



TOWN OF JOHNSTOWN

MEMORANDUM

TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: September 4, 2019

CC: Town Staff
Local Media

SUBJECT: Departmental Report

Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 09/09/2019 – Work Session (Budget)
 - 09/16/2019 – Regular Town Council Meeting
 - 09/23/2019 – Work Session (Budget)
 - 09/30/2019 – Work Session (with Loveland)
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Administration, Finance, & Planning

- *LCR 3 & Highway 34 Intersection Meeting* –Town Staff met with representatives from CDOT, City of Loveland, Hartford Homes, Inc., McWhinney Development, Galloway Engineering, Co., and a representative from the PUC. The discussion centered around the current intersection of the LCR 3 and Highway 34, alternatives including the reorientation of the roadway, and the difficulties of the future of this corridor which is expected to have substantial increase traffic counts. It was the opinion of CDOT and others at the meeting that while the proposed orientation we have seen maybe an option, it isn't completely clear that it is the ideal alternative. Based on the impact caused by the development adjacent to Highway 34 in this area, CDOT believes more clarity and evaluation needs to be done on this corridor to ensure the optimal location of spacing and intersections into Highway 34.
- *Executive Assistant Interviews* – Executive Assistant interviews were conducted on Friday August 30, of this week. We hope to be able to select the preferred applicant for both today and as the organizational reports and structure change in the future.
- *BHA Design* – Staff met with BHA Design in preparation for the work session planned for the evening of September 4, to discuss expectations and the Council directed vision for the planned aesthetic improvements to the I-25 and Highway 60 interchange. We are excited for this opportunity to have the Council build the future of the interchange.

The Community That Cares

- *Hilltop-Broadband* – Staff met with Hilltop Broadband who desires to place internet communication equipment on our north water tower. Staff will begin discussions of this matter with Hilltop and explore how some of the services they offer may improve our system’s communications inclusive of SCADA (for water and wastewater systems) and public safety needs, provided it makes sense for all parties involved.
- *Caselle Connect* – We are working on implementing a dashboard system to provide better access to financial data for all department heads.
- *Developer Deposits* – All developer deposits and billings have been integrated into the AR system in Caselle. All projects are being reviewed and all completed projects are being closed out and any remaining deposits are being refunded.
- *2020 Budget* – The initial proposed budget is in the final stages of preparation.
- *New Planning Staff* – New Planner II, Darryll Wolnik, starts at the Town today to better support citizens, businesses, developers, and town officials with all planning and development related inquiries.
- *Comprehensive Plan* – Planning & Zoning Commission held a work session on 8/28 to review the current plan and discuss topics and elements to ensure are incorporated into an upcoming RFP. The need for a code update, and particular areas of interest, was also discussed.
- *I-25 & Parallel Arterial* – Staff continues to coordinate with CDOT on alignment discussions and providing updated information related to existing and proposed developments, flood impacts, and other pertinent information for the planning and design of these corridors.
- *Development* – Staff continues to work with a wide variety of prospective, proposed, and ongoing development projects and design teams. We currently have 16 projects under active review ranging from single-lot development plans to a large 502-acre development.

Police Department

Training:

- *Hate Crime Training*- Sergeant Brown attended FBI Hate Crime Investigations in Denver. The training covered elements of a hate crime, behaviors that are constitutionally protected and effective hate crime investigations and prosecutions.

Public Works Department

Streets, Stormwater, & Parks

- *Parks* – Mowing is ongoing in all Town parks. Crews have been repairing irrigation main line at the lake park. The main line broke on the north side of the lake trail on the hill side. Crew were also able to adjust the sprinklers at the west side of the library. This line was turned off by the HOA and was starting to burn the grass. After some adjustments the grass is turning green again. The heat is creating extra watering times in order to keep our grounds green.
- *Grading* – Grading of all our gravel roads is done every 3 weeks. Approximately 12 miles of road way are completed.
- *Crosswalks* – Most of the crosswalks in the downtown area and around Town were painted. Thermoplastic material was also placed in Thompson Crossing and around

Parish Park. On a sour note our paint spraying machine was stolen from the job site at High Plains Blvd. and HWY 60. A police report has been filed.

- *Bridge work* – The bridge on WCR 15 and the Little Thompson has had some washout on the south west side. Crews went in and placed rock and dirt to stabilize the bank to prevent further erosion.
- *Streets* – The overlay project should be completed by the time the September 4th board meeting occurs. Asphalt specialties came in on August 23rd and started working on Jays, 4th St. and 7th Pl. Some soft spots were found on Jays and 4th approximately 250 CY of stabilizing material was added to stabilize these areas prior to paving.

Water & Wastewater

- *Water plant* – SCADA upgrades at plant is ongoing. New level sensors for our chemical storage tanks were replaced and are now readable through the software. The control panel was installed for the north water tank. Electrical service was run to the panel and we are waiting for the final telemetry satellite dish to be installed. This should be completed within the next couple weeks. After that a little fine tuning should be only thing that remains to have the tank on line.
- *Fire Hydrant* – Replacement of one of the 2 nozzle fire hydrants was completed at Idaho and N 1st. This is one of four that will be replaced this year.
- *Wastewater Low Point* – The fan press is running 24 hrs. a week at low point and is averaging 29 tons a week of sludge. The Aeration blower at low point went down due to bearing failures and a new blower has been installed. Currently there are two blowers that alternate running times at low point. The plant has a third blower that has been down and will be placed on line also.
- *Central Plant* – The wastewater line from the DAF unit that pumps wastewater to Pond #1 had plugged up. Staff ran a temporary line above ground while repairs of the underground line were repaired. The airline is scheduled to start its replacement on September 7th due to multiple leaks in the line itself limiting the amount of air being pushed to the baffles and the MBBR unit. Once the line is repaired, air flow will increase, and help with treatment. This repair should not take more than a couple days and the plant will remain on line during repairs.