



TOWN OF JOHNSTOWN

MEMORANDUM

TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: June 3, 2019

CC: Town Staff
Local Media

SUBJECT: Departmental Report

Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 06/03/2019 – Regular Town Council Meeting
 - 06/10/2019 – Work Session (none planned)
 - 06/17/2019 – Regular Town Council Meeting
 - 06/24/2019 – Work Session (none planned)
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Police Department

Training:

- *Baton Training* – Blue Side received training and recertification on Oleoresin Capsicum (OC) and intermediate impact weapon (Baton).
- *AR15 Armor School* – Officer Balltrip attended Liberty Firearms Institute AR15 Armor School. This certification will allow all work needed to be performed on the departments patrol rifles to be done in house instead of paying for an outside vendor.
- *Active Shooter Event Training* – Sergeant Dickerson attended ALERRT Incident command - train the trainer for active shooter events. This certification will allow Sergeant Dickerson to provide response to active shooter training to both law enforcement and private organizations.

Community Policing, Outreach & Miscellaneous Items:

- *Realities Ride and Rally* – JPD worked the Realities Ride and Rally which consisted of shutting down, downtown Johnstown for the hundreds of motorcycles that stopped downtown. JPD the blocked intersections at Hwy 60/Parish, Hwy 60/Telep, and Hwy 60

The Community That Cares

and Colorado Blvd so that the motorcycles could travel safely out of town to their next stop.

- *Law Enforcement Torch for the Special Olympics* - Officer Wood, Officer Cygan, Officer Balltrip, Sergeant Williams, Evidence Tech Ashely Vetter, and Lieutenant Oglesby ran the Law Enforcement Torch for the Special Olympics from Hwy 60/Colorado Blvd to Hwy 60/CR 19 (3 miles), to raise money for the Colorado Special Olympics.

Administration, Finance, & Planning

- *Northern Colorado Children's Museum* – The Town Manager participated in a discussion with representatives evaluating the need for a Children's Museum located in Northern Colorado. This would provide a great cultural amenity to the region should their overall findings provide viability in the project and campaign financing become a reality.
- *Court Software* – Funds were allocated in the 2019 budget to purchase Municipal Court software. The software has been installed and is being used by the court clerk.
- *GIS Interviews* – Town Manager and Planning & Dev. Director met with two Northern Colorado firms who provide GIS services to local governments and special districts. Based on their expected proposals, we will engage one of them to begin development of our GIS system for the betterment of our spatial information and analysis.
- *Anadarko Gas Compressor (USR19-0011)*– Planning & Dev. Director attended the Weld Co Planning Commission hearing on May 21st to hear the report and presentation and assert the Town's requested conditions of approval for the project. Six Johnstown residents also spoke at the meeting against the project – largely related to long-term air quality concerns. Weld Co. PC recommended approval with conditions to BOCC – hearing to be June 19th.
- *Software* – Finance, Clerk, and Planning & Dev are researching additional software modules of Caselle to seamlessly connect and streamline permitting, licensing, and other Town functions through one software suite.
- *PUD Process* – Planning & Dev. is working with current developers/projects to update and clarify our PUD process to better balance elements of risk/certainty and concept/detail for the Town and the developer over the span of the approval process. Recommended updates to code are likely to emerge from this exercise.
- *2018 Audit* – The audit is currently underway. Auditors were onsite during the week of 5/27.
- *2020 Budget* – Worksheets are in the process of being prepared for the 2020 Budget process. They will be distributed to Department Heads the end of the first week in June.

Public Works Department

Streets, Stormwater, & Parks

- *Parks* – Parks are the big focus right now. Precipitation is slowing down mowing operations and grass is growing fast. Preparation for BBQ days is underway. Crews are focusing on Parish Park where a new horse shoe pits is installed and the volleyball court has been cleaned up and sand added.
- *Streets* – Lighted pedestrian crosswalks were installed on Parish Ave. in front of the Veteran's Brothers Brewery and Charlotte crosswalk areas. Additions crosswalk signs were also installed at all intersections on Parish. Pedestrian safety at its finest.

- *Street sweeping* – All of Pioneer Ridge was completed as well as Old Town. Crews plan on sweeping a subdivision on a weekly rotation as long as other issues do not arise.
- *Grading* – Approximately 6 miles of gravel road maintenance were completed. CR3 & CR20, CR 44 and CR 46. These roads are done every week, heavy traffic on these roads from the oil and gas industry as well as vehicle traffic create the need for grading on a regular schedule.
- *Cemetery* – Crews help with preparing the grounds for the Memorial Day event.
- *Trash removal* – Crews have been removing trash, junk, metals from the Central wastewater plant when time permits, since this area of the plant has been a place to discard old equipment and material. Once cleaned out this will be the area for the Police Department to have their gun range.
- *Downtown* – All flowers were placed in planters in downtown. Crews will street sweep and have the downtown ready for BBQ day.

Water & Wastewater

- *Cemetery* – Crews have the cemetery looking great. Sod was placed on all graves that needed completion and had the grounds looking great for the Memorial Day event.
- *Water Plant* – The DAF Saturator project should wrap up by June 14th. Completion went 2 weeks longer than expected, but kept on track to ensure daily operations.
- *Sanitary Survey* – We have successfully finished the sanitary survey issues with the exception of the filter assessment and installation of vents on the two tanks at the plant which was extended to June of 2020 and April 2020 respectively. Will be budgeting to replace media in 2020 for the two filters at the water plant. Based on the filter inspections, the media has reached its useful life of 15 years.
- *CDPHE Inspection* – We met with two state compliance representatives on May 28th to discuss operations at the water plant. Staff spent 4 hours going over operations and discussed making changes to a few items to make our daily treatment operations run more efficiently. This will help with turbidity compliance numbers reported to the State. This was a very productive meeting.
- *Wastewater* – Aeration project is under design for the central lagoon plant. We are hoping to go to bid by end of June, early July. This project will help with treatment and keep us in compliance until we start the new plant design and construction.