



TOWN OF JOHNSTOWN

MEMORANDUM

TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Interim Town Manager

DATE: January 23, 2019

CC: Town Staff
Local Media

SUBJECT: Departmental Report

Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 01/23/2019 – Regular Town Council Meeting
 - 01/28/2019 – Work Session – Infrastructure (6:30 PM)
 - 02/04/2019 – Regular Town Council Meeting
 - 02/11/2019 – Work Session – None Planned
 - 02/20/2019 – Regular Town Council Meeting (Due to Holiday on 18th)
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Police Department

Training:

- *A Women's Place Training*
 - Learned about statistics involving DV victims
 - We were provided information on shelters for victims
 - Services that A Women's Place offers
- *Mental Health Hold Training*
 - What constitutes a mental health hold
 - What to do with someone who is gravely endangered
 - Detox holds
 - Services provide by PVH and Banner Health
- *Dealing with the Homeless Population Training*
 - Cold weather shelter vs. Homeless shelter
 - Where to take the homeless we come in contact with
 - What to do with a veteran who is homeless
 - Provided information on resources for the homeless
- *Larimer County Humane Society* – The Town entered into a contract for animal receiving services with Larimer County Humane Society. The fee and level of service was the same as 2018.

The Community That Cares

Administration

- *Planning & Development Director* – Interviews for the Planning and Development Director were conducted last week with a scheduled meet and greet on the 23rd with the Council will be hosted starting at 6:15 p.m.
- *Annexation Meeting* – The Town Attorney and Manager met with a party interested in annexing property into Johnstown and hope to work through a tentative agreement and petition in the future for the Council consideration.
- *Northern Front Range Water Quality Planning Association* – I had the opportunity to meet with Mark Thomas about the permitting process at the State in anticipation of our work session on the 28th regarding sewer development and expansion.
- *CDPHE Response* – We will have our initial response to CDPHE by Friday of this week and another follow up by April 5th for their consideration to address their noted issues during their sanitary survey.
- *Recreation Center Meeting* – There is a regular meeting with the contractor, architect, and owner's representative every Tuesday at 9:30 am. The project completion date is still intact although they have been experiencing higher than expected ground water during excavation of the pool.

Public Works Department

Streets, Storm water & Parks

- *Crack sealing* – Crack sealed Angelica and Angelica Place in Thompson crossing. Sycamore in Clearview Ave in now. 11 tons (10 pallets) of material were applied for this work.
- *Christmas Decorations* – Crews removed Christmas decoration from around Town.
- *Road Grading* – Grading was done two times on our County Roads for a total of approximately 16 miles lane miles of road.
- *Street Lights* – Crews repaired a number of street lights in Downtown. Also a list from the Police Department consisting of 27 locations around Town were submitted to Xcel for repair. If citizens note street light outages, they are encouraged to contact both Xcel and the Town.
- *Community Cleanup Day* - Cleanup Days is set for April 27th.

Water & Wastewater

- *Roof Replacement and Security Gate Access* – Both projects, to replace the membrane roof and the security gate access at the water treatment plant have been completed and approved based on inspections.
- *Water Treatment Plant Improvements* – A pre-bid meeting was held on water plant piping project on January 15th and bids will be opened on January 22nd, and presented at the January 23rd Council Meeting with plans to award a contract, and notice to proceed.
- *Water Treatment Plant Maintenance* - We are performing the yearly maintenance of the DAF system. This includes draining and cleaning of all of the basins and checking all the mechanical components.
- *New Fan Press* - We are running the fan press at Low Point 4 to 5 days a week with reasonable success while we fine tune the settings.
- *Sewer Service Lines* - Two back-ups on private lines have been reported. Both appeared to be caused by tree roots.