

TOWN OF JOHNSTOWN
MEMORANDUM

TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: June 17, 2019

CC: Town Staff
Local Media

SUBJECT: Departmental Report

Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 06/17/2019 – Regular Town Council Meeting
 - 06/24/2019 – Work Session (none planned)
 - 07/01/2019 – Regular Town Council Meeting
 - 07/08/2019 – Work Session (Sewer)
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Police Department

Training:

- *Patrol Rifle Training* – Officers Dudley, Zoss, Grounds, Olds, and Cygan participated in our inhouse patrol rifle certification class. The class was instructed by Officer Blackburn and Sergeant Dickerson.
- *Lidar Training* – Officers Perry and Balltrip attended Lidar Instructor School. Both Officers will now be able to instruct officers on how to properly utilize and operate our Lidar (Light Detection and Ranging) speed measurement device.
- *Mass Casualty Drill* – Officer Piper attended a multi-jurisdictional mass casualty drill and the Budweiser Event Center. Over 30 agencies were represented at this exercise. The exercise consisted a mass casualty scenario involving a vehicle running into a crowd of people. The vehicle also had an VBIED attached to it which was the second part of the scenario. While the scenario at the Budweiser Event Center was happening, a second event started in Fort Collins, simulating multiple attacks at different positions in the Northern Colorado Area. The first responders didn't know what was going to happen when they got there. Actors were involved and moulage was utilized to make the scenarios as realistic as possible.

- *Crisis response training* – Sergeant Brown attended, Response to Suicidal Subjects hosted by Greeley PD.
- *Less Lethal Training* – JPD had its annual full department inspection and recertified on less lethal (bean bag) shotgun.
- *FBI National Academy* – Commander Sanchez earned his yellow brick by completing the 6.1 mile Yellow Brick Road obstacle course. He finished 9th out of 267 people. He also graduated the FBNI on Friday and was able to bring his family out for the ceremony.

Community Policing, Outreach & Miscellaneous Items:

- *BBQ Days* – All of JPD was on duty for the annual BBQ Days celebration. The parade, BBQ, and fireworks went smooth and there was a good community turnout to the event as usual.

Administration, Finance, & Planning

- *Water Court Matters* – The Town Manager met with our Water Attorney and Water Engineers regarding our pending court case. There is still a substantial amount of data to collect for the engineers report. Initially it was believed that the matter may be filed in July, but based on the data yet to be collected we believe it will probably end up being in August.
- *Senior Center Program* – The Town Manager met with our active Seniors at the Senior Center to provide an update of activities around Town and to answer questions residents may have about other issues. This is completed quarterly.
- *Larimer County Manager's Meeting* – The Town Manager met the other managers in Larimer County to discuss the pending consideration of the Regional Transportation Tax ballot for November 2019. If approved, funding has been planned at approximately \$3.5 million for the bridge on LCR 3.
- *2020 Budget* – A budget meeting was held with the Department Heads on June 4th to review and discuss the budget process and worksheets. The worksheets were subsequently disbursed on June 7th.
- *2018 Audit* – Work continues with the auditors to complete the 2018 audit. A draft is currently in process.
- *GIS Services* – The Town received two submittals for GIS Services for the development of our base layer data. Staff is currently working on a small vendor agreement with InvisionGIS. When the information is completed, staff will bring to Council maps and a short presentation on the datasets we have completed. Having base layer data is critical to developing other datasets in the future that will include, but are not limited to water, wastewater, and stormwater.
- *Staffing* – Both the Planning and Public Works Positions have been posted on the Town's website and other locations to fill 2 of the 3 positions discussed at the recent Council retreat.
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Public Works Department

Streets, Stormwater, & Parks

- *Parks* – Parks are the big focus right now. Approximately 80 acres of parks are maintained weekly.

- *Johnstown Lake* – Water is being delivered to the Johnstown Lake from the Home Supply Lateral we feed it from. Surveyors are scheduled to map the bottom of the lake surface on June 19th. As you may recall this project was delayed due to the lake level being too low. We met with ditch commissioner Jean Lever and dam inspector John Batka a couple weeks ago. Installation of a level staff and telemetry was requested for proper documentation of flows and use. We are currently getting quotes for these items.
- *Open Space* – Crews have started open space mowing maintenance.
- *Senior Center* – A hole in the wall and broken window were repaired at senior center. These damages were due to vandalism that occurred during an event held in the community room. The individual was arrested and will be paying restitution.
- *Road Maintenance* – Approximately 3.5 miles of gravel roadways were graded and 600 lbs. of asphalt cold patch was used around Town to fill potholes.
- *Signs* – Stop signs were installed on Brunner by the greenbelt area. We were receiving a number of complaints about speeders and racing along this stretch of roadway. After discussion with Chief Phillips, it was agreed that placing stop signs would be a good option to try and control speed volumes.
- *Buildings* – Decorative mulch was placed in planters at Town Hall, Police Station and Library.
- *New Employee*. The Public Works staff has a new employee. We would like to welcome Hunter Phillips to the Town.

Water & Wastewater

- *Cemetery* – Crews have the cemetery looking great. We had two funerals recently and staff made sure things were done properly.
- *North Tank* – The solenoid valve was installed in the vault for the north tank. We are currently waiting on a new electrical service to be installed for the valve in order to have telemetry available to operate the valve for filling the tank. We are expecting completion of this project around the end of June or early July for completion.
- *Water plant* – Staneck is close to completion of the saturator project. Final electrical work for the Variable Frequency Drives (VFD) is being installed. SCADA work is ongoing for better monitoring and operations and the new turbidimeter was installed and connected to the SCADA system. This work was part of the budget amendment that was requested in March for CDPHE compliance.
- *Wastewater plant* – Temperature sensors were installed on the effluent line at both plants. This is a required reading by the state to monitor what our effluent temperature of treated wastewater that goes back into the state waters. This work was part of the budget amendment that was requested.
- *Staff* – We are currently interviewing for a new plant operator to fill a currently vacant position.