkbox"/> Manager Registration - Tavern.....\$75.00 <input type="checkbox"/> Manager Registration - Lodging & Entertainment.....\$75.00

Section B	Liquor License Fees
<input type="checkbox"/> Add Optional Premises to H & R.....\$100.00 X _____ Total _____ <input type="checkbox"/> Add Related Facility to Resort Complex \$75.00 X _____ Total _____ <input type="checkbox"/> Arts License (City)\$308.75 <input type="checkbox"/> Arts License (County)\$308.75 <input type="checkbox"/> Beer and Wine License (City).....\$351.25 <input type="checkbox"/> Beer and Wine License (County)\$436.25 <input type="checkbox"/> Brew Pub License (City)\$750.00 <input type="checkbox"/> Brew Pub License (County).....\$750.00 <input type="checkbox"/> Club License (City).....\$308.75 <input type="checkbox"/> Club License (County)\$308.75 <input type="checkbox"/> Distillery Pub License (City).....\$750.00 <input type="checkbox"/> Distillery Pub License (County)\$750.00 <input type="checkbox"/> Hotel and Restaurant License (City)\$500.00 <input type="checkbox"/> Hotel and Restaurant License (County)\$500.00 <input type="checkbox"/> Hotel and Restaurant License w/one opt premises (City)\$600.00 <input type="checkbox"/> Hotel and Restaurant License w/one opt premises (County).....\$600.00 <input type="checkbox"/> Liquor-Licensed Drugstore (City)\$227.50 <input type="checkbox"/> Liquor-Licensed Drugstore (County)\$312.50 <input type="checkbox"/> Lodging & Entertainment - L&E (City)\$500.00	<input type="checkbox"/> Master File Location Fee\$25.00 X _____ Total _____ <input type="checkbox"/> Master File Background\$250.00 X _____ Total _____ <input type="checkbox"/> Optional Premises License (City).....\$500.00 <input type="checkbox"/> Optional Premises License (County)\$500.00 <input type="checkbox"/> Racetrack License (City).....\$500.00 <input type="checkbox"/> Racetrack License (County)\$500.00 <input type="checkbox"/> Resort Complex License (City).....\$500.00 <input type="checkbox"/> Resort Complex License (County).....\$500.00 <input type="checkbox"/> Retail Gaming Tavern License (City)\$500.00 <input type="checkbox"/> Retail Gaming Tavern License (County).....\$500.00 <input checked="" type="checkbox"/> Retail Liquor Store License--Additional (City).....\$227.50 <input type="checkbox"/> Retail Liquor Store License--Additional (County)\$312.50 <input type="checkbox"/> Retail Liquor Store (City).....\$227.50 <input type="checkbox"/> Retail Liquor Store (County)\$312.50 <input type="checkbox"/> Tavern License (City)\$500.00 <input type="checkbox"/> Tavern License (County).....\$500.00 <input type="checkbox"/> Vintners Restaurant License (City)\$750.00 <input type="checkbox"/> Vintners Restaurant License (County).....\$750.00

Questions? Visit: www.colorado.gov/enforcement/liquor for more information

Do not write in this space - For Department of Revenue use only

Liability Information

License Account Number	Liability Date	License Issued Through (Expiration Date)	Total
			\$

7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):		
(a) Been denied an alcohol beverage license?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(b) Had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) Had interest in another entity that had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If you answered yes to 8a, b or c, explain in detail on a separate sheet.		
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	or	
	Waiver by local ordinance?	<input type="checkbox"/>
	Other: _____	<input type="checkbox"/>
11. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.	<input type="checkbox"/>	<input type="checkbox"/>
13a. For additional Retail Liquor Store only. Was your Retail Liquor Store License issued on or before January 1, 2016?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13b. Are you a Colorado resident?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any <u>current</u> financial interest in said business including any loans to or from a licensee.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. Does the applicant, as listed on line 2 of this application, have legal possession of the premises by ownership, lease or other arrangement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Ownership <input checked="" type="checkbox"/> Lease <input type="checkbox"/> Other (Explain in Detail) _____		
a. If leased, list name of landlord and tenant, and date of expiration, exactly as they appear on the lease:		
Landlord	Tenant	Expires
Belfiore Properties, LLC	Coral Bay Wine & Spirits, Inc.	03/31/22
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 16.		
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Attach a diagram designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".		
16. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.		
Last Name	First Name	Date of Birth
Rohrig	Paul L.	
Interest/Percentage	FEIN or SSN	
9%		
Last Name	First Name	Date of Birth
Anderson	Douglas C.	
Interest/Percentage	FEIN or SSN	
1%		
Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.		
17. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:		
Has a local ordinance or resolution authorizing optional premises been adopted? <input type="checkbox"/> <input type="checkbox"/>		
Number of additional Optional Premise areas requested. (See license fee chart) <input type="text"/>		
18. Liquor Licensed Drugstore (LLDS) applicants, answer the following:		
(a) Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise? <input type="checkbox"/> <input type="checkbox"/>		
If "yes" a copy of license must be attached.		
19. Club Liquor License applicants answer the following: Attach a copy of applicable documentation		
(a) Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? <input type="checkbox"/> <input type="checkbox"/>		
(b) Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? <input type="checkbox"/> <input type="checkbox"/>		
(c) How long has the club been incorporated? <input type="text"/>		
(d) Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? <input type="checkbox"/> <input type="checkbox"/>		
20. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:		
(a) Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) <input type="checkbox"/> <input type="checkbox"/>		
21. For all on-premises applicants.		
a. Hotel and Restaurant, Lodging and Entertainment or Tavern License, the Registered Manager must also submit an Individual History Record - DR 8404-I and fingerprints.		
b. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit a Manager Permit Application - DR 8000 and fingerprints.		
Last Name of Manager	First Name of Manager	
Belfiore	Brandon	
22. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? <input checked="" type="checkbox"/> <input type="checkbox"/>		
If yes, provide name, type of license and account number.		

Name Coral Bay Wine & Spirits	Type of License Retail Liquor Store	Account Number 15770810000
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23. Tax Distraint Information. Does the applicant or any other person listed on this application including its partners, officers, directors, stockholders, members (LLC) or managing members (LLC) and any other persons with a 10% or greater financial interest in the applicant currently have an outstanding tax distraint issued to them by the Colorado Department of Revenue? Yes No
If yes, provide an explanation and include copies of any payment agreements.

24. If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members**. In addition, applicant must list any stockholders, partners, or members with **ownership of 10% or more in the applicant**. All persons listed below must also attach form DR 8404-I (Individual History Record), and submit fingerprint cards to the local licensing authority.

Name Brandon L. Belfiore	Home Address, City & State 6068 Stone Chase Court, Windsor, CO	DOB 12/31/81	Position President/CEO	%Owned 90%
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned

** If applicant is owned 100% by a parent company, please list the designated principal officer on above.
 ** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable)
 ** If total ownership percentage disclosed here does not total 100%, applicant must check this box:
 Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Title 47 or 48, C.R.S.

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature 	Printed Name and Title Brandon Belfiore, President/CEO	Date 03/07/17
---	---	------------------

Report and Approval of Local Licensing Authority (City/County)

Date application filed with local authority	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)
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The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been:

- Fingerprinted
- Subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license

(Check One)

- Date of inspection or anticipated date _____
- Will conduct inspection upon approval of state licensing authority

<input type="checkbox"/> Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,0000?	Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/> Is the Liquor Licensed Drugstore(LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,0000?	Yes <input type="checkbox"/> No <input type="checkbox"/>
NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.	
<input type="checkbox"/> Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period?	Yes <input type="checkbox"/> No <input type="checkbox"/>

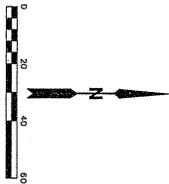
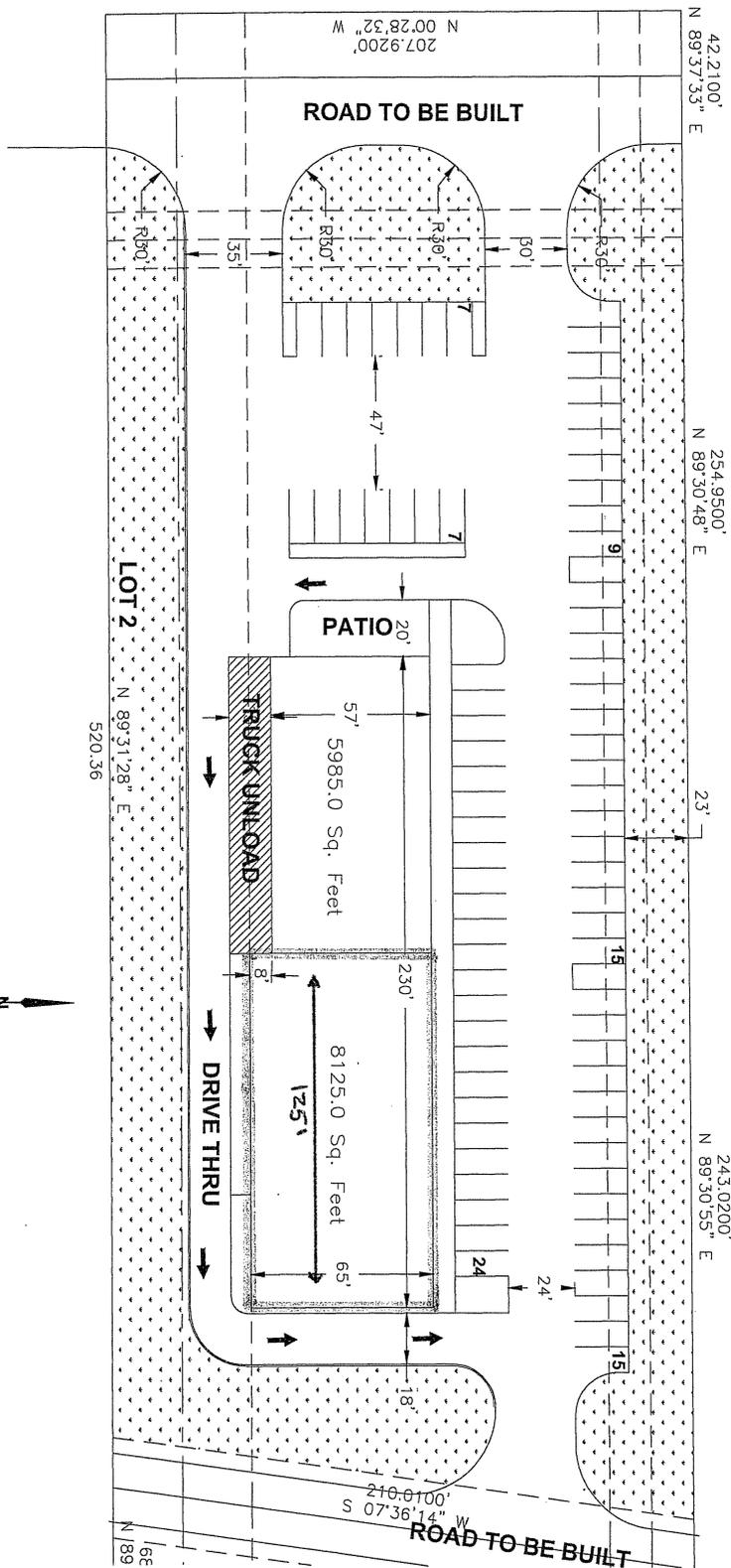
The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 12, Article 46 or 47, C.R.S., and Liquor Rules. **Therefore, this application is approved.**

Local Licensing Authority for	Telephone Number	<input type="checkbox"/> Town, City <input type="checkbox"/> County
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Signature	Print	Title	Date
Signature	Print	Title	Date

ATTACHMENT
COLORADO LIQUOR RETAIL LICENSE APPLICATION
REFERENCE QUESTION #14

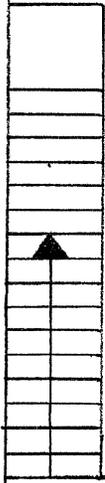
Brandon L. Belfiore	Coral Bay Wine & Spirits, Inc.	90% Shareholder
Paul L. Rohrig	Coral Bay Wine & Spirits, Inc.	9% Shareholder
Douglas C. Anderson	Coral Bay Wine & Spirits, Inc.	1% Shareholder



*To be built, architectural drawings to follow.

123 feet

65 feet

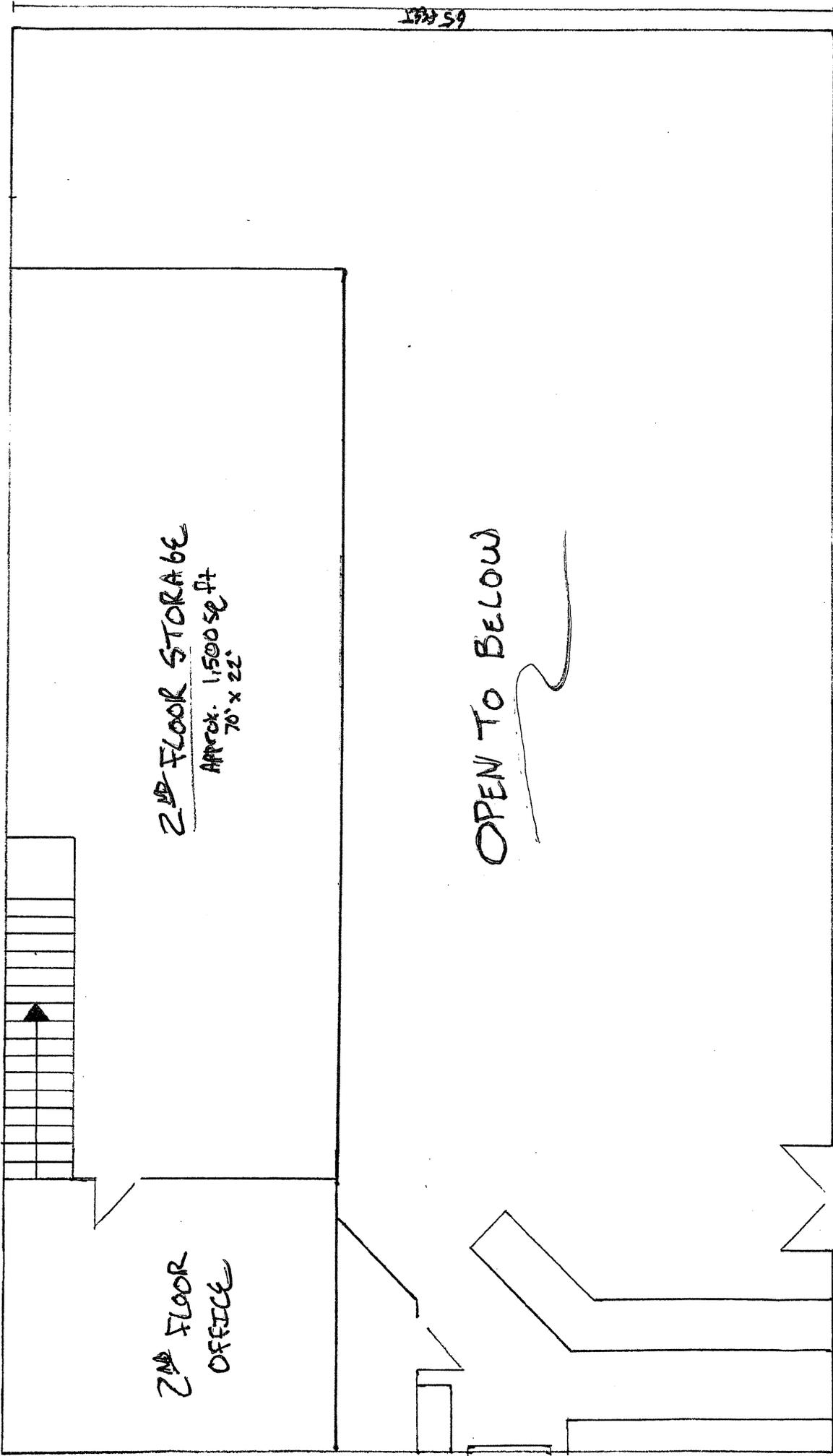


2ND FLOOR STORAGE
APPROX. 1,500 SQ. FT.
70' x 22'

2ND FLOOR
OFFICE

OPEN TO BELOW

PROPOSED 2ND FLOOR
LAYOUT



**SUMMARY
REPORTS
(Detail Results of Petitions)**

PETITION REPORT



Application for Retail Liquor Store License

Coral Bay Wine & Spirits, Inc.

4896 Larimer Parkway

Johnstown, CO 80534



Coral Bay Wine & Spirits, Inc.

6624 W 10th Street, STE 100

Greeley, CO 80634

(970) 356-5418

March 7, 2017

Town of Johnstown Liquor Licensing Authority
Johnstown, Colorado

Re: Petition/Opinion Poll to Determine Needs and Desires
of the Defined Neighborhood in the Application of:

Retail Liquor Store License
Coral Bay Wine & Spirits, Inc., dba Coral Bay Wine & Spirits
4896 Larimer Parkway
Johnstown, CO 80534

PETITION PROCEDURE

1. Under the direction and control of Coral Bay Wine & Spirits, Inc.'s management, the petition circulators were briefed on the application.
2. The circulators were provided a clipboard with the following:
 - A. A map of the area provided by the Office of Town Clerk denoting the proposed location of the license and the boundaries of the defined neighborhood;
 - B. Petitions allowing individuals contacted to indicate their opinion with instructions and qualifications for signing;
 - C. A stat sheet to record the opinion of those not signing and not-at-homes/not available.
3. This petition was performed on February 18th and 19th, 2017 (Residents) and February, 20th 2017 (Businesses) within the neighborhood defined by the Town Clerk's Office of Johnstown as a 1-mile radius surrounding the proposed license location (see map). Included in this report is a master circulation map outlining all areas where circulation/polling was conducted.
4. Individuals were contacted on a random sampling basis, were screened to identify them as parties in interest, and were asked their opinion after they had been informed of the applicant, site location, and type of license being applied for. Their opinion was either recorded on the Petition Form or on the Stat Sheet.
5. Three (3) petition packets (two packets representing residences, one packet representing businesses), together with a Summary Letter, this Report, and two signed Affidavit Circulators, were filed via hand-delivery on March 8th, 2017 with the office of Mrs. Diana Seele, Town Clerk for the Town of Johnstown.

OVERVIEW OF PETITION RESULTS

1. Total Doorknocks/Contacts:

Parties in Interest that signed Petition	86
Not-at-Home and/or Business Owner/Manager Not Available	106
Preferred to Not Participate/Sign	13
Not Qualified to Sign	<u>4</u>
TOTAL DOORKNOCKS/CONTACTS (BASE FIGURE)	209

2. Response of Eligible Contacts:

A. Summary of Petition Signatures:

Signatures Favoring Issuance		84
Residents	74	
Business Owners/Managers	10	
Not Signing/Favoring Issuance		0
Signatures Opposing Issuance		2
Residents	2	
Business Owners/Managers	0	
Not Signing/Opposing Issuance		<u>0</u>
TOTAL SIGNATURES		86

B. Reasons of Signatures in Opposition:

No Need	1
Do not consume or approve of others who consume Alcohol	1
Religious Objections	0
Usage Objections	0
Miscellaneous Reasons	0
No Reason Given	<u>0</u>
TOTAL SIGNATURES	2

C. <u>Signatures Favoring and Opposing Issuance:</u>	<u>Totals</u>	=	<u>% of Total</u>
Favoring Issuance (Based on Needs/Desires)	84	=	97.68%
Signatures	84		
Not Signing	0		
Opposing Issuance (Based on Needs/Desires)	1	=	1.16%
Signatures	1		
Not Signing	0		
Do not consume or approve of others who consume Alcohol	1	=	1.16%
Signatures	1		
Not Signing	0		
Religious Objections	0	=	0.00%
Signatures	0		
Not Signing	0		
Usage Objections	0	=	0.00%
Signatures	0		
Not Signing	0		
Miscellaneous Reasons	0	=	0.00%
Signatures	0		
Not Signing	0		
No Reason Given	<u>0</u>	=	<u>0.00%</u>
Signatures	0		
Not Signing	0		
TOTAL BASE FIGURE	86	=	100.00%

3. Needs and Desires Signatures:

Signatures Favoring Issuance (Based on Needs/Desires)	84	=	98.82%
Signatures Opposing Issuance (Based on Needs/Desires)	<u>1</u>	=	<u>1.18%</u>
TOTAL BASE FIGURE (Based on Needs/Desires)	85	=	100.00%

The petition packets are presented as follows: Master cover map, petitions, stat sheet, and affidavit.

#2/#3 Circulator Travis Belfiore / Residences & Businesses
 #1 Circulator Cole Batterton / Residences

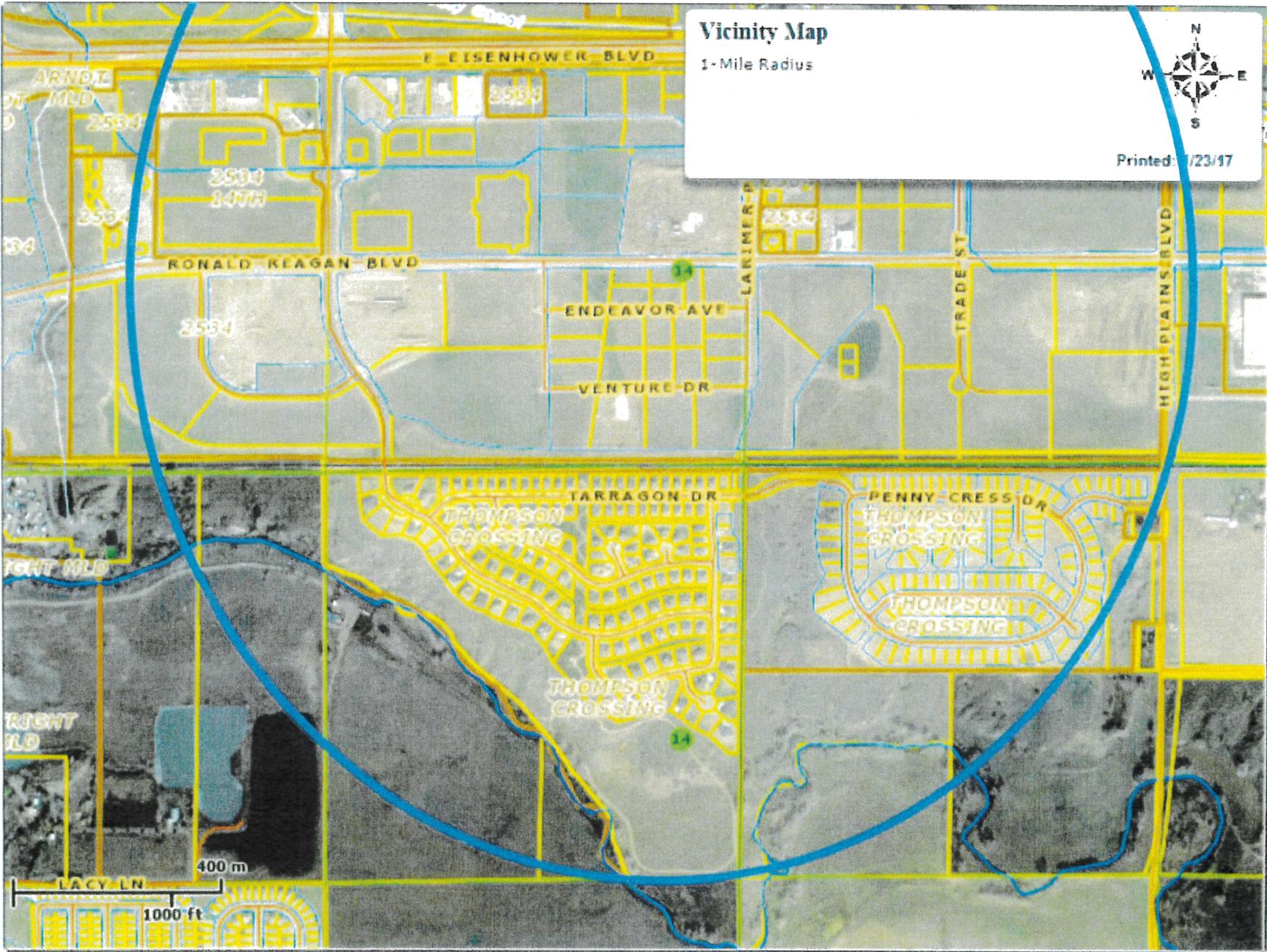
MAP

Vicinity Map

1-Mile Radius



Printed: 1/23/17

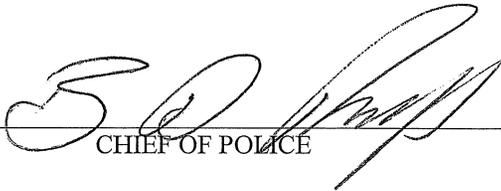


**POLICE
REPORT**

TOWN OF JOHNSTOWN POLICE DEPARTMENT

Information 3.2% Beer or Liquor Application

- Name and address of Applicant} Coral Bay Wine & Spirits, Inc.
Brandon L. Belfiore, President/CEO
6624 W 10th Street, Suite 100
Greeley, CO 80634
1. Trade Name and Address} Coral Bay Wine & Spirits
4896 Larimer Parkway
Johnstown, CO 80534
2. Date of Application: 03/10/2017
3. Type of Application: Retail Liquor Store License
4. Documents Accompanying Application
A. Local and State License Fees} Submitted with application
B. Evidence of Correct Zoning} CBD
C. Building Plans and or Sketch of Interior} N/A
D. Distance from School as per State} N/A
E. Deed or Lease or Assignment of Lease or Ownership} Lease
5. Evidence of Public Notice
A. Posting of Premises} Posted April 6, 2017
B. Legal Publication } Johnstown Breeze April 6, 2017
6. Investigation: Police Department Case#}
A. Applicant has made application for a new Retail Liquor Store License
B. Background Investigation: Applicant has been fingerprinted and background check completed.
8. Findings of fact:
A. The required fees were submitted.
B. It is my recommendation the Retail Liquor Store License be approved.



CHIEF OF POLICE

4/5/17

DATE

AGENDA ITEM 9B

**AMENDMENT
TO
DESIGN GUIDELINES
AND
PRELIMINARY DEVELOPMENT PLAN
(Thompson River Ranch PUD)
(*Public Hearing)**

**** PUBLIC HEARING PROCEDURE – Amendment to Design Guidelines and Preliminary Development Plan, Thompson River Ranch PUD***

- 1. Open public hearing.**
- 2. Receive information from staff.**
- 3. Ask to hear from anyone who supports the Amendment.**
- 4. Ask to hear from anyone who opposes the Amendment.**
- 5. Close the public hearing.**
- 6. Ask for discussion.**
- 7. Make decision and/or motion from Council.**
 - a. Need motion to approve or deny the amendment to the design guidelines and preliminary development plan.**

(SUGGESTED MOTIONS):

For Approval:

I move to approve the amendment to the design guidelines and preliminary development plan for Thompson River Ranch PUD (subject to the following conditions...).

For Denial:

I move to deny approval of the amendment to the design guidelines and preliminary development plan for Thompson River Ranch PUD.

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 17, 2017

ITEM NUMBER: 9B

SUBJECT: *Public Hearing- Thompson River Ranch PUD, Amendment to Design Guidelines and Preliminary Development Plan

ACTION PROPOSED: Consider Approval of Amendment to Design Guidelines and Preliminary Development Plan

PRESENTED BY: Mr. John Franklin, Town Planner

AGENDA ITEM DESCRIPTION: The applicant, Oakwood Homes has submitted a request for approval of an amendment to the Thompson River Ranch Design Guidelines and an amended Preliminary PUD development Plan. Town Council approved the Guidelines and Preliminary PUD Plan in 2005.

The amendment to the Guidelines add a "Carriage House" cluster-style single family dwelling. This design concept is described in detail in the January 24, 2017 letter from LAI, and features two and three-story homes on smaller lots clustered around a shared driveway.

The amendment to the overall Preliminary PUD Development Plan involves general changes to the roads layout and land uses including a revised layout for the proposed school site, the inclusion of developed Filings 3&4 and removal of residential north of the Low Point Treatment Plant, and open space areas near High Plains Blvd. identified for Oil and Gas operations (the oil and gas designation was withdrawn by the applicant).

The amendment also proposes to locate the Carriage House dwellings in the Commercial/Mixed-Use areas closest to I-25, and near High Plains Blvd. (LCR 3).

The Planning and Zoning Commission held a public hearing on March 8, 2017 and voted unanimously to recommend approval of the Amendment to Design Guidelines to include the Carriage Homes. The Commission voted unanimously to recommend approval of the Preliminary Development Plan subject to the condition that the designation of the parcels closest to I-25 for Carriage Homes be subject to adequate buffering from I-25 as determined by the Town. Oakwood Homes will present proposals for buffering at the hearing.

LEGAL ADVICE: N/A

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: The Planning and Zoning Commission has recommended approval subject to one condition.

SUGGESTED MOTIONS:

For Approval: I move to approve the Thompson River Ranch PUD, Amendment to Design Guidelines and Preliminary Development Plan (subject to the following condition(s)...).

For Denial: I move to deny approval of the Thompson River Ranch PUD, Amendment to Design Guidelines and Preliminary Development Plan.

Reviewed:


Town Manager

**PLANNING AND ZONING
COMMISSION**

SUMMARY MINUTES

**SUMMARY MINUTES
PLANNING & ZONING COMMISSION
WEDNESDAY, MARCH 8, 2017
COUNCIL CHAMBERS
450 S. PARISH AVE.**

1. **CALL TO ORDER:** *Chair Dowling called the meeting to order at 7:00 pm.*
2. **ROLL CALL:** *Present were Commissioners Tepper, Eady, Montez, Dowling, Kingsolver and Storms.*
3. **PUBLIC COMMENTS REGARDING ITEMS NOT ON THE AGENDA:** *None*

4. PUBLIC HEARINGS:

 **A. Amendment to the Thompson River Ranch Design Guidelines and Preliminary PUD Development Plan:** *Chair Dowling opened the hearing at 7:05pm. Town Planner Franklin presented the Staff Report and recommendation. John Glaser, Oakwood Homes presented the application and answered questions.*

Commissioner questions:

Land uses on west?

Residential development in commercial area?

What are the HOA controls for the Carriage Homes? (Design Guidelines control)

Maintenance? Homeowner maintains side and rear yards; (HOA will maintain front and drives)

Parking? (2 car garage plus visitor parking)

Public Comment:

In Favor: Dennis Addlesperger, 4659 Wildwood Way. Prefers Carriage Homes versus apartments or townhomes. Wants owners not renters.

Lila Neher, 4903 Saddlewood Circle: Carriage Homes are aesthetically better than apartments or townhomes. Prefers owners.

Against: Ron Neher, 4903 Saddlewood Circle. Low level of customer service; high taxes.

Lila Neher, 4903 Saddlewood Circle: Entrances are becoming congested; concerned about fire protection with limited access overall; freeway noise is terrible; berm was a nice buffer.

Chair Dowling closed the hearing at 8:42pm and called for discussion.

Chair Dowling re-opened to hearing at 8:55pm to discuss questions with Bruce Rau, Oakwood Homes. Hearing was closed at 9:05pm.

Motion by Commissioner Storms, seconded by Commissioner Montez to recommend approval of the Amendment to the Thompson River Ranch Design Guidelines.

Unanimous.

Motion by Commissioner Storms, seconded by Commissioner Montez to recommend approval of the Thompson River Ranch Preliminary PUD Development Plan with conditions:

a) The Carriage Home areas designated as Filing 9 are approved provided that buffering for noise is provided against I-25 to the satisfaction of the Town;

*b) The references to oil and gas development areas be removed, as agreed to by Oakwood Homes, and the original plan designations remain.
Unanimous.*

B. Amendment to CB Central Business District Zoning Regulations to add Child Care to Permitted Uses: *Chair Dowling opened the hearing at 9:15 pm. Town Planner Franklin presented the Staff Report and recommendation. The petitioner Dr. Martin, DDS, was represented by Michelle Simon who presented the application and answered questions.*

Public Comment: Cody Geisendorfer 4850 Silverwood Dr. in Thompson River Ranch is in favor of the change, that there were lots of examples on the area.

[Secretary's note: Motion by Commissioner Montez, seconded by Commissioner Kingsolver to extend the meeting past 10:00 pm. Unanimous]

Chair Dowling closed the public hearing at 10:05pm.

Motion by Commissioner Kingsolver, seconded by Commissioner Montez to recommend approval of the amendment. Unanimous.

5. NEW BUSINESS:

A. Approval of Minutes of February 8, 2017: *Motion by Commissioner Montez, seconded by Commissioner Storms to approve. Unanimous.*

B. County Referrals: None

6. STAFF REPORT: *Town Planner Franklin discussed the following items:*

A. Recent Town Council Actions:

B. Applications in Review:

C. Project and Program Updates:

7. COMMISSIONERS' ITEMS: *Commissioner Candidate Cody Geisendorfer met with the Commissioners. The Commissioners agreed to recommend his appointment to the Commission.*

8. ADJOURN: *Chair Longdo adjourned the meeting at 10:30 pm.*

Respectfully submitted by John Franklin, Secretary.

**STAFF REPORT
TO
PLANNING AND ZONING
COMMISSION**

AGENDA MEMORANDUM

TO: Johnstown Planning and Zoning Commission
FROM: John Franklin, AICP, Town Planner
DATE: For February 8, 2017
SUBJECT: Public Hearing Regarding an Amendment to the Thompson River Ranch Design Guidelines and Preliminary PUD Development Plan

Property Information

Applicant: Oakwood Homes

Owner: Same

Location: East of I-25, One-half mile north of CR 18

Property Size: 661±acres

Comprehensive Plan Designation: Residential, Commercial, Open Space

Current Zoning: PUD-MU

Current Use(s) of Property: Single Family Detached, Open Space, vacant

Surrounding Land Uses/Zoning:

- North: Flood Plain, Residences/Larimer County FA
- South: Agriculture/Larimer County FA
- East: Agriculture, Gravel extraction/Larimer County FA
- West: Interstate 25

Summary of Application: Oakwood Homes has requested Town approval of an amendment to the Design Guidelines and Preliminary Development Plan. The amendment, as describe in the attached LAI letter with preliminary plan dated January 24, 2017 includes:

- Adding “Carriage House” residential to Design Guidelines;
- Amending the Preliminary Plan to designate the Mixed Use Commercial/Townhome/Multi-Family areas adjoining I-25 Frontage Road for Carriage House use;
- General changes to the roads layout and land uses in the Preliminary PUD Plan including revised layout for the proposed, enlarged school site, addition of developed Filings 3&4, removal of residential north of the Low Point Treatment Plant, and open space areas near High Plains Blvd. identified for Oil and Gas operations (will be subject to Use by Special Review).

Prior Actions: The property was annexed and zoned PUD-MU as part of the WRFG Annexation in 1999. The Thompson River Ranch Design Guidelines and

Preliminary Development Plan were approved in 2005. Filing No. 1 was approved in 2005. Filings 3& 4 were annexed in 2013 as the Daily/Robbins Annexation.

Existing and Proposed Land Use(s): Single Family Homes, improved and unimproved open space, vacant land. The area along the I-25 frontage road was designated in the WRFG outline development plan for commercial/mixed use. The approved Thompson River Ranch Design Guidelines and preliminary plan designate the area for commercial and/or townhomes.

Technical Analysis

Relationship to Town Vision and Strategic Plan:

The Thompson River Ranch development is envisioned by the Town Council as a major residential neighborhood with park and open space amenities. The frontage area is envisioned as a neighborhood commercial/mixed use area.

Public Health and Safety Impacts: The impacts from I-25 and the frontage road are severe for parcels adjoining the roadway, especially from traffic noise, vibration and dust pollution. As a result, the single family areas were only permitted behind an earthen berm located approximately 600' from the roadway. Non-residential uses are much more suitable close to major roads. Townhome uses were approved, because with attached buildings and minimal outside activities, they are not as susceptible to external impacts, yet are typically more compatible with single family homes.

Access and Traffic: Existing access is River Ranch Parkway and Briarwood Lane from the I-25 Frontage Road. Proposed access is High Plains Blvd (LCR 3) from LCR 18 and ultimately US Hwy 34. As traffic builds from the neighborhoods to the east, River Ranch Parkway will be extended to High Plains Blvd., which will be improved to CR 18. In the long – term High Plains Blvd. will be improved to the north.

Utilities: The property is within the Town's service area. Water is served by the Town's 20" main. Sanitary sewer is treated at the Low Point Wastewater Treatment Plant. Stormwater is collected, detained in the private, regional detention facility and then directed towards the Big Thompson River.

Mineral Interests and Operations: There are no oil/gas wells or production facilities approved for the site. The Plan designates areas for drilling and development which are close to the planned residential areas. The acknowledgement of such areas on the Plan should not limit Town approval if homes are constructed nearby prior to drilling operations. Use by Special Review procedures and policies would be applicable including separation and screening.

Parks and Open Space: On-site, and adjoining private landscaped common areas are provided or planned.

Landscaping: Landscaping shall comply with Johnstown Landscape Standards and Specifications, and Thompson River Ranch Design Guidelines.

Fencing and Screening: As established by the TRR Design Guidelines and subject to Final Development Plan.

Lighting and Street Furniture: As established by the TRR design Guidelines and subject to Final Development Plan.

Signage: Signage is per the TRR Design Guidelines and shall conform the Town Sign Code.

Phasing: The property is being developed in one or more phases.

Attachments: Written request narrative, Preliminary Development Plan, Design Guidelines excerpts.

Crucial Referral Responses: None

Staff Recommendation:

A. Amendment to Design Guidelines: The addition of the carriage homes single family residential product is acceptable.

B. Amendment to preliminary Development Plan. The proposed changes to the plan are acceptable, except:

1. The areas immediately adjoining I-25 should retained the current designation for neighborhood commercial, or townhome uses, except for the parcel east of the new Abundant Life Tabernacle which is suitable for Carriage Homes.

2. The oil and gas development parcels are acceptable only if these areas can be drilled ahead of adjoining residential. The Town typically calls for at least 1200 to 2000' separation from existing homes. Adequate screening of completed facilities will be required.

Planning Commission Action

1. Recommendation:

“I move that the Commission recommend approval of the Amendment to the Thompson River Ranch Design Guidelines and the Amended Preliminary Development Plan.”

Or,

2. Recommendation with Conditions:

“I move that the Commission recommend approval of the Amendment to the Thompson River Ranch Design Guidelines and the Amended Preliminary Development Plan with the following condition(s):

- a) _____;
- b) Etc.”

Or,

3. Recommend denial:

“I move that the Commission recommend denial of the Amendment to the Thompson River Ranch Design Guidelines and the Amended Preliminary Development Plan for the following reasons:

- a) _____;
- b) _____;
- c) Etc.”

APPLICATION

April 10, 2017

Town of Johnstown, CO
Planning & Zoning Department
Attn: John Franklin
450 S. Parish Ave.
Johnstown, CO 80534

Re: Thompson River Ranch PUD / PDP Amendment Planning & Zoning Approval Follow-up Memo

John,

In addition to the submitted application and plans that accompany this narrative, regarding our proposal to amend portions of the approved Thompson River Ranch (TRR) PUD Performance Standards & Design Guidelines (PUD) and Preliminary Development Plan (PDP), we are following up with a response to the requests made by the Planning & Zoning Commission. As a part of the Planning & Zoning Commission approval, we were asked to provide additional provisions for buffering of the Carriage House tracts located in the mixed-use parcels. The applicant is offering the following solutions for buffering as discussed with Town staff following the Planning & Zoning hearing;

1. Provide additional landscaping in tracts that create openings out towards the I-25 corridor
2. Homes along the west edge of the mixed-use tracts that directly abut the I-25 corridor shall be constructed with windows that provide a highly level of noise mitigation inside the units

The list below summarizes the proposed amendments and is followed by an overall development summary and a detailed explanation for each amended item;

1. PUD amendment to add "Carriage House" as a residential use with associated design standards
2. PUD amendment to add "Carriage House" as an allowed use in the Mixed-Use area
3. PDP amendment to land use and housing areas within the development

Overall Development Summary

The current TRR development consists of 761 approved single family home sites and is nearing build out. The amended PDP provided with this submittal defines the remaining development areas consisting of 677 traditional single family homes and 367 carriage homes. PUD requirements for the overall TRR development, pertaining to unit mix and overall density, are being met on the amended PDP and are defined as follows;

- Gross Density – $1,805 \text{ d.u.} / 659 \text{ Acres} = 2.7 \text{ d.u./ac.}$
 - PUD Section 2.D.1 requires overall residential density not to exceed 3 d.u./ac.
- Average Lot Size – $7,732,061 \text{ s.f. of lot area} / 1,223 \text{ d.u.} = 6,322 \text{ s.f. average conventional SFD lot size}$
 - PUD Section 2.C.b requires that conventional single-family homes (lot size range of 5,000 – 12,000 s.f.) have an average lot size not less than 6,000 s.f.

- Patio Homes % of total area – 58 ac. of patio homes (streets and lots) / 659 total ac. = 9% patio home area
 - PUD Section 2.C.c requires that patio home development shall be limited to 15% of the TRR site area

1. PUD Amendment to add “Carriage House” as a residential use with associated design standards:

Justification - The proposed Carriage House residential use is designed to meet the buyer profile of an attached single-family product while offering many additional benefits that enhance the overall community. Detailed plans and design standards for the Carriage House product are submitted with this application for review. The following information defines the attributes and community benefits of the product;

- Homes are clustered on a shared driveway courtyard which minimizes visibility of garage elevations. This design feature makes for an improved street scene dominated by tree lawns, landscaping and front porches.
- All tree lawns, front yard landscaping and drive courts are maintained by an HOA to keep a consistent appearance throughout the community.
- The product is developed at a density similar to a townhome while offering the benefits of a single family home including a private fenced backyard and more windows due to not having a shared wall.
- The average Carriage House lot landscape area (600-700 s.f of irrigated turf) is significantly less compared to a traditional single family lot (1,350-1,500 s.f. of irrigated turf).

2. PUD Amendment to add “Carriage House” as an allowed use in the Mixed Use area:

Justification - The proposed Carriage House has similar development criteria (density and price) as residential types approved in the Mixed-Use parcels (town homes and apartments) located along I-25 and is a more compatible use with nearby single family neighborhoods. The product also eliminates exposure to construction defect litigation associated with attached residential product. Detailed plans for the Carriage House product proposed in the Mixed Use area are submitted with this application for review.

3. PDP amendment to land use and housing areas within the development:

Justification – Portions of the original TRR development area have been modified to show changes to the school site and proposed residential product. An updated version of the PDP is provided with this application for review. The following information summarizes the changes to the overall development plan for TRR;

- Carriage House product is added to the remaining Mixed Use parcels and on the eastern side of the development along CR 3.
- The size and configuration of the proposed school site has been modified to reflect direction provided by the Thompson School District that will allow for potential future K-8 facility.

Thank you for your consideration of this proposal and efforts in providing feedback on the requested issues.

Sincerely,
 Josh Rowland
 Principal, LAI Design Group

January 24, 2017

Town of Johnstown, CO
Planning & Zoning Department
450 S. Parish Ave.
Johnstown, CO 80534

Re: Thompson River Ranch PUD / PDP Amendment Pre-Application Memo

To whom it may concern,

Attached please find an application and plans to accompany this narrative regarding a proposal to amend portions of the approved Thompson River Ranch (TRR) PUD Performance Standards & Design Guidelines (PUD) and Preliminary Development Plan (PDP). The list below summarizes the proposed amendments and is followed by an overall development summary and a detailed explanation for each amended item;

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Thank you for your consideration of this proposal and efforts in providing feedback on the requested issues.

Sincerely,
 Josh Rowland
 Principal, LAI Design Group



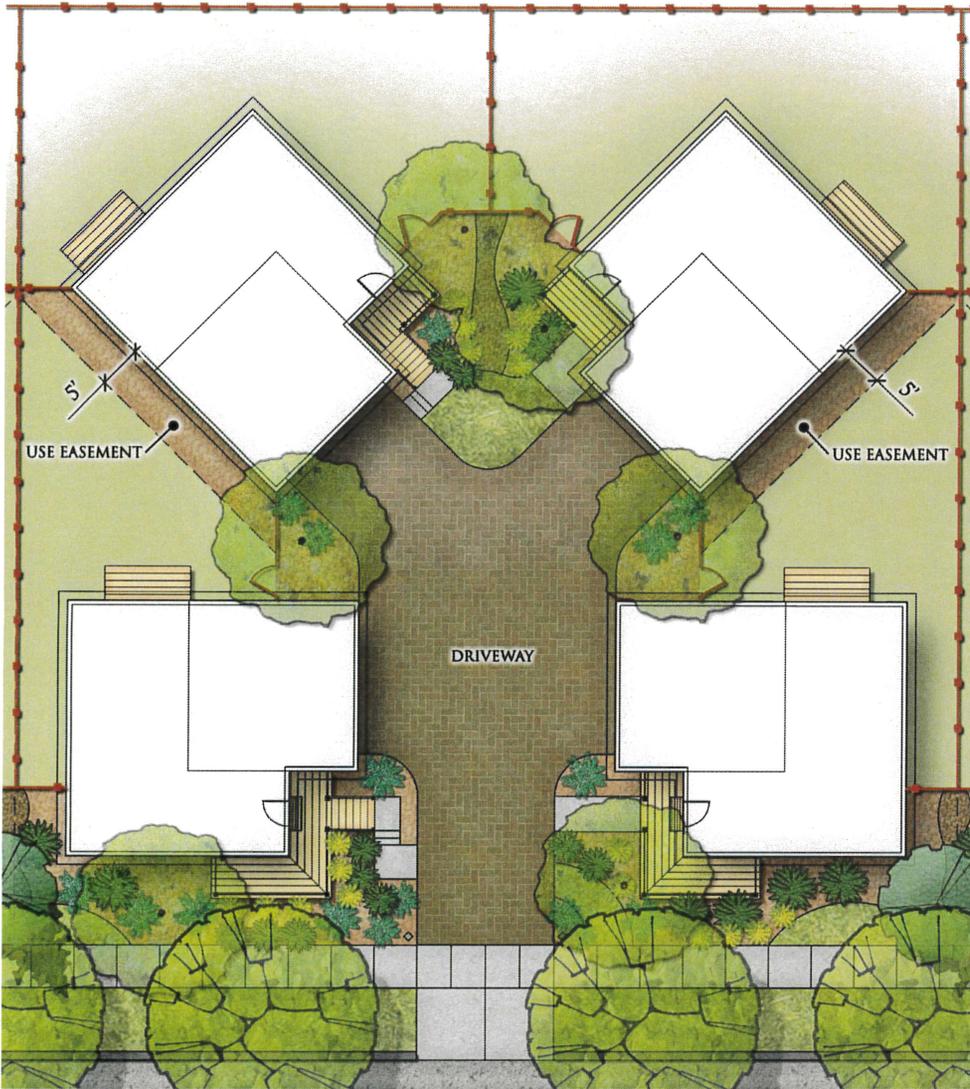
DEVELOPMENT SUMMARY	
RESIDENTIAL USES	
FILING 1 - PATIO HOME LOTS	210 D.U.
FILING 1 - 50' x 110' LOTS	268 D.U.
FILING 1 - 60' x 120' LOTS	144 D.U.
FILING 4 - 50' x 110' LOTS	56 D.U.
FILING 4 - 60' x 120' LOTS	80 D.U.
FILING 5 - 50' x 110' LOTS	54 D.U.
FILING 6 - 60' x 110' LOTS	35 D.U.
FILING 7 - 60' x 110' LOTS	81 D.U.
FILING 8 - 50' x 110' LOTS	52 D.U.
FILING 9 - CARRIAGE HOMES	131 D.U.
FILING 10 - 50' x 110' LOTS	33 D.U.
FILING 11 - 50' x 110' LOTS	93 D.U.
FILING 11 - 50' x 95' LOTS	10 D.U.
FILING 12 - CARRIAGE HOMES	248 D.U.
FILING 13 - 50' x 110' LOTS	149 D.U.
FILING 14 - 50' x 110' LOTS	156 D.U.
TOTAL DWELLING UNITS	= 1803 D.U.
SCHOOL SITE	
SCHOOL SITE	16.37 AC.

Thompson River Ranch - Preliminary Development Plan

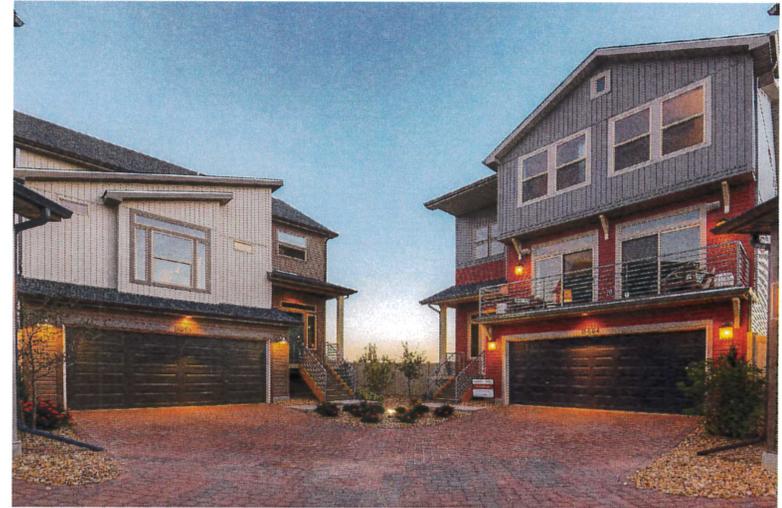
Johnstown, Colorado
 Oakwood Homes
 April 17, 2017 • Project #16077

LAI Design Group
 www.LAIdesigngroup.com • 303.734.1777

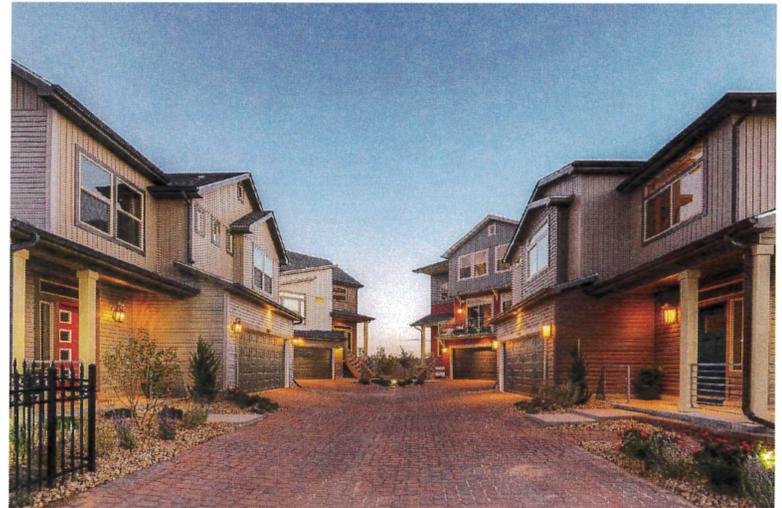
Architecture ■ Planning & Entitlements ■ Visual Media ■ Landscape Architecture ■ Real Estate Advisory



Typical Cluster Plan



Typical Courtyard Elevations



Typical Courtyard Elevations

Thompson River Ranch - Carriage House

Johnstown Colorado
Oakwood Homes
January 24, 2017.

Architecture



Planning & Entitlements



Visual Media



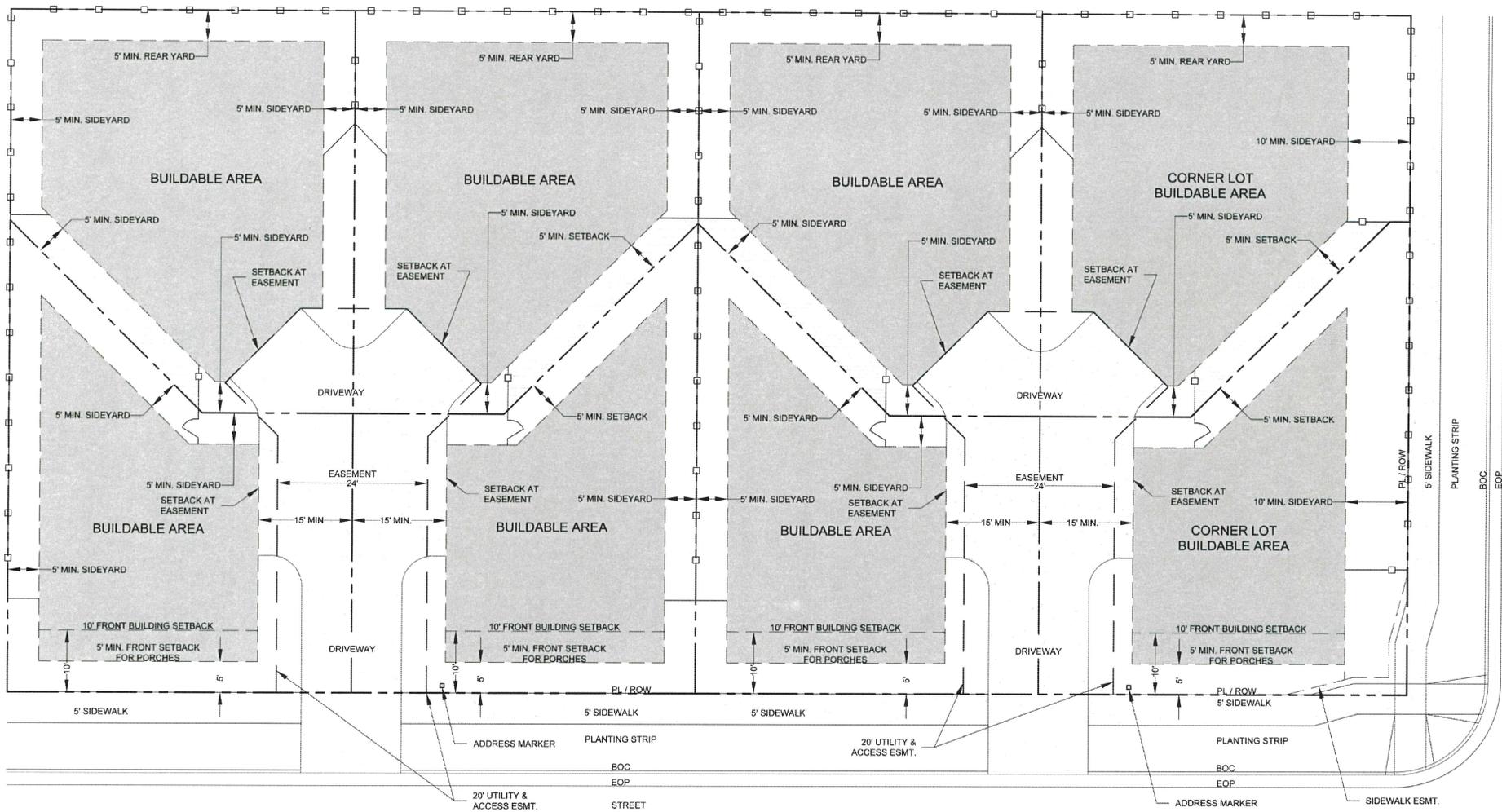
Landscape Architecture



Real Estate Advisory

LAI Design Group

www.LAIdesigngroup.com • 303.734.1777



Typical Carriage House Cluster Details

Thompson River Ranch - Carriage House

Johnstown Colorado
Oakwood Homes
January 24, 2017.

LAI Design Group

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Architecture



Planning & Entitlements



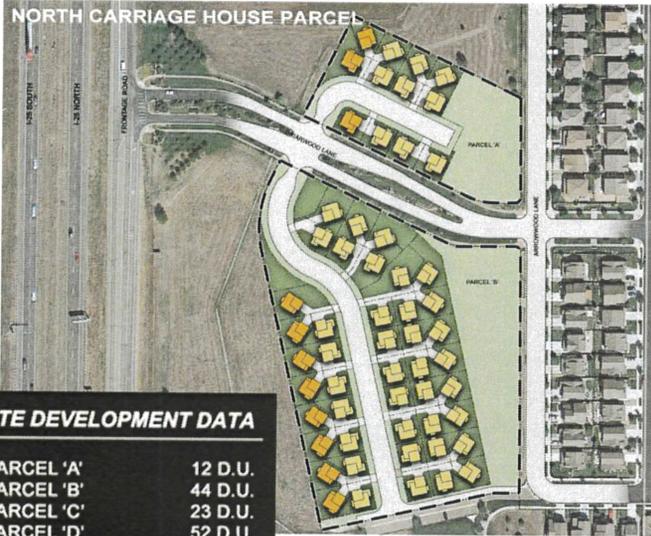
Visual Media



Landscape Architecture



Real Estate Advisory



SITE DEVELOPMENT DATA

PARCEL 'A'	12 D.U.
PARCEL 'B'	44 D.U.
PARCEL 'C'	23 D.U.
PARCEL 'D'	52 D.U.

FILING 9 TOTAL **131 D.U.**



VIEW FROM NORTH ENTRY



VIEW FROM SOUTH ENTRY

Thompson River Ranch - Filing 9 Carriage House Concept Plan

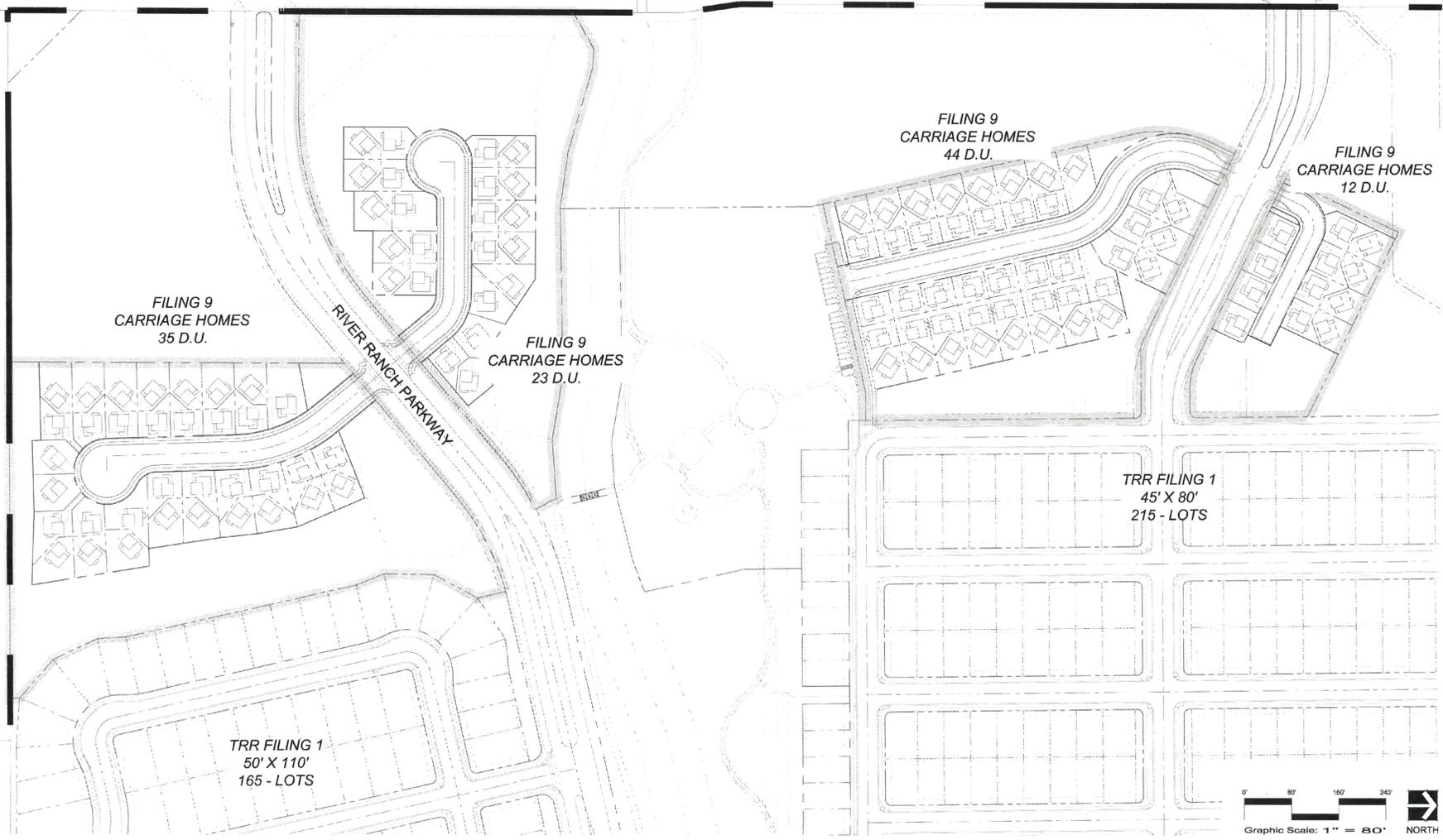
Johnstown, Colorado
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INTERSTATE 25

I-25 FRONTAGE ROAD



Proposed Carriage House Layout in the Mixed Use Parcels

Thompson River Ranch - Carriage House

Johnstown Colorado
Oakwood Homes
January 24, 2017,

LAI Design Group

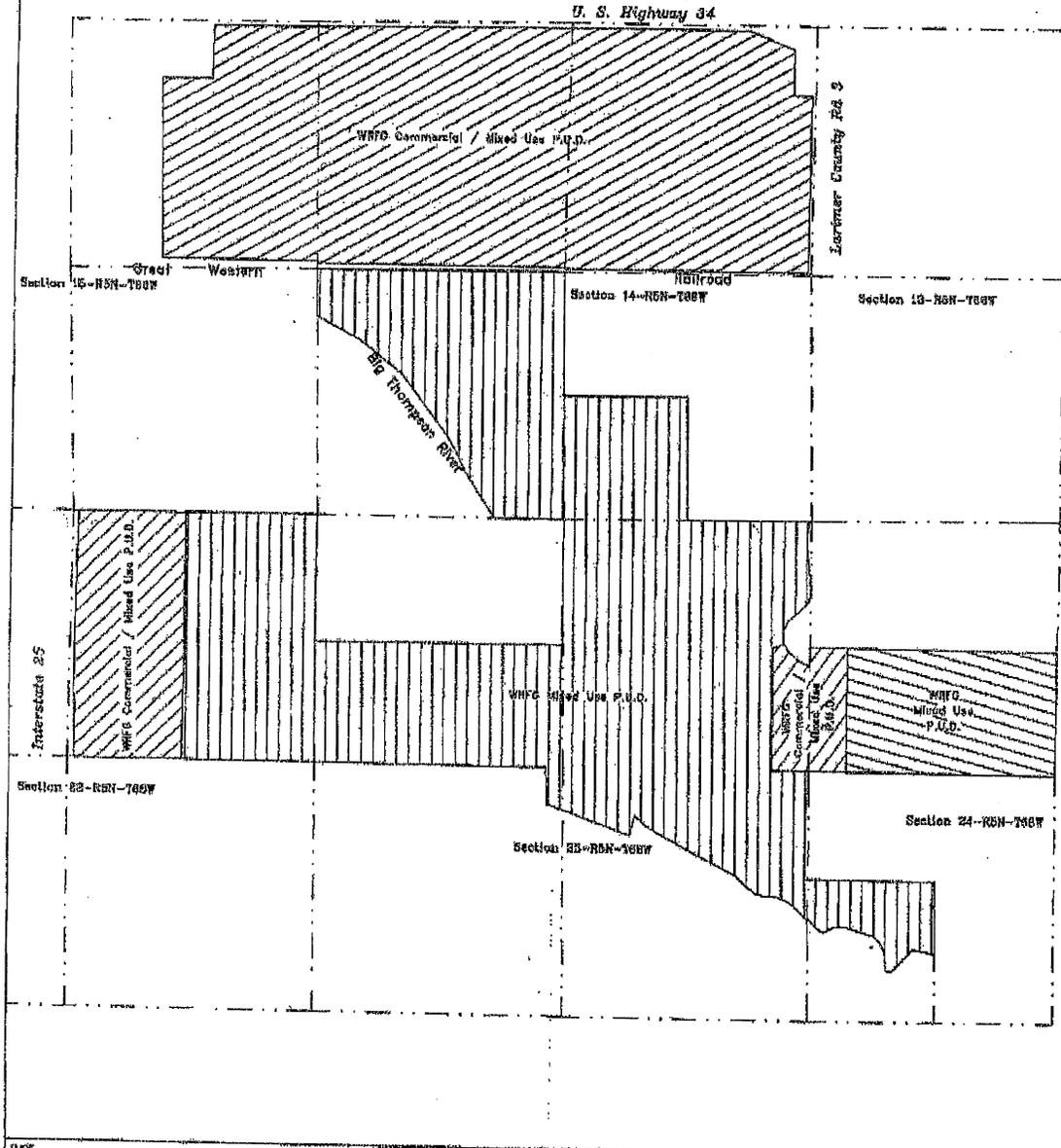
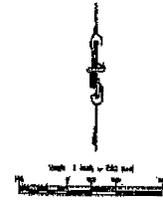
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Architecture ■ Planning & Entitlements ■ Visual Media ■ Landscape Architecture ■ Real Estate Advisory

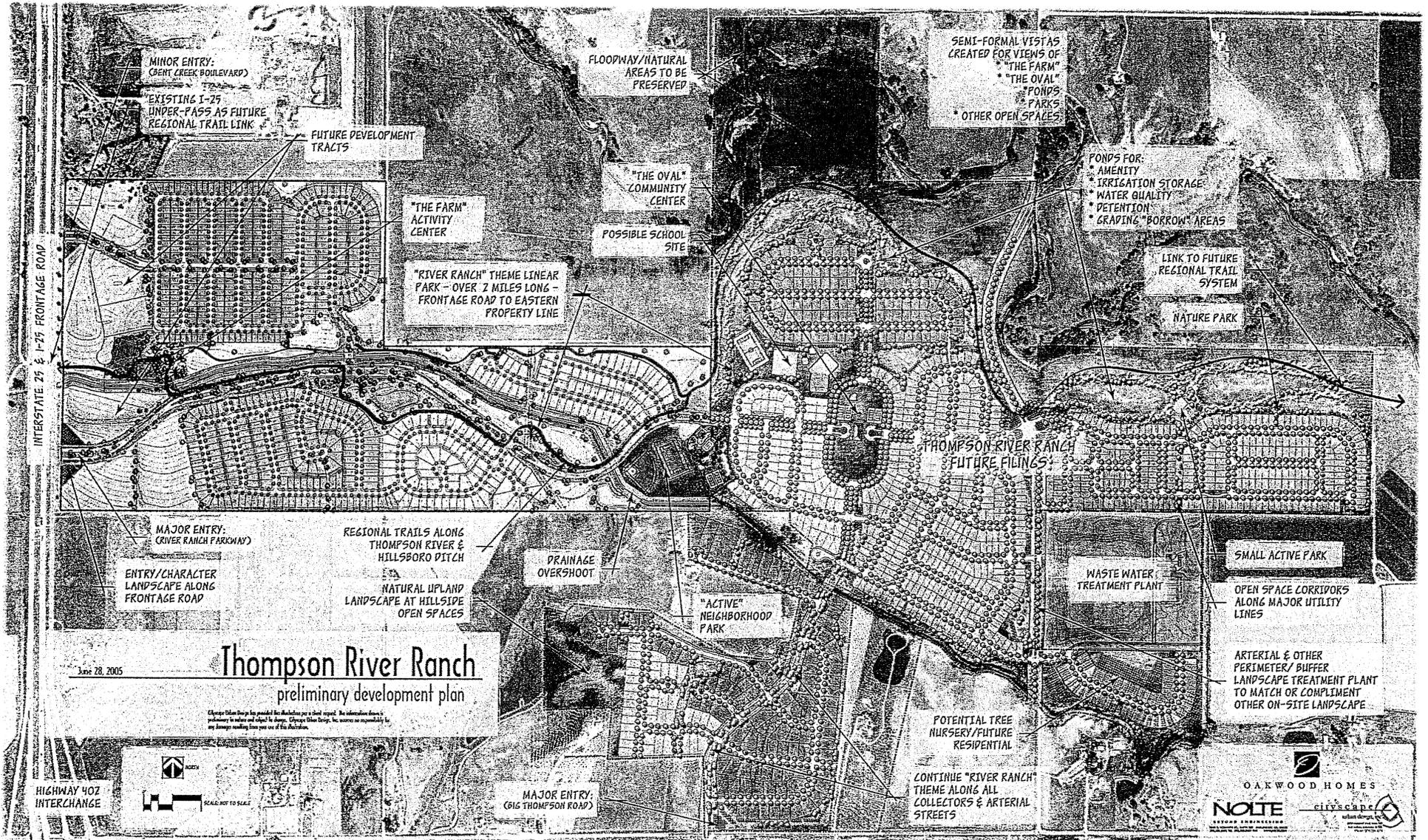
**WRFG Outline Development Plan and
Approved Preliminary PUD
Development Plan (partial copy)**

3

Johnstown Zoning Exhibit



Stanford Realty		Zoning Exhibit	
Date: _____ By: _____ Title: _____	Frederick Land Surveying, Inc. 100 North Street, Suite 200, Lakeland, Florida 34052 Phone: (813) 941-1111 Fax: (813) 941-1112	Date: _____ By: _____ Title: _____	Project No: _____ Sheet No: _____ Total Sheets: _____ Scale: _____



MINOR ENTRY:
BENT CREEK BOULEVARD

EXISTING I-25
UNDER-PASS AS FUTURE
REGIONAL TRAIL LINK

FUTURE DEVELOPMENT
TRACTS

FLOODWAY/NATURAL
AREAS TO BE
PRESERVED

SEMI-FORMAL VISTAS
CREATED FOR VIEWS OF
"THE FARM"
"THE OVAL"
POND
PARKS
OTHER OPEN SPACES

PONDS FOR:
• AMERITY
• IRRIGATION STORAGE
• WATER QUALITY
• DETENTION
• GRADING "BORROW" AREAS

"THE FARM"
ACTIVITY
CENTER

"THE OVAL"
COMMUNITY
CENTER

POSSIBLE SCHOOL
SITE

LINK TO FUTURE
REGIONAL TRAIL
SYSTEM

"RIVER RANCH" THEME LINEAR
PARK - OVER 2 MILES LONG -
FRONTAGE ROAD TO EASTERN
PROPERTY LINE

NATURE PARK

THOMPSON RIVER RANCH
FUTURE FILINGS

MAJOR ENTRY:
RIVER RANCH PARKWAY

REGIONAL TRAILS ALONG
THOMPSON RIVER &
HILLSBORO DITCH

DRAINAGE
OVERSHOOT

SMALL ACTIVE PARK

ENTRY/CHARACTER
LANDSCAPE ALONG
FRONTAGE ROAD

NATURAL UPLAND
LANDSCAPE AT HILLSIDE
OPEN SPACES

"ACTIVE"
NEIGHBORHOOD
PARK

WASTE WATER
TREATMENT PLANT

OPEN SPACE CORRIDORS
ALONG MAJOR UTILITY
LINES

Thompson River Ranch

preliminary development plan

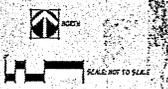
June 28, 2005

Changes shown here are provided for information purposes only. No representation is made by this plan as to the accuracy of the information shown. Changes shown here are subject to change. Changes shown here are subject to change. Changes shown here are subject to change.

POTENTIAL TREE
NURSERY/FUTURE
RESIDENTIAL

ARTERIAL & OTHER
PERIMETER/BUFFER
LANDSCAPE TREATMENT PLANT
TO MATCH OR COMPLIMENT
OTHER ON-SITE LANDSCAPE

HIGHWAY 40Z
INTERCHANGE



MAJOR ENTRY:
615 THOMPSON ROAD

CONTINUE "RIVER RANCH"
THEME ALONG ALL
COLLECTORS & ARTERIAL
STREETS

OAKWOOD HOMES

NOLTE
Landscape Architecture

cityscape

AGENDA ITEM 9C

**AMENDING
CHAPTER 6 AND ARTICLE IX
JOHNSTOWN MUNICIPAL CODE
(Liquor Licensing)**

**(Assigning Administrative Functions to Town
Clerk)**

(Ordinance No. 2017-146)

(*Public Hearing –First Reading)

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 20, 2017

ITEM NUMBER: 9C

SUBJECT: *Public Hearing – (First Reading) Consider Ordinance No. 2017-146, an Ordinance Amending Chapter 6 of the Johnstown Municipal Code to include Article IX, Liquor Licensing, Establishing Liquor Licensing Regulations and Assigning Administrative Functions to the Town Clerk

ACTION PROPOSED: Approve Ordinance No. 2017-146 on first reading

PRESENTED BY: Town Attorney and Town Clerk

AGENDA ITEM DESCRIPTION: The Town Council acts as the Local Liquor Licensing Authority for the Town of Johnstown for all purposes under the Colorado Liquor Code, Section 12-47-101, *et seq.*, C.R.S., and for those established by the rules and regulations adopted by the Colorado Liquor Licensing Authority and the Colorado Department of Revenue. The Town Council determined that certain liquor licensing matters may be more efficiently handled administratively by the Town Clerk, who is familiar with the requirements of the law and the applicable procedures, is able to responsibly review and administer liquor licensing matters and is in a position to process applications in a timely manner. Town Council thus directed the Town Attorney to prepare a proposed ordinance delegating administrative authority to the Town Clerk. Because the Town does not have liquor licensing regulations in the Town Code, the Town Attorney suggested that, along with delegating authority, Town Council codify certain liquor licensing regulations in the Johnstown Municipal Code for the benefit of liquor licensing applicants, licensees and the citizens of the Town.

Per the proposed ordinance, Town Council would retain the ability to review new liquor licensing applications, as required by state law, and would review transfers of ownership. Town Council would delegate authority to the Town Clerk to review liquor license renewals; changes in shareholders, directors and trade names; changes in the registered manager; modification of premises; issuance of special event permits; issuance of temporary permits; and issuance of tasting permits. The proposed ordinance authorizes tasting permits in the Town, which means that a retail liquor store would be permitted to allow tastings as long as the tastings comply with the requirements of the state liquor laws. The proposed ordinance provides that the Town Clerk may, in her discretion, refer any liquor licensing matter to Town Council. The ordinance also offers applicants the right to appeal any decision made by the Town Clerk to Town Council.

In addition to the foregoing, the ordinance codifies in the Johnstown Municipal Code certain statutory standards, such as, for example, the ability to impose fees, the requirement to post notice of hearings, the power to administer oaths and issue subpoenas and the requirement to issue an order subsequent to a public hearing.

LEGAL ADVICE: Ordinance No. 2017-146 was prepared by the Town Attorney.

FINANCIAL ADVICE: N/A

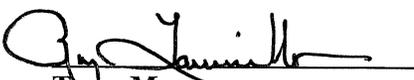
RECOMMENDED ACTION: Approve Ordinance No. 2017-146 on first reading.

SUGGESTED MOTION:

For Approval: I move to approve Ordinance No. 2017-146, an Ordinance Amending Chapter 6 of the Johnstown Municipal Code to include Article IX, Liquor Licensing, Establishing Liquor Licensing Regulations and Assigning Administrative Functions to the Town Clerk.

For Denial: I move to deny approval of Ordinance No. 2017-146.

Reviewed:


Town Manager

ORDINANCE

No. 2017-146

TOWN OF JOHNSTOWN, COLORADO

ORDINANCE NO. 2017 - 146

AN ORDINANCE AMENDING CHAPTER 6 OF THE JOHNSTOWN MUNICIPAL CODE TO INCLUDE ARTICLE IX, LIQUOR LICENSING, ESTABLISHING LIQUOR LICENSING REGULATIONS AND ASSIGNING ADMINISTRATIVE FUNCTIONS TO THE TOWN CLERK

WHEREAS, the Town of Johnstown, Colorado is a municipal corporation duly organized and existing under its Home Rule Charter adopted pursuant to Article XX of the Constitution of the State of Colorado; and

WHEREAS, the Town Council acts as the Local Liquor Licensing Authority for the Town of Johnstown, as defined in Section 12-47-103(17), C.R.S., for all purposes under the Colorado Liquor Code, Section 12-47-101, *et seq.*, C.R.S., and for those established by the rules and regulations adopted by the Colorado Liquor Licensing Authority and the Colorado Department of Revenue; and

WHEREAS, Town Council seeks to codify certain liquor licensing regulations in the Johnstown Municipal Code for the benefit of liquor licensing applicants, licensees and the citizens of the Town; and

WHEREAS, Town Council finds that certain liquor licensing matters may be more efficiently handled administratively by the Town Clerk, who is familiar with the requirements of the law and the applicable procedures, is able to responsibly review and administer liquor licensing matters and is in a position to process applications in a timely manner; and

WHEREAS, pursuant to the regulations established hereunder, Town Council retains authority to conduct public hearings as required by the Colorado Liquor Code and as otherwise deemed appropriate and to review matters the Town Clerk determines are better resolved by Town Council; and

WHEREAS, the Town Council finds that it is in the best interest of the Town of Johnstown to amend Chapter 6 of the Johnstown Municipal Code to include Article IX, Liquor Licensing, establishing liquor licensing regulations and assigning administrative functions to the Town Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO, AS FOLLOWS:

Section 1. Chapter 6 of the Johnstown Municipal Code shall be amended to include Article IX, Liquor Licensing, and shall read as follows:

ARTICLE IX LIQUOR LICENSING

Sec. 6-171. Local licensing authority.

The Town Council shall be known as the Local Licensing Authority. The Local Licensing Authority shall have all the power and authority granted to local licensing authorities by the state liquor laws.

Sec. 6-172. Definitions.

As used in this Article, the following words and phrases shall have the following meanings:

Administrative application means an application for a local liquor license or permit that may be granted or denied administratively by the Town Clerk pursuant to Section 16-175 of this Article.

Applicant means a person or entity applying for a local liquor license or permit.

- a. If an individual, the person making the application.
- b. If a partnership, the partnership and each partner owning ten percent (10%) or more of the partnership.
- c. If a corporation or other legal entity licensed by the Colorado Secretary of State, the corporation and each and every officer, director, manager or stockholder holding ten percent (10%) or more of the stock therein.

Licensee means an applicant that has been issued a liquor license pursuant to the state liquor laws.

Liquor license means any license or permit required by the state liquor laws.

State liquor laws means Title 12, Articles 46, 47 and 48, C.R.S., and the rules and regulations adopted thereunder by the Colorado Liquor Licensing Authority and the Colorado Department of Revenue.

Town Clerk means the Town Clerk for the Town or such person as may be assigned by the Town Clerk to perform the functions or duties required under this Article.

Sec. 6-173. Applicability.

In addition to any state liquor laws, the provisions contained in this Article shall govern matters related to liquor licensing. If any of the provisions contained herein conflict with any provision of the state liquor laws, the state liquor laws shall govern.

Sec. 6-174. Application for liquor license; fee.

(a) Applications. All applications for liquor licenses shall be filed with the Town Clerk. The application shall be submitted on the state license application form and shall be filled out and completed in all material details. Incomplete application forms shall be rejected.

(b) Fees.

- (1) License fees. At the time of submitting the application, the applicant shall pay a license fee to the Town in the amount set by the state liquor laws.
- (2) Application fees. At the time of submitting the application, the applicant shall also pay an application fee to the Town to defray the actual and necessary expenses incurred by the Town to process the application. The amount of the application fee shall be an amount equal to the maximum amount authorized by the state liquor laws, as amended from time to time.

Sec. 6-175. Administrative application and delegation of authority to Town Clerk.

(a) Town Clerk Administrative Authority. Subject to the applicant's right of appeal to the Local Licensing Authority, the Town Clerk is authorized to act as the local licensing authority and process and issue the following administrative applications:

- (1) Annual license renewals required by the state liquor laws, provided that the licensee has no pending actions, is not the subject of any official investigation and has not had any adjudicated violations or stipulations within the preceding year;
- (2) Changes in shareholders, officers, directors or trade names of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the applicant is not qualified to hold the respective license;
- (3) Changes in the registered manager of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the proposed manager is not qualified to hold the position;
- (4) Modification of premises pursuant to and in compliance with Colorado Liquor Regulation Section 47-302, as amended, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the premises should not be modified;
- (5) Issuance of special events permits to applicants who have not previously been granted a special event permit pursuant to Article 48 of Title 12, C.R.S., provided that there are no persons filing a written objection to said permit;
- (6) Issuance of temporary permits pursuant to and in compliance with the provisions of Section 12-47-303, C.R.S.; and
- (7) Issuance and renewal of tastings permits as authorized by and pursuant to Article 47, Title 12, C.R.S.

(b) Town Clerk Discretion. In the Town Clerk's discretion, the Town Clerk may refer any licensing determination authorized under Section (a) to the Local Licensing Authority.

(c) Appeals to Local Licensing Authority. Within thirty (30) days of the Town Clerk's final determination of an administrative application, the applicant may file a written appeal to the Local Licensing Authority.

Sec. 6-176. Local Licensing Authority actions and determinations.

(a) Public Hearings and Determinations. The Local Licensing Authority shall conduct public hearings as required by the state liquor laws and determine all matters not authorized to be determined pursuant to an administrative application.

(b) Appeals. The Local Licensing Authority shall determine all appeals of administrative applications

(c) Public Notice. The Local Licensing Authority shall cause to be posted and published public notice of any hearing as required by the state liquor laws.

(d) Local Licensing Authority Powers. The Local Licensing Authority shall have the power to administer oaths and issue subpoenas to require the presence of persons and the production of papers, books and records necessary to the determination of any matter subject to a public hearing. It shall be unlawful for any person to fail to comply with any subpoena issued by the Local Licensing Authority in the proper conduct of its hearings. The Municipal Court may enforce the subpoenas of the Local Licensing Authority.

(e) Deliberations. The Local Licensing Authority may continue any hearing from time to time as may be required to gather necessary facts and evidence and to permit witnesses to testify. Before entering any decision on any matter before it, the Local Licensing Authority shall consider the facts and evidence adduced as a result of the investigation and adduced during the public hearing.

(f) Decisions. The Local Licensing Authority shall render its decision no later than thirty (30) days following the conclusion of a public hearing.

(g) Written Order. The Town Clerk shall send a written copy of the Local Licensing Authority's decision and the reasons for the decision to the applicant at the address shown on the application, and to any other party in interest upon written request.

Section 2. Publication and Effective Date. This Ordinance, after its passage on final reading, shall be numbered, recorded, published, and posted as required by the Town Charter and the adoption, posting, and publication shall be authenticated by the signature of the Mayor and the Town Clerk, and by the Certificate of Publication. This Ordinance shall become effective upon final passage as provided by the Home Rule Charter of the Town of Johnstown, Colorado. Copies of the entire Ordinance are available at the office of the Town Clerk.

INTRODUCED, AND APPROVED on first reading by the Town Council of the Town of Johnstown, Colorado, this ____ day of _____, 2017.

TOWN OF JOHNSTOWN, COLORADO

ATTEST:

By: _____
Diana Seele, Town Clerk

By: _____
Scott James, Mayor

PASSED UPON FINAL APPROVAL AND ADOPTED on second reading by the Town Council of the Town of Johnstown, Colorado, this ____ day of _____, 2017.

TOWN OF JOHNSTOWN, COLORADO

ATTEST:

By: _____
Diana Seele, Town Clerk

By: _____
Scott James, Mayor

AGENDA ITEM 9D

**APPOINTMENT
TO
PLANNING AND ZONING
COMMISSION**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 17, 2017

ITEM NUMBER: 9D

SUBJECT: Consider Appointment to Planning and Zoning Commission

ACTION PROPOSED: Appoint Planning and Zoning Commissioner

PRESENTED BY: John Franklin, Town Planner

AGENDA ITEM DESCRIPTION: Commissioner Eric Longdo resigned his position in 2015. Longdo's four-year term of office expired on July 15, 2016. The position vacancy was most recently posted on the Town's website, and advertised in the Johnstown Breeze on March 16, 2016. The Town has received one application, from a Mr. Cody Geisendorfer (please refer to attachment).

The Planning and Zoning Commissioners met with Mr. Geisendorfer, and the consensus was to recommend his appointment.

LEGAL ADVICE: N/A

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: The Planning and Zoning Commission recommended appointment of Mr. Cody Geisendorfer to fill the vacant position.

SUGGESTED MOTIONS:

For Approval: I move to appoint Mr. Cody Geisendorfer to the Planning and Zoning Commission for a four-year term ending April 17, 2021.

For Denial: I move to deny the appointment of Mr. Cody Geisendorfer to the Planning and Zoning Commission.

Reviewed:


Town Manager

