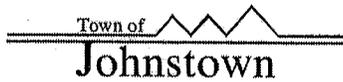


TOWN COUNCIL

MEETING

PACKET

April 20, 2015



Town Council

Agenda
Monday, April 20, 2015
Town Hall, Council Chambers
450 So. Parish Avenue
7:00 PM



MISSION STATEMENT-*"The mission of the government of the Town of Johnstown is to provide leadership based upon trust and integrity, commitment directed toward responsive service delivery, and vision for enhancing the quality of life in our community."*

Members of the audience are invited to speak at the Council meeting. Public Comment (item No. 5) is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position. If you wish to speak at the Town Council meeting, please fill out a sign-up sheet and present it to the Town Clerk.

- 1) **CALL TO ORDER**
 - A) Pledge of Allegiance
- 2) **ROLL CALL**
- 3) **AGENDA APPROVAL**
- 4) **RECOGNITIONS AND PROCLAMATIONS**
- 5) **PUBLIC COMMENT (three-minute limit per speaker)**

The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any Council member wishes to have an item discussed or if there is public comment on those ordinances marked with an *asterisk. The Council member may then move to have the subject item removed from the Consent Agenda for discussion separately.

- 6) **CONSENT AGENDA**
 - A) Town Council Meeting – April 6, 2015
 - B) Payment of Bills
 - C) March Financial Statements
 - D) Vacation of Easement – Thompson Ranch Development Co.
 - 7) **STAFF REPORTS**
 - 8) **OLD BUSINESS**
 - 9) **NEW BUSINESS**
 - A) Consider Professional Services Agreement with BBC Research and Consulting for Updating the Town's Impact Fees and Design of a Potential Street Maintenance Fee
 - B) *Public Hearing – Use by Special Review for Oil and Gas Exploration on Pratt Technology Park PUD by Synergy Resources Corporation
 - C) Recognition of Outgoing Council Member
 - 10) **COUNCIL REPORTS AND COMMENTS**
 - 11) **MAYOR'S COMMENTS**
 - 12) **ADJOURN**
-



NOTICE OF ACCOMODATION

If you need special assistance to participate in the meeting, please contact the Town Clerk at (970) 587-4664. Notification at least 72 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting.

AGENDA ITEMS 6A-D

CONSENT

AGENDA

- **Council Minutes – April 6, 2015**
 - **Payment of Bills**
 - **March Financial Statements**
 - **Vacation of Easement**
- (Thompson Ranch Development Co.)**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 20, 2015

ITEM NUMBER: 6A-D

SUBJECT: Consent Agenda

ACTION PROPOSED: Approve Consent Agenda

PRESENTED BY: Town Clerk

AGENDA ITEM DESCRIPTION: The following items are included on the Consent Agenda, which may be approved by a single motion approving the Consent Agenda:

- A) Town Council Minutes - April 6, 2015
- B) Payment of Bills
- C) March Financial Statements
- D) *Vacation of Easement – Thompson Ranch Development Co.

*The property owner, Thompson Ranch Development Co., requests vacation of a temporary turnaround easement in 2534. The easement was created when the private retail access driveway was extended from Thompson Parkway to immediately east of the Bank of Colorado. The retail road has since been extended to Larimer Parkway and the easement is no longer needed. The Town Attorney has reviewed the vacation document.

LEGAL ADVICE: The entire Consent Agenda may be approved by a motion of the Town Council approving the Consent Agenda, which automatically approves each and every item listed on the Consent Agenda. If a Council member wishes to have a specific discussion on an individual item included with the Consent Agenda, they may move to remove the item from the Consent Agenda for discussion.

FINANCIAL ADVICE: N/A

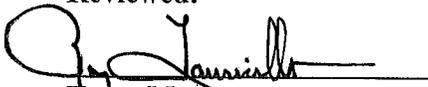
RECOMMENDED ACTION: Approve Consent Agenda

SUGGESTED MOTION:

For Approval: I move to approve the Consent Agenda.

For Denial:

Reviewed:


Town Manager

**COUNCIL
MINUTES**

The Town Council of the Town of Johnstown met on Monday, April 6, 2015 at 7:00 p.m. in the Council Chambers at 450 S. Parish Avenue, Johnstown.

Mayor Romanowski led the Pledge of Allegiance.

Roll Call:

Those present were: Councilmembers Berg, Lebsack, Mellon, and Townsend

Those absent were: Councilmembers James and Molinar Jr.

Also present: Avi Rocklin, Town Attorney, Roy Lauricello, Town Manager. John Franklin, Town Planner, Tom Hellen, Public Works Director and Diana Seele, Town Clerk

Agenda Approval

Councilmember Mellon made a motion seconded by Councilmember Berg to approve the Agenda as submitted. Motion carried with a unanimous vote.

Consent Agenda

Councilmember Lebsack made a motion seconded by Councilmember Berg to approve the Consent Agenda with the following items included:

- March 16, 2015 - Town Council Meeting Minutes
- Agreement for Mosquito Control Agreement – Colorado Mosquito Control Inc.

Motion carried with a unanimous vote.

New Business

A. Consider Beer and Wine License Renewal – Mona Lisa and Me Your Downtown Art Studio
Councilmember Mellon made a motion seconded by Councilmember Berg to approve the beer and wine license renewal for Mona Lisa and Me Your Downtown Art Studio. Motion carried with a unanimous vote.

B. Consider Memorandum of Understanding – Weld County Clerk and Recorder – The Memorandum of Understanding Collection of Sales and/or Use Tax by Weld County Clerk and Recorder allows Weld County to collect the 3% Use Tax upon the registration of motor vehicles subject to such taxes. The funds collected shall then be remitted to the town minus 5%, which is retained by the county for the collection. Councilmember Lebsack made a motion seconded by Councilmember Berg to approve the Weld County Memorandum of Understanding and authorize the Mayor to sign the agreement. Motion carried with a unanimous vote.

C. Consider Water and Sewer Service agreement – Clear View Strategic Behavioral Health at 2534 - The water requirement for this project, 3.96 acre-feet per year, will come from the 2534 water bank previously dedicated to the town. Councilmember Berg made a motion seconded by

Councilmember Townsend to approve the Water and Sewer Service agreement for Clear View Strategic Behavioral Health at 2534 and authorize the Mayor to sign it. Motion carried with a unanimous vote.

Council Reports and Comments

Aaron Townsend submitted his resignation from the Town Council effective April 20, 2015. He will be relocating out of town.

There being no further business to come before the Council the meeting adjourned at 7:35 p.m.

Mayor

Town Clerk/Treasurer

**PAYMENT
OF
BILLS**

BILLS SUBMITTED FOR PAYMENT- APRIL 2015

ACE HARDWARE	\$	263.29
ADAMS, SAMUEL & TAIRE - REFUND	\$	62.17
ALL COPY PRODUCTS	\$	139.75
ALTERNATIVE ELEVATIONS LLC	\$	200.00
ANGEL LIGHT PYROTECHNICS	\$	4,675.00
ARAPAHOE RENTAL	\$	390.17
BAESSLER HOMES - REFUND	\$	220.29
BAJA BROADBAND	\$	405.35
BALL, JAMES - REFUND	\$	120.16
BBC RESEARCH & CONSULTING	\$	4,500.00
BOHLEN, RONALD JAY - REFUND	\$	70.00
BRANDON COPELAND	\$	545.00
BUDEL, MARCIANO & DAKOTA - REFUND	\$	44.84
CANYON SYSTEMS	\$	554.67
CASELLE	\$	663.00
CB SIGNATURE HOMES - REFUND	\$	87.04
CDR	\$	910.00
CENTURY LINK	\$	320.43
CINTAS	\$	466.44
CIRSA	\$	39,482.00
COLORADO ANALYTICAL	\$	154.00
COLORADO ASSOC OF MUNICIPAL COURT ADMIN	\$	20.00
COLORADO ASSOC OF PERMIT TECHS	\$	25.00
COLORADO INSPECTION CONNECTION	\$	5,400.00
COLORADO MUNICIPAL CLERKS ASSOC	\$	170.00
CONSOLIDATED HILLSBOROUGH DITCH CO.	\$	125.00
COONRADT, DAVID & PAM - REFUND	\$	52.58
COULSON EXCAVATING	\$	139.57
DBC IRRIGATION SUPPLY	\$	231.09
DENVER INDUSTRIAL SALES & SERVICE CO	\$	4,686.76
DILLER, SHEILA - REFUND	\$	4.21
DIVISION OF OIL AND PUBLIC SAFETY	\$	65.00
DPC INDUSTRIES (CHEMICALS)	\$	8,023.40
ENTENMANN-ROVIN CO	\$	245.00
FERGUSON WATERWORKS	\$	154.21
FIRST CLASS SECURITY SYSTEMS	\$	78.90
FIRST NATIONAL BANK	\$	424.91
G&K SERVICES	\$	449.43
GALLS (QUARTERMASTER)	\$	89.93
GARD LATERAL DITCH COMPANY	\$	600.00
GENERAL SHALE	\$	912.00
GERRARD EXCAVATING	\$	1,265.00
GLENN A JONES LIBRARY	\$	31,091.67
GRAINGER	\$	87.06
GREENWOOD, BOBBI - REFUND	\$	131.72
GREYSTONE TECHNOLOGY	\$	1,075.00
GROUND GUYS	\$	412.50
HAYS MARKET	\$	346.49
HD SUPPLY	\$	638.15
HELTON & WILLIAMSEN P.C.	\$	280.00
HILL & ROBBINS PC	\$	1,039.00
HIRERIGHT	\$	129.00
HOME DEPOT	\$	11.22

HORIZON LABORATORY		\$ 115.90	
INERTIA		\$ 735.32	
INTELLICHOICE INC		\$ 4,267.58	
J&S CONTRACTORS SUPPLY		\$ 690.27	
JOHNSTOWN BBQ DAY		\$ 5,500.00	
JOHNSTOWN BREEZE		\$ 623.22	
JOHNSTOWN CLOTHING		\$ 129.40	
JTOWN GRAPHIX		\$ 109.85	
KINSCO		\$ 179.98	
LARIMER HUMANE SOCIETY		\$ 340.00	
LAZAR, MICHAEL A.		\$ 843.75	
LITTLE THOMPSON WATER DISTRICT		\$ 33.17	
LOWE'S		\$ 26.54	
LOVELAND BEAR ALIGNMENT		\$ 65.00	
LUNT, MARK - REFUND		\$ 55.27	
MARIPOSA PLANTS		\$ 85.00	
MARTIN SUPPLY & SALVAGE		\$ 27.25	
MASTER ROOFING		\$ 71.05	
McDONALD FARMS		\$ 8,820.00	
MIRACLE RECREATION		\$ 168.00	
NAPA AUTO PARTS		\$ 655.07	
NORTH FRONT RANGE WATER QUALITY		\$ 2,229.00	
NORTHERN SAFETY & INDUSTRIAL		\$ 235.22	
O'NEIL, JULIE - REFUND		\$ 77.31	
PAETEC		\$ 1,773.98	
PITNEY BOWES		\$ 106.32	
PROFORCE LAW ENFORCEMENT		\$ 687.72	
POUDRE VALLEY REA		\$ 9,557.73	
PURCHASE POWER		\$ 156.72	
QUALITY WELL & PUMP		\$ 330.00	
QUILL		\$ 123.98	
REX OIL		\$ 5,299.57	
ROCKLIN, AVI S - LAW OFFICE		\$ 6,428.50	
	TOWN ASSIGNMENT	\$ 6,246.50	
	LARSON	\$ 62.50	
	LARSON	\$ 12.00	
	THOMPSON RIVER RANCH	\$ 58.50	
	WR INVESTMENT	\$ 19.50	
	TC II CROSSING	\$ 19.50	
	MAPLEWOOD ACRES ANNEXATION	\$ 10.00	
ROCKY MOUNTAIN SAFE SCHOOLS CONFERENCE		\$ 350.00	
REPORTER HERALD		\$ 63.70	
ROYAL-T		\$ 855.00	
SANDERS, MICHAEL - REFUND		\$ 37.04	
SECURITY CENTRAL		\$ 192.00	
SKYBEAM		\$ 132.90	EST
STATE OF COLORADO DRIVER SERVICES		\$ 45.00	
SUPERIOR JANITORIAL SERVICE		\$ 550.00	
SUPPLY WORKS (FORMERLY AMSAN)		\$ 895.45	
THE TRIBUNE		\$ 393.90	
TICE, PAUL & NICOLE - REFUND		\$ 84.06	
TIMKEN MOTOR & CRANE SERVICES (WAZEE)		\$ 945.00	
TM SHARPE		\$ 190.00	
TRUGREEN COMMERICAL		\$ 1,000.00	
UNITED POWER		\$ 794.48	EST

UTILITY NOTIFICATION CENTER		\$ 626.34	
VERIZON WIRELESS		\$ 1,259.21	
WASTE MANAGEMENT		\$ 40,923.59	
WELD COUNTY ACCOUNTING		\$ 8,541.00	
WELD COUNTY DEPT OF PUBLIC HEALTH		\$ 6,390.00	
WINTERS, HELLERICH & HUGHES		\$ 1,580.00	
WIRELESS ADVANCED		\$ 408.75	
WORKWELL OCCUPATIONAL MEDICINE		\$ 36.00	
XCEL ENERGY		\$ 45,642.81	
YOST CLEANING		\$ 1,972.00	
YOUTH & FAMILY CONNECTIONS		\$ 5,340.00	
		\$ 282,473.30	

**MARCH
FINANCIAL
STATEMENTS**

EXECUTIVE SUMMARY MARCH 2015

25.00%

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
GENERAL				
<u>Revenues</u>	2,279,363.00	7,103,800.00	4,824,437.00	32%
<u>Expenditures</u>				
Legislative	6,031.00	34,500.00	28,469.00	17%
Judicial	7,547.00	38,700.00	31,153.00	20%
Elections	-	20,300.00	20,300.00	0%
Administration	76,276.00	369,300.00	293,024.00	21%
Planning & Zoning	40,060.00	168,600.00	128,540.00	24%
Police	354,258.00	1,869,100.00	1,514,842.00	19%
Protective Inspections	21,251.00	134,300.00	113,049.00	16%
Streets	229,731.00	1,219,200.00	989,469.00	19%
Cemetery	1,086.00	38,700.00	37,614.00	3%
Animal Control	17,859.00	91,700.00	73,841.00	19%
Senior Coordinator	14,280.00	67,000.00	52,720.00	21%
Parks	3,469.00	61,700.00	58,231.00	6%
Community	9,038.00	389,000.00	379,962.00	2%
Transfers	121,472.00	1,445,300.00	1,323,828.00	8%
<u>Total Expenditures</u>	902,358.00	5,947,400.00	5,045,042.00	15%
 Excess Revenues over Expenditures	 1,377,005.00			

EXECUTIVE SUMMARY MARCH 2015

25.00%

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
WATER				
<u>Revenues</u>	794,099.00	2,017,200.00	1,223,101.00	39%
<u>Expenditures</u>				
Administration	33,532.00	216,500.00	182,968.00	15%
Operations	222,821.00	2,412,900.00	2,190,079.00	9%
Transfer	-	90,000.00	90,000.00	0%
	256,353.00	2,719,400.00	2,463,047.00	9%
Excess Revenues over Expenditures	537,746.00			

EXECUTIVE SUMMARY MARCH 2015

25.00%

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
WASTEWATER				
<u>Revenues</u>	492,002.00	1,540,000.00	1,047,998.00	32%
<u>Expenditures</u>				
Administration	48,192.00	279,500.00	231,308.00	17%
Operation	166,397.00	1,150,600.00	984,203.00	14%
	214,589.00	1,430,100.00	1,215,511.00	15%
Excess Revenues over Expenditures	277,413.00			

CITY OF JOHNSTOWN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-01-4010-00 GEN. PROPERTY ACCOUNTS	888,308.07	924,369.74	3,150,000.00	2,225,630.26	29.4
01-01-4020-00 SPECIFIC OWNERSHIP TAXES	21,511.82	70,376.95	200,000.00	129,623.05	35.2
01-01-4030-00 FRANCHISE TAXES	51,723.31	122,227.33	340,000.00	217,772.67	36.0
01-01-4040-00 PENALTIES & INTEREST	(1,383.13)	(1,286.55)	4,000.00	5,286.55	(32.2)
01-01-4070-00 SALES TAX	226,426.95	654,991.15	1,925,000.00	1,270,008.85	34.0
01-01-4080-00 SEVERANCE TAX	.00	.00	60,000.00	60,000.00	.0
TOTAL TAXES	1,186,586.82	1,770,678.62	5,679,000.00	3,908,321.38	31.2
<u>LICENSES & PERMITS</u>					
01-02-4110-00 LIQUOR LICENSE	22.50	105.00	700.00	595.00	15.0
01-02-4120-00 BUS. LIC. & PERMITS - OTHE	600.00	9,050.00	10,000.00	950.00	90.5
01-02-4130-00 BUILDING PERMITS	92,542.80	176,638.73	280,000.00	103,361.27	63.1
01-02-4140-00 DOG LICENSE & PERMITS OTHE	226.00	894.00	2,300.00	1,406.00	38.9
01-02-4150-00 FINGERPRINTING	10.00	70.00	200.00	130.00	35.0
TOTAL LICENSES & PERMITS	93,401.30	186,757.73	293,200.00	106,442.27	63.7
<u>INTERGOVERNMENTAL</u>					
01-03-4210-00 CIGARETTE TAXES	1,566.58	2,901.63	14,000.00	11,098.37	20.7
01-03-4220-00 HIGHWAY USERS TAX	12,127.43	72,118.38	340,000.00	267,881.62	21.2
01-03-4230-00 ADD. VEH. REG. FEE	3,683.50	11,190.00	42,000.00	30,810.00	26.6
01-03-4240-00 COUNTY ROAD & BRIDGE	.00	.00	70,000.00	70,000.00	.0
TOTAL INTERGOVERNMENTAL	17,377.51	86,210.01	466,000.00	379,789.99	18.5
<u>CHARGES FOR SERVICES</u>					
01-04-4310-00 CEMETERY LOTS AND CARE	8,368.00	10,425.50	20,000.00	9,574.50	52.1
01-04-4320-00 TRASH CHARGES	40,881.73	121,892.58	430,000.00	308,107.42	28.4
01-04-4330-00 OTHER SERVICES	5,240.45	5,230.45	1,500.00	(3,730.45)	348.7
01-04-4340-00 FISHING PERMITS	70.00	90.00	600.00	510.00	15.0
TOTAL CHARGES FOR SERVICES	54,550.18	137,638.53	452,100.00	314,461.47	30.4
<u>FINES</u>					
01-05-4315-00 COURT FEES REFUND	(25.00)	(25.00)	.00	25.00	.0
01-05-4410-00 MUNICIPAL COURT FINES & FE	8,636.38	23,725.38	70,000.00	46,274.62	33.9
01-05-4420-00 SURCHARGE	1,415.00	3,944.32	7,000.00	3,055.68	56.4
TOTAL FINES	10,026.38	27,644.70	77,000.00	49,355.30	35.9

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-06-4510-00 COMM. CENTER RENTAL FEES	2,460.00	7,000.00	10,000.00	3,000.00	70.0
01-06-4530-00 REFUND OF EXPENDITURES	1,027.67	2,244.52	5,000.00	2,755.48	44.9
01-06-4570-00 SCHOOL DISTRICT	.00	.00	26,500.00	26,500.00	.0
TOTAL MISCELLANEOUS	3,487.67	9,244.52	41,500.00	32,255.48	22.3
<u>EARNINGS ON INVESTMENTS</u>					
01-07-4610-00 EARNINGS ON INVESTMENTS	16,658.89	50,442.87	45,000.00	(5,442.87)	112.1
TOTAL EARNINGS ON INVESTMENTS	16,658.89	50,442.87	45,000.00	(5,442.87)	112.1
<u>TAXES</u>					
01-08-4520-00 TRANSFER FROM WATER FUND	.00	.00	45,000.00	45,000.00	.0
01-08-4530-00 DEVELOPERS COST PAYMENT	2,218.64	10,746.24	5,000.00	(5,746.24)	214.9
TOTAL TAXES	2,218.64	10,746.24	50,000.00	39,253.76	21.5
TOTAL FUND REVENUE	1,384,307.39	2,279,363.22	7,103,800.00	4,824,436.78	32.1

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
01-10-5010-00 BOARD MEMBERS COMPENSATION	1,650.00	5,075.00	22,800.00	17,725.00	22.3
01-10-5050-00 PAYROLL TAXES	126.25	388.31	1,800.00	1,411.69	21.6
01-10-5070-00 WORKMEN'S COMPENSATION	91.13	284.62	1,000.00	715.38	28.5
01-10-6522-00 INSURANCE	.00	181.94	800.00	618.06	22.7
01-10-6544-03 EQUIPMENT/SOFTWARE - IPADS	9.99	19.98	3,000.00	2,980.02	.7
01-10-8016-00 PROFESSIONAL SERVICES	81.00	81.00	5,100.00	5,019.00	1.6
TOTAL LEGISLATIVE	1,958.37	6,030.85	34,500.00	28,469.15	17.5
<u>JUDICIAL</u>					
01-15-5011-00 SAL-JUDGE	1,181.25	2,418.75	10,800.00	8,381.25	22.4
01-15-5012-00 SAL-PROS. ATT.	2,820.00	5,000.00	27,000.00	22,000.00	18.5
01-15-6505-00 OFFICE EXPENSES	.00	127.96	800.00	672.04	16.0
01-15-8016-00 PROFESSIONAL SERVICES	.00	.00	100.00	100.00	.0
TOTAL JUDICIAL	4,001.25	7,546.71	38,700.00	31,153.29	19.5
<u>ELECTIONS</u>					
01-20-6413-00 PUBLISHING	.00	.00	400.00	400.00	.0
01-20-6526-00 SUPPLIES	.00	.00	13,100.00	13,100.00	.0
01-20-8017-00 ELECTION JUDGES	.00	.00	800.00	800.00	.0
01-20-8018-00 COORDINATING W/WELD CTY	.00	.00	6,000.00	6,000.00	.0
TOTAL ELECTIONS	.00	.00	20,300.00	20,300.00	.0

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-25-5010-00 SALARIES	5,814.79	17,562.39	75,400.00	57,837.61	23.3
01-25-5010-03 OVERTIME	.00	.00	600.00	600.00	.0
01-25-5011-00 PART TIME OFFICE	241.92	801.80	4,000.00	3,198.20	20.0
01-25-5012-00 INTERN	.00	.00	5,000.00	5,000.00	.0
01-25-5015-00 CLEANING SALARIES	216.67	649.99	3,500.00	2,850.01	18.6
01-25-5025-00 MANAGER	3,802.54	11,131.58	50,000.00	38,868.42	22.3
01-25-5050-00 PAYROLL TAXES	736.25	2,202.47	10,000.00	7,797.53	22.0
01-25-5060-00 RETIREMENT FUND	727.22	2,168.68	9,500.00	7,331.32	22.8
01-25-5065-00 HEALTH INSURANCE	2,307.06	6,920.67	30,000.00	23,079.33	23.1
01-25-5070-00 WORKMAN'S COMPENSATION	91.13	284.62	700.00	415.38	40.7
01-25-6010-00 UTILITIES	422.39	926.46	6,000.00	5,073.54	15.4
01-25-6505-00 OFFICE EXPENSE	659.37	1,418.91	8,000.00	6,581.09	17.7
01-25-6506-00 UTILITY BILL MAILING	328.93	978.00	4,100.00	3,122.00	23.9
01-25-6510-00 TELEPHONE	154.47	400.23	2,100.00	1,699.77	19.1
01-25-6511-00 TRAINING	.00	.00	1,100.00	1,100.00	.0
01-25-6513-00 PUBLISHING	140.40	423.90	6,300.00	5,876.10	6.7
01-25-6515-00 DUES AND SUBSCRIPTIONS	(62.58)	2,078.42	2,800.00	721.58	74.2
01-25-6518-00 CLEANING SUPPLIES	124.19	280.75	1,600.00	1,319.25	17.6
01-25-6520-00 MILEAGE & EXPENSES	75.00	140.00	2,400.00	2,260.00	5.8
01-25-6522-00 INSURANCE & BONDS	.00	3,275.00	14,400.00	11,125.00	22.7
01-25-6544-05 SOFTWARE	3,000.00	3,000.00	9,500.00	6,500.00	31.6
01-25-6544-07 MISC. OFFICE EQPT.	.00	.00	1,000.00	1,000.00	.0
01-25-7020-00 MAINTENANCE & REPAIRS	.00	99.80	3,700.00	3,600.20	2.7
01-25-8010-00 AUDIT	.00	.00	9,200.00	9,200.00	.0
01-25-8012-00 COMPUTER PROFESSIONAL SERV	395.92	1,250.12	15,000.00	13,749.88	8.3
01-25-8014-00 LEGAL	4,843.20	7,270.20	35,000.00	27,729.80	20.8
01-25-8015-00 TAPING MEETINGS	545.00	1,352.00	6,600.00	5,248.00	20.5
01-25-8016-00 SALARY STUDY FEES	.00	.00	800.00	800.00	.0
01-25-8017-00 PROFESSIONAL SERVICES	85.00	255.00	2,000.00	1,745.00	12.8
01-25-8019-00 TREASURER'S FEES	10,975.60	11,405.00	48,000.00	36,595.00	23.8
01-25-9028-00 COMMUNICATIONS	.00	.00	1,000.00	1,000.00	.0
TOTAL ADMINISTRATION	35,624.47	76,275.99	369,300.00	293,024.01	20.7

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONING</u>					
01-30-5010-00 SALARIES	8,340.54	24,893.75	108,500.00	83,606.25	22.9
01-30-5050-00 PAYROLL TAXES	627.90	1,873.91	8,300.00	6,426.09	22.6
01-30-5060-00 RETIREMENT FUND	770.30	2,299.09	10,100.00	7,800.91	22.8
01-30-5065-00 HEALTH INSURANCE	1,390.33	4,164.65	18,300.00	14,135.35	22.8
01-30-5070-00 WORKMENS COMPENSATION	91.13	284.62	1,500.00	1,215.38	19.0
01-30-6010-00 UTILITIES	355.66	769.28	3,200.00	2,430.72	24.0
01-30-6505-00 OFFICE SUPPLIES	93.22	422.48	2,500.00	2,077.52	16.9
01-30-6510-00 TELEPHONE	137.85	137.85	1,400.00	1,262.15	9.9
01-30-6511-00 TRAINING	.00	.00	500.00	500.00	.0
01-30-6513-00 PUBLISH/RECORD	.00	.00	200.00	200.00	.0
01-30-6515-00 DUES/SUBSCRIPTIONS	.00	.00	800.00	800.00	.0
01-30-6520-00 MILEAGE & EXPENSES	.00	.00	100.00	100.00	.0
01-30-6522-00 INSURANCE AND BONDS	.00	500.35	2,200.00	1,699.65	22.7
01-30-6544-04 MACHINERY AND EQPT.	.00	.00	500.00	500.00	.0
01-30-8014-00 LEGAL	.00	.00	500.00	500.00	.0
01-30-8016-00 PROFESSIONAL SERVICES	129.57	4,714.27	10,000.00	5,285.73	47.1
TOTAL PLANNING & ZONING	11,936.50	40,060.25	168,600.00	128,539.75	23.8

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-35-5010-00 SALARIES	66,584.64	202,036.13	1,028,800.00	826,763.87	19.6
01-35-5010-03 OVERTIME PAY	2,362.25	3,549.83	15,000.00	11,450.17	23.7
01-35-5013-00 CLERICAL SALARIES	4,930.61	14,741.01	64,100.00	49,358.99	23.0
01-35-5050-00 PAYROLL TAXES	5,493.57	16,367.43	85,000.00	68,632.57	19.3
01-35-5060-00 RETIREMENT	3,969.75	12,028.26	62,000.00	49,971.74	19.4
01-35-5065-00 HEALTH INSURANCE	20,474.90	62,959.18	309,400.00	246,440.82	20.4
01-35-5070-00 WORKMEN'S COMPENSATION	4,374.24	13,661.76	45,000.00	31,338.24	30.4
01-35-6010-00 UTILITIES	1,423.28	3,509.80	16,400.00	12,890.20	21.4
01-35-6505-00 OFFICE EXPENSE	565.27	1,207.86	8,000.00	6,792.14	15.1
01-35-6510-00 TELEPHONE	525.76	1,047.19	7,500.00	6,452.81	14.0
01-35-6511-00 TRAINING	475.00	2,375.00	13,000.00	10,625.00	18.3
01-35-6513-00 PUBLISHING	.00	.00	1,000.00	1,000.00	.0
01-35-6515-00 DUES AND SUBSCRIPTIONS	.00	35.00	1,200.00	1,165.00	2.9
01-35-6518-00 CLEANING SERVICES	542.00	1,700.32	8,100.00	6,399.68	21.0
01-35-6522-00 INSURANCE AND BONDS	.00	10,461.82	46,000.00	35,538.18	22.7
01-35-6524-00 GAS AND OIL	915.62	2,647.56	38,000.00	35,352.44	7.0
01-35-6526-00 OPERATING SUPPLIES	230.90	666.29	7,000.00	6,333.71	9.5
01-35-6527-00 UNIFORMS AND CLEANING	359.94	406.13	5,000.00	4,593.87	8.1
01-35-6528-00 WELD COUNTY MAINT. AGREEME	.00	.00	11,000.00	11,000.00	.0
01-35-6544-02 COMPUTER SYSTEMS	.00	.00	2,500.00	2,500.00	.0
01-35-6544-04 RADAR GUNS	169.90	169.90	8,700.00	8,530.10	2.0
01-35-6544-05 CELLULAR PHONES	.00	.00	100.00	100.00	.0
01-35-6544-06 VESTS	.00	.00	4,500.00	4,500.00	.0
01-35-6544-07 CAMERA & INVESTIGATION EQPT.	.00	.00	2,600.00	2,600.00	.0
01-35-6544-09 SHOOTING RANGE SUPPLIES	63.18	150.66	3,600.00	3,448.34	4.2
01-35-6544-10 OFFICE IMPROVEMENTS	.00	87.69	5,000.00	4,912.31	1.8
01-35-6544-11 POLICE EQUIPMENT	.00	79.90	7,500.00	7,420.10	1.1
01-35-7010-00 BLDG. REPAIR & MAINT.	97.46	1,366.06	8,000.00	6,633.94	17.1
01-35-7020-00 REPAIRS AND MAINTENANCE	233.24	412.40	10,000.00	9,587.60	4.1
01-35-8012-00 COMP. PROFESSIONAL SERVICE	480.80	770.90	12,000.00	11,229.10	6.4
01-35-8014-00 LEGAL	.00	263.50	3,000.00	2,736.50	8.8
01-35-8016-00 PROFESSIONAL SERVICES	200.00	356.00	5,000.00	4,644.00	7.1
01-35-8017-00 JUVENILE ASSESSMENT CENTER	.00	.00	5,400.00	5,400.00	.0
01-35-8021-00 COMP. LINK TO RECORDS	600.23	1,200.42	9,500.00	8,299.58	12.6
01-35-9022-00 JAIL FEES	.00	.00	1,500.00	1,500.00	.0
01-35-9028-00 COMMUNITY SERVICES	.00	.00	8,700.00	8,700.00	.0
TOTAL POLICE	115,072.54	354,258.00	1,869,100.00	1,514,842.00	19.0

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROTECTIVE INSPECTIONS</u>					
01-40-5010-00 SALARIES	1,724.58	5,150.49	30,000.00	24,849.51	17.2
01-40-5050-00 PAYROLL TAXES	129.32	386.19	2,500.00	2,113.81	15.5
01-40-5060-00 RETIREMENT	73.04	218.14	1,300.00	1,081.86	16.8
01-40-5065-00 HEALTH INSURANCE	369.41	1,106.70	5,100.00	3,993.30	21.7
01-40-5070-00 WORKMEN'S COMPENSATION	91.13	284.62	1,200.00	915.38	23.7
01-40-6010-00 UTILITIES	355.66	769.28	3,800.00	3,030.72	20.2
01-40-6505-00 OFFICE EXPENSE	93.22	629.79	3,800.00	3,170.21	16.6
01-40-6510-00 TELEPHONE	137.85	137.85	1,600.00	1,462.15	8.6
01-40-6511-00 TRAINING	.00	.00	500.00	500.00	.0
01-40-6513-00 PUBLISHING	.00	.00	500.00	500.00	.0
01-40-6515-00 DUES & SUBSCRIPTIONS	.00	.00	200.00	200.00	.0
01-40-6518-00 CLEANING & SUPPLIES	.00	.00	800.00	800.00	.0
01-40-6522-00 INSURANCE AND BONDS	.00	1,819.45	8,000.00	6,180.55	22.7
01-40-6526-00 OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
01-40-6544-02 COMPUTER	.00	.00	1,500.00	1,500.00	.0
01-40-6544-04 COMPUTER SOFTWARE	.00	.00	500.00	500.00	.0
01-40-7020-00 REPAIR & MAINTENANCE	.00	99.81	2,000.00	1,900.19	5.0
01-40-8012-00 COMP. PROF. SERVICES	237.07	613.58	3,500.00	2,886.42	17.5
01-40-8014-00 LEGAL	.00	.00	500.00	500.00	.0
01-40-8016-00 PROFESSIONAL SERVICES	5,535.00	10,035.00	65,000.00	54,965.00	15.4
TOTAL PROTECTIVE INSPECTIONS	8,746.28	21,250.90	134,300.00	113,049.10	15.8

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
01-45-5010-00 SALARIES	17,499.76	52,487.80	266,000.00	213,512.20	19.7
01-45-5010-03 OVERTIME	898.97	1,933.35	7,000.00	5,066.65	27.6
01-45-5015-00 PART-TIME SALARIES	.00	.00	15,000.00	15,000.00	.0
01-45-5050-00 PAYROLL TAXES	1,366.51	4,042.22	22,000.00	17,957.78	18.4
01-45-5060-00 RETIREMENT FUND	1,167.26	3,488.91	18,500.00	15,011.09	18.9
01-45-5065-00 HEALTH INSURANCE	5,325.87	15,857.66	70,000.00	54,142.34	22.7
01-45-5070-00 WORKMEN'S COMPENSATION	1,822.60	5,692.40	16,000.00	10,307.60	35.6
01-45-6010-00 UTILITIES	403.10	1,068.48	15,000.00	13,931.52	7.1
01-45-6015-00 UTILITIES - STREET LIGHTIN	19,526.81	39,749.69	230,000.00	190,250.31	17.3
01-45-6505-00 OFFICE EXPENSE	.00	30.50	600.00	569.50	5.1
01-45-6510-00 TELEPHONE	219.49	439.64	3,300.00	2,860.36	13.3
01-45-6511-00 TRAINING	.00	.00	1,500.00	1,500.00	.0
01-45-6515-00 DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
01-45-6518-00 CLEANING SUPPLIES	108.54	306.76	1,600.00	1,293.24	19.2
01-45-6522-00 INSURANCE AND BONDS	.00	5,731.26	25,200.00	19,468.74	22.7
01-45-6524-00 GAS & OIL	.00	2,210.77	22,500.00	20,289.23	9.8
01-45-6526-00 OPERATING SUPPLIES	308.34	633.38	4,500.00	3,866.62	14.1
01-45-6530-00 SNOW AND ICE REMOVAL	6,688.53	11,700.90	20,000.00	8,299.10	58.5
01-45-6532-00 TRASH SERVICE	40,489.08	80,917.09	425,000.00	344,082.91	19.0
01-45-6534-00 WEED CONTROL	.00	.00	6,000.00	6,000.00	.0
01-45-6536-00 STREET SIGNS	36.99	36.99	4,000.00	3,963.01	.9
01-45-6544-03 EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
01-45-6544-06 HOLIDAY DECORATIONS	.00	890.75	5,000.00	4,109.25	17.8
01-45-6544-07 TOOLS	.00	25.10	3,500.00	3,474.90	.7
01-45-6544-09 SAFETY EQUIPMENT	.00	129.04	4,000.00	3,870.96	3.2
01-45-7020-00 REP & MAINT - EQUIP & BLDG	302.33	1,075.73	20,000.00	18,924.27	5.4
01-45-7030-00 REPAIR & MAINT. BLDGS.	.00	.00	5,000.00	5,000.00	.0
01-45-8016-00 PROFESSIONAL SERVICES	627.82	1,282.74	3,500.00	2,217.26	36.7
TOTAL STREETS	96,792.00	229,731.16	1,219,200.00	989,468.84	18.8

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>					
01-50-5015-00 SALARIES	.00	.00	12,000.00	12,000.00	.0
01-50-5050-00 PAYROLL TAXES	.00	.00	1,000.00	1,000.00	.0
01-50-5070-00 WORKMEN'S COMPENSATION	182.26	569.24	1,300.00	730.76	43.8
01-50-6513-00 PUBLISHING	.00	.00	300.00	300.00	.0
01-50-6522-00 INSURANCE	.00	432.12	1,900.00	1,467.88	22.7
01-50-6524-00 GAS & OIL	.00	.00	1,800.00	1,800.00	.0
01-50-6526-00 SUPPLIES	.00	85.00	1,600.00	1,515.00	5.3
01-50-6533-00 TREE TRIMMING	.00	.00	3,500.00	3,500.00	.0
01-50-6534-00 FERTILIZER & WEED CONTROL	.00	.00	4,700.00	4,700.00	.0
01-50-6544-02 HAND MOWER	.00	.00	1,000.00	1,000.00	.0
01-50-6544-03 SPINTRIMMER	.00	.00	800.00	800.00	.0
01-50-6544-05 TOOLS	.00	.00	400.00	400.00	.0
01-50-6544-06 TREES	.00	.00	1,500.00	1,500.00	.0
01-50-7020-00 REPAIRS AND MAINTENANCE	.00	.00	3,200.00	3,200.00	.0
01-50-7025-00 SPRINKLER REPAIR	.00	.00	3,200.00	3,200.00	.0
01-50-8016-00 PROFESSIONAL SERVICES	.00	.00	500.00	500.00	.0
TOTAL CEMETERY	182.26	1,086.36	38,700.00	37,613.64	2.8
<u>ANIMAL CONTROL</u>					
01-55-5010-00 SALARIES	3,426.22	10,253.69	45,300.00	35,046.31	22.6
01-55-5010-03 OVERTIME	.00	64.24	200.00	135.76	32.1
01-55-5050-00 PAYROLL TAXES	248.74	749.23	3,500.00	2,750.77	21.4
01-55-5060-00 RET BEN	145.12	434.30	2,000.00	1,565.70	21.7
01-55-5065-00 HEALTH BEN	1,592.30	4,774.34	19,000.00	14,225.66	25.1
01-55-5070-00 WORKMENS COMPENSATION	182.26	569.24	1,500.00	930.76	38.0
01-55-6522-00 INSURANCE	.00	454.86	2,000.00	1,545.14	22.7
01-55-6524-00 GAS AND OIL	83.84	203.02	3,500.00	3,296.98	5.8
01-55-6526-00 SUPPLIES	.00	279.31	1,200.00	920.69	23.3
01-55-7020-00 REPAIR & MAINTENANCE	.00	76.78	500.00	423.22	15.4
01-55-7030-00 WEED/NUISANCE CONTROL	.00	.00	8,000.00	8,000.00	.0
01-55-8016-00 PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
TOTAL ANIMAL CONTROL	5,678.48	17,859.01	91,700.00	73,840.99	19.5

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR COORDINATOR PROGRAM</u>					
01-60-5015-00	2,847.86	8,500.67	37,100.00	28,599.33	22.9
01-60-5050-00	212.68	634.75	2,900.00	2,265.25	21.9
01-60-5065-00	676.67	2,030.01	9,400.00	7,369.99	21.6
01-60-5070-00	91.13	284.62	2,500.00	2,215.38	11.4
01-60-6010-00	427.21	1,023.80	4,000.00	2,976.20	25.6
01-60-6510-00	117.31	233.98	1,300.00	1,066.02	18.0
01-60-6520-00	141.43	372.21	3,000.00	2,627.79	12.4
01-60-6522-00	.00	341.15	1,500.00	1,158.85	22.7
01-60-7020-00	393.35	858.45	5,300.00	4,441.55	16.2
TOTAL SENIOR COORDINATOR PROGRAM	4,907.64	14,279.64	67,000.00	52,720.36	21.3
<u>PARKS</u>					
01-65-5015-00	.00	.00	21,700.00	21,700.00	.0
01-65-5050-00	.00	.00	1,700.00	1,700.00	.0
01-65-5070-00	182.26	569.24	1,800.00	1,230.76	31.6
01-65-6010-00	921.13	2,150.40	8,000.00	5,849.60	26.9
01-65-6511-00	.00	.00	300.00	300.00	.0
01-65-6522-00	.00	477.60	2,100.00	1,622.40	22.7
01-65-6524-00	.00	.00	1,800.00	1,800.00	.0
01-65-6526-00	.00	134.46	2,000.00	1,865.54	6.7
01-65-6534-00	.00	.00	9,000.00	9,000.00	.0
01-65-6542-00	.00	.00	2,000.00	2,000.00	.0
01-65-6544-01	.00	.00	1,000.00	1,000.00	.0
01-65-6544-02	.00	.00	800.00	800.00	.0
01-65-7020-00	24.72	137.45	5,000.00	4,862.55	2.8
01-65-7025-00	.00	.00	4,500.00	4,500.00	.0
TOTAL PARKS	1,128.11	3,469.15	61,700.00	58,230.85	5.6
<u>LIBRARY</u>					
01-70-7000-00	31,091.67	93,275.01	373,100.00	279,824.99	25.0
TOTAL LIBRARY	31,091.67	93,275.01	373,100.00	279,824.99	25.0

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
01-75-6526-00	47.34	149.31	6,500.00	6,350.69	2.3
01-75-7020-00	1,188.12	2,406.36	10,000.00	7,593.64	24.1
01-75-7025-00	427.22	1,023.81	7,500.00	6,476.19	13.7
01-75-7031-00	.00	.00	25,000.00	25,000.00	.0
01-75-7033-00	.00	.00	15,000.00	15,000.00	.0
01-75-7051-00	.00	.00	67,100.00	67,100.00	.0
01-75-7054-00	.00	.00	5,500.00	5,500.00	.0
01-75-7055-00	.00	1,000.00	11,000.00	10,000.00	9.1
01-75-7060-00	.00	.00	23,200.00	23,200.00	.0
01-75-7066-00	.00	.00	3,500.00	3,500.00	.0
01-75-7070-00	.00	.00	23,700.00	23,700.00	.0
01-75-7080-00	.00	.00	17,500.00	17,500.00	.0
01-75-7090-00	.00	.00	15,000.00	15,000.00	.0
01-75-7100-00	.00	.00	10,000.00	10,000.00	.0
01-75-7125-00	.00	712.50	15,000.00	14,287.50	4.8
01-75-7129-00	.00	3,510.00	21,000.00	17,490.00	16.7
01-75-7130-00	47.95	235.80	5,000.00	4,764.20	4.7
01-75-7131-00	.00	.00	2,500.00	2,500.00	.0
01-75-7133-00	.00	.00	10,000.00	10,000.00	.0
01-75-7135-00	.00	.00	50,000.00	50,000.00	.0
01-75-7136-00	.00	.00	45,000.00	45,000.00	.0
TOTAL LEGISLATIVE	1,710.63	9,037.78	389,000.00	379,962.22	2.3
<u>TRANSFERS OUT</u>					
01-80-7040-00	.00	.00	182,200.00	182,200.00	.0
01-80-7050-00	.00	.00	225,000.00	225,000.00	.0
01-80-7080-00	.00	.00	25,000.00	25,000.00	.0
01-80-7110-00	(366.50)	28,197.04	140,000.00	111,802.96	20.1
01-80-7115-00	.00	.00	500,000.00	500,000.00	.0
TOTAL TRANSFERS OUT	(366.50)	28,197.04	1,072,200.00	1,044,002.96	2.6
TOTAL FUND EXPENDITURES	318,463.70	902,357.85	5,947,400.00	5,045,042.15	15.2
NET REVENUE OVER EXPENDITURES	1,065,843.69	1,377,005.37	1,156,400.00	(220,605.37)	119.1

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
02-00-4310-00 WATER CHARGES	92,798.94	283,120.04	1,700,000.00	1,416,879.96	16.7
02-00-4320-00 WATER TAP FEES	104,000.00	182,000.00	.00	(182,000.00)	.0
02-00-4322-00 RAW WATER DEV. FEE	109,332.00	217,464.00	.00	(217,464.00)	.0
02-00-4325-00 WATER REFUNDS	(177.14)	(1,118.87)	.00	1,118.87	.0
02-00-4330-00 MISCELLANEOUS	29,100.89	94,947.71	110,000.00	15,052.29	86.3
02-00-4610-00 EARNINGS ON INVESTMENTS	5,969.29	17,685.99	25,000.00	7,314.01	70.7
02-00-4830-00 TRANSFER FROM GENERAL FUND	.00	.00	182,200.00	182,200.00	.0
 TOTAL SOURCE 00	 341,023.98	 794,098.87	 2,017,200.00	 1,223,101.13	 39.4
 TOTAL FUND REVENUE	 341,023.98	 794,098.87	 2,017,200.00	 1,223,101.13	 39.4

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
02-25-5010-00 SALARIES	2,651.35	8,019.93	36,000.00	27,980.07	22.3
02-25-5010-03 OVERTIME	.00	.00	300.00	300.00	.0
02-25-5015-00 PART-TIME SALARIES	241.92	801.80	4,200.00	3,398.20	19.1
02-25-5020-00 JANITORIAL SALARIES	216.66	650.00	2,700.00	2,050.00	24.1
02-25-5025-00 MANAGER	1,958.88	5,734.45	25,500.00	19,765.55	22.5
02-25-5050-00 PAYROLL TAXES	381.45	1,084.35	5,100.00	4,015.65	21.3
02-25-5060-00 RETIREMENT FUND	374.32	1,116.27	5,100.00	3,983.73	21.9
02-25-5065-00 HEALTH INSURANCE	1,218.42	3,655.24	15,000.00	11,344.76	24.4
02-25-5070-00 WORKMEN'S COMPENSATION	91.13	284.62	600.00	315.38	47.4
02-25-6010-00 UTILITIES	387.77	856.16	3,900.00	3,043.84	22.0
02-25-6505-00 OFFICE EXPENSE	616.22	1,652.66	5,000.00	3,347.34	33.1
02-25-6506-00 UTILITY BILL MAILING	328.93	977.99	4,100.00	3,122.01	23.9
02-25-6510-00 TELEPHONE	137.85	366.43	1,800.00	1,433.57	20.4
02-25-6511-00 TRAINING & MEETINGS	.00	.00	1,200.00	1,200.00	.0
02-25-6513-00 PUBLISHING	.00	24.30	1,000.00	975.70	2.4
02-25-6515-00 DUES AND SUBSCRIPTIONS	.00	.00	2,200.00	2,200.00	.0
02-25-6518-00 CLEANING SUPPLIES	124.20	280.75	1,000.00	719.25	28.1
02-25-6520-00 MILEAGE & EXPENSES	.00	.00	500.00	500.00	.0
02-25-6522-00 INSURANCE & BONDS	.00	1,364.59	6,000.00	4,635.41	22.7
02-25-6544-02 CAPITAL OUTLAY - COMP. SOFT	1,792.52	1,792.52	7,500.00	5,707.48	23.9
02-25-6544-07 MISCELLANEOUS OFFICE	.00	.00	300.00	300.00	.0
02-25-7020-00 REPAIR & MAINT.	.00	99.80	1,000.00	900.20	10.0
02-25-8010-00 AUDIT	.00	.00	5,900.00	5,900.00	.0
02-25-8011-00 PROF. SERV.-WATER ADJUDICATION	128.82	302.66	20,000.00	19,697.44	1.5
02-25-8012-00 COMP. PROFESSIONAL SERVICES	329.47	1,050.76	8,100.00	7,049.24	13.0
02-25-8014-00 LEGAL	15.50	15.50	8,000.00	7,984.50	.2
02-25-8016-00 SALARY STUDY FEES	.00	.00	1,000.00	1,000.00	.0
02-25-8017-00 PROFESSIONAL SERVICES	30.00	3,401.00	40,000.00	36,599.00	8.5
02-25-9028-00 COMMUNICATIONS	.00	.00	3,500.00	3,500.00	.0
TOTAL ADMINISTRATION	11,005.41	33,531.68	216,500.00	182,968.32	15.5

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS - WATER FUND</u>					
02-70-5010-00 SALARIES	14,895.88	44,577.98	212,500.00	167,922.02	21.0
02-70-5010-03 OVERTIME	615.60	1,327.36	10,000.00	8,672.64	13.3
02-70-5015-00 PART TIME SALARIES	.00	.00	2,600.00	2,600.00	.0
02-70-5050-00 PAYROLL TAXES	1,154.29	3,414.69	17,500.00	14,085.31	19.5
02-70-5060-00 RETIREMENT FUND	818.81	2,428.33	12,000.00	9,571.67	20.2
02-70-5065-00 HEALTH INSURANCE	4,252.89	12,748.16	65,000.00	52,251.84	19.6
02-70-5070-00 WORKMEN'S COMPENSATION	546.78	1,707.72	7,900.00	6,192.28	21.6
02-70-6010-00 UTILITIES	14,632.10	29,630.02	177,000.00	147,369.98	16.7
02-70-6510-00 TELEPHONE	996.39	1,701.41	7,000.00	5,298.59	24.3
02-70-6511-00 TRAINING	.00	55.00	3,000.00	2,945.00	1.8
02-70-6518-00 CLEANING SUPPLIES	108.54	306.75	1,500.00	1,193.25	20.5
02-70-6522-00 INSURANCE	.00	7,444.13	23,500.00	16,055.87	31.7
02-70-6524-00 GAS AND OIL	351.97	940.24	14,000.00	13,059.76	6.7
02-70-6526-00 OPERATING SUPPLIES	5,097.51	12,790.22	142,000.00	129,209.78	9.0
02-70-6527-00 SUPPLIES-SAFETY EQPT.	.00	.00	3,400.00	3,400.00	.0
02-70-6544-01 METER UPGRADE	5,787.29	12,294.97	95,000.00	82,705.03	12.9
02-70-6544-02 TOOLS	.00	92.02	5,000.00	4,907.98	1.8
02-70-6544-07 TESTING EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
02-70-6544-08 VEHICLE-PURCHASE	.00	.00	37,500.00	37,500.00	.0
02-70-6544-10 HWY 60 WATERLINE PROJECT	.00	.00	850,000.00	850,000.00	.0
02-70-6544-13 WATER PLANT IMPROVEMENTS	.00	.00	50,000.00	50,000.00	.0
02-70-6544-22 WATERLINE REPLACEMENT	.00	.00	30,000.00	30,000.00	.0
02-70-6544-29 INSTRUMENTATION UPGRADES	.00	.00	85,000.00	85,000.00	.0
02-70-6544-32 EMERGENCY WATER INTERCONNECT	.00	.00	165,000.00	165,000.00	.0
02-70-6544-36 FIRE HYDRANT REPAIRS	7,899.52	7,899.52	30,000.00	22,100.48	26.3
02-70-6544-38 LONE TREE REPLACE PUMP/MOTORS	.00	.00	55,000.00	55,000.00	.0
02-70-7015-00 R&M WATERLINES	.00	2,408.86	25,000.00	22,591.14	9.6
02-70-7020-00 REPAIRS & MAINTENANCE	512.30	1,207.10	50,000.00	48,792.90	2.4
02-70-7022-00 VEHICLE REPAIRS	.00	321.40	4,000.00	3,678.60	8.0
02-70-7030-00 PURCHASED WATER	.00	.00	6,000.00	6,000.00	.0
02-70-7035-00 WATER ASSESMENT	949.75	77,675.60	98,000.00	20,324.40	79.3
02-70-7090-00 INSURANCE DEDUCTIBLES	.00	.00	4,500.00	4,500.00	.0
02-70-8012-00 PROFESSIONAL SERVICES	1,146.16	1,849.70	120,000.00	118,150.30	1.5
TOTAL OPERATIONS - WATER FUND	59,765.78	222,821.18	2,412,900.00	2,190,078.82	9.2
<u>TRANSFERS OUT</u>					
02-80-7051-00 TRANSFER TO OTHER FUNDS	.00	.00	90,000.00	90,000.00	.0
TOTAL TRANSFERS OUT	.00	.00	90,000.00	90,000.00	.0
TOTAL FUND EXPENDITURES	70,771.19	256,352.86	2,719,400.00	2,463,047.14	9.4
NET REVENUE OVER EXPENDITURES	270,252.79	537,746.01	(702,200.00)	(1,239,946.01)	76.6

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

SEWER FUND

<u>SOURCE 00</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
03-00-4310-00 SEWER CHARGES	134,982.58	401,068.28	1,500,000.00	1,098,931.72	26.7
03-00-4320-00 SEWER TAP FEES	28,000.00	64,800.00	.00 (64,800.00)	.0
03-00-4330-00 MISCELLANEOUS	3,452.50	5,772.94	10,000.00	4,227.06	57.7
03-00-4610-00 EARNINGS ON INVESTMENTS	6,317.52	20,360.88	30,000.00	9,639.12	67.9
 TOTAL SOURCE 00	 172,752.60	 492,002.10	 1,540,000.00	 1,047,997.90	 32.0
 TOTAL FUND REVENUE	 172,752.60	 492,002.10	 1,540,000.00	 1,047,997.90	 32.0

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL</u>					
03-25-5010-00 SALARIES	4,363.71	13,233.95	57,500.00	44,266.05	23.0
03-25-5010-03 OVERTIME	.00	.00	500.00	500.00	.0
03-25-5015-00 PART-TIME SALARIES	241.92	801.80	4,200.00	3,398.20	19.1
03-25-5020-00 JANITORIAL SALARIES	216.67	650.01	2,600.00	1,949.99	25.0
03-25-5025-00 MANAGER SALARIES	3,802.54	11,131.58	49,500.00	38,368.42	22.5
03-25-5050-00 PAYROLL TAXES	625.83	1,873.13	8,700.00	6,826.87	21.5
03-25-5060-00 RETIREMENT FUND	649.54	1,936.94	8,300.00	6,363.06	23.3
03-25-5065-00 HEALTH INSURANCE	2,172.26	6,517.73	28,000.00	21,482.27	23.3
03-25-5070-00 WORKMEN'S COMPENSATION	91.13	284.62	600.00	315.38	47.4
03-25-6010-00 UTILITIES - TOWN HALL	387.77	856.16	4,400.00	3,543.84	19.5
03-25-6505-00 OFFICE EXPENSES	616.21	1,054.24	4,400.00	3,345.76	24.0
03-25-6506-00 UTILITY BILL MAILING	328.93	978.00	4,000.00	3,022.00	24.5
03-25-6510-00 TELEPHONE	137.85	366.43	1,800.00	1,433.57	20.4
03-25-6511-00 TRAINING & MEETINGS	.00	.00	1,100.00	1,100.00	.0
03-25-6515-00 DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
03-25-6518-00 CLEANING SUPPLIES	124.20	280.74	1,000.00	719.26	28.1
03-25-6520-00 MILEAGE & EXPENSES	.00	.00	800.00	800.00	.0
03-25-6522-00 INSURANCE & BONDS	.00	1,501.04	6,600.00	5,098.96	22.7
03-25-6544-02 COMPUTER SOFTWARE	.00	.00	7,500.00	7,500.00	.0
03-25-6544-04 CAPITAL OUTLAY - COMPUTER	.00	.00	1,200.00	1,200.00	.0
03-25-6544-07 MISCELLANEOUS OFFICE	.00	.00	400.00	400.00	.0
03-25-7020-00 REPAIR & MAINTENANCE	.00	99.80	1,100.00	1,000.20	9.1
03-25-8010-00 AUDIT	.00	.00	7,000.00	7,000.00	.0
03-25-8012-00 PROFESSIONAL SERVICES	329.45	1,050.73	7,000.00	5,949.27	15.0
03-25-8014-00 LEGAL	1,501.70	5,393.20	30,000.00	24,606.80	18.0
03-25-8016-00 SALARY STUDY	.00	.00	800.00	800.00	.0
03-25-8017-00 PROFESSIONAL SERVICES - ENG.	.00	181.64	40,000.00	39,818.36	.5
TOTAL PERSONNEL	15,589.71	48,191.74	279,500.00	231,308.26	17.2

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS - SEWER FUND</u>					
03-70-5010-00 SALARIES	17,800.03	53,266.16	253,000.00	199,733.84	21.1
03-70-5010-03 OVERTIME PAY	752.40	1,622.29	10,000.00	8,377.71	16.2
03-70-5050-00 PAYROLL TAXES	1,380.05	4,081.29	20,300.00	16,218.71	20.1
03-70-5060-00 RETIREMENT FUND	963.27	2,855.53	14,500.00	11,644.47	19.7
03-70-5065-00 HEALTH INSURANCE	5,154.30	15,450.45	72,000.00	56,549.55	21.5
03-70-5070-00 WORKMEN'S COMPENSATION	635.91	1,990.34	8,200.00	6,209.66	24.3
03-70-6010-00 UTILITIES	23,112.66	49,844.76	225,000.00	175,155.24	22.2
03-70-6510-00 TELEPHONE	468.35	938.35	5,200.00	4,261.65	18.1
03-70-6511-00 TRAINING	.00	.00	3,000.00	3,000.00	.0
03-70-6518-00 CLEANING SUPPLIES	108.54	346.79	1,500.00	1,153.21	23.1
03-70-6522-00 INSURANCE	.00	8,149.16	26,600.00	18,450.84	30.6
03-70-6524-00 GAS AND OIL	351.97	940.24	14,500.00	13,559.76	6.5
03-70-6526-00 OPERATING SUPPLIES	12,446.00	24,202.91	105,000.00	80,797.09	23.1
03-70-6527-00 SUPPLIES-SAFETY EQPT.	.00	.00	3,500.00	3,500.00	.0
03-70-6544-02 TOOLS	.00	.00	3,500.00	3,500.00	.0
03-70-6544-03 VEHICLE	.00	.00	37,500.00	37,500.00	.0
03-70-6544-04 MANHOLE INSTALLATION	.00	.00	10,000.00	10,000.00	.0
03-70-6544-08 CENTRAL PLANT LAGOONS	.00	.00	30,000.00	30,000.00	.0
03-70-6544-10 SEWERLINE REPLACEMENT	.00	.00	20,000.00	20,000.00	.0
03-70-6544-16 INSTRUMENTATION UPGRADES	.00	.00	115,000.00	115,000.00	.0
03-70-7015-00 REPAIRS AND MAINTENANCE	8.33	694.47	20,000.00	19,305.53	3.5
03-70-7020-00 R & M MAINS	710.00	1,027.40	80,000.00	78,972.60	1.3
03-70-7022-00 VEHICLE REPAIRS	.00	319.41	3,800.00	3,480.59	8.4
03-70-7023-00 WEED CONTROL/GROUND MAINT.	.00	.00	3,000.00	3,000.00	.0
03-70-7025-00 SEWERLINE CLEANING	.00	.00	30,000.00	30,000.00	.0
03-70-7090-00 INSURANCE DEDUCTIBLES	.00	.00	5,500.00	5,500.00	.0
03-70-8012-00 PROFESSIONAL SERVICES	111.13	667.91	30,000.00	29,332.09	2.2
TOTAL OPERATIONS - SEWER FUND	64,002.94	166,397.46	1,150,600.00	984,202.54	14.5
TOTAL FUND EXPENDITURES	79,592.65	214,589.20	1,430,100.00	1,215,510.80	15.0
NET REVENUE OVER EXPENDITURES	93,159.95	277,412.90	109,900.00	(167,512.90)	252.4

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

CONSERVATION TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
05-00-4070-00 COLORADO LOTTERY	13,926.03	13,926.03	50,000.00	36,073.97	27.9
05-00-4110-00 PARK FEES	10,500.00	20,600.00	62,500.00	41,900.00	33.0
05-00-4130-00 LARIMER COUNTY USE TAX	7,500.12	21,380.81	40,000.00	18,619.19	53.5
05-00-4330-00 OTHER	211.77	452.19	1,000.00	547.81	45.2
05-00-4610-00 CT-EARNINGS ON INVEST.	390.18	633.09	3,500.00	2,866.91	18.1
TOTAL SOURCE 00	<u>32,528.10</u>	<u>56,992.12</u>	<u>157,000.00</u>	<u>100,007.88</u>	<u>36.3</u>
TOTAL FUND REVENUE	<u>32,528.10</u>	<u>56,992.12</u>	<u>157,000.00</u>	<u>100,007.88</u>	<u>36.3</u>

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

CONSERVATION TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 70</u>					
05-70-6533-00 TREE TRIMMING	.00	.00	6,000.00	6,000.00	.0
05-70-6544-00 PARK EQPT. & IMPROVEMENTS	.00	.00	3,000.00	3,000.00	.0
05-70-6544-01 CAPITAL - TREES	.00	.00	7,000.00	7,000.00	.0
05-70-6544-04 LAWN MOWER	.00	.00	22,000.00	22,000.00	.0
05-70-6545-00 EDDIE ARAGON PARK	.00	.00	55,700.00	55,700.00	.0
05-70-6546-00 SUNRISE PARK	.00	.00	2,500.00	2,500.00	.0
05-70-6547-00 PARISH PARK	.00	.00	2,500.00	2,500.00	.0
05-70-6548-00 HAYS PARK	.00	.00	75,700.00	75,700.00	.0
05-70-6549-00 PIONEER RIDGE PARK	.00	.00	2,500.00	2,500.00	.0
05-70-6550-00 ROLLING HILLS RANCH PARK	.00	.00	5,000.00	5,000.00	.0
05-70-6551-00 JOHNSTOWN LAKE PARK	.00	.00	5,000.00	5,000.00	.0
05-70-6553-00 CLEARVIEW PARK	.00	.00	2,500.00	2,500.00	.0
05-70-7020-00 REPAIR & MAINT.	.00	.00	2,000.00	2,000.00	.0
TOTAL DEPARTMENT 70	<u>.00</u>	<u>.00</u>	<u>191,400.00</u>	<u>191,400.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>191,400.00</u>	<u>191,400.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>32,528.10</u>	<u>56,992.12</u>	<u>(34,400.00)</u>	<u>(91,392.12)</u>	<u>165.7</u>

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

CONTINGENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
06-00-4110-00 TRANSFER FROM GENERAL FUND	.00	.00	225,000.00	225,000.00	.0
06-00-4330-00 OTHER	32,651.60	32,651.60	.00 (32,651.60)	.0
06-00-4610-00 CF-EARNINGS ON INVESTMENTS	228.82	317.26	700.00	382.74	45.3
TOTAL SOURCE 00	32,880.42	32,968.86	225,700.00	192,731.14	14.6
TOTAL FUND REVENUE	32,880.42	32,968.86	225,700.00	192,731.14	14.6

CITY OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

CONTINGENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>DEPARTMENT 70</u>					
06-70-6544-00 TRANSFER TO BANK FUND	.00	.00	1,215,500.00	1,215,500.00	.0
TOTAL DEPARTMENT 70	.00	.00	1,215,500.00	1,215,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	1,215,500.00	1,215,500.00	.0
NET REVENUE OVER EXPENDITURES	<u>32,880.42</u>	<u>32,968.86</u>	<u>(989,800.00)</u>	<u>(1,022,768.86)</u>	<u>3.3</u>

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

CEMETERY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>SOURCE 00</u>					
07-00-4310-00 CEMETERY LOTS AND CARE	822.00	904.50	2,800.00	1,895.50	32.3
07-00-4610-00 CP-EARNINGS ON INVESTMENTS	8.04	20.17	100.00	79.83	20.2
TOTAL SOURCE 00	<u>830.04</u>	<u>924.67</u>	<u>2,900.00</u>	<u>1,975.33</u>	<u>31.9</u>
TOTAL FUND REVENUE	<u>830.04</u>	<u>924.67</u>	<u>2,900.00</u>	<u>1,975.33</u>	<u>31.9</u>
NET REVENUE OVER EXPENDITURES	<u>830.04</u>	<u>924.67</u>	<u>2,900.00</u>	<u>1,975.33</u>	<u>31.9</u>

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

EQUIPMENT REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
09-00-4110-00 TRANSFER FROM GENERAL FUND	.00	.00	500,000.00	500,000.00	.0
09-00-4610-00 EARNINGS ON INVESTMENTS	49.39	49.39	3,000.00	2,950.61	1.7
TOTAL SOURCE 00	49.39	49.39	503,000.00	502,950.61	.0
TOTAL FUND REVENUE	49.39	49.39	503,000.00	502,950.61	.0

CITY OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

EQUIPMENT REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 70</u>					
09-70-6544-02 EQUIPMENT PURCHASE	.00	.00	43,100.00	43,100.00	.0
09-70-6544-04 POLICE VEHICLE	.00	.00	86,700.00	86,700.00	.0
09-70-6544-10 COMPUTERS	.00	5,000.00	5,000.00	.00	100.0
09-70-6544-11 POLICE EQUIPMENT	.00	.00	1,800.00	1,800.00	.0
TOTAL DEPARTMENT 70	.00	5,000.00	136,600.00	131,600.00	3.7
TOTAL FUND EXPENDITURES	.00	5,000.00	136,600.00	131,600.00	3.7
NET REVENUE OVER EXPENDITURES	49.39	(4,950.61)	366,400.00	371,350.61	(1.4)

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

DRAINAGE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>SOURCE 00</u>					
11-00-4110-00 DRAINAGE FEES	30,770.00	91,890.00	345,000.00	253,110.00	26.6
11-00-4610-00 EARNINGS ON INVESTMENTS	586.70	1,995.25	6,000.00	4,004.75	33.3
TOTAL SOURCE 00	<u>31,356.70</u>	<u>93,885.25</u>	<u>351,000.00</u>	<u>257,114.75</u>	<u>26.8</u>
 TOTAL FUND REVENUE	 <u>31,356.70</u>	 <u>93,885.25</u>	 <u>351,000.00</u>	 <u>257,114.75</u>	 <u>26.8</u>

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

DRAINAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
11-25-5010-00 CLERICAL SALARIES	1,362.59	4,178.62	18,500.00	14,321.38	22.6
11-25-5010-03 OVERTIME	.00	.00	100.00	100.00	.0
11-25-5011-00 PART TIME OFFICE	241.92	801.80	4,200.00	3,398.20	19.1
11-25-5025-00 MANAGER	1,958.88	5,734.45	25,500.00	19,765.55	22.5
11-25-5050-00 PAYROLL TAXES	264.89	796.50	3,700.00	2,903.50	21.5
11-25-5060-00 RETIREMENT FUND	238.62	711.47	3,300.00	2,588.53	21.6
11-25-5065-00 HEALTH INSURANCE	958.52	2,877.06	11,600.00	8,722.94	24.8
11-25-5070-00 WORKMAN'S COMPENSATION	91.13	284.62	500.00	215.38	56.9
11-25-8010-00 UTILITIES	.00	.00	1,800.00	1,800.00	.0
11-25-8505-00 OFFICE SUPPLIES	.00	47.68	1,200.00	1,152.32	4.0
11-25-8506-00 UTILITY BILL MAILING	328.91	977.94	4,100.00	3,122.06	23.9
11-25-8510-00 TELEPHONE	.00	.00	700.00	700.00	.0
11-25-8522-00 INSURANCE AND BONDS	.00	545.83	2,400.00	1,854.17	22.7
11-25-8544-04 COMPUTER SOFTWARE	.00	.00	6,300.00	6,300.00	.0
11-25-7020-00 MAINTENANCE AND REPAIRS	.00	99.80	500.00	400.20	20.0
11-25-8010-00 AUDIT	.00	.00	2,500.00	2,500.00	.0
11-25-8012-00 COMPUTER PROF. SERVICES	282.63	714.58	3,300.00	2,585.42	21.7
11-25-8014-00 LEGAL	.00	.00	2,000.00	2,000.00	.0
11-25-8017-00 PROFESSIONAL SERVICES	.00	.00	1,500.00	1,500.00	.0
TOTAL ADMINISTRATION	5,728.09	17,770.35	93,700.00	75,929.65	19.0
<u>OPERATIONS</u>					
11-70-5010-00 SALARIES	2,720.07	7,015.19	47,400.00	40,384.81	14.8
11-70-5010-03 OVERTIME	.00	.00	600.00	600.00	.0
11-70-5050-00 PAYROLL TAXES	204.20	526.96	4,000.00	3,473.04	13.2
11-70-5060-00 RETIREMENT FUND	194.49	559.13	3,700.00	3,140.87	15.1
11-70-5065-00 HEALTH INSURANCE	544.01	1,523.25	9,500.00	7,976.75	16.0
11-70-5070-00 WORKMEN'S COMPENSATION	273.39	853.86	1,400.00	546.14	61.0
11-70-6510-00 TELEPHONE	.00	.00	800.00	800.00	.0
11-70-6511-00 TRAINING	.00	.00	600.00	600.00	.0
11-70-6522-00 INSURANCE	.00	1,000.70	4,400.00	3,399.30	22.7
11-70-6524-00 GAS & OIL	226.98	226.98	2,200.00	1,973.02	10.3
11-70-6526-00 OPERATING SUPPLIES	.00	.00	1,100.00	1,100.00	.0
11-70-6544-06 INFRASTRUCTURE REPAIR	.00	.00	20,000.00	20,000.00	.0
11-70-7020-00 REPAIR & MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
11-70-7022-00 VEHICLE REPAIRS	.00	.00	800.00	800.00	.0
11-70-7024-00 INLET REPLACEMENT	.00	.00	20,000.00	20,000.00	.0
11-70-7026-00 CURB/GUTTER REPLACEMENT	.00	.00	35,000.00	35,000.00	.0
TOTAL OPERATIONS	4,163.14	11,706.07	153,500.00	141,793.93	7.6
TOTAL FUND EXPENDITURES	9,891.23	29,476.42	247,200.00	217,723.58	11.9
NET REVENUE OVER EXPENDITURES	21,465.47	64,408.83	103,800.00	39,391.17	62.1

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

PAVING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
12-00-4610-00 EARNINGS ON INVESTEMENTS	.06	.06	.00	(.06)	.0
TOTAL SOURCE 00	.06	.06	.00	(.06)	.0
TOTAL FUND REVENUE	.06	.06	.00	(.06)	.0

CITY OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

PAVING FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>DEPARTMENT 80</u>					
12-80-7050-00 TRANSFER CAPITAL PROJECTS FUND	.00	.00	300.00	300.00	.0
TOTAL DEPARTMENT 80	.00	.00	300.00	300.00	.0
TOTAL FUND EXPENDITURES	.00	.00	300.00	300.00	.0
NET REVENUE OVER EXPENDITURES	.06	.06	(300.00)	(300.06)	.0

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 00</u>					
14-00-5010-00 LIBRARY- SALARIES	18,995.65	57,200.95	.00	(57,200.95)	.0
14-00-5050-00 LIBRARY-PAYROLL TAXES	1,424.93	4,291.15	.00	(4,291.15)	.0
14-00-5065-00 HEALTH INS.	1,760.77	5,282.31	.00	(5,282.31)	.0
14-00-5070-00 WORKMENS COMPENSATION	182.26	569.24	.00	(569.24)	.0
TOTAL DEPARTMENT 00	<u>22,363.61</u>	<u>67,343.65</u>	<u>.00</u>	<u>(67,343.65)</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>22,363.61</u>	<u>67,343.65</u>	<u>.00</u>	<u>(67,343.65)</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>(22,363.61)</u>	<u>(67,343.65)</u>	<u>.00</u>	<u>67,343.65</u>	<u>.0</u>

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

CAPITAL PROJECTS FUND

<u>SOURCE 00</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
15-00-4060-00 USE TAX	227,211.80	521,568.56	850,000.00	328,431.44	61.4
15-00-4610-00 EARNINGS ON INVESTMENTS	7,373.45	23,369.29	28,000.00	4,630.71	83.5
15-00-4720-00 FROM WATER FUND	.00	.00	45,000.00	45,000.00	.0
15-00-4810-00 TRANSFER FROM PAVING FUND	.00	.00	100.00	100.00	.0
 TOTAL SOURCE 00	 234,585.25	 544,937.85	 923,100.00	 378,162.15	 59.0
 TOTAL FUND REVENUE	 234,585.25	 544,937.85	 923,100.00	 378,162.15	 59.0

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 70</u>					
15-70-6544-15 DOWTOWN PARKING LOT	.00	.00	20,000.00	20,000.00	.0
15-70-7015-00 ANNUAL OVERLAY	.00	.00	250,000.00	250,000.00	.0
15-70-7020-00 STREET REPAIR & MAINT.	611.35	611.35	150,000.00	149,388.65	.4
15-70-7022-00 ALLEY IMPROVEMENTS	.00	.00	2,000.00	2,000.00	.0
15-70-7035-00 COMMUNITY CENTER IMPROVEMENTS	.00	.00	6,000.00	6,000.00	.0
15-70-7045-00 STREETLIGHTS	.00	.00	5,000.00	5,000.00	.0
15-70-7047-00 SIGNS	.00	44.51	5,000.00	4,955.49	.9
15-70-7065-00 SIDEWALK/CURB REPL.	.00	.00	30,000.00	30,000.00	.0
15-70-7085-00 SHOP IMPROVEMENTS	.00	.00	2,500.00	2,500.00	.0
15-70-7090-00 COLUMBINE COMPLEX REPAIRS	.00	.00	60,000.00	60,000.00	.0
15-70-7130-00 BICYCLE/PEDESTRIAN ACCESS IMP.	.00	.00	10,000.00	10,000.00	.0
15-70-7140-00 TRAIL/SIDEWALK CONNECTIONS	.00	.00	60,000.00	60,000.00	.0
TOTAL DEPARTMENT 70	611.35	655.86	600,500.00	599,844.14	.1
<u>DEPARTMENT 80</u>					
15-80-7060-00 REBATE	.00	202,499.87	125,000.00	(77,499.87)	162.0
TOTAL DEPARTMENT 80	.00	202,499.87	125,000.00	(77,499.87)	162.0
TOTAL FUND EXPENDITURES	611.35	203,155.73	725,500.00	522,344.27	28.0
NET REVENUE OVER EXPENDITURES	233,973.90	341,782.12	197,600.00	(144,182.12)	173.0

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

JOHNSON'S CORNER IMP. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
16-00-4070-00 FROM SALES TAX	6,305.17	22,594.13	90,000.00	67,405.87	25.1
16-00-4610-00 EARNINGS ON INVESTMENTS	5.22	5.22	10.00	4.78	52.2
TOTAL SOURCE 00	6,310.39	22,599.35	90,010.00	67,410.65	25.1
TOTAL FUND REVENUE	6,310.39	22,599.35	90,010.00	67,410.65	25.1

CITY OF JOHNSTOWN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

JOHNSON'S CORNER IMP. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 70</u>					
16-70-7010-00 CONSTRUCTION	.00	.00	99,210.00	99,210.00	.0
16-70-7090-00 TOWN OF JOHNSTOWN	.00	300.00	.00 (300.00)	.0
TOTAL DEPARTMENT 70	.00	300.00	99,210.00	98,910.00	.3
TOTAL FUND EXPENDITURES	.00	300.00	99,210.00	98,910.00	.3
NET REVENUE OVER EXPENDITURES	6,310.39	22,299.35	(9,200.00)	(31,499.35)	242.4

CITY OF JOHNSTOWN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

IMPACT FEES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
17-00-4610-00 EARNINGS ON INVESTMENTS	2,404.73	10,595.14	35,000.00	24,404.86	30.3
TOTAL SOURCE 00	2,404.73	10,595.14	35,000.00	24,404.86	30.3
<u>SOURCE 01</u>					
17-01-4110-01 TRANSPORATION FAC. DEV. FEE	133,904.88	497,935.21	230,000.00	(267,935.21)	216.5
17-01-4110-02 POLICE FACILTIES DEV. FEE	14,522.31	114,942.80	53,000.00	(61,942.80)	216.9
17-01-4110-03 PUBLIC FACILITIES DEV. FEE	69,276.45	341,776.51	142,000.00	(199,776.51)	240.7
17-01-4110-04 PARKS & OPEN SPACE DEV. FEE	23,553.81	281,346.82	138,000.00	(143,346.82)	203.9
17-01-4110-05 LIBRARY FACILITIES FEE	4,710.72	56,389.51	27,000.00	(29,389.51)	208.9
17-01-4110-06 TRAFFIC SIGNAL	555.87	1,388.75	5,000.00	3,611.25	27.8
TOTAL SOURCE 01	246,524.04	1,293,779.60	595,000.00	(698,779.60)	217.4
TOTAL FUND REVENUE	248,928.77	1,304,374.74	630,000.00	(674,374.74)	207.0

CITY OF JOHNSTOWN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2015

IMPACT FEES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 70</u>					
17-70-6544-01 POLICE VEHICLE	.00	.00	86,700.00	86,700.00	.0
17-70-6544-04 TRAFFIC SIGNAL DESIGN	.00	.00	50,000.00	50,000.00	.0
17-70-6544-14 POLICE WORKSTATION	.00	.00	3,400.00	3,400.00	.0
17-70-6544-15 POLICE EQUIPMENT	359.94	359.94	32,100.00	31,740.06	1.1
17-70-8016-00 PROFESSIONAL SERVICES	.00	.00	80,000.00	80,000.00	.0
17-70-8017-00 PARKS & OPEN - PROFESSIONAL	.00	.00	20,000.00	20,000.00	.0
17-70-8018-00 TRANSPORTATION EXPENDITURES	.00	.00	1,198,000.00	1,198,000.00	.0
17-70-8018-01 WCR 48 IMPROVEMENT	.00	.00	80,000.00	80,000.00	.0
TOTAL DEPARTMENT 70	359.94	359.94	1,550,200.00	1,549,840.06	.0
TOTAL FUND EXPENDITURES	359.94	359.94	1,550,200.00	1,549,840.06	.0
NET REVENUE OVER EXPENDITURES	248,568.83	1,304,014.80	(920,200.00)	(2,224,214.80)	141.7

**VACATION
OF
EASEMENT**

VACATION OF EASEMENT

THIS VACATION OF EASEMENT is entered into this _____ day of April, 2015, by and between THOMPSON RANCH DEVELOPMENT CO., a Colorado corporation (the "Company"), and the TOWN OF JOHNSTON, COLORADO, a municipal corporation (the "Town"). Collectively, the Town and the Company shall be referred to as the "Parties."

WHEREAS, the Company executed that certain Easement Dedication dated December 30, 2005, a copy of which was recorded on February 17, 2006, at Reception No. 2006-0011841 in the records of the Larimer County Clerk and Recorder (the "Easement Dedication"); and

WHEREAS, pursuant to the terms of the Easement Dedication, the Company dedicated, transferred and conveyed, multiple permanent easements to the Town, including that particular easement more specifically described as "Exhibit C" to the Easement Dedication (the "Easement"). A copy of Exhibit C is attached hereto as "Exhibit A"; and

WHEREAS, the Town did not execute the Easement Dedication; and

WHEREAS, subsequent to the recording of the Easement Dedication, the Company dedicated certain rights-of-way and easements pursuant to the 2534 Filing No. 4 Plat, a copy of which was recorded on January 31, 2007, at Reception No. 2007-0008126 in the records of the Larimer County Clerk and Recorder (the "Plat") and which Plat was accepted and approved by the Town; and

WHEREAS, pursuant to the Plat, certain rights-of-way and easements were dedicated which rendered the Easement no longer necessary for its intended purposes; and

WHEREAS, the Parties desire to vacate the Easement pursuant to the terms and conditions set forth herein.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. The foregoing Recitals are incorporated as if fully set forth herein.
2. The Easement, described more specifically on Exhibit A attached hereto, is hereby vacated.
3. This Vacation of Easement shall not vacate, amend or alter any other easements dedicated, transferred or conveyed pursuant to the Easement Dedication, the Plat or in any other form, except as specifically set forth herein.
4. This Vacation of Easement may be executed in multiple counterparts, each of which shall be considered an original signature and which collectively shall form one original agreement.

EXHIBIT "C"
2534
ACCESS EASEMENT (C)

Access Easement C:

An easement over and across a portion of Block 4, 2534, a subdivision in the Town of Johnstown, located in the Northwest Quarter of Section 14, Township 5 North, Range 68 West of the 6th P.M., Town of Johnstown, County of Larimer, State of Colorado being more particularly described as follows:

Commencing at the Northwest corner of Block 4, 2534, from whence the Northwest corner of said Section 14 bears North 85°19'56" West, a distance of 1281.95 feet; Thence North 89°31'15" East, along the north line of said Block 4, a distance of 42.00 feet; Thence South 00°28'32" East, along a line parallel with and 42.00 feet east of the west line of said Block 4, a distance of 262.00 feet to **Point of Beginning C**;

1. Thence North 89°31'15" East, a distance of 95.39 feet to the beginning a tangent curve to the right;
2. Thence 220.38 feet along the arc of said curve having a radius of 50.00 feet, a central angle of 252°32'33" and being subtended by a chord which bears South 35°47'32" West, a chord distance of 80.62 feet to the beginning of a reverse curve to the left;
3. Thence 63.31 feet along the arc of said curve having a radius of 50.00 feet, a central angle of 72°32'33", and being subtended by a chord which bears North 54°12'28" West, a chord distance of 59.16 feet to the west line of said Block 4;
4. Thence North 00°28'32" West, along the west line of said Block 4, a distance of 15.00 feet;
5. Thence North 89°31'15" East, a distance of 42.00 feet;
6. Thence North 00°28'32" West, along a line parallel with and 42.00 feet east of the west line of said Block 4, a distance of 15.00 feet to **Point of Beginning C**;

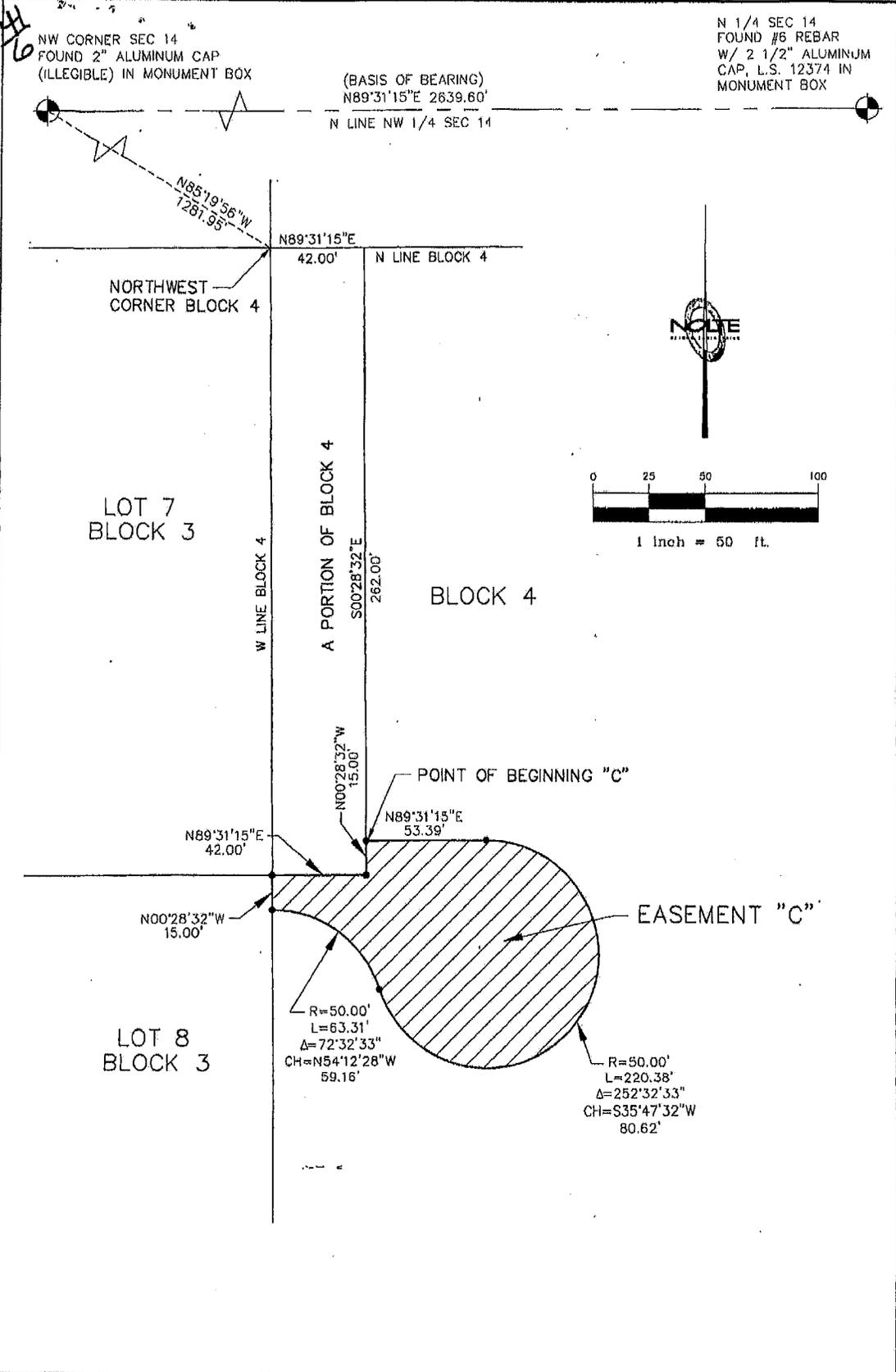
Said Access Easement C contains 9,498 square feet (0.218 acres), more or less.

Basis of Bearings: All bearings are based upon a line connecting the Northwest ¼ corner of Section 14, Township 5 North, Range 68 West, of the 6th Principle Meridian (a 2" aluminum cap, illegible, in a monument box) and the North 1/4 corner of said Section 14 (a number 6 rebar with a 2 1/2" aluminum cap, LS 12374 in a monument box), said line bears North 89° 31'15" East a distance of 2639.60 feet as shown on the plat of 2534, a subdivision in the Town of Johnstown.

For and on behalf of Nolte Associates, Inc.

Laine A. Landau
Laine A. Landau, Colorado P.L.S. 3
1901 Sharp Point Drive, Suite A
Fort Collins, Colorado 80525
970.221.2400





 1601 SHARP POINT DRIVE, SUITE A, FORT COLLINS, CO. 80526 970.2212400 TEL. 970.2212418 FAX WWW.NOLTE.COM	2534 EXHIBIT C ACCESS EASEMENT (C)	SHEET NUMBER 2
	PREPARED FOR: THOMPSON RANCH LLLP	DATE SUBMITTED: 12/15/05

VICINITY

MAP

Vicinity Map - Vacate Temp Easement

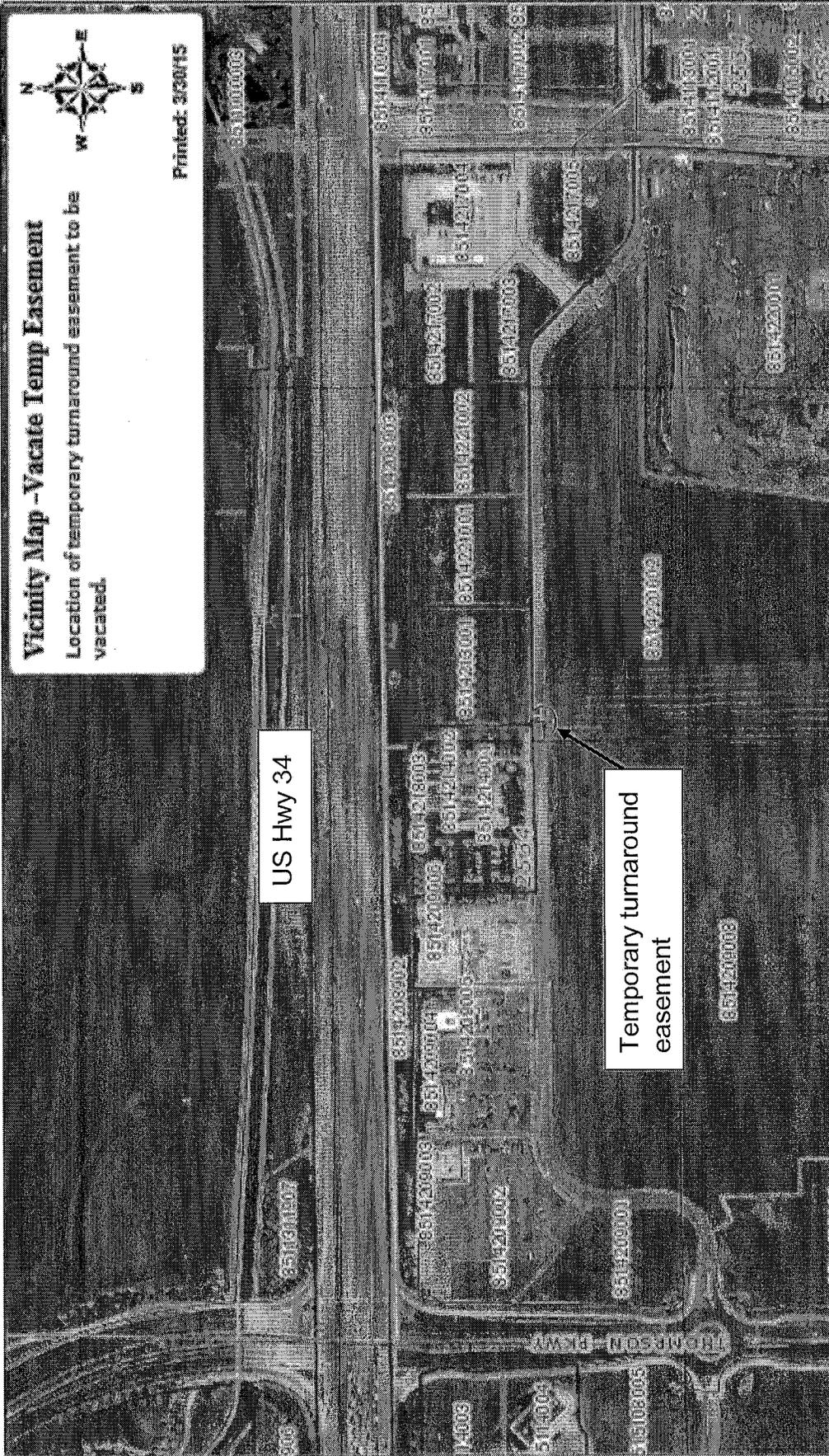
Location of temporary turnaround easement to be vacated.



Printed: 3/30/15

US Hwy 34

Temporary turnaround easement



AGENDA ITEM 9A

PROFESSIONAL

SERVICES

AGREEMENT

(BBC Research & Consulting)

**(Impact Fee Update and Potential Street
Maintenance Fee)**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 20, 2015

ITEM NUMBER: 9A

SUBJECT: Consider Professional Services Agreement with BBC Research & Consulting for Updating the Town's Impact Fees and Design of a Potential Street Maintenance Fee

ACTION PROPOSED: Approve Professional Services Agreement

PRESENTED BY: Town Manager, Public Works Director and Town Attorney

AGENDA ITEM DESCRIPTION: Updating the Town's Impact Fees and the design of a potential street maintenance fee were two of Council's 2015 Action Items.

A Council work session was held on March 23, 2015 with representatives from BBC Research & Consulting to discuss sales and property taxes, impact fees and a street maintenance fee. At Council's direction, BBC submitted a proposed scope of services to complete an update of the Town's impact fees and for design of a potential street maintenance fee (refer to attachment).

During the Town's 2015 budgetary cycle, discussion was held and funds allocated for services in support of updating the town's impacts and design of a potential street maintenance fee.

In general, the proposal provides for the following tasks:

Impact Fee Revisions and Update

- Task 1 - Project initiation and data collection
- Task 2 - Analysis of current infrastructure investment
- Task 3 - Analysis of current land uses
- Task 4 - Calculation of preliminary development fees
- Task 5 - Impact fee system final design and documentation

Cost: **\$37,500**

Design of Street Maintenance Utility Fee

- Task 1 - Assessment
- Task 2 - Calculation
- Task 3 - Documentation

Cost: **\$12,000**

Please refer to attached proposal for a complete scope of services.

According to the proposal, both projects can be completed within four (4) months of an indication to proceed for a total cost of **\$49,500**.

LEGAL ADVICE: The Town Attorney prepared the attached professional services agreement.

FINANCIAL ADVICE: According to the Town Treasurer, sufficient funds have been allocated in the 2015 budget for the professional services.

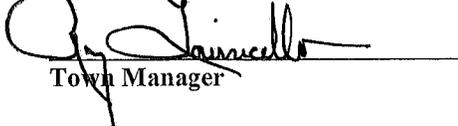
RECOMMENDED ACTION: Approve professional services agreement

SUGGESTED MOTIONS:

For Approval: I move to approve the professional services agreement with BBC Research & Consulting for updating the town's impact fees and design of a potential street maintenance fee in a total amount not to exceed \$49,500, and authorize the Mayor to sign the agreement.

For Denial: I move to deny approval of the professional services agreement.

Reviewed:


Town Manager

AGREEMENT

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT entered into this ____ day of _____, 2015, by and between THE TOWN OF JOHNSTOWN, COLORADO, hereinafter referred to as "Town," and BBC RESEARCH AND CONSULTING, hereinafter referred to as "Consultant."

WHEREAS, the Town needs professional economist services to review the Towns Development Impact Fees, and recommend a street maintenance fee, and;

WHEREAS, Consultant has the background, expertise, and education to provide such services.

NOW, THEREFORE, in consideration of the mutual covenants and stipulations hereinafter set forth, it is agreed as follows:

The Consultant will provide marketing and public relations support services, more specifically defined as follows:

1. **Scope of Services**. Consultant shall perform professional services as outlined in the proposal dated April 10, 2015, and attached as Exhibit A.
2. **Term of Agreement**.
 - A. Consultant will proceed with the performance of the services under the proposal dated April 10, 2015 and attached as Exhibit A, and shall comply with the requirements of Exhibit B.
 - B. In providing these services, Consultant will work directly with the Town Manager and under his direction.
3. **Compensation**. The Town agrees to pay Consultant the fee as outlined on the attached Exhibit A, an amount not to exceed **\$49,500.00**. Payment for services will be provided to Consultant within thirty (30) days of Consultant's providing a detailed statement to the Town.
4. **General Terms**.
 - A. Consultant agrees to indemnify and hold harmless the Town and its officers, employees and agents from any and all claims, losses, injuries, damages and lawsuits and expenses, including reasonable attorney's fees arising out of or resulting from the negligent acts or omissions of Consultant or its subcontractor in the performance of services as set forth in this Agreement.
 - B. **Modifications**. This Agreement may not be modified, amended, or otherwise altered unless mutually agreed upon in writing by the parties hereto.

C. **Independent Contractor**. Consultant and its employees and agents shall be considered for all purposes of this Agreement to be independent contractors and not employees or agents of the Town, and therefore, benefits such as medical, workers compensation, etc., shall not be available to Consultant.

D. **Non-Appropriation of Funds**. Pursuant to Section 29-1-110, C.R.S., as amended, financial obligations of the Town payable as set forth herein, after the current fiscal year, are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. This Agreement shall be terminated effective January 1 of the first fiscal year for which funds are not appropriated.

E. **Neutrality**. The Consultant assures that it will establish safeguards to prohibit its employees, agents, or servants from using this agreement for any purpose which causes or lends itself to create an appearance of impropriety. Said employees, agents, or servants shall not seek any personal benefits of private gain for themselves, their families, or others.

No member of Town government, whether individual officers or employees, shall be admitted to any personal share, or afforded any pecuniary gain, remuneration, or part of this Agreement or any benefit that may arise therefrom.

F. **Conflicts of Interest**. During the term of this Agreement, the Consultant shall not perform similar services for persons, firms, or entities which have the potential to create a conflict of interest unless this is disclosed to and approved by the Town in writing.

G. **Governing Law**. Unless otherwise agreed in writing, this Agreement and the interpretation thereof shall be governed by the laws of the State of Colorado and Municipal Code of the Town of Johnstown.

H. **Severability**. Should any provision of this Agreement be determined by a court of competent jurisdiction to be unconstitutional or otherwise null and void, it is the intent of the parties hereto that the remaining provisions of this Agreement shall be of full force and effect, unless such determination is so material as to render the main purpose of this Agreement unworkable.

I. **Transfer and Assignment**. The Consultant shall not assign or transfer its interest in this Agreement without the written consent of the Town. Any unauthorized assignment or transfer shall render this Agreement null, void, and of no effect as to the Town.

5. **Insurance**

- A. The Consultant agrees to obtain and maintain, at the Consultant's expense, such insurance as will protect the Consultant from claims under the Workmen's Compensation Act, and such comprehensive general liability insurance and automobile liability insurance as will protect the Consultant from all claims for bodily injury, death, or property damage which may arise from the performance by the Consultant, or by the Consultant's employees, of the Consultant's functions and services required under this Agreement. The amounts of liability insurance shall not be less than \$150,000.00 per person/\$600,000.00 per accident and \$600,000.00 property damage. Consultant shall provide a Certificate of Insurance in accordance with the above requirements upon execution of this contract.

- B. The Consultant shall be responsible for all damages, including all normally foreseeable damages, resulting from negligent errors and omissions of the Consultant.

6. **Termination**. Either party to this Agreement may terminate this Agreement with or without good cause shown by giving the other thirty (30) days notice in writing. Upon delivery of such notice by the Town to the Consultant, and upon expiration of the 30-day period, the Consultant shall discontinue all services in connection with the performance of this Agreement. As soon as practicable after receipt of notice of termination, the Consultant shall submit a statement showing in detail the services performed under this Agreement to the date of termination.

The Town shall then pay the Consultant promptly that proportion of the prescribed charges which the services actually performed under this Agreement bear to the total services called for under this Agreement, less such payments on account of the charges as have been previously made. Copies of all completed or partially completed work prepared under this Agreement shall be delivered to the Town when and if this Agreement is terminated.

7. **Addresses of Notices and Communications**. All notices and communications under this Agreement to be mailed or delivered to Consultant shall be to the following address:

BBC Research & Consulting
Attn: Ford Frick, Managing Director
1999 Broadway, Suite 2200
Denver, Colorado 80202

All notices and communications pertaining to this Agreement shall be mailed or delivered to the Town at the following address:

Town of Johnstown
Attn: Town Manager
P.O. Box 609
Johnstown, CO 80534

8. **Successors and Assigns.** The terms and conditions of this Agreement shall be binding upon Consultant, its successors, and assigns.
9. **Assignment and Subcontract.** Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the Town and the Consultant.

DONE AND DATED this _____ day of _____, 2015.

TOWN OF JOHNSTOWN, COLORADO

ATTEST:

By: _____
Diana Seele, Town Clerk

By: _____
Mark Romanowski, Mayor

CONSULTANT:
BBC RESEARCH & CONSULTING

By: Fred C. Frick

STATE OF COLORADO)
) ss

COUNTY OF denver)

SUBSCRIBED AND SWORN to before me this 6th day of April,
2015, by Fred C. Frick as the Director of
BBC Research & Consulting

WITNESS my hand and official seal.

My commission expires: MAY 30, 2017

Shawna Lanham
Notary Public

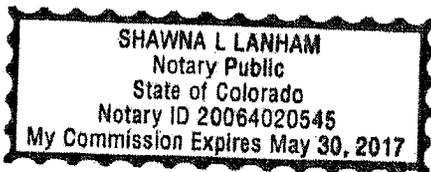


EXHIBIT A



April 10, 2015

Mr. Roy Lauricello
Town Manager
Town of Johnstown
450 South Parish Ave,
Johnstown, CO 80534

Re: Johnstown Impact/Street Maintenance Fee Design Study

Dear Roy:

Thank you very much for the opportunity to visit with Johnstown Town Council (Council) earlier this month and for the opportunity to prepare this follow-up proposal.

This letter is in response to the Council's direction at our meeting and offers BBC Research & Consulting's (BBC) suggested scope of work to complete an update of Johnstown's (Town) development impact fees for streets, community parks, library, police and town facilities, and for design of a potential street maintenance fee to pay for ongoing street maintenance and repair.

Impact Fee Revisions and Update

The Town has a capital improvements fund supported in part by five categories of impact fees—charges levied on new development to recover the capital cost of expanding infrastructure. Although the Town has made major investments in public facilities in recent years, impact fees have not been updated (except for inflation) since 2005. The Town's current rates lag those of neighboring communities.

We have reviewed the original study that underlies the current fees and we are familiar with the Colorado statutes and related United States Supreme Court decisions that dictate the analytical requirements and theory of fee design. In general, there are two methodologies for formulating defensible impact fees: "*buy-in fees*" or "*plan based fees*." Regardless of the chosen methodology, the key element of fee design lies in determining a current capital service standard, which becomes the basis for calculating proportional fees that represent the Town's current infrastructure investment on a per unit or per commercial square foot basis. As we discussed with Council, we anticipate a "buy in" methodology for all infrastructure categories except street fees, which will likely require a modified *plan based* approach. This is essentially the process

1999 Broadway
Suite 2200
Denver, CO 80202
Tel: 303.321.2547
Fax: 303.399.0448
bbcresearch.com

used by the prior consultants in 2005, although we believe that the fee design effort can be simplified and made more transparent. We propose the following process:

Task I. Project initiation and data collection

- **Task I-1.** Contract execution.
- **Task I-2.** Formalize schedule and staff oversight process. We suggest one person be designated as the consultant liaison. We will need four months to complete the fee design process.
- **Task I-3.** Data request. BBC will discuss information needs with the town liaison and prepare a list of materials we would like to collect. The staff liaison will direct us to those materials, or to persons who can help us find what is needed. Certain materials, such as county assessor data, which are necessary to determine the distribution of commercial and residential development in the community, will be compiled independently. The Town's listing of assets for insurance purposes is often a valuable source of infrastructure data and current valuations.
- **Task I-4.** Traffic data investigations. The Town's street system and plans for street expansion will be an area of particular focus. We suggest a meeting with the Public Works Director to ascertain what street development plans exist, what data are available on traffic patterns and traffic projections, and what kind of traffic modeling/system expansion estimates could be accomplished by the town's traffic engineers. This effort will tie into the design of a street maintenance fee, which is a separate part of this proposal. Essentially, we need to understand the Town's street expansion expectations, separate and apart from the Town's ongoing maintenance expenses, in order to determine how best to design a street impact fee.

Task II. Analysis of current infrastructure investment

- **Task II-1.** BBC will review the collected data on current facility capital investment levels (and current replacement values) for each fee category for use in developing level of service standards and new facility infrastructure cost estimates. We will assess the adequacy of these data for impact fee design and develop alternative processes if appropriate data are lacking.
- **Task II-2.** Based on available data, BBC will determine how best to proceed with design of a street impact fee. As noted previously, this effort should tie into the design of a street maintenance utility fee. Our objective is to devise a street impact fee that reflects the cost of expanding the street system but not the costs of maintaining the system.
- **Task II-3.** BBC will also review Johnstown's comprehensive plan and infrastructure development plans for consistency with the level of service analysis. We do not anticipate plan based fees, but it is important to reconcile current level of service standards against

long term capital improvement plans, recognizing the four sources of infrastructure demand: repair/replacement of existing facilities; betterment of town service standards; institution of new services; and expansion of facilities for new development.

Task III. Analysis of current land uses

- **Task III-1.** BBC will collect data on current land use patterns in Johnstown, including the acreage and square footage of different types of commercial land uses and the numbers and types of housing units.
- **Task III-2.** BBC will correlate land uses with traffic generation to determine the attribution of street expansion capital costs to differing land uses based on an appropriate metric, including traffic generation, for each parcel.

Task IV. Calculation of preliminary development fees

- **Task IV-1.** BBC will calculate preliminary fees. This process will include the following steps:
 - Quantify level of service and capital costs for each fee category (data from Task II-1).
 - Quantify unit costs (data from Task III to derive \$/unit or \$/sq.ft.)
 - Prepare fee schedules and spreadsheets.
 - Develop a preliminary fee schedule.
 - Prepare preliminary fee report.
- **Task IV-2.** Meet with appropriate town staff and to present the preliminary fee schedule and gather feedback.
- **Task IV-3.** Show proposed fees in comparison with surrounding communities.
- **Task IV-4.** Present draft report to Town Council and gather feedback

Task V. Impact fee system final design and documentation

- **Task V-1.** Review and finalize fees.
- **Task V-2.** Prepare final report and documentation.

Design of Street Maintenance Utility Fee

In addition to revising and updating the Town's impact fees, Council has indicated an interest in evaluating and potentially implementing a street maintenance, which would be charged against all Town property owners based on an appropriate metric, including traffic generation, for each

parcel. We anticipate that this street maintenance fee would be assessed on the town's current utility bills and essentially piggy back on an assessment process currently used for the Town's drainage fee. We foresee the following process

Task 1. Assessment

- Meet with public works Director and Finance Director to determine what level of annual funding is necessary to maintain the Town's street system and what specific services will be provided. In the Town Council meeting it was agreed that this service would largely be surface repair and maintenance, but not street rebuilding or street upgrading.
- Meet with utility billing department to assess the practicalities of a piggybacking on the current drainage fee process. This means confirming how the current drainage system fee is imposed and assessing the prospect of assigning a traffic generation factor to each land use in a manner similar to the current practices for assigning impervious area by parcel. This will likely require some investigation into the counties' (Weld and Larimer) land use data base and the ease and practicality of access.
- Assess Town's GIS capabilities and identify any potential issues in accommodating the data needs of a parcel assessment process.

Task 2. Calculation

- Meet with the Town's traffic engineers and the Town Public Works Director to discuss appropriate metrics, including a sampling from the ITE Traffic Generation Manual to best represent traffic generation by type of land use. Determine appropriate land use categories, levels of detail and means of updating.
- Calculate fee amount by distributing costs identified in Task I across Town parcels, also identified in Task 1, according to the calculation methodology discussed with Town's traffic engineers and Public Works Director.

Task 3. Documentation

- BBC will prepare a memorandum for Council describing the recommended process, potential complications, uncertainty or equity issues and the timing of implementation.
- Council presentation.
- If Council chooses to move forward BBC will finalize a cost allocation system that equitably allocates street maintenance costs and produces the target amount of funds each year.

At this juncture, Town council may choose to reject or move forward with the street maintenance fee. Town staff will have responsibility for implementing this fee, if Council chooses to go forward.

Administration

This project would be under my direction with assistance from BBC staff. BBC hourly rates are set forth below:

BBC Hourly Rates, 2015

Name	Position	Hourly Rate
Ford Frick	Managing Director	\$200
Janna Raley	Associate	\$145
Jacob Rowberry	Research Associate	\$130

The impact fee redesign effort, including presentations to the town council, will be completed for \$37,500, which includes all professional fees and out of pocket costs, such as local mileage. It is likely that the Town's transportation consultant will also be needed in the fee analysis process and their costs will be in addition to BBC's fees.

The evaluation and recommendations for a street maintenance fee will be done concurrently with the impact fee design. Once annual cost recovery requirements are defined, the most time consuming effort is working with the town staff and county assessor (multiple counties) to determine current land uses within the town, correlate these land uses with costs and then devise a cost structure that produces the necessary revenue. We will bill this task on an hourly basis on a cost not to exceed \$12,000. BBC is essentially completing a due diligence study of the street maintenance fee concept with recommendations and options presented to Council. Town staff has the ultimate responsibility to implement the chosen system.

Both projects can be completed within four months of your indication to proceed. The total cost of both projects is \$49,500.

Thank you very much for the opportunity to pursue these interesting projects. We very much look forward to continuing our work with the Town of Johnstown.

Sincerely,



Ford Frick
Managing Director

EXHIBIT B
**REQUIRED PROVISIONS FOR CONTRACT FOR SERVICES
PROHIBITING EMPLOYMENT OF ILLEGAL ALIENS**

Contractor shall not:

1. Knowingly employ or contract with an illegal alien to perform work under this public contract for services; or
2. Enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under the public contract for services through participation in either the e-verify program or the Department of Labor and Employment program.

Contractor is prohibited from using either the e-verify program or the Department of Labor and Employment program procedures to undertake pre-employment screening of job applicants while the public contract for services is being performed.

If Contractor obtains actual knowledge that a subcontractor performing work under the public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall be required to:

1. Notify the subcontractor and the contracting state agency or political subdivision within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
2. Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to subparagraph 1 of this subparagraph the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three days that subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

Contractor shall comply with any reasonable request by the Department made in the course of an investigation that the Department of Labor and Employment is undertaking pursuant to the authority established in subsection (5) of Section 8-17.5-102 of the Colorado Revised Statutes.

IF CONTRACTOR VIOLATES ANY OF THE AFOREMENTIONED REQUIREMENTS, THE TOWN MAY TERMINATE THE CONTRACT FOR BREACH OF CONTRACT. IF THIS CONTRACT IS SO TERMINATED, CONTRACTOR SHALL BE LIABLE FOR ACTUAL AND CONSEQUENTIAL DAMAGES TO THE TOWN OF JOHNSTOWN.

AGENDA ITEM 9B

USE

BY

SPECIAL REVIEW

(Oil and Gas Exploration)

(Pratt Technology Park PUD)

(Synergy Resources Corporation)

(*Public Hearing)

*** PUBLIC HEARING PROCEDURE – Use by Special Review for Oil and Gas Exploration on Pratt Technology Park PUD –Synergy Corporation**

1. Open public hearing.
2. Receive information from staff.
3. Ask to hear from anyone who supports the Use by Special Review.
4. Ask to hear from anyone who opposes the Use by Special Review.
5. Close the public hearing.
6. Ask for discussion.
7. Make decision and/or motion from Council.
 - a. Need motion to approve or deny the Use by Special Review.

(SUGGESTED MOTIONS):

For Approval:

I move to approve the Use by Special Review for oil and gas exploration on the Pratt Technology Park PUD by Synergy Resources Corporation with conditions as recommended by the Planning and Zoning Commission.

For Denial:

I move to deny approval of the Use by Special Review for oil and gas exploration on the Pratt Technology Park PUD by Synergy Resources Corporation.

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 20, 2015

ITEM NUMBER: 9B

SUBJECT: *Public Hearing- Use by Special Review for Oil and Gas Exploration on Pratt Technology Park PUD – Synergy Resources Corporation

ACTION PROPOSED: Consider the Use by Special Review

PRESENTED BY: John Franklin, Town Planner

AGENDA ITEM DESCRIPTION: This is a request by oil and gas operator Synergy Resources Corporation to develop ten (10) horizontal wells within a single drilling area, and construct a new tank battery/production facility per the attached plan. The overall property is currently vacant, except for existing oil and gas wells and production facility approved in 2012 and 2013. The new tank battery will replace the existing tank battery at the northwest corner of the property, and the new wells will be drilled immediately to the south. The Town approved annexation of the property in 2000, which is zoned PUD-MU Planned Unit Development - Mixed Use for commercial and light industrial development. Ten dwellings within the Rocksbury Ridge neighborhood are located just over one-half mile of the proposed drilling site, with the closest dwelling 2650± feet from the site. An existing access road from the I-25 Frontage Road will be used.

On January 14, 2015 the Planning and Zoning Commission held a public hearing and voted unanimously to recommend approval of the Use by Special Review with conditions:

1. Synergy Resources (“Operator”) agrees to comply with Town and State regulations, including obtaining a building permit and payment of applicable use tax for permanent improvements.
2. The Operator has proposed using an existing access road from the I-25 East Frontage Road. Traffic levels associated with the operations are not anticipated to be a concern. CDOT is responsible for maintenance of the frontage road. The Operator shall ensure that the existing paved road surface is periodically cleaned of operation-related mud and debris, or as directed by CDOT and the Town.
3. The Operator shall shield, and/or direct all lighting sources away from residential, especially to the east.
4. Due to proximity to residential development, the Operator shall provide noise mitigation prior to drilling which shall include special mufflers, on-rig screening and noise barriers as approved by the Town.
5. Given the high degree of visibility of the proposed wells and production facility/tank battery area from public roads, the Operator shall provide for effective permanent visual screening of the facilities, subject to Town approval.
6. The Operator shall call for utility locates prior to subgrade work.

The applicant acknowledged and agreed to all conditions. A proposal has been submitted to provide full screening of the wells and new production area, including screening to the east. The proposal as presented is acceptable to Town staff.

LEGAL ADVICE: If approved, the Town Attorney will prepare a resolution for Council consideration at a future meeting.

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: The Planning and Zoning Commission recommended approval with conditions of the Use by Special Review for oil and gas exploration on the Pratt Technology Park PUD by Synergy Resources Corporation.

SUGGESTED MOTIONS:

For Approval: I move to approve the Use by Special Review for oil and gas exploration on the Pratt Technology Park PUD by Synergy Resources Corporation, with conditions as recommended by the Planning and Zoning Commission.

For Denial: I move to deny the Use by Special Review for oil and gas exploration on the Pratt Technology Park PUD by Synergy Resources Corporation.

Reviewed:


Town Manager

APPLICANT'S
REVISED SCREENING PROPOSAL

Vista Wells Existing Conditions



Vista Wells Proposed Screening

7' High Berm

10' High Berm

10' High Berm

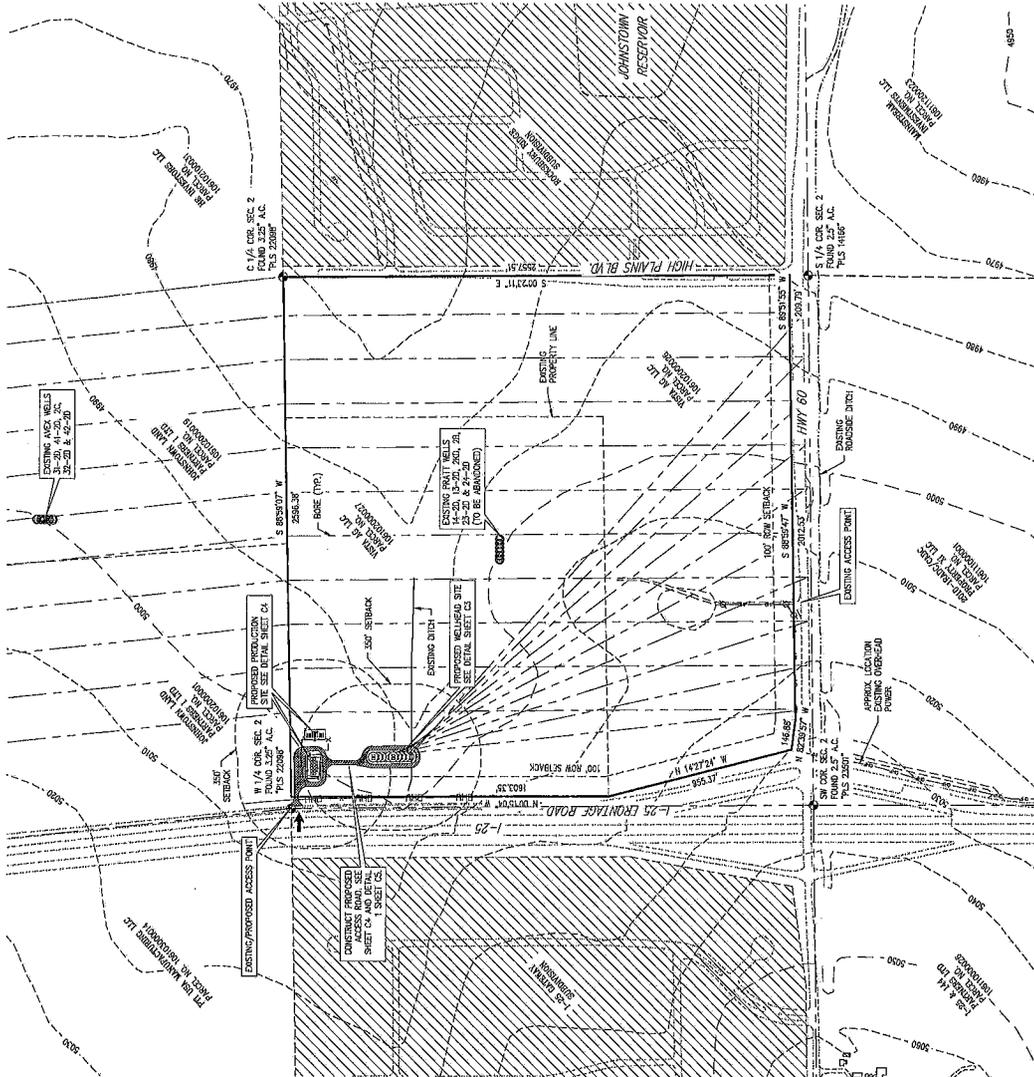
20' All Weather Gravel Road

8' High Berm



SYNERGY RESOURCES VISTA WELLS SUP

SPECIAL USE PERMIT
SHEET 2 OF 5



CONTOUR NOTES:
 1. OF CONTOUR LINES SHOWN WERE DERIVED FROM PUBLISHED MAPS AND FIELD SURVEY DATA. THESE APPROXIMATE AND SHOULD NOT BE USED FOR CONSTRUCTION PURPOSES.
 2. FOR SURVEY CONTROL AND DATA INFORMATION, CONTACT BASELINE CORP.

SETBACK NOTES:
 SETBACKS AS SHOWN FOLLOW TOWN OF JOHNSTOWN OIL & GAS EXPLORATION REGULATIONS (ARTICLE 37) AS FOLLOWS:
 100' SETBACK: OIL & GAS WELL HEADS, TANK BATTERIES AND ASSOCIATED ON-SITE PRODUCTION EQUIPMENT TO THE EDGE OF ANY PUBLIC RIGHT-OF-WAY.
 500' SETBACK: OIL & GAS WELL HEADS TO ANY APPROVED SUBMERGED PLATED STRUCTURE OR TO ANY APPROVED STRUCTURE OR BUILDING FOR WHICH A BUILDING PERMIT HAS BEEN ISSUED UNDER THE ZONING ORDINANCE OF THE TOWN OF JOHNSTOWN, PENNSYLVANIA, FOR WHICH A VARIANCE OR EXEMPTION HAS BEEN GRANTED.
 500' SETBACK: EXISTING AND PROPOSED STRUCTURES ON-SITE PRODUCTION EQUIPMENT TO THE EDGE OF ANY PUBLIC RIGHT-OF-WAY OR BUILDING PERMITTED FOR CONSTRUCTION.

SYMBOL LEGEND:
 ○ ALIQUOT MONUMENT
 ⊗ PROPOSED OIL & GAS SURFACE PILE
 → PROPOSED ACCESS POINT
 ▨ IMPROVEMENTS NOT SHOWN

LINE TYPE LEGEND:
 --- MAJOR CENTER (M)
 --- MAJOR CENTER (M)
 --- EDGE OF PAVED ROAD
 --- APPROX. LOCATION OF OVERHEAD ELECTRIC
 --- SETBACK AS ASSIGNED
 --- PROPERTY LINE
 --- SECTION LINE
 --- EASE LINE
 --- APPROX. ADJACENT PROPERTY LINES

PROJECT NO.	DATE
DESCRIPTION	PREPARED BY
REVISION	DATE
DATE	DATE
DATE	DATE

**PLANNING AND ZONING
COMMISSION**

SUMMARY MINUTES

**SUMMARY MINUTES
PLANNING & ZONING COMMISSION
WEDNESDAY, JANUARY 14, 2015
COUNCIL CHAMBERS
450 S. PARISH AVE.**

1. CALL TO ORDER: *Chair Longdo called the meeting to order at 7:00 p.m.*

2. ROLL CALL: *Present were Commissioners Terasa, Dowling, Kingsolver, Longdo, Montez and Tepper. Absent was Commissioner Eady.*

3. PUBLIC COMMENTS REGARDING ITEMS NOT ON THE AGENDA: *None*

4. PUBLIC HEARING:



A. Use by Special Review for Oil and Gas Exploration – Pratt Technology Park PUD

(Synergy Resources Corp.): *Chair Longdo opened the public hearing at 7:05 p.m. Town Planner Franklin introduced the item and presented the staff recommendation. Ethan Watel of baseline Engineering and Craig Rasmuson of Synergy Resources Corporation presented the application and answered questions.*

Commissioner questions:

- *What is the proposed sound barrier? (A tall canvas screen much like the screens near I-25 to the south and near south of Windsor)*
- *What will happen to the existing wells? (The wells in the middle of the property will be plugged)*
- *What does a horizontal well drill look like in 3D? (Rendering shown)*

Public Comments:

John Kelly of 4436 Onyx Place: Believes there should be some screening to the east – he and his neighbors can see some of the existing tank battery. Also asked about the increased water flows at Bruner and High Plains Blvd. – are these related to oil and gas drilling? (The groundwater is not related to drilling but an increase in the shallow groundwater table, which surfaces in the small valley near Bruner Blvd. – the new owner of the Pratt property has asked Synergy to construct a small channel and pond to control.)

Chair Longdo closed the hearing at 7:45p.m. Motion by Commissioner Kingsolver, seconded by Commissioner Dowling to recommend approval of the application with the following conditions:

- 1. Synergy Resources (“Operator”) agrees shall comply with Town and State regulations, including obtaining a building permit and payment of applicable use tax for permanent improvements.*
- 2. The Operator has proposed using an existing access road from the I-25 East Frontage Road. Traffic levels associated with the operations are not anticipated to be a concern. CDOT is responsible for maintenance of the frontage road. The Operator shall ensure that the existing paved road surface is periodically cleaned of operation-related mud and debris, or as directed by CDOT and the Town.*
- 3. The Operator shall shield, and/or direct all lighting sources away from residential, especially to the east.*
- 4. Due to proximity to residential development, the Operator shall provide noise mitigation prior to drilling which shall include special mufflers, on-rig screening and noise barriers as approved by the Town.*
- 5. Given the high degree of visibility of the proposed wells and production facility/tank battery area from public roads, the Operator shall provide for effective permanent visual screening of the facilities – a high earth berm with trees and trees along the east side, with the plan subject to Town approval.*
- 6. The Operator shall call for utility locates prior to subgrade work.*

Unanimous.

5. NEW BUSINESS:

A. Approval of Minutes of December 10, 2014: *Motion by Commissioner Montez, seconded by Commissioner Tepper to approve the minutes as presented. Unanimous*

B. Referrals: *None.*

C. Set February 11, 2015 Hearing Date - Town-wide Design Guidelines for Oil and Gas Facilities

6. STAFF REPORT: *Town Planner Franklin briefly discussed the following:*

A. Recent Town Council Actions

B. Applications in Review

C. Project and Program Updates

7. COMMISSIONERS' ITEMS: *None*

8. ADJOURN: *Chair Longdo adjourned the meeting at 8:10 p.m.*

WORKSESSION

1. Proposed Encore Design Guidelines and Preliminary Development Plan

Respectfully submitted by John Franklin, Town Planner as Secretary to the Commission.

**STAFF REPORT
TO
PLANNING AND ZONING
COMMISSION**

MEMORANDUM

TO: Johnstown Planning and Zoning Commission
FROM: John Franklin, Town Planner *JF*
DATE: For January 14, 2015
SUBJECT: Use by Special Review for Oil and Gas Exploration – Pratt Technology Park

PROPERTY DATA:

Applicant: Synergy Resources Corporation (represented by Baseline Corporation)
Owner(s): Vista AG, LLC
Location: Drilling Area is immediately east of I-25 East Frontage Road and one-half mile north of State Hwy. 60
Area: 2± acres
Current Zoning/Land Use(s): PUD-MU/Vacant
Surrounding Zoning/Land Uses within One-Half Mile of Drilling Area:
North: PUD-MU/vacant
South: PUD-MU/ Hwy 60, vacant
East: PUD-MU/ SF-1/vacant, High Plains Blvd., Rocksbury Ridge single family residential
West: PUD-MU/ I-25, Gateway/vacant, light industrial

Comprehensive Plan Designation: Gateway Center

Summary of Request:

General Description: The operator, Synergy Resources Corporation proposes to develop ten (10) horizontal wells within a single drilling area, and construct a new tank battery/production facility per the attached plan. The overall property is currently vacant. The new tank battery will replace the existing tank battery.

Prior Action: In 2012, Synergy Resources received Town approval of a USR for directional drilling of 8 wells, and a tank battery/production facility which was screened with a decorative fence and evergreen trees. (See photos)

Attachments: Application materials, maps, photos.

Nearby Residential Development: Approximately 10 dwellings within the Rocksbury Ridge neighborhood are located approximately one-half mile of the proposed drilling area, with the closest dwelling 2650± feet from the area.

Noise Mitigation. The operator proposes a sound wall similar to the walls erected along I-25 and south of Windsor.

Required setbacks/separations: The proposed tank battery is located more than the minimum 100' from public rights of way.

Screening/fencing: Permanent visual screening is proposed for the well area.

Access. Access to the area is by way of the I-25 East Frontage Road, a paved road. Access is subject to CDOT approval. CDOT and Town will require the operator to clean any mud and debris related to operations.

Hydraulic Fracturing Process: The operator anticipates using a hydraulic fracturing process ('fracking') after drilling to open the formation for extraction.

Crucial Referral Responses: There are no crucial referrals which require special agreements or other attention.

Applicant Response: The applicant has worked with staff to submit information as requested.

Technical Analysis:

There are approximately 10 dwellings in Rocksbury Ridge that are located within one-half mile of the drilling area. The drilling area is within a planned commercial/light industrial mixed use development adjoining I-25 Frontage Road. The area is highly visible from I-25.

In accordance with the Town's regulations, the following criteria were evaluated:

(1) *Whether the special use will be consistent with the Town's current comprehensive plan:*

The application is not inconsistent with the Comprehensive Plan. The overall property designated for non-residential use.

(2) *Whether the special use will be compatible with existing conforming surrounding and probable future land uses:*

The property is zoned PUD-MU and is presently is vacant. The property is expected to develop as commercial/light industrial around the well and production areas. The well/battery area will need to be integrated into future development plans and further screened.

(3) *Whether the special use will cause an unreasonable demand on Town services.* The drilling and production operations do not typically require Town services:

(4) *Whether the special use will unreasonably and adversely affect traffic flow and parking in the surrounding area:* The I-25 East Frontage Road is a two-lane road with increasing traffic levels. After the drilling is completed the production traffic in and out of the area will remain at low levels. Future area access may be by way of a public street required for development.

(5) *Whether the public welfare requires approval of the special use:* Town policy encourages developers to centralize oil and gas well development and place in open space areas and well away from residential development.

Staff Recommendation: Based upon the above Staff recommends approval of the Use by Special Review based upon the written application and site plan materials as submitted, with conditions as follows:

1. Synergy Resources (“Operator”) agrees shall comply with Town and State regulations, including obtaining a building permit and payment of applicable use tax for permanent improvements.
2. The Operator has proposed using an existing access road from the I-25 East Frontage Road. Traffic levels associated with the operations are not anticipated to be a concern. CDOT is responsible for maintenance of the frontage road. The Operator shall ensure that the existing paved road surface is periodically cleaned of operation-related mud and debris, or as directed by CDOT and the Town.
3. The Operator shall shield, and/or direct all lighting sources away from residential, especially to the east.
4. Due to proximity to residential development, the Operator shall provide noise mitigation prior to drilling which shall include special mufflers, on-rig screening and noise barriers as approved by the Town.
5. Given the high degree of visibility of the proposed wells and production facility/tank battery area from public roads, the Operator shall provide for effective permanent visual screening of the facilities, subject to Town approval.
6. The Operator shall call for utility locates prior to subgrade work.

Planning Commission Action:

1. If the Commission desires to recommend approval:

“I move that the Commission recommend approval of the Use by Special Review for Oil and Gas Exploration on the Pratt Technology Park property as requested by Synergy Resources Corporation”

Or,

2. If the Commission desires to recommend approval with conditions:

“I move that the Commission recommend approval of the Use by Special Review for Oil and Gas Exploration on the Pratt Technology Park property as requested by Synergy Resources Corporation with the following condition(s):

- a. _____
- b. _____
- etc. “

Or,

3. If the Commission desires to recommend denial:

“I move that the Commission recommend denial of the Use by Special Review for Oil and Gas Exploration the Pratt Technology Park property as requested by Synergy Resources Corporation for the following reasons:

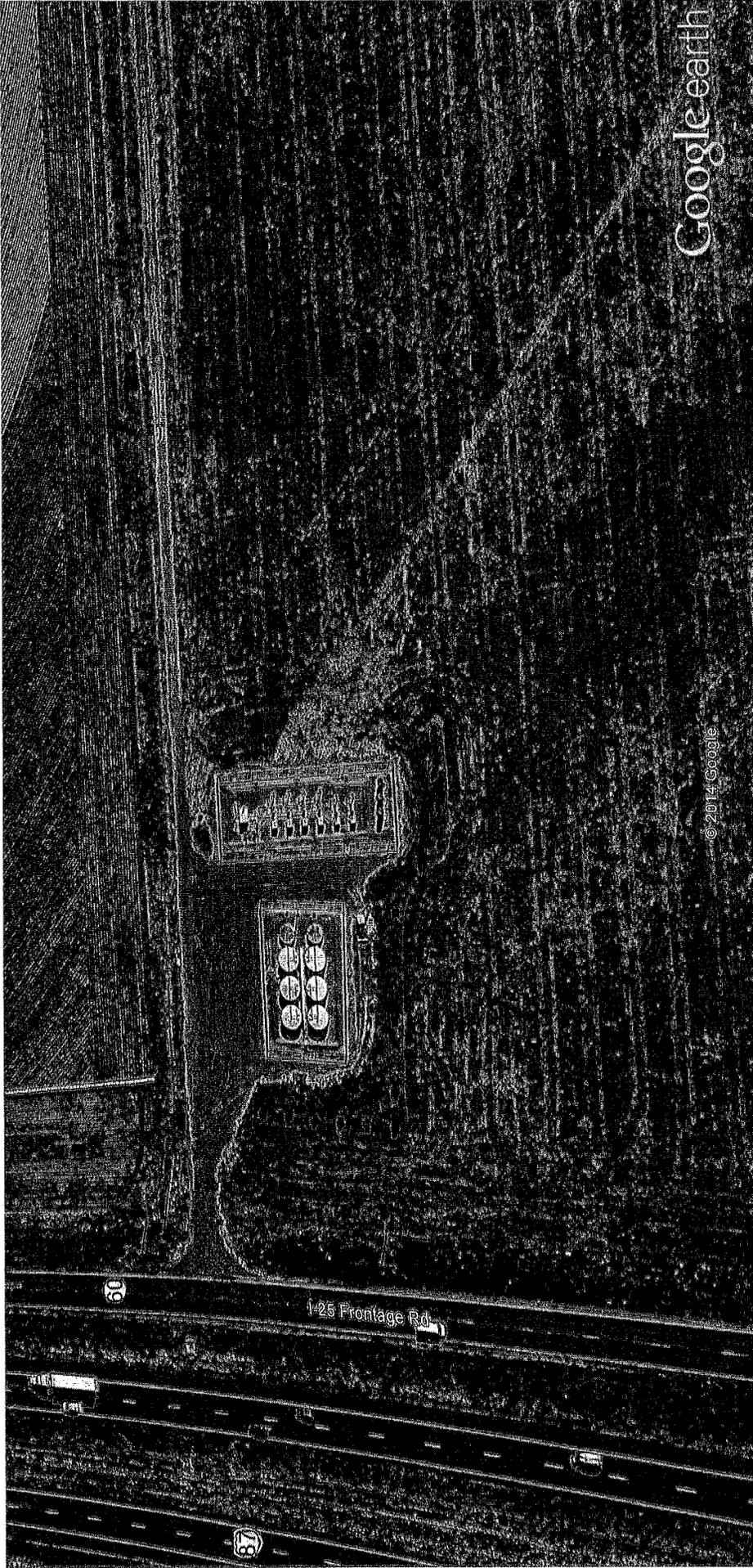
- a. _____



3000
900

feet
meters

Google earth



© 2014 Google



500

100

feet
meters

Google earth

APPLICATION

TOWN OF

Johnstown

450 S. Parish Ave. Johnstown, CO 80534
Ph: 970-587-4664 Fax: 970-587-0141

COMMUNITY DEVELOPMENT APPLICATION

Date:

Project Name: Synergy Resources Vista Wells – Oil and Gas Production Facility

Application is for: Annexation Zoning Subdivision Other (please specify): Use by Special Review

Landowner: Vista AG LLC

Address: 2710 County Road 39, Yuma, CO 80759

Telephone:

Authorized Representative: Vince Harris with Baseline Engineering Corporation

Address: 1950 Ford Street, Golden, CO 80401

Telephone: (303)-202-5010 x 217; Fax Number: (303)-940-9959; E-Mail: vince@baselinecorp.com

Landowner Authorization:

The undersigned affirms ownership of the property pertaining to this application, and hereby applies to the Town of Johnstown, Colorado for the above indicated development review process, and authorizes the individual or company stated as "authorized representative" to represent me/us in all aspects of said process.

George L Seward
Signature of Landowner

Signature of Landowner

STATE OF COLORADO)
)ss
COUNTY OF)

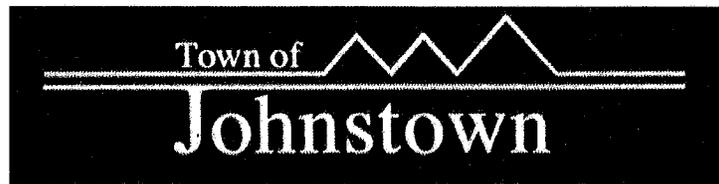
The foregoing application was subscribed and sworn to before me this 28 day of October, A.D., 2014, by George L Seward

Witness my hand and official seal.

My commission expires: 6/12/2016

Brianne N Visconti
Notary Public





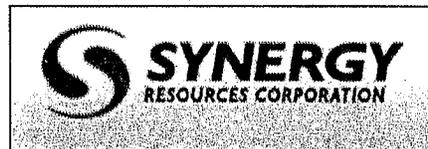
Use by Special Review Permit Application
Proposed Drilling of 10 Oil & Gas Wells

SRC VISTA 11-2NHZ
SRC VISTA 11-2CHZ
SRC VISTA 12-2NHZ
SRC VISTA 12-2CHZ
SRC VISTA A-2NHZ

SRC VISTA A-2CHZ
SRC VISTA 21-2NHZ
SRC VISTA 21-2CHZ
SRC VISTA M-2NHZ
SRC VISTA M-2CHZ

Located in Section 2
Township 4 North, Range 68 West, 6th P.M.
Town of Johnstown, Weld County

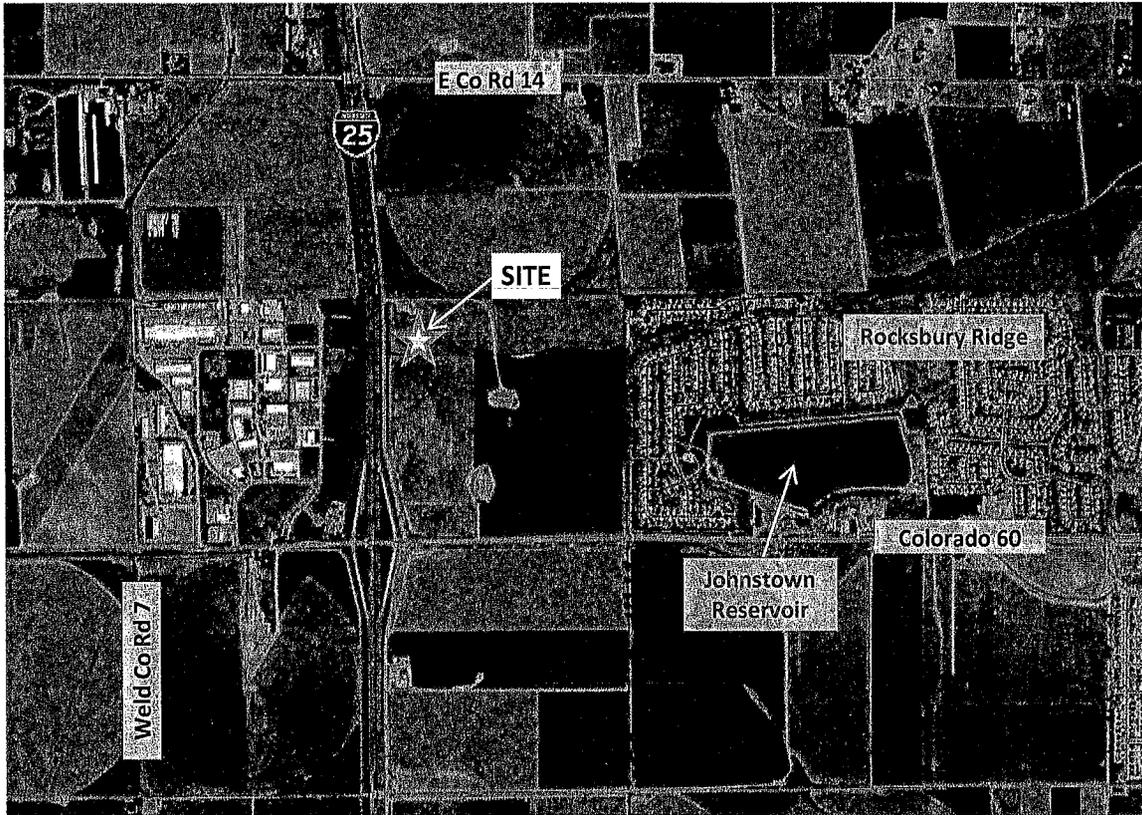
Applicant:



Synergy Resources Corporation
20203 Highway 60
Platteville, CO 80651

Initial Submittal: October 28, 2014

VICINITY MAP



(A detailed Vicinity Map prepared on a USGS 7.5 minute series base is provided with the attached site plan. The site plan map contains all information identified in Sec. 17-199-(1))

Part of the SW $\frac{1}{4}$ of the Section 2,
Township 4 North, Range 68 West of the 6th P.M.
Town of Johnstown, County of Weld, Colorado

Parcels 106102000027 & 106102000026
(Weld County Assessor)

SECTION 1: OVERVIEW OF USE BY SPECIAL REVIEW REQUIREMENTS

Town of Johnstown Municipal Code Article XI: Sec. 17-181.

Description of Intended Use

This Use by Special Review Permit (USR) application for oil and gas wells is referred to as the SRC Vista Wells application and is from Synergy Resources Corporation. The application, if approved, will permit the drilling of ten horizontal wells known as: SRC Vista 11-2NHZ, SRC Vista 11-2CHZ, SRC Vista 12-2NHZ, SRC Vista 12-2CHZ, SRC Vista A-2NHZ, SRC Vista A-2CHZ, SRC Vista 21-2NHZ, SRC Vista 21-2CHZ, SRC Vista M-2NHZ, SRC Vista M-2CHZ (the "Vista Wells"). The proposed wells will produce oil condensate and gas from underlying formations known to have potential for such substances. This application includes a full description of the drilling, completion, production and maintenance processes related to the proposed horizontal wells.

Familiarity with Town and COGCC Regulations

Synergy Resources Corporation is familiar with the Colorado Oil and Gas Conservation Commission (COGCC) rules and regulations as well as the Town of Johnstown's regulations as they relate to Oil and Gas exploration and development. Synergy Resources is aware of the drilling, operation maintenance, and abandonment procedures established by the COGCC and the Town of Johnstown.

According to Section 17-199 of the Town of Johnstown Municipal Code an application for a USR Permit for oil and gas drilling and production shall include the following:

(1) Vicinity Map

See previous page. A more detailed vicinity map is available on the attached site plan.

(2) Site Map

A detailed site plan is included in the attached Appendix.

(3) Narrative Elements

a. Operator and Surface Owner Information

Operator

Synergy Resources Corporation
20203 Hwy 60
Platteville, CO 80651

Surface Owners

Vista AG LLC
2710 County Road 39
Yuma, CO 80759

b. An Operating Plan

Please see page 7 for a detailed Operating Plan.

c. A listing of all permits or approvals obtained or yet to be obtained from local, state or federal agencies other than OGCC

Johnstown Fire Protection District:

The Site Plan and USR Permit application will be referred to and reviewed by the Johnstown Fire District.

Weld County:

A Permit to move the drilling rig on Weld County and Town of Johnstown roads will be obtained by the drilling contractor prior to moving the rig onto the location.

COGCC:

The proper permits from the COGCC for the proposed wells are approved and can be found in the Appendix.

d. Emergency Response Plan

Please see page 14 for more information.

e. Plans designed to minimize negative effects... to include noise levels, air, water and land quality impacts, vibration and odor levels, visual impacts, wildlife impact, waste disposal and public safety.

Please see the Environmental Safety Plan on page 11.

Property Owners within a ½ Mile Radius

Section 17-196(5) of the Johnstown Municipal Code requires notification to all surface land owners within ½ mile of the wellhead and tank battery site location and adjacent surface land owners at least 15 days prior to the Planning Commission meeting. Approximately 397 unique property owners are identified within a ½ mile radius. Please find the complete mailing labels version of these names in the Appendix.

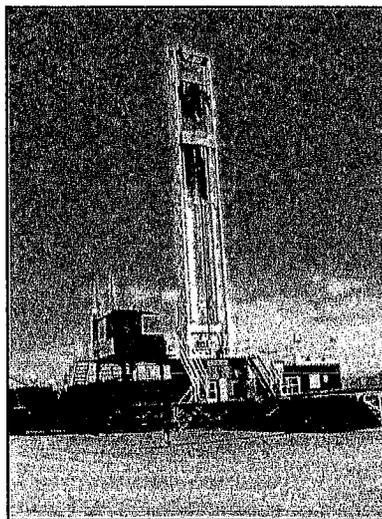
SECTION 2: DESCRIPTION OF SITE

Site

The production equipment for the proposed Vista Wells will replace an existing oil and gas production facility located on the property (SRC Pratt Wells, approved by Town of Johnstown Resolution 2013-04). The existing equipment will be removed and replaced with new equipment to serve the horizontal wells. The surface land upon which the proposed well pad will be located is owned by Vista AG LLC. Access to the site will be off of the East I-25 Frontage Road. An existing access point, located approximately 0.49 miles to the north of the intersection of Highway 60 and the East I-25 Frontage Road will be utilized for the proposed pad. Both the existing access road as well as the existing production equipment will be enhanced to accommodate the addition of 10 new horizontal wells. The operations and USR permit area is approximately 0.97 acres.

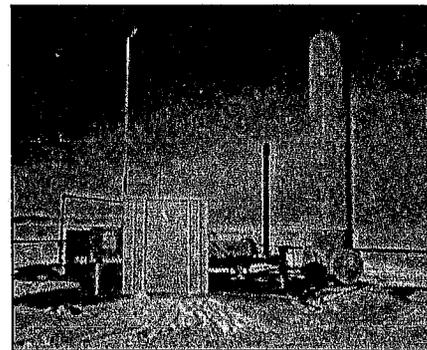
Equipment to Be Used for Drilling

Synergy Resources has access to several different drilling rigs that are 150 to 120 feet tall which can be used to drill the wells. Depending on the scheduling and availability of rigs, one of the rigs will be scheduled by Synergy Resources for this site. Earthwork equipment will be used, in advance of the drilling rig being placed on the property, to prepare the site for commencement of drilling. In addition, typical trucks and earth moving equipment will be onsite to create the new access road to the drilling pad and tank battery area. All drilling operations for these ten horizontal wells will be in one location using the same drill rig. The site's existing tank battery area will be augmented but the typical layout of tanks and separators common to the oil and gas industry will be maintained. The separators and ECD burners are proposed to be located approximately 100 feet east of the tank battery. The separators receive oil, gas, and water materials and separate them and divert them to the appropriate tank or line. Compressors may be located onsite to facilitate the production of gas from the well to the underground pipeline. These will be electrically driven to mitigate emissions and noise. Following are pictures of a typical looking wellhead, VOC burner, tank, and separator, etc.

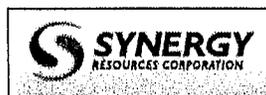


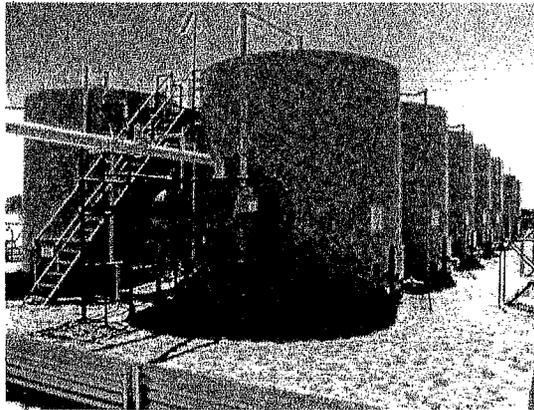
Typical Drilling Rig

*Synergy Vista Wells USR
Johnstown, Colorado
Synergy Resources Corporation.*

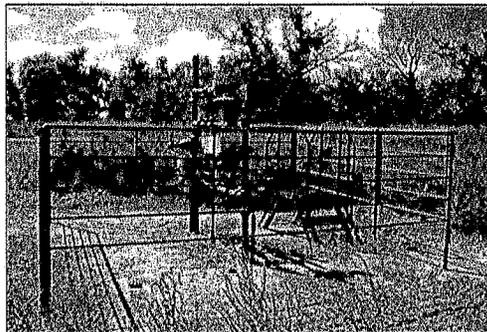


Typical VOC burner used in
production facility

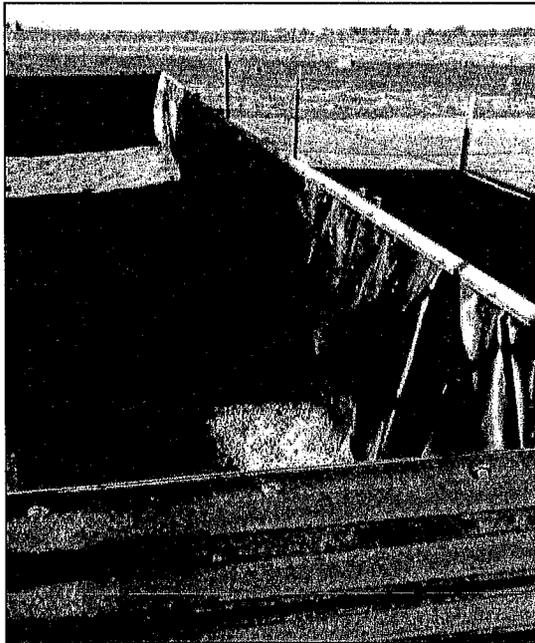




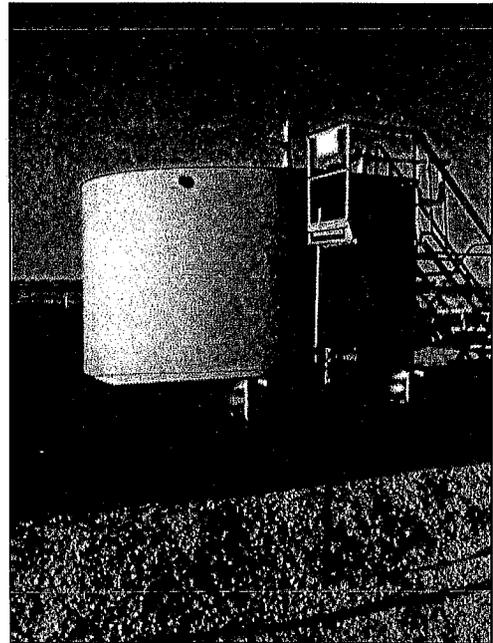
Typical
Tanks



Typical well head



Typical Containment Berm and Liner
(inside)



Typical Containment Berm and
Liner (outside)

SECTION 3: OPERATING PLAN

All phases of operations including drilling, completion, production, abandonment and reclamation are designed to adhere to the Rules and Regulations of the Colorado Oil and Gas Conservation Commission ("COGCC"), especially COGCC 300 Series (Drilling); 600 Series (Safety); 800 Series (Aesthetics & Noise Control); 900 Series (Environmental); 1000 Series (Reclamation).

Preparation & Drilling Phase

The drilling phase consists of surveying, permitting, building location and actual drilling. There is a Drilling Prognosis for pertinent information including approximate depth of formation tops, mud program, logging program, casing program and company contacts specific to these wells.

The initial activity at the proposed site involves surveying the well locations. The proposed wells are horizontal wells. Survey plats were prepared along with the necessary permits and submitted to the COGCC and local regulatory agencies for approval.

Synergy shall be responsible for building the temporary level dry drill pad to accommodate drilling operations. After required approvals are received, dirt work equipment begins preparing the drilling location. Private road access to the drilling site and the production equipment pad are the first part of the preparation to the site. Private access is already available on site, however any modifications made to the access road will follow Town and State code requirements. This access road is required to comply with Fire Department and Town Engineering standards for heavy equipment and emergency response vehicles as well as preventing dust and mud issues. Site preparation also includes leveling the rig site. Site preparation for the Vista Wells will take approximately seven (7) days including the installation of cellars and conductors.

The rig is moved in and rigged up and 24-hour drilling operations are initiated. Under normal conditions, the ten wells should require a total of one hundred (100) to two hundred (200) days to drill.

When drilling has reached approximately 600 feet (200 feet below the base of the Fox Hills) or the depth required by the COGCC, 9 5/8" casing will be run and cemented from this depth to surface. This depth is determined from subsurface ground water maps prepared by the State Engineer in order to protect all fresh water aquifers and is approved by the COGCC. Once cement has sufficiently cured (eight to twelve hours), drilling operations will resume.

To allow the wellbore path to turn horizontally, a "curve" section is built where the angle of the drill bit increases as the wellbore approaches the target interval. When the curve is built and lined up with the target interval (hydrocarbon bearing formation or zone), the wellbore is cased with 7" casing and cemented in order to protect wellbore integrity. The casing is designed with certain specifications to provide a means of completing the well and producing hydrocarbons to the surface. The cementing operation is designed for cement volume, curing times, and

compressive strength. Cement is placed in the annular area between the casing and hole to provide containment and isolation of potentially productive formations.

Drilling then continues out of the bottom of the 7" casing with a smaller bit and continues horizontally for 4000 to 6000 feet, depending on the permitted length of the horizontal lateral. When the planned total depth is reached, the drilling crew runs 4.5" casing to the total depth point. This casing is then cemented in the well from total depth back to approximately 1000 feet above the 7" casing point. After the wells have been drilled and cased to total depth, the drilling rig is moved off location, and the drilling phase is complete.

Completion Phase

The completion phase is initiated after sufficient curing time of the cement (minimum of three (3) to four (4) days). The zone(s) to be completed in the wells will be the Codell and Niobrara formations depending upon the evaluation and testing results of each zone in each individual well. The first step is to run a cement bond log to verify cement placement and quality. This log is submitted to the COGCC for review. The casing is pressure tested to assure integrity up to the maximum potential pressure during the completion and production phases. The interval of potential hydrocarbon production is then perforated. Perforating the well is accomplished by lowering the perforating device by wireline into the well. At a specified interval jet shots are discharged which pierce the steel casing and cement and penetrate the formation. The logging and perforating operation takes approximately one (1) day for each well. The next step in the completion phase is hydraulic stimulation. This is a means of hydraulically cracking the formation and placing propping agents (usually sand) in the cracks to create a channel of high flow capacity between the formation and the wellbore. The size of the stimulation job is determined by the quality of the production interval. In preparation, one (1) to two (2) days prior to the operation, approximately ten (10) horizontal 500-barrel tanks are set on location and filled with 2%KCL water. The frac operation requires a number of truck mounted pumps and other miscellaneous portable equipment. This operation requires one (1) day rigging up, pumping and rigging down for each well. Temporary water storage tanks are removed from location following the completion of hydraulic stimulation.

Immediately following the operation, the well is flowed back for seven (7) to fourteen (14) days. In preparation for the flow back, two (2) days prior to the operations, two (2) empty 500-barrel tanks are temporarily moved on location. During this period of time relatively large volumes of water and hydrocarbons flow and/or are swabbed (with a service unit) from the well into the 500-barrel empty tanks. These fluids are either sold or disposed of offsite at a COGCC approved facility. This operation will require additional truck traffic to transport these fluids off location. Tubing is run inside the casing to improve the production efficiency as soon as the well performance indicates it is necessary (several days to several months after the hydraulic stimulation). This normally requires a service unit, water truck and a flowback tank. The operation of running tubing usually takes from one (1) to three (3) days per well.

Production Phase

New production facilities will be constructed in accordance with COGCC Rules and Regulations as illustrated on the Site Plan. It will be constructed in accordance with COGCC Rules and Regulations as illustrated on the Site Plan. The facility will consist of 12 new welded steel oil storage tanks and four water tanks (aka. as the "tank battery"). Approximately 100 feet to the east of the tank battery will be 10 separators and four flare stacks/VOC Burners.

A flowline buried approximately four (4) feet deep will be routed from the wellheads to the separators in compliance with COGCC regulations and the International Mechanical Code as amended by and adopted in the Johnstown Municipal Code. The flowline from the well is constructed with 2" inside diameter (I.D.) A new gas sales line will be installed from the meter skid to an existing pipeline. Per COGCC regulations and specifications, berms with containment liners are constructed around the tanks and separators. The wellhead, the tank battery and separators will be painted the typical beige/tan color to blend into the landscape. Montage Plus (or similar) fencing six (6) feet in height will be installed around all of the tank battery, separator equipment, and well heads.

Once construction of the flowline is completed, the pumper then begins daily monitoring of the well. Daily reports consist of tank measurements, gas sales estimates, and pressure readings. Production information is filed monthly with the COGCC. When the oil in the production tank reaches a certain level, it is sold and trucked away by an oil purchaser. Gas will be transported through an existing pipeline. The gas sales meter will be periodically maintained by the gas purchaser or Synergy personnel. Water will be produced into a tank and hauled to a COGCC approved facility; thus, no produced fluids will be disposed of onsite. The production phase of the well will continue until it is no longer economical to produce. Based upon current market conditions and existing technology, the anticipated average life of a well in the area is between 25 and 30 years.

All operations related to the drilling and completion of the wells should conclude in less than 90 days from commencement of each well.

An appropriate sign(s) will be installed indicating that Synergy Resources Corporation is the operator of the wells and warn of safety hazards.

Water Resources for Drilling Activities

All water used as a source is "fresh" water. The optimum water source during drilling operations will be determined by Synergy prior to drilling the wells. The water used during completion, re-completion or production operations will be obtained by Synergy. Water supplies will be purchased from individuals in the area owning the appropriate water rights if needed. Transportation of the fresh water will be completed by use of a pipeline running from the source to the wells location, if possible. In the absence of an acceptable source of water in the area near the wells, water service will be contracted from a water service company experienced in providing such service to oil and gas companies. Any trucking of water will

follow a route agreed upon with this plan and the surface owner and through the use of Town and County roads.

Plugging and Abandonment Phase

Plugging and abandonment is the cementing of a well, the removal of its associated production facilities, the removal or abandonment in-place of its flowline, and the remediation and reclamation of the well site.

If a well is determined to be nonproductive after obtaining open-hole logs during the drilling phase, it will be plugged. This normally includes several cement plugs in the open hole section and a cement plug at the surface. Surface casing would be cut off below ground level at a depth approved by COGCC and a steel plate welded on the top of the casing. The proposed operation is approved by the COGCC prior to execution.

If a completed well's production rates have declined to a level where it is no longer profitable to operate the well, the well will be plugged and abandoned. A proposed procedure will be submitted to the COGCC for approval. This procedure typically includes the setting of a cast iron bridge plug above the producing interval. This is covered with two sacks of cement. Several other cement plugs may be set at designated intervals up the hole. A portion of the production casing may be cut off and pulled from the well. The casing is cut off below ground level at a depth approved by COGCC and a steel plate is welded on the top of the casing. Once plugging of the wellbore is complete, the final site reclamation will be done.



SECTION 4: ENVIRONMENTAL AND SAFETY PLAN

Noise Control

Any operations involving the use of a drilling rig, workover rig, or hydraulic stimulation and any equipment used in the drilling, completion, or production of a well are subject to and will comply with the noise regulations of the COGCC Rules and Regulations, Rule 802, and state law and regulations concerning noise abatement (Title 25, Article 12, C.R.S.). Under COGCC Rule 802.b, oil and gas activities are subject to maximum permissible noise levels based on the type of land use of the surrounding area. As a standard, Synergy will utilize a temporary sound wall during the drilling and completions phases of the production pad. The exact physical location of the wall will be determined once a sound survey has been completed, if applicable.

Air and Water Quality

All drilling, well completion and production activities will be in compliance with the EPA's Clean Air Act and the Colorado Air Quality Control Program, Title 25, Article 7, C.R.S. This production location has been evaluated by Synergy representatives with regard to the requirements set forth in Article 7. This team has determined that emissions are below necessary limits for a permit due to the innovative design of this facility.

The Denver Julesburg Basin, or D-J Basin, has been one of Colorado's most prolific petroleum provinces. The D-J Basin lies in the north part of Colorado along the Front Range and extends north from Monument, Colorado approximately to Scottsbluff, Nebraska. The western boundary is defined by the foothills, with the eastern boundary extending to the Kansas-Colorado line. The majority of the production is confined to a fairway extending northeast from Denver, to Kimball, Nebraska.

The Fox Hills Sands of the Late Cretaceous age are important fresh water aquifers in the western D-J Basin of Colorado. In addition, there are discontinuous sands of secondary importance immediately below the Fox Hills that is referred to as the transition zone sands. These units as a group occur from the surface to a depth of approximately 500 feet in the north part of the Basin and from the surface to a depth of approximately 1000 feet in the south portion of the Basin.

In order to ensure the protection of our fresh water resources, Synergy will set all 9-5/8" steel surface casing to a depth of at least 50 feet beneath the base of the Fox Hills Sands as required by Order A-13 of the Colorado Oil and Gas Commission with cementing from bottom to surface. Surface casing setting depth is determined from subsurface ground water maps prepared by the State Engineer and supplemented by the latest data available from offsetting wells. The Colorado Oil and Gas Commission (COGCC) review all drilling permits for adequate surface casing setting depths and subsequent cementing programs.

Odor

All requirements applicable in the COGCC regulations related to Odor will be adhered to by Synergy Resources Corporation. No noxious, prolonged or unusually high amounts of odor are expected from the proposed drilling of the well.

Visual Impacts

All oil and gas operations facilities or structures such as separators shall be painted a color to match the existing landscape. Synergy will not utilize intense, bright, or fluorescent colors.

Wildlife

All requirements set forth on the COGCC regulations related to wildlife will be adhered to by Synergy. No impact to wildlife is expected at any of the wellhead locations.

Weed Control

All locations, including wells and the surface production facility, will be kept free of weeds including noxious weeds; rubbish, and other waste material. During drilling, production, and reclamation operations, all disturbed areas shall be kept reasonably free of noxious weeds and undesirable species as practicable. When a well is completed for production, all disturbed areas no longer needed will be restored and re-vegetated as soon as practicable. Synergy will drag the lease roads and the production site as needed with a "drag" designed to remove weeds. Weed that cannot be controlled with this method will be sprayed as needed with a systemic herbicide. Any additional weed control required to maintain the site free of weeds will be implemented if the standard plan is not sufficient.

Synergy Resources Corporation annually contracts with a registered weed control service to prevent the reoccurrence of noxious or excessive weed growth (COGCC Rule 1003f).

Waste Disposal/Sanitation

A trash bin will be located on site to accumulate waste by the personnel drilling the wells.

Portable sanitary facilities, which comply with Section 602(9) of the Colorado Oil and Gas Commission regulations, will be provided and maintained on the location of all wells to be drilled under this application during the drilling and completion phases of the operation. Because no personnel are on the location for an extended period of time, no Town services or sanitary services of any kind will be required or provided after the well begins to produce. Synergy personnel visit the site each weekday, and will be responsible for picking up and disposing of any debris.

All waste associated with the drilling operations are provided in the attached Waste Management Plan.

Well Site Restoration

Well site restoration begins with plugging and abandonment. Plugging and abandonment is the cementing of a well, the removal of its associated production facilities, the removal or

abandonment in-place of its flowline, and the remediation and reclamation of the entire well site.

All tanks, equipment, lines and extra material used to enhance the access road will be removed from the entire well site. Once all the equipment has been removed all earth that may have been sterilized will be removed from the site and replaced with the appropriate or common type of topsoil for this site and seeded with the natural plant and grasses for the area, or returned to agricultural use if appropriate. All site reclamation will be in conformance with the Town of Johnstown regulations as well as the COGCC regulations

SECTION 5: EMERGENCY RESPONSE AND FIRE PROTECTION PLAN

FIRE AND EMERGENCY RESPONSE PLAN AND NOTIFICATION LIST FOR

SRC Vista Wells

Synergy Resources Corporation emergency operations are designed to comply with the following sections of the 2006 International Fire Code, Drilling Operation:

Section 3406.3 Well Drilling and Operating	Section 3406.3.2 Waste Control
Section 3406.3.1 Location	Section 3406.3.3 Sumps
Section 3406.3.1.1 Storage Tanks and Sources of Ignition	Section 3406.3.4 Prevention of blowouts
Section 3406.3.1.2 Streets and railways	Section 3406.3.6 Soundproofing
Section 3406.3.1.3 Buildings	Section 3406.3.7 Signs
	Section 3406.3.8 Field loading racks

All access roads leading to and those in the drilling/storage area will be designed and maintained to support fire apparatus. A turnaround will be constructed as necessary to accommodate fire apparatus. In addition to the above-referenced rules and regulations, Synergy is also subject to COGCC Rule 6064 pertaining to Fire Prevention and Protection. Synergy has support personnel in the field or on call at all times to provide technical assistance in fire prevention and elimination.

1. General Information: The purpose of the Emergency Response Plan is to provide procedures to cover emergency conditions which may arise during the development of oil and gas resources as well as issues that may arise after completion of the well. The procedures contain the policies applicable to facility emergencies. The following information can be vital during emergencies. It may be used by outside agencies as well as company employees and contract labor to help secure a speedy recovery from an emergency situation:

Name and Address:

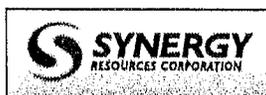
Synergy Resources Corporation
20203 Highway 60
Platteville, Colorado 80651
(970) 737-1073

Johnstown Fire Protection District
100 Telep Avenue
Johnstown, CO 80234
(970) 587-4477

Type of Facility:

Oil and Gas Wells

*Synergy Vista Wells USR
Johnstown, Colorado
Synergy Resources Corporation.*



Location and Access:

The proposed site is located on land that is part of the northwest quarter of Section 2, Township 4 North, Range 67 West of the 6th P.M. Town of Johnstown, County of Weld, Colorado. Access to the location is as follows: All of the proposed wells will be accessed off of the East I-25 Frontage Road via an existing access located approximately 0.5 miles north of the intersection of said frontage road and Highway 60.

Signs will be posted in conformance with the regulations of the Town of Johnstown and the COGCC at the two access point along the East Frontage Road.

The access road leading up to the tank battery will be a minimum of 20 feet in width and constructed of an aggregate base course all-weather surface a minimum of six (6) inches thick which meets or exceeds the requirements for Class 6 Aggregate Base Course as specified by CDOT. If improvements or modifications are required on the existing access road, they will be administered in conformance with the Fire District requirements to allow for safe access of tanker trucks and any emergency equipment. The access road is graded to provide simple drainage from the roadway.

Equipment Inspections:

All surface equipment is visually inspected on a regular basis for leakage, malfunction of seals etc. Inspections are made by Synergy personnel and reported to the Platteville office.

Drainage:

Drainage from the bermed area is controlled by Synergy personnel. Any fluids that may result inside the bermed areas will be moved by tank truck to a permitted disposal facility for proper disposal.

Spill Containment:

Facility berms (approximately 1 foot in height) are constructed to enclose an area with sufficient volume to contain 150% of the entire contents of the largest tank in the enclosure.

Security:

All proper warning signs and equipment guards will be installed.

2. Training: Synergy personnel are properly instructed in the operation and maintenance of equipment to prevent discharges of oil condensate and applicable pollution control laws, rules, and regulations.

3. Emergency Contact List: The following is a list of Synergy personnel and emergency organizations that may be contacted in the event an emergency occurs at the wellheads.

a. Synergy Resources.

All facility emergencies are reported immediately to the appropriate person by the Synergy Resources Corporation dispatcher or answering service both of which can be reached 24 hours a day at (970) 737-1144 All facility emergencies shall be reported immediately to the appropriate Supervisor by the Supervisor On-Call. Further contact information will be provided upon permit approval.

b. Town and County Agencies:

Type of Emergency

Johnstown Fire Protection District
911 or (970) 587-4477

Contact as emergencies dictate

Johnstown Police Department
911 or (970) 587-5555
Fax: (970) 587-5556

Fires & spills not contained within the facility or other emergencies.

Weld County Sheriff's Department
911 or (970) 356-4000

Fires and spills not contained within the facility or other emergencies.

All Emergencies Call 911

c. State Agencies:

Colorado Oil and Gas Conservation Commission
(303) 894-2100

As needed

Colorado Dept. of Public Health and Environment
(303) 692-2000

As needed

d. Federal Agencies:

Environmental Protection Agency

Inland spills into water when U.S.C.G cannot be reached

Region VIII
Emergency Response Number:
(214) 749-3840 (24 hours)

Signs will be posted in conformance with the COGCC General Rule 210 (b) showing some or all of the names and numbers above.

4. Emergency Response Procedures:

The District Production Manager has responsibility for implementing the Emergency Response Plan. The implementation of the plan will depend on the type of emergency.

The Emergency Response Plan for a wellhead or tank battery emergency shall be as follows:

- a. Immediately after a facility emergency has been reported to the District Production Manager, he will investigate the location to determine the extent of the emergency and any potential hazard to the public.
- b. If necessary, rescue injured and render first aid.
- c. Evacuate the area of all non-company personnel.
- d. Follow Synergy Spill/Emergency Reporting Guidelines.
- e. Close all load and fill lines on storage tanks.
- f. Place all electrical breakers in the off position.
- g. Obtain whatever assistance is needed from local Police, Sheriff Department and/or Fire Department.
- h. The District Production Manager will notify the Synergy office personnel of any emergency which might result in news media coverage.
- i. Required notifications and reports to City, State and Federal agencies shall be handled as applicable by Synergy personnel.

5. Contingency Procedures / (SPCC) Plans: A Spill Prevention Control and Countermeasure (SPCC) Plan is maintained at the Synergy Platteville office. This plan should be referred to if a major product spill occurs.

6. Release of Information: Release of information is the responsibility of the Synergy Platteville office.

Report Prepared by:

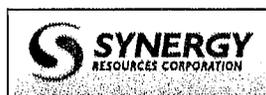


Golden Office
1950 Ford Street
Golden, CO 80401

303-202-5010 or 303-940-9966

www.baselinecorp.com

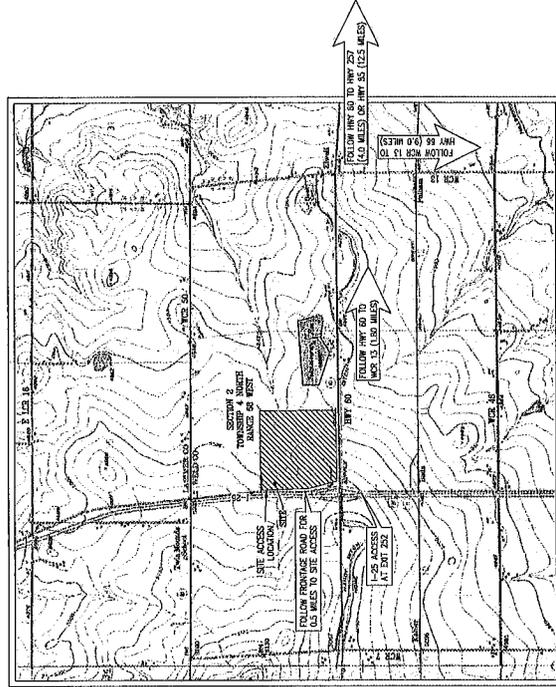
*Synergy Vista Wells USR
Johnstown, Colorado
Synergy Resources Corporation.*



SYNERGY RESOURCES VISTA WELLS SUP

VISTA WELLS 11-2NHZ, 11-2CHZ, 12-2NHZ, 12-2CHZ, A-2NHZ, A-2CHZ, M-2NHZ, M-2CHZ

SPECIAL USE PERMIT FOR AN OIL AND GAS PRODUCTION FACILITY
 LOCATED IN SECTION 2, TOWNSHIP 4 NORTH, RANGE 68 WEST, 61E P.M.
 TOWN OF JOHNSTOWN, COUNTY OF WELD, STATE OF COLORADO
 SHEET 1 OF 5



VICINITY MAP / TRANSPORTATION PLAN

CONTACTS

- APPLICANT
 SYNERGY RESOURCES CORPORATION
 2000 HIGHWAY 50
 P.O. BOX 1000
 JOHNSTOWN, CO 80534
 (970) 727-1073
- PROPERTY OWNERS
 VISTA AS LLC
 2704 COUNTY ROAD 36
 WYOLA, CO 80789
 (970) 567-4684
- TOWN OF JOHNSTOWN
 PLANNING AND ZONING
 JOHNSTOWN, CO 80534
 (970) 567-4684
- WELD COUNTY
 SHERIFF'S DEPARTMENT
 JOHNSTOWN, CO 80534
 (970) 336-4000 OR 911
- JOHNSTOWN FIRE
 PROTECTION DISTRICT
 JOHNSTOWN, CO 80534
 (970) 567-4477 OR 911
- JOHNSTOWN POLICE DEPT.
 JOHNSTOWN, CO 80534
 (970) 567-5555 OR 911
- COLORADO OIL & GAS
 CONSERVATION COMMISSION
 DENVER, CO 80202
 (303) 864-3100
- ENVIRONMENTAL PROTECTION
 AGENCY REGION 8
 DENVER, CO 80202
 (303) 263-7788
- VACUUM TRUCK SERVICES
 DENVER, CO 80202
 (970) 336-4877
- BUCKROE SERVICE
 JOHNSTOWN, CO 80534
 (970) 727-1073
- SPILL CLEANUP SERVICES
 JOHNSTOWN, CO 80534
 (970) 727-1073

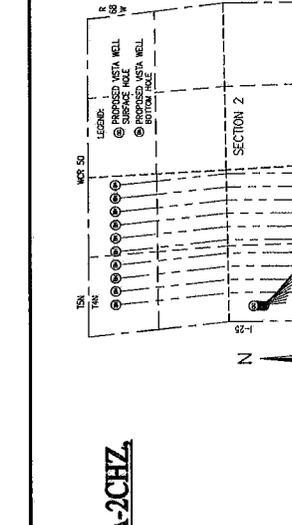
Engineering, Planning, Surveying
 1700 NORTH STREET, SUITE 200 • COLORED SPRINGS, CO 81008
 PHONE: (303) 438-0000 • FAX: (303) 438-0001 • WWW.BASELINE.COM

DESIGNED BY	JW
CHECKED BY	JW
DATE	
PREPARED BY	JW
REVISION DESCRIPTION	

SYNERGY RESOURCES CORP.
 VISTA WELLS MASTER SITE PLAN - SUP
 SECTION 2, TOWNSHIP 4N, RANGE 68W, 61E P.M.
 WELD COUNTY
 COVER / TRANSPORTATION PLAN

DATE	10/24/2014
DRAWN BY	JW
CHECKED BY	JW
DATE	
SYNERGY RESOURCES CORPORATION	

- TRANSPORTATION NOTES:**
- INDEXES SHOW DEPICT DRAINAGE PHASE ROUTES FOR ALL WELLS.
 - INDEXES TO BE FOLLOWED AS SHOWN AFTER DRILLING FOR PRODUCTION PHASE TRAFFIC.
- PROPERTY DESCRIPTION:**
- THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 4 NORTH, RANGE 68 WEST OF THE 61E P.M., WELD COUNTY, COLORADO, SUBJECT TO THE FOLLOWING PARAGRAPHS:
- THAT PORTION OF SECTION 2, TOWNSHIP 4 NORTH, RANGE 68 WEST OF THE 61E P.M., WELD COUNTY, COLORADO, AS SHOWN ON BOOK 1427 AT PAGE 285.
 - THAT PORTION OF SECTION 2, TOWNSHIP 4 NORTH, RANGE 68 WEST OF THE 61E P.M., WELD COUNTY, COLORADO, AS SHOWN ON BOOK 1427 AT PAGE 285.
 - THAT PORTION OF SECTION 2, TOWNSHIP 4 NORTH, RANGE 68 WEST OF THE 61E P.M., WELD COUNTY, COLORADO, AS SHOWN ON BOOK 1427 AT PAGE 285.
 - THAT PORTION OF SECTION 2, TOWNSHIP 4 NORTH, RANGE 68 WEST OF THE 61E P.M., WELD COUNTY, COLORADO, AS SHOWN ON BOOK 1427 AT PAGE 285.



Know what's below.
 Call before you dig.

SHEET INDEX

- C1 - COVER / TRANSPORTATION PLAN
- C2 - OVERALL SITE PLAN
- C3 - WELLS HEAD SITE LOCATION AND NOISE MITIGATION DETAIL
- C4 - PRODUCTION FACILITY LOCATION AND ACCESS DETAIL
- C5 - FACILITY

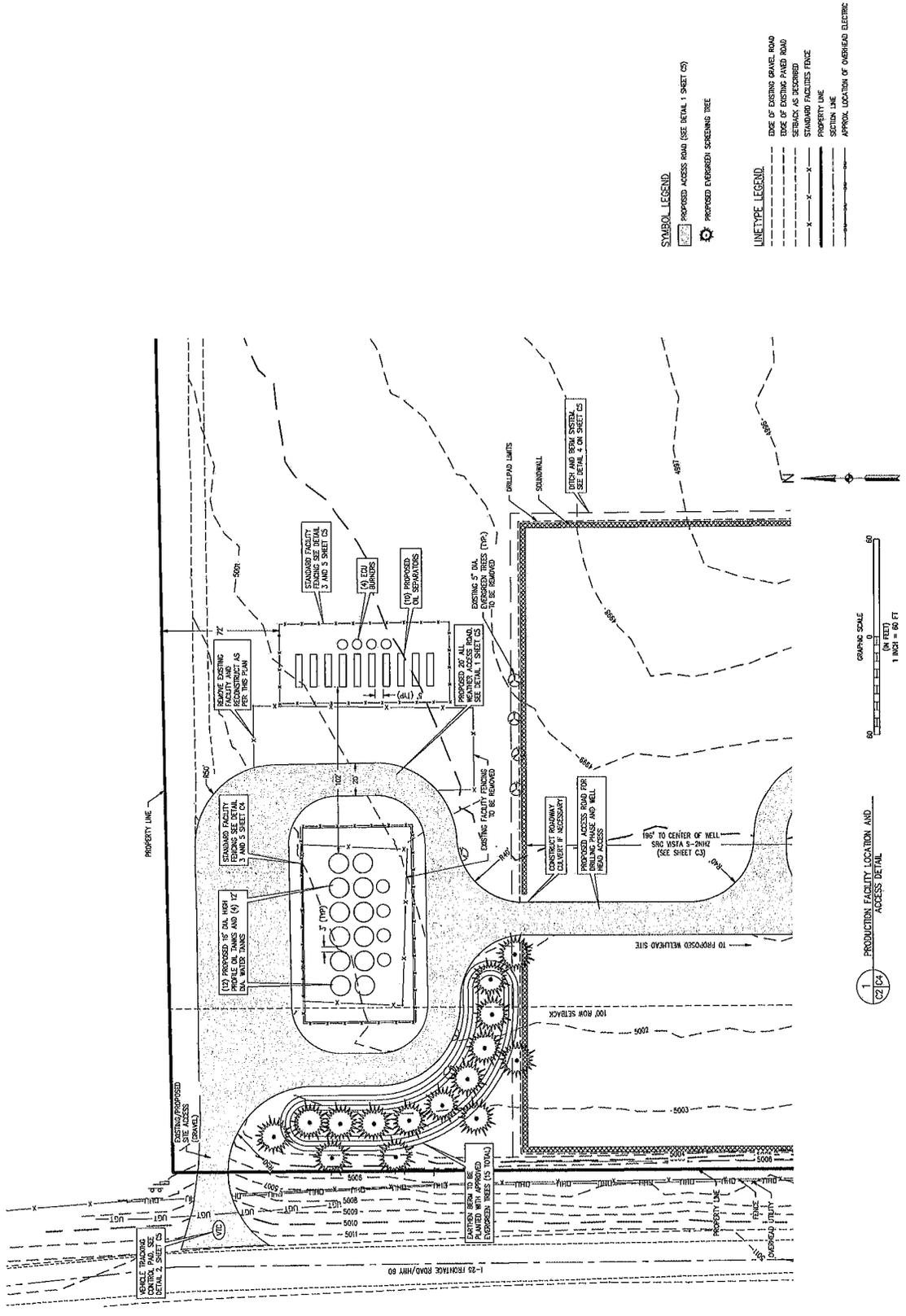
SYNERGY RESOURCES VISTA WELLS SUP

SPECIAL USE PERMIT
SHEET 4 OF 5

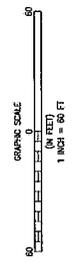


DESIGNED BY	JM
CHECKED BY	JM
DATE	
REVISION DESCRIPTION	
PREPARED BY	DATE
SYNERGY RESOURCES CORP.	

SYNERGY RESOURCES CORP.
VISTA WELLS MASTER SITE PLAN - SUP
SECTION 2, TOWNSHIP 4N, RANGE 68W, 6th PM
WELD COUNTY
TOWN OF JOHNSTOWN
12/27/2014
11:17 AM
PROJECT NO. 12022
DATE PLOTTED: JULY 2015
DRAWN BY: JMW
CHECKED BY: JMW
SCALE: 1" = 60' 3"



- SYMBOL LEGEND**
- PROPOSED ACCESS ROAD (SEE DETAIL 1 SHEET C5)
 - PROPOSED EXPOSED SCREENING TREE
- LINE/TYPE LEGEND**
- EDGE OF EXISTING PAVED ROAD
 - EDGE OF EXISTING UNPAVED ROAD
 - SETBACK AS REQUIRED
 - STANDARD FACILITIES FENCE
 - PROPERTY LINE
 - SECTION LINE
 - APPROX. LOCATION OF OVERHEAD ELECTRIC



AGENDA ITEM 9C

**RECOGNITION
OF
OUTGOING
COUNCIL MEMBER**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: April 20, 2015

ITEM NUMBER: 9C

SUBJECT: Recognition of Outgoing Council Member

ACTION PROPOSED: N/A

PRESENTED BY: Mayor Romanowski

AGENDA ITEM DESCRIPTION: Mayor Romanowski will be recognizing outgoing Council Member Aaron Townsend for his years of dedicated service on the Johnstown Town Council.

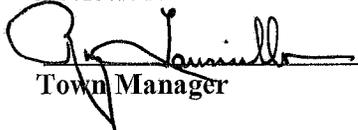
LEGAL ADVICE: N/A

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: N/A

SUGGESTED MOTION: N/A

Reviewed:


Town Manager
