



PERMIT: # _____

Town of Johnstown
450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664

TEMPORARY STREET/SIDEWALK USE APPLICATION

APPLICANT INFORMATION - DATE: _____

NAME: _____

COMPANY: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

CLOSURE REQUESTED

CLOSURE TYPE: STREET SIDEWALK ALLEY
 PLAZA PARKING LOT OTHER _____

ADDRESS/AREA TO BE CLOSED (Map must be attached): _____

FROM: _____ TO: _____
(Cross Street) (Cross Street)

DATE(S) OF CLOSURE: FROM: _____ TO: _____

TIME OF CLOSURE: FROM: _____ UNTIL: _____
(No Later Than 12 midnight)

REASON FOR CLOSURE: _____

TOWN / OFFICIAL USE ONLY

Police Department:	<input type="checkbox"/> APPROVE	<input type="checkbox"/> DENY	INITIALS: _____	DATE: _____
Public Works Department	<input type="checkbox"/> APPROVE	<input type="checkbox"/> DENY	INITIALS: _____	DATE: _____
Planning Department	<input type="checkbox"/> APPROVE	<input type="checkbox"/> DENY	INITIALS: _____	DATE: _____
Fire Department	<input type="checkbox"/> APPROVE	<input type="checkbox"/> DENY	INITIALS: _____	DATE: _____

GENERAL CONDITIONS

1. Outdoor dining area must remain clear of litter at all times. No trash container shall be stored in the outdoor dining area when associated restaurant is closed.
2. Town-owned and maintained trash containers must not be used for restaurant waste.
3. Tables, chairs, umbrellas and other furnishing must be fully contained in the approved seating area and be sturdy enough to withstand weather and high winds.
4. Furniture must not be roped, cabled or otherwise secured to trees, street lights, street signs, hydrants or any other infrastructure, during operating hours or at times when the associated restaurant is closed.
5. The approved dining area may be located either directly in front of the associated restaurant, immediately adjacent to the building or detached from it in adjacent sidewalk space or parking stalls, or in a nearby public plaza.
6. Ensure that a minimum 6-foot wide continuous walkway is maintained across the public space, and to business entrances or exits, to provide safe ingress/egress, social distancing capability, and consistent ADA compliance.
7. Locate associated seating areas so that they do not encroach into the public frontage of another property or business unless written approval is provided in this application by both the affected tenant and property owner.
8. Design seating areas so that the outer limits of dining areas can be easily detected by visually impaired pedestrians.
9. As part of a request for any street, parking space, or lot closure is to be considered, the applicant shall notify the owners of property abutting that street, in writing, of the upcoming closure. The written notice must include a description of the area to be closed, the dates and times of the closure, and the name, address, and phone number of the applicant/permittee. Signatures from the abutting properties is required with at least 80% support. The applicant/permittee shall submit a copy of the notice and a list of the notified addresses to the Town with this application and prior to the closure. This does not apply to a sidewalk closure where social distancing and ADA compliance is still met.
10. The applicant shall keep this permit on site at all times during the sidewalk/lane/road closure.
11. Applicant shall notify the Public Works Department to obtain "No Parking" signs, if needed.
12. Direct ingress/egress to the business shall not be obstructed.
13. This permit DOES NOT provide for a temporary modified premises for alcohol consumption. Please contact dseele@townofjohnstown for additional information related to this application or go here.

Signature: _____

Date: _____



APPLICANT AGREES TO THE FOLLOWING CONDITIONS BY INITIALING EACH PARAGRAPH

Please submit the following information to the Planning Department. Town Staff will review your information for compliance with the eligibility criteria, applicable Municipal Code requirements, and program guidelines. To avoid delays, it is imperative that you provide an application that contains all of the required information.

_____ Application:

- Complete and sign the Application form.

_____ Narrative description:

- Provide a brief written description of your restaurant and how you intend to utilize the outdoor dining area. For instance, discuss hours of operation; location of your outdoor dining area; how many tables and chairs will you be adding; how will the furnishings be secured; do you plan to have music; will you be adding lighting, if so, where will the fixtures be located and how will you obtain electricity; are you constructing a platform; will you be adding any signs; and any other information that you want to include to help the Town understand how you intend to utilize the outdoor space.

_____ Diagram:

- Provide one or two diagrams to scale that include the following -
 - ✓ North arrow & property lines.
 - ✓ Dimensions of proposed dining area and length of building frontage.
 - ✓ Location and width of sidewalk or pedestrian pathway.
 - ✓ Location of tables and chairs, and other furnishings in your outdoor dining area.
 - ✓ Location of building entrance.
 - ✓ Barrier, with dimensions (provide height, width and length).

_____ Photos, Drawings, or Cut Sheets:

- Provide photos, drawings of manufacturer cut sheets of the furnishings you propose using in your outdoor dining area (ex: tables, chairs, barriers, umbrellas, light fixtures, and heaters).

_____ Construction details:

- If your project involves construction of a temporary or permanent platform, you will need to submit a building permit application and construction drawings. Building permit applications are [available here](#).

_____ Insurance:

- Provide proof of liability insurance in the amount of \$1 million, with the Town of Johnstown named as an additional insured party.

_____ Application Fee: \$0