

TOWN OF JOHNSTOWN  
MEMORANDUM

---

TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: August 5, 2019

CC: Town Staff  
Local Media

SUBJECT: Departmental Report

---

Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 08/05/2019 – Regular Town Council Meeting
  - 08/12/2019 – Work Session (None Planned)
  - 08/19/2019 – Regular Town Council Meeting
  - 08/26/2019 – Work Session (None Planned)
- 

**Police Department**

***Training:***

- *DUI Training:* Officer Balltrip attended ARIDE Training Advanced Roadside Impaired Driving Enforcement where he learned:
  - SFST Review
  - The Seven Major Drug Categories
  - Signs and Symptomology
  - Physiology of Drugs
  - Drug Combinations
  - Courtroom Testimony
  - Report Writing
- *Taser Instructor:* Sergeant Timme attended Taser Instructor training to become a certified trainer for Conducted Energy Devices (CED) – commonly referred to as a “Taser.”
- *Marijuana Training:* Ofc. Kelley attended basic marijuana enforcement training I hosted by Northglenn Police Department, the training covers the specific elements needed for marijuana enforcement and prosecution.

### ***Community Policing, Outreach & Miscellaneous Items:***

- *Finally Friday Event* – Officer Perry and Officer Wood provided off-duty security for the Johnstown Milliken Chamber of Commerce in the downtown area for Finally Friday.
- *Ride and Revel Bike Ride Event* – Officer Kelley provided off-duty security at the intersection of HWY 60 – W.C.R. 17 for Ride and Revel. 250 bike riders participated in this event.
- *Vice President Pence visit planning* – JPD command staff attended a meeting at the Loveland Police Department to cover Vice President Pence’s visit to Northern Colorado. Agenda items discussed included site security, motorcades, motorcade route security, tactical, technical security, intelligence, and airport security.
- *Outlaw Motorcycle Gang Activity* – Commander Sanchez and Lt. Oglesby attended a meeting at the Loveland Police Department hosted by the Loveland Street Crimes Unit to discuss recent criminal activity by Outlaw Motorcycle Gangs in Northern Colorado.

### **Administration, Finance, & Planning**

- *DOLA Presentation* – Matt presented a request for the \$1M grant application to DOLA on July 17 to the advisory committee. The presentation went well with few questions from the committee. We hope to learn the status of this application within 30 days from the date of the presentation.
- *Johnstown/Berthoud IGA* – Town representatives from each municipality are working on considerations for a revision to the current IGA’s the entities currently have in place. The proposed changes will address items related to the current Growth Management Areas and the Regional Wastewater Treatment Plant.
- *Weld County CPA* – Town representatives are working to schedule a time with the County Commissioners next week to discuss and review a draft Cooperative Planning Agreement with the county for greater cooperation and consideration of land use and planning matters within the Johnstown GMA.
- *CDOT* – Town representatives continue to be actively involved in ongoing discussions with CDOT related to 402, the proposed “parallel arterial” that will functionally replace several I-25 frontage roads, as well as expanded ROW needs with current development projects.
- *Hwy 402 Access Control* – The Town met with Loveland and CDOT staff to discuss more detailed access control in the section of CO 402, just east of I-25, that impacts properties in Johnstown & our GMA (to WCR 7).
- *Facebook Survey* – The Town asked residents for their opinion related permissions and applicability to provide for an increase to the length of snakes and caimans in our community. Initially the feedback was roughly 80-20% in opposition. The survey quickly changed though when individuals from outside of Johnstown and the state participated in the poll. Over 2,400 votes were submitted ending in 68% - 32% supporting the item. While this was certainly not scientific and wouldn’t be classified as representative of our community, it was an exercise that had people engaged on both sides of the issue. Staff will continue to review the issue.

- *Johnstown Housing Authority* – Matt met with representatives from the Johnstown Housing Authority and together we plan to have an overview of the JHA’s request provided to Council for consideration at the August 19 Council Meeting.
- *Genuine Johnstown* – Elected Officials and Matt attended the unveiling of the *Genuine Johnstown* brand and marketing campaign. This is a focus of the Chamber as part of our partnership with them to build support and awareness for the Johnstown business community. Those attending provided comments and support for the new brand.
- *Reminder Call Service* – Staff is researching options for shut off notifications for our utility customers in an effort to increase efficiencies and reduce the shut offs to the lowest level possible.
- *Budget Billing* – Staff is researching the option of offering a budget billing program for utility billing to residents.
- *Executive Administrative Assistant position* – Job advertisement was posted on the CML Job Board, Town of Johnstown web site and Indeed.com. Applications for the position are being reviewed and interviews will be scheduled in the near future.
- *Finally Fridays Event* – Friday, August 16, 2019 – Staff is working with the Johnstown Milliken Chamber of Commerce to issue a Special Event Permit for a beer garden at Liberty Firearms
- *Topping Ceremony Johnstown Community YMCA* – Saturday, August 10, 2019, from 11:00 a.m. to 1:00 p.m. at the site

## **Public Works Department**

### ***Streets, Stormwater, & Parks***

- *Parks* – Mowing is ongoing in all Town parks. Crews are added mulch in the planters at Rolling Hills Park, as well as replaced two trees that were removed. Additional trees were also planted in Pioneer and Clearview Parks. Weed mitigation was also completed along path as well as senior center and rolling hills parkway.
- *Johnstown Lake* – Work on the path at Town Lake was completed including the addition of 150 tons of material and grading the pathway.
- *Grading* – 14.5 miles of street grading was completed. Staff will be applying mag chloride to CR 3 which is part of our road maintenance agreement with Larimer County.
- *Sweeping* – Our street sweeper has been out on a regular maintenance schedule. Subdivisions completed were: Pioneer Ridge, Johnstown Farms, Carlson Farms, and the 2534 area.
- *Alleys* – All alleys in Old Town were bladed and gravel added.
- *Paving* – Hawthorne reconstruction has started and weather permitting should be Friday the 2<sup>nd</sup>. The cul-de-sac had some moisture issues and the subgrade was extremely wet. To help stabilize it, we introduced 4” of crushed concrete.

### ***Water & Wastewater***

- *Water Plant* - Plant has seen an increase in daily flows, directly corresponding to the hot summer. The approximate average flow is 3.7 MGD.
- *DAF Saturator and Pipe Replacement Project* – Saturator project has been completed and punch list items are being addressed prior to commencement of the two warranty period.