



# TOWN OF JOHNSTOWN

## MEMORANDUM

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TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Interim Town Manager

DATE: March 18, 2019

CC: Town Staff  
Local Media

SUBJECT: Departmental Report

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Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 03/18/2019 – Regular Town Council Meeting
  - 03/25/2019 – Work Session – Home Supply Ditch Company
  - 04/01/2019 – Regular Town Council Meeting
  - 04/08/2019 – Work Session (None Scheduled)
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### **Police Department**

#### ***Training:***

- March 4-5, 2019 Officer Wood attended drug training entitled **Drug Interdiction and Conducting Complete Traffic Stops** where he learned.
  - Specific techniques in detecting drug trafficking activity
  - Road side interview techniques
  - False compartments used to conceal drugs in vehicles
  - Instruction on best practices of conducting vehicle searches
- March 7, 2019 Red side received **Firearms Training**
  - All officers qualified with their duty-weapon, off-duty weapon and patrol rifle.
- March 8, 2019 Lt. Oglesby attended the last of four classes entitled **The Next Leadership Journey**.
  - This course focused on changing leadership styles to meet organizational demands.

#### ***Community Policing, Outreach & Miscellaneous Items:***

- March 1, 2019 Commander Sanchez attended an Aims Police Academy Advisory meeting where we discussed.
  - Academy application process for 2019-20
  - Police Academy cost sheet

**The Community That Cares**

- Status of a full-time police academy
- Input on Police Academy graduation ceremony
- Equipment needs
- March 9, 2019 the Police Department played the Front Range Fire Rescue in Donkey Basketball to raise money for after-prom.
- March 1, 2019 Commander Sanchez received a Life Saving Award from the Greeley Fire Department for pulling a lady from a burning car.
- March 12, 2019 Lt. Oglesby and Sgt. Dickerson gave a presentation to Canyon Bake House on Active Shooter
  - Run/Hide/Fight
  - Law enforcements response to active shooter

### **Administration, Finance, & Planning**

- *CDOT Project/Planning Meeting* – Town Staff met with CDOT about a number of projects of mutual interest and benefit. including the I-25 improvements at Hwy 60 and Hwy 402 that were very productive. Specific topics included:
  - Signage at the interchanges
  - Scope and Bridge improvements at Hwy 60
  - Conduit at Hwy 402 for the roundabout
  - LCR3 alternate route, railroad crossing improvements and the Hwy. 34 PEL
  - A cooperative project for a trail pathway under I-25 between Johnstown and Loveland
  - Planned scope and possible improvements on High Plains Blvd.
- *School Board Meeting* – As directed by Council, the Town Manager attended the School Board Meeting to convey the idea that the Town was interested in partnering in a property exchange with the District for a possible new elementary school to strengthen our community.
- *WCR 50 & LCR 14 Improvements* – The Mayor and Interim Town Manager met with Commissioner James about a possible cooperative project on WCR 50 and LCR 14 to make critical improvements to an approximate 9,700 linear foot section of roadway owned in various sections by Larimer County, Weld County, and the Town. We are exploring the opportunity of a grant and still valiantly trying to gain feedback from Larimer County on their possible interest in participating in this project for the benefit of all traffic, both inside and outside of the Town limits.
- *LCR 3 Realignment* – Staff met with several developers along the LCR 3 realignment segment that connects to Hwy. 34. We had positive comments about the potential to make the project a reality rather than just the lines on a drawing. Discussions will continue with all of the parties including exploring funding options and mechanisms to move this important safety and access project forward.
- *Planning Activity* – Five new development project applications were received since the prior Council report, and are being routed through Staff and ancillary reviewers for initial comments. During the week of March 4, Planning Staff fielded 32 call/walk-in land use, zoning, and development questions.
- *Development Project Reviews* – Approximately 13 proposed development projects remain in active review status, coordinating revisions with Staff.

## **Public Works Department**

### ***Streets, Storm water & Parks***

- *Community Cleanup Day* – Community Cleanup Day is set for April 27<sup>th</sup>.
- *Lake pipe repair* – Crew repaired the 24” fill line at the lake. The old line was a clay line that was broken behind the head wall and buried below the existing grade. Crews installed a new piece of 24” HDPE pipe at the proper grade to reduce any further restrictions when the lake is filling. This may help to mitigate future localized flooding in areas when the ditch is running water.
- *New hires* – We would like to welcome Travis Gould and Jason Retchless to the Public Works Streets staff. Jason fills the vacancy from Gannon Laber who left the town to pursue a career in the Oil & Gas Industry. Travis fills an approved FY 2019 position within the Department.
- *Signs* – New signs were installed at the Thompson Pkwy roundabout. Old signs were undersized and did not have the reflectivity needed for visibility. Bigger stop signs with flags were installed at Ronald Reagan Pkwy. We hope this improves safety and mobility.
- *Snow plowing* – Crews worked the 2<sup>nd</sup> and 3<sup>rd</sup> of March plowing snow. The cold temperatures hampered snow melting applications. Crews place a 7% mix material when temperatures drop below 20 degrees for traction.
- *Senior Center* – Crew repaired and replaced sinks and toilets at the senior center.
- *Training* – Don Gardner and Austin Lanier attended a two-day ADA class in Fort Morgan. This class teaches the importance of and proper applications for ADA compliance.

### ***Water & Wastewater***

- *Water plant* – The DAF saturator has been delivered to the water plant. Stanek Construction has been getting ready for plant shutdown beginning on March 18 and will last for the entire week and all supporting outside water entities have been notified and are prepared to provide water through our emergency connects. During this shut down Stanek Construction will be removing all the old pipe in the basement of the filter building and replacing with new. Installation of the saturator does not require the plant to be offline and is scheduled to be completed within two weeks the initial shutdown.
- *Wastewater* – Crews had to thaw the sodium bisulfate line at the central plant due to the cold temperatures last week. We have had a few issues with chemical lines this year. We believe it is due to our tanks having sediment collected at the bottom of tanks. Accordingly, crews cleaned out sediment, to help with plugging and freezing issues.
- *Congratulations* – Please congratulate Ron Barnett who passed his Class B State Water Certification.